

City of St. Helens City Council

Regular Session Minutes

July 18, 2018

Members Present: Mayor Rick Scholl
Council President Doug Morten
Councilor Ginny Carlson
Councilor Susan Conn
Councilor Keith Locke

Members Absent: None

Staff Present: John Walsh, City Administrator
Kathy Payne, City Recorder
Matt Brown, Finance Director
Margaret Jeffries, Library Director
Jacob Graichen, City Planner
Sue Nelson, Public Works Engineering Director
Joe Hogue, Police Lieutenant/Interim Chief

Others:

Toni Doggett	Dennis Hill	Marilyn Lindgren
Lynn Henry	Tammy Blakely	Rocky Allen
Russ Low	John Lindgren	Dennis Schad
Cindy Colter	Molly Brennan	Mike Brennan
Ryan Laird	Shauna Harrison	Ted Grove
Amy Lindgren		

1) **Call Regular Session to Order - 7:00 p.m.**

2) **Pledge of Allegiance**

4) **Swearing in of New Municipal Court Judge Amy Lindgren**

Circuit Court Judge Ted Grove swore in our new Municipal Court Judge Amy Lindgren. Welcome aboard, Amy!

Joe Hogue - Length of Service award for 20 years

Police Lieutenant/Interim Chief Joe Hogue was in attendance to receive a certificate and pin for his 20 years of service. Hogue was hired on full-time in July of 1998 as a Patrol Officer. In September of 2003, he became a Sergeant and then in January of 2017, he was promoted to Lieutenant.

3) **Visitor Comments - Limited to five (5) minutes per speaker**

- ♦ Russ Low. He is requesting consistent and timely enforcement of the City docks and Sand Island docks. He has recently witnessed the same boats staying much longer than time limits allow and someone living on the island. The Police Department is aware but they're still there. If we're not timely, we'll end up with the boats that are getting removed

from the docks in Portland. He recently spoke with someone who will no longer stay at the City docks because of the problems.

Mayor Scholl informed Russ that they are in the process of working with the St. Helens Marina to develop and take over control of Sand Island. It will allow the City to better police the docks. The City does not have a police boat. Russ said that he has been in contact with Code Enforcement Officer Hartless. He indicated that he doesn't have a means to get over there. Council President Morten assured Russ that entering into the agreement with the Marina will increase security and safety on the island and docks. It also adds ferry transportation to the docks. This will save the City \$28,000 – 30,000 in maintenance fees. Mayor Scholl thanked Russ for informing them of what could be coming from Portland soon. Discussion ensued. Council appreciates when citizens report what they are seeing.

- ◆ Tammy Blakely. She and Toni work at the marina store during the summer. They're the ones who often get calls reporting problems. Each agency they speak with says someone else needs to handle it. They need to know who they can contact for help.

Lt./Interim Chief Hogue pointed out that the Police Department went to Sand Island today with the Sheriff's office. Council will look into the issue of enforcement response. They thanked Tammy for coming in and encouraged her to return if she has more concerns.

- ◆ Dennis Lyle. He is a tenant, landlord, and owner in St. Helens. It's important to protect citizens from what has been reported. He's lived on the water his whole life. This is the worst he has seen. Safety in our city and waterways is important.
- ◆ Rocky Allen. He owns the property on Firlok Park Blvd., which a public hearing was held prior to this meeting for a zone change. They are looking at different business ideas but have not decided for sure yet.

City Planner Graichen informed the Council that they missed the public hearing because they called the City and were informed that the meeting doesn't begin until 7 p.m. The public hearing is closed but he's here to at least introduce himself.

- ◆ Ryan Laird. He was here last year to talk about the Water Quality Report. He received another report again this year with the same first class postage rates. He asked what rate of postage they are paying.

Mayor Scholl read a report that outlined time spent and cost.

- Approximately \$1,100 to print at Bemis Printing.
- Two hours of staff time folding and labeling.
- Approximately \$2,100 to mail them.

