

City of St. Helens



Fiscal Year 2009/2010 Adopted Budget

Adopted June 17, 2009

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BUDGET MESSAGE
2009-10

The City of St. Helen's mission statement and strategic goals guides staff and City Councilors throughout the budgetary process to preserve the highest possible quality of life for our residents, businesses and visitors as well as providing a safe and healthy environment within a sound economic framework.

The City of St. Helens continues to be challenged in the City General Fund as revenues remain flat while program expenses increased slightly resulting from inflation and union contracts. Council and staff addressed this issue by cutting \$262,457 in F/Y 08-09 budget and another \$337,384 of program cuts for this budget year to maintain a cash balance that will meet our five year goal of least 10% of fund. These reductions represent personnel positions, capital assets and decreasing existing operating materials. Further, if the City is unable to increase revenues or decrease expenditures for the following year, the City will have no other alternative but to continue to reduce personnel or scale back programs. This year's budget contingency is projected at \$811,120. Next year's contingency is projected at \$643,198 after incorporating annual expected revenue increases and meeting contract employee union obligations.

Identifying a sustainable operating contingency of 10% for the General Fund, a phased expenditure reduction approach was established. Meeting our goal, operating materials as well as staff reductions have been implemented. For this budget, the Community Development Director's position will remain vacant due to his mid-year retirement. One part-time court clerk position will be eliminated and establishing an intergovernmental cost sharing for the Prosecuting Attorney is underway.

In the Police Department, only one officer will continue to be shared with St. Helens School District #502. The other officer was eliminated due to revenue shortfalls. The remaining officer will work truant problems and when school is not in session, the officer will patrol. The budget reflects a \$45,000 contribution from the school district with the remaining absorbed by the City. For Code Enforcement, one officer's position was eliminated for this budget year with the other position extended for only one year. Further, one Police Officer and one Office Specialist was also eliminated to meet our phased expenditure reduction approach.

For the Library Department, three part-time Library Assistants have been eliminated and one full-time Library I will be filled with two part-time paraprofessional librarians. This change may reduce library hours by four that are open to the public.

The Building Fund has also been affected by the soft economy. As this department is self sufficient, revenues and expenditures are watched very closely. Lowering cost, one of the changes this year is to use the one remaining Building Official 40% of the time to maintain our Geographical Information System (GIS). The building department secretary will be allocated 50% in performing our tasks outside of this department. A transfer of allocations is also established from the City General Fund of \$10,000 if there is insufficient revenues. Further, any revenues foregone by the Building Department for Enterprise Zone enticements will be credited back to the Building Department. A transfer of \$10,000 is budgeted. All building permits and inspections are handled in accordance to the State Building Code.

For the St. Helens Visitors and Tourism Fund, the City will continue using a contracted tourism director to provide activities to booster tourism and economic

development in our community. A budget of \$75,000 is allocated including marketing expenses. A contribution of \$25,000 is also presented for McCormick Ballfield lighting project. Total project is \$205,463 and listed in the Park Department's contractual service line item.

The American Recovery and Reinvestment Act of 2009 is a spending bill enacted by the Congress and signed into law by President Barack Obama on February 17, 2009. This bill known as Stimulus Plan is intended to provide a stimulus to the U.S. economy in the wake of the economic downturn. In the State Tax Street Fund, the City will receive \$263,000 from the Stimulus Plan which will be for asphalt paving on Columbia Boulevard. This project is budgeted at \$337,995 with \$74,995 taken from System Development Charges. A third apportionment for road resurfacing and paving gravel streets of \$300,000 is also included. Total road paving then is \$637,995. Additionally, monies of \$598,053 from the Surface Transportation Program (STP), a federal program, will be used to complete sidewalk projects of \$363,053 and paving projects listed above of \$235,000.

In the Water Department, this Enterprise Fund has a user fee structure that supports those programs. Each year, all user rate classes are analyzed to insure they meet the planned capital projects and program expenditures. Reviewing this year's fund, it was determined a 20% rate increase is needed. For constructions projects, Water Telemetry System projected at \$355,000 and Filtration Plant Sand Separators of \$80,000.

In the Sewer Fund, the City has applied for a loan with the State of Oregon, DEQ, to address our Sewer Inflow and Infiltration (I/I) problem in our community. Our application is \$4.5 million. The City of St. Helens has applied for \$5 million in funding

under the Stimulus Plan to continue our Sewer I/I project. If successful, \$2.5 million will be considered a federal grant with the remaining \$2.5 million a loan at 0% interest. Last year's Sewer I/I project is budgeted with a completion amount of \$450,000 that finishes the \$2,053,000 construction project. Like the Water Department Fund, this fund is increasing the rates to meet the capital projects slated. An increase of 4.5% is included in this year's budget.

The State Revenue Sharing Fund is estimated at \$268,789 for this year's distribution. In past budget years, the City Councilors has allocated these funds to many worthwhile community programs as well as purchase equipment and complete construction projects for programs accounted for in the City General Fund. Last year, the City Councilors required applications to be submitted by the different community organizations with decisions given after the budget year commenced. Until decisions are made, the funds are placed in the Operating Contingency category.

In the Community Development Fund, grant funding from the State of Oregon for low income housing improvements for our jurisdiction was awarded in February 1987. The City contracted with Community Action Team (CAT) to establish and maintain the program. Loan payoffs by participants from the program are to be considered seed moneys for future housing improvements and returned to the CAT program coordinator. This years estimated dollars is \$50,000.

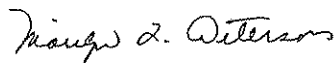
In 2006, Parole and Probation formed a partnership with Community Action Team to complete a much needed transitional housing for those felons that had been

incarcerated and required to be released in the county they were convicted in. A total project of over \$1 million, the City of St. Helens has allowed \$100,000 of the low income seed money to pay the remaining \$100,000 needed for this project. This loan is with the City of St. Helens and Columbia County Community Corrections with a 20 year term at 3% interest. Annual payments are \$6,821.52.

Applying for Federal monies to upgrade and expand the St. Helens Senior Center will be carried over and expected for completion. The project is to enlarge the kitchen, provide more office space for senior services and expand the dining room area. The grant monies are \$800,000 with a \$400,000 local match of which \$300,000 from private foundation grants and \$100,000 Senior Center contribution. Total project is \$1,200,000.

