

# City of St. Helens City Council

Regular Session Minutes

December 19, 2018

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**Members Present:** Mayor Rick Scholl  
Council President Doug Morten  
Councilor Ginny Carlson  
Councilor Susan Conn  
Councilor Keith Locke  
Youth Councilor Vishal Christian

**Members Absent:** None

**Staff Present:** John Walsh, City Administrator  
Kathy Payne, City Recorder  
Matt Brown, Finance Director  
Margaret Jeffries, Library Director  
Neal Sheppeard, Public Works Operations Director  
Sue Nelson, Public Works Engineering Director  
Brian Greenway, Police Chief

**Others:** F. Brandon Jeff Kroll Emilia Ponti  
Jenn Farrington Joan Youngberg Mike Powell  
Morris Malakoff

- 1) **Call Regular Session to Order - 7:00 p.m.**
- 2) **Pledge of Allegiance**
- 3) **Visitor Comments - Limited to five (5) minutes per speaker**
  - ◆ Jenn Farrington. Thanked Councilor Conn for her service. She is sad to see her go. Her leadership is appreciated. Conn's ability to listen and connect will really be missed.
  - ◆ Mike Powell and Jeff Kroll, representing St. Helens Girls Softball. They are concerned about their upcoming season. He was told last week that the high school wants to exclusively use Campbell Park fields from 1-7 p.m., Monday thru Friday. In the past, they have shared those fields. Their league paid the exclusive use fees and added the high school to their exclusive use permit. They have been playing their since the 1980's. Last year, they had six teams trying to use two fields. It was difficult to arrange practice times. This year there will be even more teams. He suggested the high school move over to McCormick Park because the adults don't start using that field until the high school season is done. His league runs the end of March through the end of June. They do much of the field preparation and maintenance themselves.

Finance Director Brown explained that they have reached out to the high school to get specific dates and times they will be using the fields. The online software program that moves reservations to hourly is a way to better manage the times the fields are being used. The IGA for

the Recreation Program states that the City has preferential treatment to request use of School District facilities and vice versa for the School District to request use of City facilities. Council President Morten requested Brown keep the Parks Division staff and Parks Commission informed of these changes. Brown responded that he will keep them involved. This process is a change in how things have been done for 20 years. Unfortunately, change is hard.

Mayor Scholl expressed that people are feeling being pushed out. He doesn't want to move the Girls Softball because of an IGA with the School District. Councilor Conn suggested reviewing all the schedules and working together. Extensive discussion about field use and schedules ensued.

Brown clarified that he is gathering information from all the exclusive use holders and will be bringing everyone together for a meeting. He wants to hear from everyone and not just base a decision on one group. The concerns are premature at this time. Mayor Scholl responded that he would like to hold that meeting soon. He is being contacted by a lot of people with their concerns.

4) **Proclamations**

4.a City Council Election Results from November 6, 2018

Mayor Scholl read the proclamation into the record.

5) **Ordinances - First Reading**

5.a Ordinance No. 3234: An Ordinance Granting to Lightspeed Networks, Inc., dba LS Networks, the Right to Construct, Operate, and Maintain Telecommunication Services in the City of St. Helens, Oregon

Mayor Scholl read Ordinance No. 3234 by title for the first time. The final reading will be held at the next regular session.

6) **Resolutions**

6.a Resolution No. 1833: A Resolution to Set 2019 City Public Meetings and Holiday Closures Schedule for City of St. Helens Council, Boards and Commissions

**Motion:** Upon Conn's motion and Carlson's second, the Council unanimously approved Resolution No. 1833. [AYES: Scholl, Carlson, Conn, Locke, Morten; Nays: None]

6.b Resolution No. 1834: A Resolution Appointing the Budget Officer for Fiscal Year 2019-20

**Motion:** Upon Carlson's motion and Locke's second, the Council unanimously approved Resolution No. 1834. [AYES: Scholl, Carlson, Conn, Locke, Morten; Nays: None]

7) **Award Bid/Contract**

7.a Recreation Center Bathrooms to PDX Plumbing Specialist & General Contractor, LLC in the amount of \$21,450

7.b Wayfinding Signage Installation Phase I to Ramsay Signs, Inc. for \$132,716

**Motion:** Carlson moved to approve '7a' and '7b' above. Conn seconded.

Question. Council President Morten pointed out the discussion had during the work session to lower the amount by the City conducting some of the work ourselves.

