



**ADDENDUM NO. 2
TO THE
REQUEST FOR PROPOSALS
PROGRESSIVE DESIGN-BUILD SERVICES
FOR REPLACEMENT OF 2.0 MG RESERVOIR
RFP NO. W-481**

THIS ADDENDUM IS HEREBY MADE A PART OF THE REQUEST FOR PROPOSAL DOCUMENTS TO THE SAME EXTENT AS THOUGH IT WERE ORIGINALLY INCLUDED THEREIN.

PROPOSERS MUST ACKNOWLEDGE RECEIPT OF ALL ADDENDA ON THE PROPOSAL FORM. PROPOSALS THAT FAIL TO ACKNOWLEDGE ALL ADDENDA MAY BE CONSIDERED IRREGULAR AND MAY BE REJECTED.

ISSUED THIS 22TH DAY OF JUNE 2023

A handwritten signature in blue ink, appearing to read 'Sharon Darroux', is positioned above the printed name.

Sharon Darroux, PMP
Engineering Manager
City of St. Helens, Oregon

ITEM NO. 1 MANDATORY PRE-PROPOSAL CONFERENCE & SITE TOUR

1. **ATTACHED** is the Mandatory Pre-Proposal Conference and Site Tour meeting agenda and sign-in sheet which was held at 9:00am on June 20, 2023 at the reservoir site.

ITEM NO. 2 FEE AND RATE PROPOSAL SUMMARY FORM

1. Note 3 of the Fee and Rate Proposal Summary Form has been revised. **REPLACE** the Fee and Rate Proposal Summary Form (Addendum No. 1, Page 18) with the revised Fee and Rate Proposal Summary Form (Addendum No. 2, Page 18) attached to this addendum.

ITEM NO. 3 QUESTIONS AND CLARIFICATIONS FROM THE PRE-PROPOSAL CONFERENCE & SITE TOUR

Q1	Will the City allow removal of the trees on the site along Pittsburg Rd to facilitate site access for construction?
A1	The City would prefer to leave the mature trees in place, but understands that one or more of the trees may have to be removed for the work to be successfully executed.
Q2	The estimated project budget of \$2.5 million dollars might not be feasible. Does the City have additional funding for the project?
A2	The City understands from potential proposers that the current project budget of \$2.5 million dollars might not be feasible; however proposers are encouraged to work within this budget and to propose solutions for reaching the project's goals.
Q3	Will the two concrete vaults onsite have to be replaced?
A3	No, there are no plans to replace the concrete vaults onsite.



MANDATORY PRE-PROPOSAL CONFERENCE & SITE TOUR
PROGRESSIVE DESIGN BUILD SERVICES FOR REPLACEMENT OF 2MG RESERVOIR
RFP NO. W-481

Tuesday, June 20, 2023, 9:00 A.M., 35259 Pittsburg Rd, St. Helens, OR 97051

All attendees: Please sign the attendance sheet.

AGENDA

1. Introduction
 - Introduction of the project and overview of meeting and site tour
2. Reservoir Briefing
 - History and current status
 - Operating features and hydraulic connection to the 2.5 MG reservoir onsite
3. Project Briefing
 - Design-Build Project Delivery and Scope of Services
 - a. Phase 1 Services
 - b. Phase 2 Services
 - Proposal Submission Requirements
 - a. General requirements
 - b. Submit 5 hard copies and 1 PDF copy on a flash drive
 - c. Proposals due at City Hall by 3pm, July 11th
 - Evaluation Criteria
 - a. Overview of proposal evaluation
 - b. Initial Proposal Review
 - c. Final Evaluation
 - Overview of general procurement and project schedule

▪ RFP Issued	June 7, 2023
▪ Addendum No 1 Issued	June 14, 2023
▪ Mandatory Pre-Proposal Conference/Site Tour	June 20, 2023, 9:00 a.m.
▪ Deadline for Questions	June 30, 2023

▪ Last Addendum to be Issued	July 5, 2023
▪ Proposals Due	July 11, 2023, 3:00 p.m.
▪ Shortlist Notification	July 14, 2023
▪ Deadline for Protest of Shortlist Notification	July 20, 2023
▪ Shortlist Interviews	July 24, 2023
▪ Notice of Intent to Award	July 25, 2023
▪ Deadline for Protest of Award	August 1, 2023
▪ Award of Contract	August 2, 2023
▪ Contract Execution	August 16, 2023
▪ Completion of Contract	October 30, 2024

4. Questions and/or Requests for Clarification

5. Site Tour



**MANDATORY PRE-PROPOSAL CONFERENCE & SITE TOUR
PROGRESSIVE DESIGN BUILD SERVICES FOR REPLACEMENT OF 2MG RESERVOIR
RFP NO. W-481**