In summary, the City has continued to meet the challenges in a growing community to improve and expand programs and services giving rise to a greater quality of living. Guided with the Strategic Plan and dedication to meet the needs of our city, our community will achieve those goals while maintaining a strong economic and financial base.

Respectfully submitted,



Marilyn L. Peterson
Finance Director/Budget Officer

NOTICE OF BUDGET HEARING

A meeting of the St. Helens City Council will be held on June 17, 2009
(Governing body) (Date)
 at 7:25 P.M. at City Council Chambers. The purpose of this meeting is to discuss the budget for
(Location)
 the fiscal year beginning July 1, 2009 as approved by the City of St. Helens Budget Committee Budget Committee.
(Municipal corporation)

A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall
265 Strand, St. Helens, OR 97051 between the hours of 8:30am and 5:00pm. This budget was prepared on
(Street address)

a basis of accounting that is: consistent; not consistent with the basis of accounting used during the preceding year. Major changes, if any, and their effect on the budget, are explained below. This budget is for: Annual Period; 2-Year Period.

County	City	Chairperson of governing body	Telephone number
Columbia	Saint Helens	Randy Peterson	(503) 397-6272

FINANCIAL SUMMARY

<input type="checkbox"/> Check this box if your budget only has one fund.		TOTAL OF ALL FUNDS	Adopted Budget This Year: 2008-2009	Approved Budget Next Year: 2009-2010
Anticipated Requirements	1. Total Personal Services		7,613,419	6,939,006
	2. Total Materials and Services		8,293,950	7,257,628
	3. Total Capital Outlay		9,131,800	12,771,939
	4. Total Debt Service		886,287	870,132
	5. Total Transfers		35,000	42,000
	6. Total Contingencies		2,436,027	2,598,854
	7. Total Special Payments			
	8. Total Unappropriated and Reserved for Future Expenditure....		11,215,338	9,646,785
	9. Total Requirements —add lines 1 through 8.....		39,611,821	40,126,344
Anticipated Resources	10. Total Resources Except Property Taxes.....		38,197,866	38,703,182
	11. Total Property Taxes Estimated to be Received.....		1,413,955	1,423,162
	12. Total Resources —add lines 10 and 11.....		39,611,821	40,126,344
Estimated Ad Valorem Property Taxes	13. Total Property Taxes Estimated to be Received (line 11)		1,413,955	1,423,162
	14. Plus: Estimated Property Taxes Not to be Received.....			
	A. Loss Due to Constitutional Limits			
	B. Discounts Allowed, Other Uncollected Amounts.....		99,916	107,120
15. Total Tax Levied —add lines 13 and 14.....		1,513,871	1,530,282	
Tax Levies By Type		Rate or Amount	Rate or Amount	
	16. Permanent Rate Limit Levy (rate limit _____)		1.9078	1.9078
	17. Local Option Taxes.....			
18. Levy for Bonded Debt or Obligations.....				

STATEMENT OF INDEBTEDNESS

Debt Outstanding	Debt Authorized, Not Incurred
<input type="checkbox"/> None <input checked="" type="checkbox"/> As Summarized Below	<input type="checkbox"/> None <input checked="" type="checkbox"/> As Summarized Below

PUBLISH BELOW ONLY IF COMPLETED

Long-Term Debt	Estimated Debt Outstanding at the Beginning of the Budget Year July 1, 2009	Estimated Debt Authorized, Not Incurred at the Beginning of the Budget Year July 1, 2009
Bonds		
Interest Bearing Warrants.....		
Other.....	8,776,950	7,450,000
Total Indebtedness	8,776,950	7,450,000

Short-Term Debt

This budget includes the intention to borrow in anticipation of revenue ("Short-Term Borrowing") as summarized below:

FUND LIABLE	Estimated Amount to be Borrowed	Estimated Interest Rate	Estimated Interest Cost

**FORM
LB-3**

FUNDS REQUIRING A PROPERTY TAX TO BE LEVIED

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Name of Fund	City General	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
1. Total Personal Services		3,221,377	3,592,356	3,126,202
2. Total Materials and Services		860,197	1,358,413	906,546
3. Total Capital Outlay		124,518	137,065	51,939
4. Total Debt Service		51,839	51,840	51,840
5. Total Transfers			20,000	32,000
6. Total Contingencies			1,063,565	784,159
7. Total Special Payments				
8. Total Unappropriated and Reserved for Future Expenditure ...		3,254,325	1,029,405	1,087,495
9. Total Requirements		7,512,256	7,252,644	6,040,181
10. Total Resources Except Property Taxes		6,153,597	5,838,689	4,617,019
11. Property Taxes Estimated to be Received		1,358,659	1,413,955	1,423,162
12. Total Resources (add lines 10 and 11)		7,512,256	7,252,644	6,040,181
13. Property Taxes Estimated to be Received (line 11)			1,413,955	1,423,162
14. Estimated Property Taxes Not to be Received				
A. Loss Due to Constitutional Limit				
B. Discounts, Other Uncollected Amounts			99,916	107,120
15. Total Tax Levied (add lines 13 and 14)			1,513,871	1,530,282
			Rate or Amount	Rate or Amount
16. Permanent Rate Limit Levy (rate limit _____)			1.9078	1.9078
17. Local Option Taxes				
18. Levy for Bonded Debt or Obligations				

Name of Fund	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements			
10. Total Resources Except Property Taxes			
11. Property Taxes Estimated to be Received			
12. Total Resources (add lines 10 and 11)			
13. Property Taxes Estimated to be Received (line 11)			
14. Estimated Property Taxes Not to be Received			
A. Loss Due to Constitutional Limit			
B. Discounts, Other Uncollected Amounts			
15. Total Tax Levied (add lines 13 and 14)			
		Rate or Amount	Rate or Amount
16. Permanent Rate Limit Levy (rate limit _____)			
17. Local Option Taxes			
18. Levy for Bonded Debt or Obligations			

SUMMARY OF ORGANIZATION UNIT / PROGRAM BY FUND

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Name of Fund			
City General Fund			
Name of Unit/Program/Department	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
City Administration			
1. Total Personal Services	538,338	552,517	504,503
2. Total Materials and Services	192,589	395,650	149,723
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements	730,927	948,167	654,226

Name of Unit/Program/Department			
Police Department			
Name of Unit/Program/Department	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
1. Total Personal Services	2,155,953	2,413,746	2,180,224
2. Total Materials and Services	306,282	333,757	286,350
3. Total Capital Outlay	109,304	55,000	
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements	2,571,539	2,802,503	2,466,574

Name of Unit/Program/Department			
Library Department			
Name of Unit/Program/Department	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
1. Total Personal Services	378,232	412,028	330,913
2. Total Materials and Services	253,443	275,972	159,161
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements	631,675	688,000	490,074

Nondepartmental			
General			
Name of Unit/Program/Department	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers		20,000	32,000
6. Total Contingencies		1,063,565	784,159
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...	3,254,325	1,029,405	1,087,495
9. Total Requirements	3,254,325	2,112,970	1,903,654

SUMMARY OF ORGANIZATION UNIT / PROGRAM BY FUND

Publish ONLY completed portion of this page.

