

# City of St. Helens

## City Council

Regular Session Minutes

June 20, 2018

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**Members Present:** Mayor Rick Scholl  
Council President Doug Morten  
Councilor Ginny Carlson  
Councilor Susan Conn  
Councilor Keith Locke

**Members Absent:** None

**Staff Present:** Kathy Payne, City Recorder  
Terry Moss, Police Chief  
Sue Nelson, Public Works Engineering Director  
Neal Sheppeard, Public Works Operations Director  
Margaret Jeffries, Library Director  
Matt Brown, Finance Director  
Jacob Graichen, City Planner  
Jenny Dimsho, Associate Planner  
Cindy Phillips, Municipal Court Judge

<b>Others:</b>	Joshua Larsen	Alex Reverman	Gina Sisco
Keith Sisco	Melody Knight	Alina Vick	Linda Zahl
Megan Fitzsimmon	Ken McFarland	Eric Zahl	Floyd Vance
Arline Vance	Marilyn West	Tom West	Josh Jarvis
Amanda Jarvis	Aric Trip	Oscar Garza	Janis Cimdins
Susannah Garza	Ryan Scholl	Lisa Scholl	Rhys Robbins
Shawna Robbins	Pamella Cimdins	Michelle King	Sandon King
Todd Cathers	Tricia Cathers	Daniel Houghtelling	David Nelson
Camille Houghtelling	Debra Parsons	Christine Sternadel	Anna Hanson
Doug Walker	Larry Karnoski	Robin Smith	Adam Smith
Julie Hinkle	Brady Preheim	Howard Blumenthal	Marsha Caton
Jan Andrews	Ray Andrews	Jenny Skorney	J.S. Skorney
Willow Bill	Amy Lindgren		

- 1) **Call Regular Session to Order - 9:00 p.m.**
- 2) **Pledge of Allegiance**
- 3) **Visitor Comments - Limited to five (5) minutes per speaker – None**

### **Introduction of New Municipal Court Judge Amy Lindgren**

Amy has been a prosecutor and in criminal law for 15 years. She spent most of her career in Clackamas County. She is excited about the transition to judge, managing a case load, and the

functions of the court. She hopes to start in August. Amy is a prosecutor in West Linn, Molalla, and Happy Valley. She gave her notice to West Linn to focus on this position.

4) **Swearing In of Two New Police Reserve Officers**

Municipal Court Judge Cindy Phillips swore in our new Police Reserve Officers, Terry Massey and Brian Herigstad. Welcome aboard, Terry and Brian!

**Visitor Comments Continued:**

- ♦ Willow Bill. He has been using the canoe for the past 11 years. In 2006, it was taken to St. Louis Missouri. The US Coast Guard commented that it was very safe. He distributed a schedule to the Council. A copy is included in the archive meeting packet.

5) **Presentation of Plaque to Outgoing Library Board Member Marsha Caton**

Mayor Scholl presented a plaque and thanked Marsha Caton for her seven years of service on the Library Board.

6) **Deliberations: Annexation of 60110 and 60120 Barrick Lane (Zahl)**

Discussion. City Planner Graichen compared this proposal with Emerald Meadows and talked about what the Council should consider as they make a decision.

Councilor Carlson always wants to side with affordable housing and inclusion. That being said, Emerald Meadows has more access to infrastructure and amenities. Hankey Road is a tough hill to climb. It's not going to be fixed enough to keep bicyclists and kids safe. She likes their ideas but does not agree with R5 there.

Councilor Locke agreed with Carlson. He's the Chair of the Community Action Team (CAT) Board and affordable housing is their number one goal but R5 does not fit that area.

Council President Morten spoke of the Zahl's convictions and goals. They swam an uphill battle tonight. They have to listen to the concerns from a room full of public comments. He has to go with what the people have said.

Mayor Scholl acknowledged the tight-knit community that the Zahl's will become a part of. The Planning Commission spends a lot of time on the recommendations they make.

Councilor Conn acknowledged the Zahl's great presentation. She really likes their design. She is a firm believer in higher density zoning to meet the needs of families. However, she is concerned about the traffic issues that were raised. It's hard to agree with the higher density without more access. She agreed with the R7 zoning.

**Motion:** Upon Carlson's motion and Morten's second, the Council unanimously approved the Annexation of 60110 and 60120 Barrick Lane and designating it as R7 zoning.

7) **Resolutions**

- 7.a Resolution No. 1820: A Resolution of the City of St. Helens Declaring the City's Election to Receive State Revenues

**Motion:** Upon Carlson's motion and Locke's second, the Council unanimously adopted Resolution No. 1820. [AYES: Scholl, Carlson, Conn, Locke, Morten; Nays: None]

- 7.b Resolution No. 1821: A Resolution of the City of St. Helens Authorizing Extended Enterprise Zone Benefits for a Fourth and Fifth Year to Aero Investment Strategies LLC (d/b/a Composites Universal Group) Located in the South Columbia County Enterprise Zone

**Motion:** Upon Conn's motion and Carlson's second, the Council unanimously adopted Resolution No. 1821. [AYES: Scholl, Carlson, Conn, Locke, Morten; Nays: None]

- 7.c Resolution No. 1822: A Resolution of the City of St. Helens Authorizing Designation of the South Columbia County Enterprise Zone