Tuesday, June 20, 2023, 9:00 A.M., 35259 Pittsburg Rd, St. Helens, OR 97051

SIGN-IN SHEET

Firm Name	Representative	Email Address	Phone Number
City of ST HELENS	SILARON DARRONX	sdarroux@sthelens.oregon.gov	503 366 8243
" "	NAR FORD	NFORD@STHELENS.OREGON.GOV	760-373-5885
The Saunders Company	Jeff Sitz	jeff@thesaunderscompany.net	503.550.9958
THESAUNDERS COMPANY	CHRIS DUNMIRE	chrisd@thesaunderscompany.net	503-551-0968
Tapani Inc.	Carlin Hochderffer	carlinh@tapani.com	503-583-0164
SKAAR Const Inc	Jack Burns	joe@sciconstruction.com	206-794-5808
Emery and Sons	Avin Altyeh	Bids@emeryandsons.com	503 588-7576
WINDSOR	KEN ALEXANDER	kalexander@windsorengineers.com	360-335-4698
WARD-HENSHAW	MIKE EUBANKS	MIKE@ward-henshaw.com	503-266-1986
Tapani Inc	Jerome Sarkhan	jsarkhan@tapani.com	(360) 687-1198
Curran-McNeil	Shelley	eph@curran-mcneil.com	(503) 889-7249
CODY OLSON	Marion Const.	CODYO@MARION-CONSTRUCTION.COM	503-896-7704
FLM	Hunter Gallagher	hunter.gallagher@flynncompanies.com	541-852-2002
DN TANKS	Mike Hinshaw	michael.hinshaw@DNTANKS.com	406-465-4561
Rotschly	Mark Erickson	mark.erickson@rotschlyinc.com	360-334-3100
Peterson Structural Engineers	Ethan Altan	ethan.altan@psengineers.com	503-277-8128
Geopacific Eng	Thomas Torkelson	ttorkelson@geopacificeng.com	503-961-5160
Keller Associates	Russ Retz	rretz@kellerassociates.com	503-893-0410

PROGRESSIVE DESIGN-BUILD SERVICES FOR REPLACEMENT OF 2.0 MG RESERVOIR FEE AND RATE PROPOSAL SUMMARY FORM

PHASE 1 SERVICES FEE SUMMARY			
Phase 1 Services	Total Hours (including subconsultants)	Direct Expenses	Total Costs
Project Initiation			
Project Management and Administration			
Basis of Design Technical Memorandum			
Geotechnical Investigations, Data, and Report			
Engineering Design Development			
Permitting			
Cost Estimate Submittal and GMP Proposal			
Total Phase 1 Services			
PHASE 1 OPTIONS TASKS			
OPT1			
OPT2			
OPT3			
<i>(Please use additional sheet if needed)</i>			
Total Phase 2 Options Tasks			
GENERAL CONDITIONS PERCENTAGE SUMMARY			
Design-Builder General Conditions Percentage		Estimated Percentage of Direct Costs	
DESIGN-BUILDER'S FEE PERCENTAGE SUMMARY			
Design-Builder Fee Percentage		Estimated Percentage	
<p>(1) Proposer shall provide supporting rationale for its proposed project coordination and management cost proposal, including a staffing matrix, anticipated hours per project role, and reimbursable costs.</p> <p>(2) Proposer shall provide supporting information in the approach to clarify the type of permits that would be applied for and obtained for the Project.</p> <p>(3) Estimated General Conditions shall be based on the Phase 2 Services duration as provided in the RFP. Proposer shall provide supporting rationale for its proposed construction staff percentage information, which includes an organizational chart of its Construction staff and a person-hour estimate of Key personnel who provides services in Phase 2.</p> <p>(4) Design-Builder Fee percentage should be inclusive of Design-Builder's risk, corporate overhead (i.e., costs not included within Direct Costs, Design- Builder Project Contingency, and Indirect Costs) and profit.</p> <p>(5) Direct expenses for Phase 1 Services shall be those expenses to the project that do not include labor.</p> <p>(6) Total cost of each item shall be the sum of labor costs and direct expenses for that item.</p>			

By signature hereon, the Proposer's authorized agent ("Agent") certifies that all necessary corporate acts have been taken to authorize the Agent to sign this document and that all information provided in Fee and Rate Proposal Summary Form are an accurate representation of the information the Proposer's is providing.

Design-Builder's Name	_____
Signed by (Authorized Representative)	_____
Printed Name	_____
Title	_____
Date	_____

END OF FORM