**Motion:** Upon Carlson's motion and Morten's second, the Council unanimously withdrew the motion above.

**Motion:** Upon Morten's motion and Conn's second, the Council unanimously approved '7a' and '7b' above, amending '7a' to not exceed the amount of \$21,450. [AYES: Scholl, Carlson, Conn, Locke, Morten; Nays: None]

8) **Approve and/or Authorize for Signature**

- 8.a Contract with Ramsay Signs, Inc. for Wayfinding Signage Installation Phase I
- 8.b Statement of Work with Northwest Regional ESD for STEM Program at Library
- 8.c Contract Payments

**Motion:** Upon Conn's motion and Locke's second, the Council unanimously approved '8a' through '8c' above. [AYES: Scholl, Carlson, Conn, Locke, Morten; Nays: None]

9) **Accept Abstract of Votes from November 6, 2018 General Election**

- 9.a Abstract of Votes

**Motion:** Upon Locke's motion and Carlson's second, the Council unanimously accepted '9a' above. [AYES: Scholl, Carlson, Conn, Locke, Morten; Nays: None]

10) **Appointments to Boards/Commissions**

- 10.a Appointments to City Boards & Commissions

**Motion:** Upon Morten's motion and Carlson's second, the Council unanimously reappointed Jacob Woodruff to the Parks and Trails Commission. [AYES: Scholl, Carlson, Conn, Locke, Morten; Nays: None]

11) **Consent Agenda for Acceptance**

- 11.a Parks & Trails Commission Minutes dated October 8, 2018
- 11.b Planning Commission Minutes dated October 9, 2018
- 11.c Library Board Minutes dated November 13, 2018

**Motion:** Upon Conn's motion and Carlson's second, the Council unanimously accepted '11a' through '11c' above. [AYES: Scholl, Carlson, Conn, Locke, Morten; Nays: None]

12) **Consent Agenda for Approval**

- 12.a Declare Surplus Property from Library
- 12.b Council Work Session, Executive Session, Public Hearing, and Regular Session Minutes dated December 5, 2018
- 12.c Accounts Payable Bill Lists

**Motion:** Upon Carlson's motion and Locke's second, the Council unanimously approved '12a' through '12c' above. [AYES: Scholl, Carlson, Conn, Locke, Morten; Nays: None]

13) **Mayor Scholl Reports**

- That was a heated discussion about softball. People don't like change. He didn't like what he was hearing either. They can make it work with all the ballfields. He looks forward to bringing everyone together.
- It was a good turnout for Christmas Ships and Mr. and Mrs. Claus.
- There is a lot going on. He looks forward to discussing Council Goals for next year.
- He looks forward to the collaboration with the County for use on the Watershed property.

#### 14) **Council Member Reports**

Council President Morten reported...

- Has heard from a lot of people about how beautiful our City looks. Spirit of Halloweentown runs right into Christmas. Things are happening here between September and December. It's a good feeling.
- Gave kudos to Joan Youngberg for her display of the "This is Us" project in the courthouse rose garden.

Councilor Conn reported...

- Thank the Council for letting her be part of the team. They didn't always agree but always thought for the good of the community. She will miss the position.

Councilor Carlson reported...

- She was struck by the spirit of the meeting earlier today. There was so much positivity in the reports from community partnerships working together. She would like to see the softball groups work together as well.
- Thanked Councilor Conn for her service.

Councilor Locke reported...

- All the Christmas festivities were great this year. He does need someone to take over hosting the Christmas Ships dinner. Councilor Carlson is willing to do it with the help of Youth Council. He encouraged the rest of the Council to help as well.

Youth Councilor Vishal reported...

- A lot of new members attended the last meeting. They had good discussions about bullying and suicide in the schools. They would like to create a youth recreation center with games and a safe place to interact. Recreation Coordinator Shanna Duggan was at the meeting and talked about using the Recreation Center to meet.
- Mayor Scholl thanked Vishal for helping at Donut Day.

#### 15) **Department Reports**

Police Chief Greenway reported...

- Nothing to report.

Public Works Engineering Nelson reported...

- Thanks again to Councilor Conn!
- Thank you to Joan Youngberg. The houses look great!
- Merry Christmas!

Public Works Operations Sheppard reported:

- Thanked Councilor Conn for her support of Public Works. She will be missed.
- Joan Youngberg's display of houses looks great.
- Thanked Mayor Scholl for the organization of fireworks. He heard more about fireworks at Christmas than 4<sup>th</sup> of July. Ed Lokken was a friend of his.

Library Director Jeffries reported...

- Thanked Councilor Conn.

Finance Director Brown reported...

- Nothing to report.

City Recorder Payne reported...

- Nothing to report.

City Administrator Walsh reported...

- It's been a privilege and pleasure working with Councilor Conn. She will be missed.
- Merry Christmas and Happy New Year!

16) **Other Business**

17) **Adjourn**

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

  
Kathy Payne, City Recorder

  
Rick Scholl, Mayor