Metro Presort, who prints and mails utility bills, said it would cost about \$450 to mail them as an insert. Finance Director Brown reported that they were distributed the old way and Metro Presort was not used this time. Because of the different size of report, it would not fit as an insert before being reformatted, which staff has not had the time to do.

Ryan was here last year proposing to provide the mail services for the report as it exists. The difference in postage would be significant. They could save the City almost \$1,000 in postage costs. Brown said the plan is to include it in their utility bill. Ryan added that the only job on the St. Helens Permit #58 is this job. The postage savings versus a full rate stamp is a savings of

about \$190 and the cost of the permit is \$225. The City is paying \$30 to not use a stamp. The excess postage spending has been happening since at least 2004. He's glad to see it's being taken care of. It's discouraging to see water rates increase and postage wasted. Discussion ensued. Ryan encouraged the City to look into it further and make changes to save money.

- ♦ Shauna Harrison. Livability and infrastructure should become the forefront when it pertains to growth and development. Firlok Park Blvd. is a well-traveled road during commute hours. Sidewalks should be a requirement.

City Planner Graichen pointed out that infrastructure improvements are typically not required during the zone change. That will come with the development proposal. Discussion ensued.

5) **Deliberations - Comprehensive Plan & Zone Map Amendment - Firlok Park Blvd. (Allen)**

Mayor Scholl pointed out that the Planning Commission recommended approval, it fits with the surrounding area, and it's not a significant piece of residential property lost.

Council President Morten reported that staff effectively communicated conditions that will be placed on a development proposal. He agreed with the need for sidewalks. He encouraged Graichen to make sure the intersection is made safer for pedestrians and vehicles. Councilors Locke and Conn agreed with the need for buffers and safe passage.

Councilor Carlson said that the Planning Commission discussed this extensively and agrees with their recommendation.

Motion: Upon Carlson's motion and Conn's second, the Council unanimously approved the Comprehensive Plan & Zone Map Amendment on Firlok Park Blvd.

6) **Ordinances - First Reading**

- 6.a Ordinance No. 3228: An Ordinance to Annex and Designate the Zone of Certain Property at 60110 and 60120 Barrick Lane
- 6.b ~~Ordinance No. 3229: An Ordinance Creating the Parks and Trails Commission, Adopting Regulations Therefore and Repealing St. Helens Municipal Code Chapters 2.16 and 2.64~~ - Postponed so that the Parks Commission can review the ordinance.
- 6.c Ordinance No. 3230: An Ordinance to Amend St. Helens Municipal Code Chapter 5.30 Regarding Community Impact Agreements for Retail Marijuana Related Businesses

Mayor Scholl read Ordinance Nos. 3228 and 3230 by title for the first time. The final reading will be held at the next regular session.

7) **Resolutions**

- 7.a Resolution No. 1825: A Resolution to Appoint a Presiding Municipal Court Judge

Motion: Upon Morten's motion and Conn's second, the Council unanimously adopted Resolution No. 1825. [AYES: Scholl, Carlson, Conn, Locke, Morten; Nays: None]

8) **Approve and/or Authorize for Signature**

- 8.a [RATIFY] Flowing Solutions Terms & Conditions for Riverfront Trail Technical Assistance

- 8.b Amendment No. 5 to IGA with City of Carlton for Communications Personnel Services
- 8.c Commercial Lease with St. Helens Alano Club at 215 N. 6th Street
- 8.d Contract Payments
- 8.e Amendment to Mineral & Access Rights for Property Located at ~~700, 900, 1000, 1600, 1800, 1900,~~ and 495 Columbia River Hwy. (as amended by City Planner Graichen)
- 8.f Statutory Quit Claim Deed to Estate of Doris Helen Holz for Lot 1 Block 67 St. Helens Subdivision (with conditions to resolve the shed issue as amended by City Planner Graichen)

Motion: Upon Carlson's motion and Conn's second, the Council unanimously approved '8a', '8b', '8d', '8e', and '8f' as amended above.

Motion: Upon Carlson's motion and Conn's second, the Council approved '8c' above. Carlson, Conn, Locke, Morten in favor; Scholl abstained; none opposed; motion carries.