**Motion:** Upon Locke's motion and Carlson's second, the Council unanimously adopted Resolution No. 1822. [AYES: Scholl, Carlson, Conn, Locke, Morten; Nays: None]

- 7.d Resolution No. 1823: A Resolution Authorizing A Transfer of Appropriations within a Fund for Fiscal Year 2017-2018

**Motion:** Upon Conn's motion and Carlson's second, the Council unanimously adopted Resolution No. 1823. [AYES: Scholl, Carlson, Conn, Locke, Morten; Nays: None]

- 7.e Resolution No. 1824: A Resolution of the Common Council of the City of St. Helens, Oregon Adopting Budget, Making Appropriations, and Levying Taxes for the Fiscal Year Beginning July 1, 2018

**Motion:** Upon Conn's motion and Locke's second, the Council adopted Resolution No. 1824. [Ayes: Scholl, Carlson, Conn, Locke; Nays: Councilor Morten]

8) **Accept Abstract of Votes from May 15, 2018 Primary Election**

- 8.a Abstract of Votes - May 15, 2018 Primary Election

**Motion:** Upon Locke's motion and Carlson's second, the Council unanimously approved '8a' above.

9) **Approve and/or Authorize for Signature**

- 9.a Extension of Concession Agreement with World Wide-ATM LLC for ATM Machine  
9.b Amendment to IGA with Columbia County for Community Corrections Work Crews  
9.c System Development Charge Credit Agreement with St. Helens Land Company, LLC for Matzen Subdivision  
9.d Amendment No. 1 to Personal Services Agreement with Cindy Phillips for Municipal Court Judge  
9.e Personal Services Agreement with Amy Lindgren for Municipal Court Judge  
9.f Personal Services Agreement with Sam Erskine for City Prosecutor  
9.g Extension of Agreement with Cindy Phillips for Legal Services Related to Contracts Review  
9.h Extension of Agreement with ECONorthwest for Site Development Consulting Services  
9.i Extension of Agreement with Mason, Bruce & Girard for Forestry Management Services

**Motion:** Upon Conn's motion and Carlson's second, the Council unanimously approved '9a' through '9i' above.

10) **Appointments to Boards/Commissions**

- 10.a Appointments to City Boards and Commissions

**Motion:** Upon Conn's motion and Morten's second, the Council unanimously reappointed Amanda Heynemann to the Library Board.

11) **Consent Agenda for Acceptance**

- 11.a Planning Commission Minutes dated May 8, 2018
- 11.b Parks Commission Minutes dated April 9, 2018
- 11.c Arts & Cultural Commission Minutes dated April 23, 2018

**Motion:** Upon Locke's motion and Conn's second, the Council unanimously accepted '11a' through '11c' above.

12) **Consent Agenda for Approval**

- 12.a Animal Facility Licenses
- 12.b Exclusive Use Permit for Coed Softball at McCormick Park
- 12.c Street Closure for 13 Nights on the River Concerts
- 12.d Accounts Payable Bill Lists
- 12.e Exclusive Use Permit for Youth Football at McCormick Park

**Motion:** Upon Morten's motion and Locke's second, the Council unanimously approved '12a' through '12e' above.

13) **Mayor Scholl Reports**

- Planning Commission has seen a lot of residential development proposals come through.
- Have a safe 4<sup>th</sup> of July.

14) **Council Member Reports**

Council President Morten reported...

- Nothing to report.

Councilor Conn reported...

- Had a question about an item on the consent agenda. She will bring it up next year.

Councilor Carlson reported...

- Thanked Chief Moss for his service. She appreciates his presence and what he has done for the community. He will be missed.
- Thanked City Planner Graichen for helping navigate the public hearing process. The feedback is important to hear.
- Enjoy the 4<sup>th</sup> of July activities.
- Lots of summer activities coming up.

Councilor Locke reported...

- Will abstain but needs Council to authorize City Administrator Walsh to sign a contract.

**Motion:** Upon Conn's motion and Carlson's second, the Council authorized City Administrator Walsh to sign the contract after it's been adjusted.

[Secretary's note: the contract is for the purchase and sale agreement with ACSP.]

Discussion. Council President Morten encouraged the Council to stop by Walsh's desk to review the document.

**Vote:** Scholl, Carlson, Conn, Morten in favor; Locke abstained; none opposed; motion carries.

15) **Department Reports**

Chief Moss reported...

- Nothing to report.

Public Works Engineering Director Nelson reported...

- Thanked Chief Moss for his years of service. She will miss him sitting next to her.
- Last week, she and Moss completed the first of the last two customer service courses for staff. The second will be held next week. Council is invited but it is a two day commitment.

Public Works Operations Director Sheppeard reported...

- Thanked Chief Moss for his service.
- Go Beavers!

Library Director Jeffries reported...

- Thanked Chief Moss. She has enjoyed working with him.
- Time to sign up for the summer reading program.

Finance Director Brown reported...

- The City offered Shanna Duggan the Recreation Coordinator position. She is a great fit.
- The Recreation Program has scheduled activities on 4<sup>th</sup> of July.

City Recorder Payne reported...

- Nothing to report.

Councilor Locke added to his report...

- Congratulations to the two new reserve officers. He hopes they are not used to fill staff positions too soon.

16) **Other Business**

17) **Adjourn – 9:40 p.m.**

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

  
Kathy Payne, City Recorder

  
Rick Scholl, Mayor