Name of Fund

City General

Name of Unit/Program/Department	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
Park Department			
1. Total Personal Services	148,854	214,065	110,562
2. Total Materials and Services	107,883	353,034	311,312
3. Total Capital Outlay	15,214	82,065	51,939
4. Total Debt Service	51,839	51,840	51,840
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements	323,790	701,004	525,653

Name of Unit/Program/Department	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements			

Name of Unit/Program/Department	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements			

Nondepartmental	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements			

FUNDS NOT REQUIRING A PROPERTY TAX TO BE LEVIED

Publish ONLY completed portion of this page. Total Anticipated Requirements must equal Total Resources.

Name of Fund	Building Department	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
1. Total Personal Services		254,377	212,867	102,884
2. Total Materials and Services		37,852	22,258	24,552
3. Total Capital Outlay				
4. Total Debt Service				
5. Total Transfers				
6. Total Contingencies			81,821	2,698
7. Total Special Payments				
8. Total Unappropriated and Reserved for Future Expenditure ...		20,007		
9. Total Requirements		312,236	316,946	130,134
10. Total Resources Except Property Taxes.....		312,236	316,946	130,134

Name of Fund	911 Emergency Fund	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
1. Total Personal Services				
2. Total Materials and Services		78,704	64,239	63,865
3. Total Capital Outlay				
4. Total Debt Service				
5. Total Transfers				
6. Total Contingencies				
7. Total Special Payments				
8. Total Unappropriated and Reserved for Future Expenditure ...				
9. Total Requirements		78,704	64,239	63,865
10. Total Resources Except Property Taxes.....		78,704	64,239	63,865

Name of Fund	St. Helens Visitors/Tourism	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
1. Total Personal Services			55,179	
2. Total Materials and Services		44,521	17,000	100,000
3. Total Capital Outlay				
4. Total Debt Service				
5. Total Transfers				
6. Total Contingencies			20,000	45,000
7. Total Special Payments				
8. Total Unappropriated and Reserved for Future Expenditure ...		271,932	266,676	220,971
9. Total Requirements		316,454	358,855	365,971
10. Total Resources Except Property Taxes.....		316,454	358,855	365,971

Name of Fund	State Street Tax Fund	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
1. Total Personal Services		176,941	170,748	184,152
2. Total Materials and Services		844,795	1,648,825	1,401,151
3. Total Capital Outlay		613,425	706,000	115,000
4. Total Debt Service				
5. Total Transfers				
6. Total Contingencies			75,000	75,000
7. Total Special Payments				
8. Total Unappropriated and Reserved for Future Expenditure ...		2,376,537	1,742,862	1,654,732
9. Total Requirements		4,011,698	4,343,435	3,430,035
10. Total Resources Except Property Taxes.....		4,011,698	4,343,435	3,430,035

FUNDS NOT REQUIRING A PROPERTY TAX TO BE LEVIED

Publish ONLY completed portion of this page. Total Anticipated Requirements **must equal** Total Resources.

Name of Fund	Capital Projects	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
1.	Total Personal Services			
2.	Total Materials and Services		20,000	20,000
3.	Total Capital Outlay			
4.	Total Debt Service			
5.	Total Transfers			
6.	Total Contingencies			
7.	Total Special Payments			
8.	Total Unappropriated and Reserved for Future Expenditure ...			
9.	Total Requirements		20,000	20,000
10.	Total Resources Except Property Taxes		20,000	20,000

Name of Fund	Fleet Maintenance	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
1.	Total Personal Services	158,825	169,132	173,483
2.	Total Materials and Services	71,609	67,254	68,037
3.	Total Capital Outlay		10,000	5,000
4.	Total Debt Service			
5.	Total Transfers			
6.	Total Contingencies		45,000	23,208
7.	Total Special Payments			
8.	Total Unappropriated and Reserved for Future Expenditure ...	87,577		
9.	Total Requirements	318,011	291,386	269,728
10.	Total Resources Except Property Taxes	318,011	291,386	269,728

Name of Fund	Water System Improvements	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
1.	Total Personal Services			
2.	Total Materials and Services			
3.	Total Capital Outlay			
4.	Total Debt Service			
5.	Total Transfers	26,000	15,000	10,000
6.	Total Contingencies			
7.	Total Special Payments			
8.	Total Unappropriated and Reserved for Future Expenditure ...	350,000	350,000	350,000
9.	Total Requirements	376,000	365,000	360,000
10.	Total Resources Except Property Taxes	376,000	365,000	360,000

Name of Fund	Water General Fund	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
1.	Total Personal Services	1,072,766	1,371,813	1,308,439
2.	Total Materials and Services	1,209,224	1,567,950	1,579,458
3.	Total Capital Outlay	1,112,690	1,569,225	755,000
4.	Total Debt Service	557,320	559,509	552,370
5.	Total Transfers			
6.	Total Contingencies		800,000	800,000
7.	Total Special Payments			
8.	Total Unappropriated and Reserved for Future Expenditure ...	7,106,667	4,289,910	3,387,409
9.	Total Requirements	11,058,667	10,158,407	8,382,676
10.	Total Resources Except Property Taxes	11,058,667	10,158,407	8,382,676

FUNDS NOT REQUIRING A PROPERTY TAX TO BE LEVIED

Publish ONLY completed portion of this page. Total Anticipated Requirements must equal Total Resources.

