

City of St. Helens

City Council

Regular Session Minutes

March 21, 2018

Members Present: Mayor Rick Scholl
Council President Doug Morten
Councilor Ginny Carlson
Councilor Susan Conn
Councilor Keith Locke
Youth Councilor David Ryder

Members Absent: None

Staff Present: John Walsh, City Administrator
Kathy Payne, City Recorder
Matt Brown, Finance Director
Margaret Jeffries, Library Director
Neal Sheppard, Public Works Operations Director
Sue Nelson, Public Works Engineering Director
Terry Moss, Police Chief

Others:

Terry McGettigan	Jake Barlow
Lisa Brooke	Dakotah Camberg
David Brooke	Joshua Teyema
Shirley Barlow	Daniel Lujano
Clyde Barlow	Paul Barlow

1) **Call Regular Session to Order - 7:00 p.m.**

2) **Pledge of Allegiance**

4) **Presentation of Plaques to Outgoing Budget Committee Members**

Mayor Scholl thanked Paul Barlow for his six years of service on the Budget Committee. Council members added their sentiments of appreciation to Paul and his family for their years of service in the community.

5) **Visitor Comments - Limited to five (5) minutes per speaker**

- ◆ Lisa Brooke, Arts & Cultural Commission member and 4-H leader. A downtown 4-H mural project has been launched. There are 19 kids participating, between 7th – 12th grade. The building being painted faces the downtown parking lot. Lisa spoke of the process and time frame. She invited the Council to attend their meetings.

6) **Ordinances - Final Reading**

6.a Ordinance No. 3223: An Ordinance Amending St. Helens Municipal Code Section 8.12.090 Regarding Weeds and Grass inside City Limits

Mayor Scholl read Ordinance No. 3223 by title for the final time. **Motion:** Upon Locke's motion and Conn's second, the Council unanimously adopted Ordinance No. 3223. [AYES: Scholl, Carlson, Conn, Locke, Morten; Nays: None]

- 6.b Ordinance No. 3224: An Ordinance to Amend the City of St. Helens Comprehensive Plan Map for Certain Property from the Highway Commercial (HC) Designation to the General Commercial (GC) Designation and the Zoning District Map from the Highway Commercial (HC) Zone to the General Commercial (GC) Zone

Mayor Scholl read Ordinance No. 3224 by title for the final time. **Motion:** Upon Carlson's motion Morten's second, the Council unanimously adopted Ordinance No. 3224. [AYES: Scholl, Carlson, Conn, Locke, Morten; Nays: None]

- 6.c Ordinance No. 3225: An Ordinance Amending St. Helens Municipal Code Chapter 3.20 Regarding Transient Room Fees

Mayor Scholl read Ordinance No. 3225 by title for the final time. **Motion:** Upon Conn's motion and Carlson's second, the Council unanimously adopted Ordinance No. 3225. [AYES: Scholl, Carlson, Conn, Locke, Morten; Nays: None]

7) **Ordinances - First Reading**

- 7.a Ordinance No. 3226: An Ordinance to Annex and Designate the Zone of Certain Property at 2130 Gable Road

8) **Resolutions**

- 8.a Resolution No. 1810: A Resolution Adopting a Universal Fee Schedule and Superseding Resolution No. 1804

Motion: Upon Locke's motion and Morten's second, the Council unanimously adopted Resolution No. 1810. [AYES: Scholl, Carlson, Conn, Locke, Morten; Nays: None]

9) **Award Contract/Purchase**

- 9.a S. 7th Street & Columbia Blvd. Sewer Replacement Project to Turney Excavating, Inc. for \$274,450
9.b 2018 Crack Sealing Project to CR Contracting LLC for \$72,474.48

Motion: Upon Morten's motion and Carlson's second, the Council unanimously approved '9a' and '9b' above.

10) **Approve and/or Authorize for Signature**

- 10.a Low Income Water-Sewer-Storm Assistance Program Proposal with Community Action Team

Motion: Upon Carlson's motion and Conn's second, the Council approved '10a' above. Locke abstained; all others in favor.

11) **Appointments to Boards/Commissions**

- 11.a Appointment to Boards & Commissions

Motion: Upon Locke's motion and Carlson's second, Paul Barlow and Sean Cearly were unanimously re-appointed to the Bicycle & Pedestrian Commission.

12) **Consent Agenda for Acceptance**

- 12.a Arts & Cultural Commission Minutes dated January 23, 2018

Motion: Upon Conn's motion and Morten's second, the Council unanimously accepted '12a' above.

13) Consent Agenda for Approval

- 13.a Declare Surplus Property - Scrap Metal
- 13.b Declare Surplus Property - Police Department iPads
- 13.c Cascades Reserve Allocation Annual Adjustment from 73% to 86.3%
- 13.d OLCC Licenses
- 13.e Animal Facility Licenses
- 13.f Council Work Session, Executive Session, Public Hearing, and Regular Session Minutes dated February 7, 2018 and February 21, 2018
- 13.g Accounts Payable Bill List
- 13.h Exclusive Use Permit - St. Helens Little League

Motion: Upon Carlson's motion and Conn's second, the Council approved '13a' through '13h' above. Councilor Locke abstained from '13c' above; all others in favor.

14) Mayor Scholl Reports

- He and Conn attended the ground-breaking at CCEC. It's nice to see it moving forward.

15) Council Member Reports

Council President Morten reported...

- It's nice to see art projects in the community. He suggested researching the idea of a fine arts and performing arts studio. The old John Gumm School would be a good fit.

Councilor Conn reported...

- Nothing to report.

Councilor Carlson reported...

- Appreciate what the School District is doing to provide a variety of opportunities at our schools.

Councilor Locke reported...

- A couple of the partners from Grow Tech will be in town next week. They will be meeting with PGE on Thursday.

Youth Councilor Ryder reported...

- Recruiting new members for the Youth Council.
- Will be attending the next School Board meeting to discuss the need to fix the bathroom stall doors.
- Continuing discussions on ways to keep students in St. Helens after they graduate.

16) Department Reports

Chief Moss reported...

- Nothing to report.

Public Works Engineering Director Nelson reported...

- She and Sheppard will not be at the next meeting. They will be at the American Public Works Association (APWA) Conference.

Public Works Operations Director Sheppeard reported...

- Nothing to report.

Library Director Jeffries reported...

- Invited the public to come by the Library to pick up a copy of "Lean on Pete," which is part of the Columbia County Reads program.

Finance Director Brown reported...

- Nothing to report.

City Recorder Payne reported...

- Gazette articles are due March 30.

City Administrator Walsh reported...

- Shared his fond memories of 4-H.
- The old John Gumm school is identified as an asset to the Waterfront Framework Plan.
- He will be in Salem on Friday with the League of Oregon Cities (LOC) Community Development Policy Committee.

17) **Other Business**

18) **Adjourn – 7:25 p.m.**

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:


Kathy Payne, City Recorder


Rick Scholl, Mayor