



November 20, 2023

Notice of Intent to Award Contract

PROFESSIONAL ENGINEERING DESIGN SERVICES FOR WASTEWATER COLLECTION SYSTEM CAPACITY IMPROVEMENTS, RFP NO. S-679

The City of St. Helens received a total of three (3) proposals on November 2nd, 2023 in response to the RFP for Professional Engineering Design Services for Wastewater Collection System Capacity Improvements from the following firms, listed in alphabetical order,

- Consor
- Keller Associates
- Tetra Tech

Two (2) of the firms, Consor and Keller Associates, were shortlisted, interviewed, and evaluated by the Proposal Selection Committee on November 17th, 2023. After a careful review and recommendation by the Proposal Selection Committee, the City intends to award the contract to Consor as the most qualified and highest-ranking proposer for the project. The project will be awarded at the December 6th, 2023 Council Regular Session following a presentation to the City Council at the Work Session.

This Notice of Intent to Award does not constitute the formation of a contract between the City of St. Helens and the apparent successful Proposer and is subject to execution of a written contract. If the apparent successful Proposer fails to execute a contract with the City of St. Helens, the City may revoke the award and award the contract to the next highest-ranking proposer. The City of St. Helens further reserves the right to cancel this notice of intent to award at any time prior to the execution of a written contract.

Any Proposer who responded to the solicitation and claims to have been adversely affected or aggrieved by this award decision shall have the opportunity to submit an appeal of contract award decision as outlined in the RFP under Section 4.10.3. Appeals shall be in writing and shall specify any grounds upon which the protest is based. Protest may be submitted to Sharon Darroux, Engineering Manager at the address below or emailed to sdarroux@sthelensoregon.gov. The seven (7) calendar day protest period ends at 5:00 PM, November 27th, 2023.

Thank you,

Mouhamad Zaher
Public Works Director