Name of Fund	Sewer Fund	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
1. Total Personal Services		1,710,632	2,041,324	2,043,846
2. Total Materials and Services		1,784,255	3,471,189	3,037,197
3. Total Capital Outlay		1,028,010	5,509,510	10,645,000
4. Total Debt Service		103,379	274,938	265,922
5. Total Transfers				
6. Total Contingencies			200,000	600,000
7. Total Special Payments				
8. Total Unappropriated and Reserved for Future Expenditure ...		5,223,530	3,536,485	2,946,178
9. Total Requirements		9,849,806	15,033,446	19,538,143
10. Total Resources Except Property Taxes.....		9,849,806	15,033,446	19,538,143

Name of Fund	State Revenue Sharing	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
1. Total Personal Services				
2. Total Materials and Services		35,370		
3. Total Capital Outlay				
4. Total Debt Service				
5. Total Transfers				
6. Total Contingencies			150,641	268,789
7. Total Special Payments		68,716		
8. Total Unappropriated and Reserved for Future Expenditure ...		57,586		
9. Total Requirements		161,672	150,641	268,789
10. Total Resources Except Property Taxes.....		161,672	150,641	268,789

Name of Fund	Community Development Fund	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
1. Total Personal Services				
2. Total Materials and Services		56,404	56,822	56,822
3. Total Capital Outlay			1,200,000	1,200,000
4. Total Debt Service				
5. Total Transfers				
6. Total Contingencies				
7. Total Special Payments				
8. Total Unappropriated and Reserved for Future Expenditure ...		2,402		
9. Total Requirements		58,806	1,256,822	1,256,822
10. Total Resources Except Property Taxes.....		58,806	1,256,822	1,256,822

Name of Fund		Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
1. Total Personal Services				
2. Total Materials and Services				
3. Total Capital Outlay				
4. Total Debt Service				
5. Total Transfers				
6. Total Contingencies				
7. Total Special Payments				
8. Total Unappropriated and Reserved for Future Expenditure ...				
9. Total Requirements				
10. Total Resources Except Property Taxes.....				

SUMMARY OF ORGANIZATION UNIT/PROGRAM BY FUND

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Name of Fund

Sewer Fund

Name of Unit/Program/Department	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
Collection Sewer Dept.			
1. Total Personal Services	663,930	876,115	1,081,732
2. Total Materials and Services	490,035	534,866	535,282
3. Total Capital Outlay	221,366	4,202,000	9,790,000
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements	1,375,331	5,612,981	11,407,014

Name of Unit/Program/Department	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
Secondary Sewer Dept.			
1. Total Personal Services	471,969	535,116	412,591
2. Total Materials and Services	900,198	2,476,391	1,959,824
3. Total Capital Outlay	24,700	112,500	
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements	1,396,867	3,124,007	2,372,415

Name of Unit/Program/Department	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
Primary Sewer Dept.			
1. Total Personal Services	356,529	390,523	312,339
2. Total Materials and Services	323,864	370,491	434,595
3. Total Capital Outlay		110,500	405,000
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements	680,393	871,514	1,151,934

Nondepartmental	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
Sewer Fund			
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay			
4. Total Debt Service	103,379	103,381	265,922
5. Total Transfers			
6. Total Contingencies		200,000	600,000
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...	5,223,530	3,536,485	2,946,178
9. Total Requirements	5,326,909	3,839,866	3,812,100

SUMMARY OF ORGANIZATION UNIT / PROGRAM BY FUND

Publish ONLY completed portion of this page.

Name of Fund

Sewer Fund

Name of Unit/Program/Department	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
Storm Water Dept.			
1. Total Personal Services	218,204	239,570	237,184
2. Total Materials and Services	70,158	89,441	107,496
3. Total Capital Outlay	781,944	1,084,510	450,000
4. Total Debt Service		171,557	
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements	1,070,306	1,585,078	794,680

Name of Unit/Program/Department	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements			

Name of Unit/Program/Department	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements			

Nondepartmental	Actual Data Last Year 2007-08	Adopted Budget This Year 2008-09	Approved Budget Next Year 2009-10
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements			

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment, or Charge on Property

FORM LB-50 2009-2010

To assessor of Columbia County

• Be sure to read instructions in the 2009-2010 Notice of Property Tax Levy Forms and Instructions booklet.

Check here if this is an amended form.

The City of St. Helens has the responsibility and authority to place the following property tax, fee, charge, or assessment on the tax roll of Columbia County. The property tax, fee, charge, or assessment is categorized as stated by this form.

P. O. Box 278 St. Helens OR 97051 6-30-09
Mailing address of district City State ZIP code Date

Marilyn Peterson Finance Director 503-397-6272 marilyp@ci.st-helens.or.us
Contact person Title Daytime telephone number Contact person e-mail address

CERTIFICATION— You must check one box.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.435.

PART I: TOTAL PROPERTY TAX LEVY

	Subject to General Government Limits	
	Rate —or— Dollar Amount	
1. Rate/Amount levied (within permanent rate limit)	1.9078	
2. Local option operating tax		
3. Local option capital project tax		
4. Levy for "Gap Bonds"		Excluded from Measure 5 Limits
5. Levy for pension and disability obligations		Dollar Amount of Bond Levy
6a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001	6a	
6b. Levy for bonded indebtedness from bonds approved by voters after October 6, 2001	6b	
6c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 6a + 6b)	6c	

PART II: RATE LIMIT CERTIFICATION

7. Permanent rate limit in dollars and cents per \$1,000	1.9078
8. Date received voter approval for rate limit if new district	8
9. Estimated permanent rate limit for newly merged/consolidated district	9

PART III: SCHEDULE OF LOCAL OPTION TAXES— Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First year levied	Final year to be levied	Tax amount —or— rate authorized per year by voters

PART IV: SPECIAL ASSESSMENTS, FEES, AND CHARGES

Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1		
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property. **The authority for putting these assessments on the roll is ORS _____.** (Must be completed if you have an entry in Part IV.)

CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON
BUDGET COMMITTEE

	<u>Term Expires</u>
RANDALL PETERSON, Mayor	2010
KEITH LOCKE, Council President	2012
PATRICK MARTYN, Council Member	2012
DOUG MORTEN, Council Member	2010
PHIL BARLOW, Council Member	2010
DARLENE BOLES, Lay Member	2011
DARREL WILLIS, Lay Member	2011
MARIT NELSON, Lay Member	2011
JOE SCHULTZ, Lay Member	2010
BILL EAGLE, Lay Member	2009
MARILYN PETERSON, Finance Director/Budget Officer	

Mission and Strategic Goals

Our Mission

The City of St. Helens' mission is to provide quality, effective, and efficient service to our citizens.