9) **Consent Agenda for Acceptance**

- 9.a Library Board Minutes dated March 20 and May 1, 2018
- 9.b Planning Commission Minutes dated June 12, 2018

Motion: Upon Conn's motion and Carlson's second, the Council unanimously approved '9a' and '9b' above.

10) **Consent Agenda for Approval**

- 10.a Animal Facility Licenses
- 10.b Council Work Session, Executive Session, Public Hearing, Public Forum, and Regular Session Minutes dated May 16, June 6, June 20, and June 26, 2018
- 10.c Accounts Payable Bill Lists

Motion: Upon Carlson's motion and Conn's second, the Council unanimously approve '10a' through '10c' above.

11) **Mayor Scholl Reports**

- Good police lip sync video.
- Good to have a new judge.
- Congratulations to Hogue on 20 years of service.
- He really enjoys being here. It's been a huge learning curve.
- The City is getting stuff done.
- Stan's Refrigeration donates a minimum of 2,000 bags of ice to 4-H during fair week.

12) **Council Member Reports**

Council President Morten reported...

- It's good to have a mayor who is passionate about what he's doing and passionate about the City.
- We want a nice, safe city. It is a fun city. Watching the lip sync video displays some of that fun.
- He likes to hear public testimony. It's important to learn from what they're saying and respond. He appreciates the team of staff and council.

Councilor Conn reported...

- Agreed that they are all working together well as staff and council.
- Passed on a compliment of excellent production skills to the lip sync video editors.

Councilor Carlson reported...

- Everyone loved the police lip sync video. She wishes it had a disclaimer. When people are comparing the St. Helens video to other cities, our budget is so much smaller. They made something awesome with what they had.
- Passionate about sidewalks. There is no street that doesn't need a sidewalk.
- Appreciates how Library Director Jeffries advocates for the Library. She recently connected her with a free service to download audio books. She appreciates the helpful staff at the Library.

Councilor Locke reported...

- Nothing to report.

13) **Department Reports**

Lieutenant/Interim Chief Hogue reported...

- Talked about the County fire arm's range. Years ago, an issue arose with the adjacent plant. They would like to revisit it as precautions have been made and other agencies are using it. It's much safer now. It would be a relief not to drive to Clatskanie for training. Council directed staff to look into it and check with the insurance.

Public Works Engineering Director reported...

- Congratulations to Hogue on 20 years.

City Planner Graichen reported...

- Another 80 lot subdivision submitted. The property is adjacent to the DMV.
- Councilor Locke asked if there is adequate property for big box stores. Graichen said they are lacking large commercial lots.

Library Director Jeffries reported...

- Talked about upcoming Library programs.
- Libby is a new, easy-to-use app, for audio and E-reader books.
- Digital magazines are now available through a mobile app.
- The second annual stuffed animal sleepover was held at the Library. She talked about their adventures.

Finance Director Brown reported...

- He suggested the City help during the transition of the Greater St. Helens Park & Recreation District to changing their name; such as letterhead, shirts for staff, etc. He received a proposal from Anne at Eisenschmidt Pool with their proposal and a list of items. They are requesting \$4,500 and possibly \$2,000 more if there needs to be a special election for the name change. It included shirts, signage, letterhead, etc. They propose to remove the word 'park' and replace with 'aquatics.' Mayor Scholl was in favor of their request but encouraged them to have a name that only references their aquatics center. Discussion ensued. Brown requested name ideas from Council and will report back to the District.

City Recorder Payne reported...

- Had to leave early.

City Administrator Walsh reported...

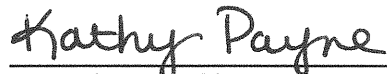
- The retirement reception for Chief Moss was very nice. It was well deserved.
- In the process of updating the dock Code. He is aware of the problems in Portland and they are taking it seriously.
- Submitted the federal grant application today. He is hopeful to receive it.

14) **Other Business**

15) **Adjourn** – 7:28 p.m.

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:



Kathy Payne, City Recorder



Rick Scholl, Mayor