

City of St. Helens City Council

Regular Session Minutes

September 5, 2018

Members Present: Mayor Rick Scholl
Council President Doug Morten
Councilor Ginny Carlson
Councilor Susan Conn
Councilor Keith Locke

Members Absent: None

Staff Present: John Walsh, City Administrator
Kathy Payne, City Recorder
Matt Brown, Finance Director
Neal Sheppard, Public Works Operation Director
Sue Nelson, Public Works Engineering Director
Brian Greenway, Police Chief

Others:

Dan G.	Patrick Birkle	Shauna Harrison
Danna G.	Kristina Saul	Steve Topaz
Alana Saul	Nicole Thill	Morris Malakoff
Haley	Waylon	

1) **Call Regular Session to Order - 7:00 p.m.**

2) **Pledge of Allegiance**

3) **Visitor Comments**

- ♦ Alana Saul, Haley, and Waylon, representing the St. Helens High School Band Program. They are seeking sponsors for the Band Program shirts. They wear the sponsor shirts as a unified group. The sponsorships help fund the program, which reduces the amount each student pays out of pocket. They are requesting the City sponsor their shirts with their logo or the Spirit of Halloweentown logo. The sponsorship cost is \$175. It includes the logo on their shirts and on a display board that goes with them to every competition.

Council President Morten encouraged the Band Program to attend the Veteran's Day event, Christmas Tree lighting, 13 Nights on the River, etc.

- ♦ Kristina Saul, Band Patrons Public Relations Officer. The band program has increased this year by 30 students, which includes middle school and high school. The kids work hard fundraising all year long. They can't guarantee they will be at all the City events. However, the current shirts went to California this year. They will promote the City wherever they go.

Motion: Locke moved to donate \$175 from Council expenses to sponsor the Band Program. Carlson seconded.

Discussion. Mayor Scholl would like to donate \$250. Morten suggested \$350 to use both logos.

Amended Motion: Upon Locke's motion and Carlson's second, the Council unanimously donated \$350 from Council expenses to the St. Helens Band Program for two sponsorships, one for the City logo and one for the Spirit of Halloweentown logo.

- ◆ Steve Topaz. Statements were made in reference to House Bill 2950 about the grant for the Veneer property. He talked about fill that was put into the Frogmore Slough in the 1950's and 60's. He is concerned with the toxic waste in the area. He wants to know what the City is planning to do with the lagoon. He states that it cannot be built on from a hazardous point of view.

Discussion ensued about the concept drawings. Councilor Conn argued that it is not hazardous waste. City Administrator Walsh explained that the purpose of the funding request is to do the feasibility work to answer questions about the site characterization, geotechnical issues, and if it can be done safely.

- ◆ Shauna Harrison. Asked if Plymouth Street ever went completely through to the mill property.

Mayor Scholl confirmed it did and can if the gate is open. Councilor Carlson added that the Connector Plan proposes to connect it through. It currently does not meet safety standards on the mill property.

Shauna asked if DEQ stated that the Slough is not toxic. Councilor Conn said no, they are working on a feasibility study with DEQ. Discussed ensued on sludge. It's now the City's responsibility to clean up the lagoon.

Mayor Scholl reported that the Council is considering holding a quarterly open session for citizens to come in and ask questions of staff and Council.

- ◆ Steve Topaz. His suggestions of what should be done with the lagoon: The lagoon water level is about 25 feet above the river level. The old Frogmore Slough is river level. He proposes removing all the water, river sediment, and return the Frogmore Slough to river level and turn the whole thing into a large marina. He would pull out the PVC plastic liner, toxic waste, and the industrial waste from the paper mill. He elaborated on what he would do and the existing conditions.
- ◆ Patrick Birkle.
 - Thanked the City for the work done at Grey Cliffs Park; including the restrooms and river accessibility.
 - Kudos to the Lions Club for maintaining the par course in McCormick Park.
 - He was glad to hear about the possibility of quarterly meet n' greets with the Council. He encouraged the Council to include updates about the Waterfront property in social media posts and the newsletter.
 - Is it time for the City to add staff who can help the City pay attention to administrative and legal issues? Councilor Carlson could potentially be the only one left after this year's election. Patrick believes that all the staff do their best

and do a good job. Walsh has done a lot of great work to help St. Helens become what it can be but he can't do it all.

Mayor Scholl confirmed that they have been discussing hiring a Community Development Director. The Urban Renewal Agency projects would benefit from that.

4) **Ordinances - First Reading**

- 4.a Ordinance No. 3229: An Ordinance Creating the Parks and Trails Commission, Adopting Regulations Therefore and Repealing St. Helens Municipal Code Chapters 2.16 and 2.64
- 4.b Ordinance No. 3231: An Ordinance to Amend the City of St. Helens Comprehensive Plan Map for Certain Property from the Suburban Residential (SR) Designation to the Highway Commercial (HC) Designation and the Zoning District Map from the Moderate Residential (R7) Zone to the Highway Commercial (HC) Zone
- 4.c Ordinance No. 3232: An Ordinance Amending the St. Helens Municipal Code Chapters 17.16, 17.24, 17.32, 17.96, 17.108, 17.120, and 17.128

Mayor Scholl read Ordinance No. 3229, 3231, and 3232 by title for the first time. The final reading will be held at the next regular session.

5) **Resolutions**

- 5.a Resolution No. 1827: A Resolution of the Common Council of the City of St. Helens, Oregon, Adopting a City Employee Compensation Plan for Fiscal Year Beginning July 1, 2018

Motion: Conn moved to adopt Resolution No. 1827. Carlson seconded.

Discussion. Council President Morten asked staff to elaborate. Walsh explained that it includes the cost of living adjustments. Councilor Locke asked if any of the salary ranges have been adjusted, other than the normal raise. Walsh responded that it includes the reclassification of a Planner.