By doing so we will:

- Develop and preserve the highest possible quality of life for our residents, businesses and visitors.
- Provide a safe and healthy environment within a sound economic framework.
- Provide leadership which is open and responsive to the needs of the community and works for the benefit of all.

STRATEGIC FOCUS AREA #1- Government Structure and Organization

The legal framework of City government as established in the Charter, as well as the structure of City departments and functions

DESIRED OUTCOME – *The government of the City of St. Helens works efficiently and effectively in carrying out its tasks and meeting its goals. The process of governance is transparent and accessible to the Citizens of the city.*

STRATEGIC FOCUS AREA #2 – Communications

The two-way flow of information from and into City Hall, plus the effective use of that information

DESIRED OUTCOME – *The government of the City of St. Helens benefits from providing clear, comprehensive, and regular information about city issues and activities to the citizens and receiving feedback and input on city issues in a welcoming and respectful manner.*

STRATEGIC FOCUS AREA #3 – Inter-Agency Relations

The communication channels and partnerships with the Port, School District, Fire District, County, and other public and private organizations

DESIRED OUTCOME – *The government of the City of St. Helens works in partnership with all other units of local government to provide one cohesive, mutually supporting, and unified system of local governance.*

STRATEGIC FOCUS AREA #4 – Economic Development

The City's leadership and pro-active work to support and grow all the economic elements of the Community

DESIRED OUTCOME – *The City of St. Helens has a vibrant local economy that is in balance with the needs of its residents.*

STRATEGIC FOCUS AREA #5 – Customer Service

The relationship between public officials and those they serve especially in the context of helping a citizen with a question, problem, or application

DESIRED OUTCOME – *Citizens of the Community have a great respect for the government of St. Helens because they are treated well in their interactions with the City.*

STRATEGIC FOCUS AREA #6 – Physical Condition and Appearance

The level of upkeep of yards, buildings, and public spaces

DESIRED OUTCOME – *The physical environment of the City, regardless of public or private ownership, is maintained in a clean and tidy manner.*

STRATEGIC FOCUS AREA #7 – Municipal Asset Base

The wise stewardship, through management, maintenance, and operation, of City owned facilities and equipment

DESIRED OUTCOME – *The City's capital assets are well maintained and usable, with the funds in place to replace those assets when needed.*

STRATEGIC FOCUS AREA #8 – Financial Management

The effective management of the City's finances on both a short range and long range basis

DESIRED OUTCOME – *The City maintains a sound and prudent financial plan involving budgeting, forecasting, capital improvement programming, and investment that demonstrates responsible stewardship of public funds and the public trust.*

STRATEGIC FOCUS AREA #9 – Business Development

The planning and development of the City's Business Districts

DESIRED OUTCOME – *The City's Old Town and Waterfront become an exciting, dynamic, and successful cultural, government, recreational, and business district; the highway strip is attractive and functional; and the Mid-Town area is a vibrant area of many uses.*

CITY ADMINISTRATION

The City Administration provides several functions for the community and support operations for the city including municipal court, planning and zoning, water and sewer billings, payroll, accounts payable/receivable, retention of all City records, and citizen/government personal contact.

CITY GENERAL REVENUES

The City invests in U.S. Government and Agency securities that are fully backed by the federal government. Such securities are Local Government Pool, U.S. Treasury Bills, Notes, Bonds, Strips, Federal Home Loan Mortgage (Freddie Mac), Government National Mortgage Association (Ginnie Mae), Financing Corporation (FICO) Resolution Funding Corporation (REFCORP), Federal Farm Credit, Bankers Acceptance Notes, and Federal Home Loan Banks (FHLB) to name a few.

Projected Interest F/Y 2009-2010 \$308,583

PROPERTY TAX

Ballot Measure 50-converted Oregon's property tax system from a levy-based system to a rate based system. Taxes are calculated using assessed value and can only increase a maximum of 3%. Our taxes for F/Y 2009-10 is estimated at \$1,530,282 with a tax rate of \$1.9078/\$1,000. The projected increase of \$16,411 is due to Boise Veneer plant closure and reductions at Boise Paper Mill.

Otherwise, taxes would have increased about \$45,416.

FEDERAL GRANTS Under the Oregon Marine Board program, \$600 will be received under the Maintenance Assistance Program (MAP). These federal funds are to be used only for the maintenance of recreational boating and boat waste collection facilities according to MAP Program Rules specified in OAR 250-14-004.

STATE GRANTS

Under the Oregon Marine Board program, \$13,300 of State Grant funds will be received under the Map Assistance Program (MAP) to be used for the maintenance of recreation boating and boat waste facilities according to MAP Program Rules specified in OAR 250-14-004.

CONTRIBUTION-C.E.N.T.

Columbia Enforcement Narcotics Team, C.E.N.T., contributes to the City for our involvement in the program. This agency is an inter-county drug task force concentrating on manufacturing, delivery and possession of narcotics.

IN LIEU OF FRANCHISE FEES

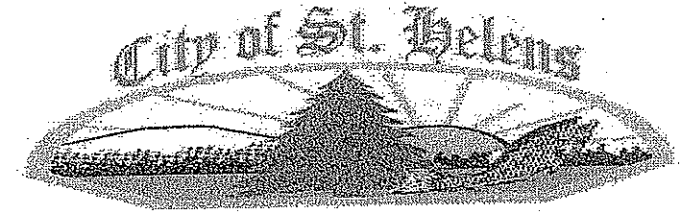
The City has imposed franchise fees and privilege taxes on private utilities. To achieve parity with other utilities that exist and operate in the City, the City's utilities will pay their equivalent compensation. A seven percent franchise fee is assessed on the sale of water, sewer service and storm water revenues.

