

City of St. Helens CITY COUNCIL

Special Session Minutes

February 17, 2016

Council Members Present: Randy Peterson, Mayor
Keith Locke, Councilor
Susan Conn, Councilor
Ginny Carlson, Councilor

Council Members Absent: Doug Morten, Council President

Budget Committee Appointees Present: Patrick Birkle
Paul Barlow
Garrett Lines
Mike Funderburg
Bill Eagle

Staff Present: John Walsh, City Administrator
Jon Ellis, Finance Director
Kathy Payne, City Recorder
Margaret Jeffries, Library Director
Terry Moss, Police Chief
Neal Sheppard, Public Works Operations Director
Sue Nelson, Public Works Engineering Director

Others: Kenny Allen



6:00PM – Call Special Session to Order – Mayor Peterson

Fiscal Year 2016-17 Budget Orientation **Introductions**

Visitor Comments

No visitors commented.

Auditor's Presentation of Annual Financial Report Ending June 30, 2015

Kenny Allen, Municipal Auditor from Pauly, Rogers and Co., PC, was in attendance to give a presentation. He reviewed the audit. There were no difficulties or disagreements with staff while performing the audit.

2015-16 Mid-Year Financial Report

Finance Director Jon Ellis presented a PowerPoint presentation, a copy of which is available in the archive packet for this meeting.

Mayor Peterson asked how building permit revenues are greater than anticipated but system development charges (SDC) are lesser than anticipated. Public Works Engineering Director Nelson believes it is because SDC's are only charged when there is a new impact to the system. When the building permits are for remodeling or something that does not have a new impact to the system, then they don't pay SDC's. Ellis added that it is only a projection based on the

trend over the last couple years.

Ellis went on to review the general fund updated five year forecast, 2016-17 budget calendar and budget law.

The first Budget Committee meeting is Thursday, April 7.

Adjourn - There being no further business, the meeting adjourned at 6:54 p.m.



Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:


Kathy Payne, City Recorder


Randy Peterson, Mayor