Vote:: Scholl, Carlson, Conn, Locke, Morten in favor; none opposed; motion carries.

6) **Award Bid/Contract**

- 6.a 3 Kings Environmental, Inc. for Concrete at McCormick Park Veterans' Memorial Expansion in the Amount of \$52,000
- 6.b Pacific Stainless Products, Inc. & Web Steel Buildings NW for Covered Shelter at McCormick Park Veterans' Memorial Expansion in the Amount of \$17,030
- 6.c Columbia NW Heating & Cooling for New Heating/Cooling System Upstairs at City Hall in the Amount of \$10,447.28

Motion: Locke moved to award the bids for '6a' through '6c' as written. Carlson seconded.

Discussion. Council President Morten asked for an explanation of '6a' and '6b.' Nelson explained that 3 Kings Environmental, Inc. submitted the only bid for the concrete; however, it came in way over budget. They worked with the City to make adjustments and reduce the cost. Discussion ensued about the concrete. Morten wants to ensure that the coloring will not vary and the concrete will not crack. Nelson explained that Pacific Stainless Projects, Inc. will be

providing the beams and columns for the shelter. They provided a very cost effective price. The roofing material will come from Web Steel Buildings NW.

Vote: All in favor; none opposed; motion carries.

7) **Approve and/or Authorize for Signature**

- 7.a Memorandum of Understanding with AFSCME Regarding Part-time Recreation Coordinator Position
- 7.b Quote from Axon Enterprise, Inc. for Police Body Cameras
- 7.c Extension of Agreement with CCMH for Crisis Intervention Team Coordinator
- 7.d Request for Proposals for Flex Court Installation at McCormick Park

Motion: Upon Carlson's motion and Conn's second, the Council unanimously approved '7a' through '7d' above.

8) **Appointments to Boards/Commissions**

- 8.a Appointments to City Boards & Commissions

Motion: Upon Conn's motion and Carlson's second, the Council unanimously reappointed Kimberly O'Hanlon and Lisa Brooke to the Arts & Cultural Commission.

9) **Consent Agenda for Acceptance**

- 9.a Parks Commission Minutes dated June 11, 2018
- 9.b Planning Commission Minutes dated July 10, 2018
- 9.c Library Board Minutes dated June 19, 2018
- 9.d Arts & Cultural Commission Minutes dated May 22 and June 18, 2018

Motion: Upon Conn's motion and Locke's second, the Council unanimously accepted '9a' through '9d' above.

10) **Consent Agenda for Approval**

- 10.a Youth Program Lead Job Description
- 10.b Exclusive Use Permit: Women's Softball at Campbell Park Fields 1&2
- 10.c Exclusive Use Permit: Girls' Softball at Campbell Park Field 1
- 10.d Street Closure - Spirit of Halloweentown Activities
- 10.e Accounts Payable Bill Lists

Motion: Morten moved to approve '10a' through '10e' above. Conn seconded.

Discussion. Councilor Carlson said there were community questions last year about Spirit of Halloweentown street closures. She does not feel they need to be closed all day on the weekends. She asked what the parameter of the closures are this year. Locke pointed out the closures in the packets, Friday at 11 p.m. through Sunday at 6 p.m. Sheppard pointed out that the closures are to prevent a stack of cars parking in there and not being able to get out later. Chief Greenway suggested posting signs for intermittent closures. Walsh added that parking passes will be issued to residents in the area. They can open it if it creates problems. Council directed staff to reach out to local residents to make sure they can get to their homes.

Vote: All in favor; none opposed; motion carries.

11) **Mayor Scholl Reports**

- He suggests the Council hold a quarterly community meeting. Discussion ensued.
- There has been lots of inner collaboration and networking that is really paying dividends.
- He will be at the Scappoose Veterans' Park this Saturday for the dog show.

12) **Council Member Reports**

Council President Morten reported...

- Happy to see youth attend the work session and regular session meetings today.
- Good news! A potential buyer is looking at the Armstrong property.
- Congratulated the staff for responding to citizen testimony either at the time or later in the meeting.
- Michael Curry is an international icon from our county. They are missing an opportunity by not including his products in Spirit of Halloweentown.

Councilor Conn reported...

- Agree with collaboration of community partners. A lot more can be done with fewer resources.
- The City/County quarterly dinner was one of the best we have had.

Councilor Locke reported...

- Sorry to miss the City/County quarterly dinner. He heard it was good.
- Talked to people at his doctor's office yesterday about the waterfront property development. They were very interested in its progress.
- He would like Spirit of Halloweentown to focus on Halloween. They have a great opportunity to capitalize on it so they don't lose it.
- Asked if the Police Department is short staffed. Greenway responded that one officer left St. Helens for Columbia County. Code Enforcement Officer Adam Hartless has been promoted to Police Officer. A background check is being conducted for another officer. As of right now, they are full.

Councilor Carlson reported...

- Agreed with what's been said about community partnerships. She appreciates all the work that has been done.

13) **Department Reports**

Chief Greenway reported...

- Nothing to report.

Public Works Engineering Director Nelson reported...

- Thanked the Council for approving the new heating and cooling unit!

Public Works Operations Director Sheppard reported...

- Pacific Stainless Products recently made sinks for Campbell Park for half the cost of what they could get anywhere else.

Finance Director Brown reported...

- Nothing to report.

City Recorder Payne reported...

- Nothing to report.

City Administrator Walsh reported...

- Exciting projects coming up:
 - Veteran's Plaza
 - Waterfront property

14) **Other Business**


15) **Adjourn** – 8:10 p.m.

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:



Kathy Payne, City Recorder



Rick Scholl, Mayor