PUBLIC ART REVENUE

1.5% applied to new City Buildings /other development; .5% applied on new water and sewer infrastructure designated by City Council;

General Ledger

Adopted Budget Report



User: administrator
 Printed: 06/25/09 - 10:48AM
 Fiscal Year: 2010

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				001	CITY GENERAL FUND					
				R1	REVENUES					
0.00	0.00	0.00	0.00	300000	REVENUE	0.00	0.00	0.00	0.00	0.00
3,204,200.49	3,378,564.00	3,313,467.00	0.00	301000	BEGINNING CASH BALANCE	0.00	2,500,426.00	2,427,767.00	2,427,767.00	2,427,767.00
1,327,536.97	1,358,658.87	1,413,955.00	0.00	302000	PROPERTY TAX REVENUE	0.00	1,423,162.00	1,423,162.00	1,423,162.00	1,423,162.00
61,382.30	65,880.34	99,916.00	0.00	303000	PREVIOUSLY LEVIED TAX	0.00	107,120.00	107,120.00	107,120.00	107,120.00
803,628.32	871,744.62	831,541.00	0.00	306000	FRANCHISE TAX	0.00	815,400.00	775,994.00	775,994.00	775,994.00
0.00	0.00	0.00	0.00	307000	DONATIONS-LIBRARY	0.00	0.00	0.00	0.00	0.00
0.00	0.00	1,700.00	0.00	308000	STATE ALLOCATION-LIBRARY	0.00	1,900.00	1,900.00	1,900.00	1,900.00
36,551.59	7,637.26	1,000.00	0.00	309000	NATURAL GAS ROYALTIES	0.00	1,000.00	500.00	500.00	500.00
0.00	0.00	0.00	0.00	310000	LIEN SEARCH REVENUE	0.00	0.00	0.00	0.00	0.00
84,186.19	82,944.90	83,000.00	0.00	311000	BUSINESS LICENSE	0.00	83,000.00	90,000.00	90,000.00	90,000.00
0.00	111.00	50.00	0.00	314000	CAMPING FEES	0.00	50.00	50.00	50.00	50.00
0.00	0.00	0.00	0.00	315000	PLAN CHECK FEES	0.00	0.00	0.00	0.00	0.00
8,554.35	10,398.61	8,000.00	0.00	316000	MISC. REVENUE-PARK	0.00	8,000.00	17,000.00	17,000.00	17,000.00
35,441.28	26,039.42	25,000.00	0.00	317000	DOG LICENSES	0.00	25,000.00	25,000.00	25,000.00	25,000.00
16,952.50	18,970.30	16,000.00	0.00	318000	FINES-LIBRARY	0.00	16,000.00	18,000.00	18,000.00	18,000.00
5,545.70	6,603.61	2,500.00	0.00	320000	D.A.R.E. DONATIONS	0.00	2,500.00	4,500.00	4,500.00	4,500.00
0.00	2,086.00	0.00	0.00	321000	LIBRARY GRANTS	0.00	0.00	0.00	0.00	0.00
1,461.17	1,992.83	1,000.00	0.00	322000	PROPERTY TAX INTEREST	0.00	1,000.00	1,000.00	1,000.00	1,000.00
15,998.48	47,335.27	25,000.00	0.00	323000	POLICE MISCELLANEOUS REV	0.00	25,000.00	18,000.00	18,000.00	18,000.00
25,655.21	18,188.05	15,000.00	0.00	324000	PLANNING FEES	0.00	20,000.00	13,500.00	13,500.00	13,500.00
21,633.16	19,764.35	19,682.00	0.00	325000	CIGARETTE TAX	0.00	16,774.00	12,500.00	12,500.00	12,500.00
125,698.13	136,979.52	148,402.00	0.00	326000	ALCOHOLIC BEV. TAX	0.00	149,597.00	120,000.00	120,000.00	120,000.00
0.00	0.00	0.00	0.00	327000	PUBLIC ART REVENUE	0.00	4,000.00	8,440.00	8,440.00	8,440.00
89,974.58	2,163.00	600.00	0.00	331000	FEDERAL GRANT	0.00	600.00	600.00	600.00	600.00
51,464.67	13,450.00	13,300.00	0.00	334000	STATE GRANTS	0.00	13,300.00	13,300.00	13,300.00	13,300.00
249,561.98	421,003.71	180,350.00	0.00	337000	INTEREST-FED. FARM CREDIT	0.00	80,000.00	80,000.00	80,000.00	80,000.00
13,661.26	12,449.48	12,000.00	0.00	338000	INTEREST-LIBRARY PROCEED	0.00	5,833.00	5,833.00	5,833.00	5,833.00
259,821.56	282,336.86	280,000.00	0.00	341000	FINES	0.00	280,000.00	260,000.00	260,000.00	260,000.00
1,734.99	1,589.56	1,800.00	0.00	342000	INTEREST-POOL-PARK	0.00	1,000.00	1,000.00	1,000.00	1,000.00
270,954.64	176,041.47	160,000.00	0.00	345000	INTEREST-STATE POOL	0.00	75,000.00	75,000.00	75,000.00	75,000.00

Sewer I/I CIPP of \$584,863= \$2,924, Water Reservoir-\$1,103,263= \$5,516 (Michael Curry carryover in expense of \$5,000

INTERGOVERNMENTAL REVENUE

The City of St. Helens partnering with St. Helens School District #502 had shared two of our police officers to work truant problems and all crimes that take place on the school property. The remaining non-school days, the officer is back on City duty. This year, only one officer will be assigned. The agreed share is \$45,000, a 75% share which represents the St. Helens School District portion.

INTERGOVERNMENTAL REVENUE-JUDGE

An intergovernmental agreement was established with the City of Scappoose to share our municipal judge with a split of 75% St. Helens and 25% Scappoose. All wages and benefits are included in the calculation and monthly remittance is received.

INTERGOVERNMENTAL REVENUE-PROSECUTING ATTY

This year, an intergovernmental agreement is expected with the City of Scappoose to share our prosecuting attorney with an allocation representing 20% or \$24,000.

SPECIAL ASSESSMENTS

Local Improvement District's, L.I.D.'s, are formed when infrastructure improvements are performed by the City on privately owned property directly benefiting from the improvement. The monies budgeted represent the property owners' annual repayment of their fair share of the improvement costs.

TRANSFER FROM WATER IMPROVEMENT RESERVE

Established by Resolution #1106, interest earnings are transferred into the City General Fund from the Water Improvement Reserve Fund. These dollars are annually reserved within the City General Fund and will continue until a level of \$350,000 is reached. Expected year end balance is \$269,390.

