

# City of St. Helens

## CITY COUNCIL

Regular Session Minutes

February 17, 2016

**Members Present:** Randy Peterson, Mayor  
Keith Locke, Councilor  
Susan Conn, Councilor  
Ginny Carlson, Councilor

**Members Absent:** Doug Morten, Council President

**Staff Present:** John Walsh, City Administrator  
Jon Ellis, Finance Director  
Kathy Payne, City Recorder  
Margaret Jeffries, Library Director  
Terry Moss, Police Chief  
Neal Sheppard, Public Works Operations Director  
Sue Nelson, Public Works Engineering Director

**Others:** Nicole Thill Amanda Renner



**7:00PM – Call Regular Session to Order – Mayor Peterson**

**Pledge of Allegiance – Mayor Peterson**

**Invitation to Citizens for Public Comment**

No visitor comments.

**Ordinances – Final Readings**

A. **Ordinance No. 3203:** An Ordinance Amending the St. Helens Municipal Code Chapters 17.16, 17.24, 17.32, 17.88, 17.152, and 18.32

Mayor Peterson read Ordinance No. 3203 by title for the final time. **Motion:** Upon Locke's motion and Carlson's second, the Council unanimously adopted Ordinance No. 3203. [Ayes: Locke, Carlson, Conn, Peterson; Nays: None]

**Ordinances – First/Final Readings**

A. **Ordinance No. 3204:** An Ordinance to Annex and Designate the Zone of Certain Property at 35092 Pittsburg Road

Mayor Peterson read Ordinance No. 3204 by title for the first/final time. **Motion:** Upon Conn's motion and Carlson's second, the Council **unanimously** adopted Ordinance No. 3204. [Ayes: Locke, Carlson, Conn, Peterson; Nays: None]

**Resolutions**

A. **Resolution No. 1732:** A Resolution Determining that Additional Nuisances Exist Upon Property Located Within St. Helens and Directing that Notice to Abate the Additional Nuisances be Posted on Said Premises

Mayor Peterson read Resolution No. 1732 by title. **Motion:** Upon Carlson's motion and Locke's

second, the Council unanimously adopted Resolution No. 1732. [Ayes: Locke, Carlson, Conn, Peterson; Nays: None]

**B. Resolution No. 1733:** A Resolution of the Common Council of the City of St. Helens, Oregon, Transferring Appropriations Within Funds

Mayor Peterson read Resolution No. 1733 by title. **Motion:** Upon Conn's motion and Carlson's second, the Council unanimously adopted Resolution No. 1733. [Ayes: Locke, Carlson, Conn, Peterson; Nays: None]

#### **Approve and/or Authorize for Signature**

A. Notice of Measure Election for Annexation of 35092 Pittsburg Road

**Motion:** Upon Conn's motion and Locke's second, the Council unanimously approved 'A' above.

#### **Appointments to City Boards/Commissions**

No appointments.

#### **Consent Agenda for Acceptance**

A. Parks Commission Minutes dated December 14, 2015

B. Planning Commission Minutes dated January 12, 2016

C. Accounts Payable Bill List

**Motion:** Upon Conn's motion and Locke's second, the Council unanimously accepted 'A' through 'C' above.

#### **Consent Agenda for Approval**

A. Council Work Session, Public Hearing and Regular Session Minutes dated January 20 and February 3, 2016

B. Exclusive Use Permit: Girls Softball/SHHS JV Softball, Campbell Park Fields, March 28-June 30

C. OLCC Renewals

D. Accounts Payable Bill List

**Motion:** Upon Locke's motion and Carlson's second, the Council unanimously approved 'A' through 'D' above.

#### **Council Reports**

**Mayor Peterson** reported...

- Nothing to report.

**Councilor Conn** reported...

- Nothing to report.

**Councilor Carlson** reported...

- Nothing to report.

**Councilor Locke** reported...

- Nothing to report.

#### **Department Reports**

**Police Chief Moss** reported...

- He has been working with CCMH and the Sheriff's Office to develop a job description for the Crisis Intervention Team (CIT) Coordinator position. CCMH will coordinate the hiring and we will act as the pass-through for the funds, as the grant recipient. He hopes to have

someone on board in April.

**Public Works Engineering Director Nelson** reported...

- She is in the process of putting together a special pay request for the Godfrey Park project. It covers work that was done over and above the standard work contract. She would like to expedite that payment.

**Public Works Operations Director Sheppard** reported...

- They had a full dock load of yachters over the weekend. The main breaker blew and crashed the pedestals. They will need to reimburse some of the yachters since they ran their credit cards but never received electricity. Hamer Electric believes one of the yachts was not grounded properly. They are going to look into installing GFI's for each pedestal.

**Library Director Jeffries** reported...

- Author Maggie Stuckey will be at the Library tomorrow for a soup night. She will talk about building community around a bowl of soup.

**Finance Director Ellis** reported...

- Nothing to report.

**City Recorder Payne** reported...

- Nothing to report.

**City Administrator Walsh** reported...

- Update on the cannon. He spoke with the gentleman who took the cannon this afternoon. He was surprised we did not like the cannon he replaced ours with. He can send us a list of others he has to trade. Mayor Peterson would like him to show proof that he owns the other cannon. Walsh is continuing to work with him.
- He, Mayor Peterson and Natasha will be going to Portland State in the morning to present their project for the Oregon Innovation Award. The winner will receive 1,000 hours of academic staff time.

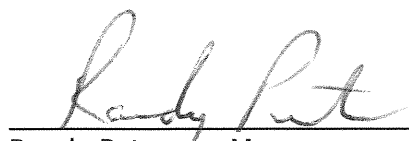
**Adjourn** - There being no further business, the meeting adjourned at 7:11 p.m.



Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

  
Kathy Payne, City Recorder

  
Randy Peterson, Mayor