2007	2008	2009	2009		Description	FTE	2010	2010	2010	2010
Actual	Actual	Adopted	Estimated	Account			Requested	Proposed	Approved	Adopted
10,103.43	9,121.73	10,000.00	0.00	346000	INTEREST-TCD	0.00	0.00	0.00	0.00	0.00
1,096.00	1,969.00	500.00	0.00	347000	C.E.R.T. MISCELLANEOUS CON	0.00	500.00	500.00	500.00	500.00
9,843.64	0.00	500.00	0.00	348000	SALE OF CITY EQUIPMENT	0.00	500.00	500.00	500.00	500.00
39,542.50	2,217.00	0.00	0.00	350000	SALE OF CITY PROPERTY	0.00	0.00	0.00	0.00	0.00
13,755.74	18,562.67	20,000.00	0.00	351000	POLICE TRAINING FEE	0.00	20,000.00	15,000.00	15,000.00	15,000.00
39,786.00	32,771.42	15,000.00	0.00	354000	MISCELLANEOUS REVENUE	0.00	10,000.00	10,000.00	10,000.00	10,000.00
3,000.00	3,000.00	2,800.00	0.00	356000	RENTS	0.00	2,800.00	2,800.00	2,800.00	2,800.00
502.50	1,020.00	500.00	0.00	357000	POLICE RESERVE EVENTS	0.00	500.00	500.00	500.00	500.00
20,564.73	0.00	20,000.00	0.00	358000	CONTRIBUTION-C.E.N.T.	0.00	20,000.00	20,000.00	20,000.00	20,000.00
(30.00)	0.00	0.00	0.00	361000	INTEREST-ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
45,000.00	90,000.00	90,000.00	0.00	362000	INTERGOVERNMENTAL REVEI	0.00	45,000.00	45,000.00	45,000.00	45,000.00
16,023.70	18,176.70	18,240.00	0.00	363000	INTERGOVERNMENTAL-SCAPI	0.00	18,240.00	18,240.00	18,240.00	18,240.00
0.00	0.00	0.00	0.00	364000	INTERGOV.-SCAPPOOSE ATTY	0.00	24,000.00	24,000.00	24,000.00	24,000.00
32,246.00	58,166.00	60,000.00	0.00	365000	SYSTEMS DEVELOPMENT CHA	0.00	20,000.00	20,000.00	20,000.00	20,000.00
0.00	249.75	500.00	0.00	366000	EXCISE FEES	0.00	500.00	500.00	500.00	500.00
679.47	10,854.00	5,000.00	0.00	370000	INSURANCE PROCEEDS	0.00	15,000.00	15,000.00	15,000.00	15,000.00
(1.00)	0.00	15,000.00	0.00	371000	DONATIONS-PARK	0.00	1,000.00	1,000.00	1,000.00	1,000.00
202,862.78	277,214.98	306,341.00	0.00	373000	IN LIEU OF FRANCHISE FEES	0.00	336,975.00	336,975.00	336,975.00	336,975.00
0.00	0.00	20,000.00	0.00	387000	SPECIAL ASSESSMENTS	0.00	20,000.00	20,000.00	20,000.00	20,000.00
8,484.24	25,999.69	15,000.00	0.00	392000	TRANS. FROM WATER IMP.RES	0.00	10,000.00	10,000.00	10,000.00	10,000.00
<u>7,155,059.25</u>	<u>7,512,255.97</u>	<u>7,252,644.00</u>	<u>0.00</u>		REVENUES Totals:	<u>0.00</u>	<u>6,200,677.00</u>	<u>6,040,181.00</u>	<u>6,040,181.00</u>	<u>6,040,181.00</u>
<u>7,155,059.25</u>	<u>7,512,255.97</u>	<u>7,252,644.00</u>	<u>0.00</u>		REVENUES TOTALS:	<u>0.00</u>	<u>6,200,677.00</u>	<u>6,040,181.00</u>	<u>6,040,181.00</u>	<u>6,040,181.00</u>

CITY ADMINISTRATION

The City Administration provides several functions for the community and support operations for the City including municipal court, planning and zoning, water and sewer billings, payroll, accounts payable/receivable, retention of all City records and citizen/government personal contact. Secretarial support, Municipal Judge, Prosecuting Attorney, Court Clerks, and City Planner.

The City Administrator oversees the finance, court, general administration and building department previously under the Community Development Director. The City Planner will also spend 40% of his time working on the GIS(Geographical Information System) for the Enterprise Funds.

Identifying a sustainable operating contingency of 10% for the General Fund, a phased expenditure reduction approach was established. Meeting our goal, operating materials as well as staff reductions have been implemented. For this budget, the Community Development Director's position will remain vacant due to his mid-year retirement. One part-time court clerk position will be eliminated and establishing an intergovernmental cost sharing for the Prosecuting Attorney is underway.

MUNICIPAL COURT

Municipal Court activity both in revenue and criminal prosecution has been increasing dramatically in the last few years. For the Municipal Judge's position, the City of St. Helens and City of Scappoose share the cost. One-fourth or 25% is reimbursed by the City of Scappoose. Additionally, City of Scappoose is expected to share the cost of our prosecuting attorney, 8 hours or 20% for \$24,000 annually. Other full-time employees involved in this activity are the clerical assistant to the prosecutor, court clerk and one part-time court clerk. This year, the City eliminated one part time court clerk to lower program costs.

WAGES-UNION CONTRACT

American Federation of State, County, Municipal Employees, AFSCME, union contract negotiations will begin for a three year contract 2009-2012. Because the St. Helens Police Association agreed to a 3.4% COLA increase for F/Y 2009-10 and AFSCME has not begun their negotiations, the same percentage was applied to all departments to ensure sufficient appropriations and resulting impact.

P.E.R.S.—PUBLIC EMPLOYEES RETIREMENT SYSTEM

All employees automatically become a member of PERS after six consecutive months of uninterrupted service in any position that requires at least 600 hours of work per year. The City will pay the 6% employee portion for employees who have met the eligibility requirement. The City's contribution is 14.51 % on July 1, 2009.

HOSPITAL & MEDICAL

All regular full-time employees receive a health insurance package that includes medical, dental, and vision. The employee may select between Blue Cross/Blue Shield and Kaiser Permanente for their providers. Employees chose Blue Cross/Blue Shield Plan I, \$200 deductible. As of August 1, 2009, all AFSCME employees, the City will pay "Employee only" class--\$494.27, "Employee plus One"--\$1010.78; and "Full Family"--\$1,427.06. Each year, the City's capped contribution shall be increased by ten percent (10%) which shall set a new cap. Any increase in the aggregate premium above the cap shall be shared fifty percent (50%) by the City and fifty percent (50%) by the employee through payroll deduction. The Council did allow one caveat for the "Employee only" category. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. On August 1, 2009, the premiums have exceeded the \$500 benchmark. This provision only applied to existing employees on August 1, 2002. For non-represented management and their exempt support staff, fully paid premium will be given.

2007	2008	2009	2009			2010	2010	2010	2010	
Actual	Actual	Adopted	Estimated	Account	Description	FTE	Requested	Proposed	Approved	Adopted
				001	CITY ADMINISTRATION					
				01	PAYROLL RELATED EXPENSE					
73,351.26	136,845.61	130,280.00	0.00	403000	CLERKS	0.00	109,790.00	106,868.00	106,868.00	106,868.00
405.71	56.87	200.00	0.00	409000	OVERTIME PAY	0.00	400.00	400.00	400.00	400.00
58,177.35	62,665.27	41,048.00	0.00	411000	COMMUNITY DEVELOPMENT	0.00	22,679.00	22,990.00	22,990.00	22,990.00
0.00	31,776.97	31,042.00	0.00	412000	CITY PLANNER	0.00	33,218.00	33,675.00	33,675.00	33,675.00
56,362.26	59,034.94	64,053.00	0.00	413000	PROSECUTING ATTY	0.00	65,336.00	66,233.00	66,233.00	66,233.00
48,000.00	48,000.00	48,000.00	0.00	414000	MUNICIPAL JUDGE	0.00	49,080.00	49,080.00	49,080.00	49,080.00
20,303.53	28,496.79	27,839.00	0.00	415000	O.A.S.I.	0.00	25,368.00	26,219.00	26,219.00	26,219.00
56,242.02	78,209.65	83,567.00	0.00	416000	P.E.R.S.	0.00	70,130.00	67,476.00	67,476.00	67,476.00
2,183.89	1,513.58	2,500.00	0.00	417000	S.A.I.F.	0.00	1,000.00	1,000.00	1,000.00	1,000.00
48,886.28	48,309.81	66,276.00	0.00	418000	HOSPITAL & MED. INS.	0.00	33,696.00	33,696.00	33,696.00	33,696.00
570.51	927.44	1,000.00	0.00	419000	DISABILITY & LIFE INS.	0.00	1,200.00	1,200.00	1,200.00	1,200.00
1,393.81	1,900.65	50.00	0.00	420000	UNEMPLOYMENT INS.	0.00	6,000.00	6,000.00	6,000.00	6,000.00
8,411.66	12,174.58	12,215.00	0.00	421000	HOLIDAY PAY	0.00	10,870.00	11,006.00	11,006.00	11,006.00
0.00	0.00	180.00	0.00	422000	LONGEVITY PAY	0.00	360.00	360.00	360.00	360.00
3,203.75	6,823.79	2,750.00	0.00	423000	SICK LEAVE PAY	0.00	25,400.00	25,400.00	25,400.00	25,400.00
9,394.56	10,333.44	9,438.00	0.00	424000	NON-REP.COMPENSATION PLA	0.00	6,047.00	7,602.00	7,602.00	7,602.00
11,200.73	7,090.69	11,854.00	0.00	433000	VACATION PAY	0.00	20,082.00	25,558.00	25,558.00	25,558.00
3,043.22	4,177.83	4,886.00	0.00	438000	VEBA MEDICAL PLAN	0.00	5,034.00	5,996.00	5,996.00	5,996.00
0.00	0.00	15,339.00	0.00	439000	ECONOMIC COMMUNITY DIRE	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	440000	MAYOR'S COMPENSATION	0.00	2,000.00	2,000.00	2,000.00	2,000.00
0.00	0.00	0.00	0.00	441000	COUNCIL COMPENSATION	0.00	11,744.00	11,744.00	11,744.00	11,744.00
401,130.54	538,337.91	552,517.00	0.00		PAYROLL RELATED EXPENSE	0.00	499,434.00	504,503.00	504,503.00	504,503.00
				02	MATL SUPPLIES & EXP.					
5,587.40	5,978.74	6,000.00	0.00	454000	ATTORNEY EXPENSE	0.00	6,000.00	6,000.00	6,000.00	6,000.00
7,173.34	3,370.27	7,000.00	0.00	457000	OFFICE SUPPLIES	0.00	2,000.00	2,000.00	2,000.00	2,000.00
0.00	0.00	0.00	0.00	459000	UTILITIES	0.00	0.00	0.00	0.00	0.00
5,752.63	6,224.96	7,000.00	0.00	460000	MAYOR EXPENSE	0.00	333.00	333.00	333.00	333.00
9,815.10	26,881.43	75,000.00	0.00	461000	COUNCIL EXPENSE	0.00	1,550.00	1,550.00	1,550.00	1,550.00
254.47	770.00	2,500.00	0.00	465000	JURY & WITNESS FEES	0.00	1,000.00	1,000.00	1,000.00	1,000.00
7,418.43	1,826.10	8,000.00	0.00	466000	ATTORNEY FOR INDIGENTS	0.00	7,500.00	7,500.00	7,500.00	7,500.00
0.00	0.00	1,000.00	0.00	467000	NUISANCE ABATEMENT	0.00	1,000.00	1,000.00	1,000.00	1,000.00
7,202.21	6,450.08	8,000.00	0.00	468000	PLANNING & ECONOMIC DEV.	0.00	7,000.00	7,000.00	7,000.00	7,000.00
6,033.31	0.00	1,000.00	0.00	469000	ELECTIONS	0.00	500.00	500.00	500.00	500.00
2,442.94	1,104.00	15,000.00	0.00	470000	PUBLIC BUILDING EXPENSE	0.00	9,000.00	9,000.00	9,000.00	9,000.00
528.48	810.40	900.00	0.00	471000	PHYSICAL FITNESS PROGRAM	0.00	900.00	900.00	900.00	900.00
24,533.67	13,378.76	15,000.00	0.00	473000	MISCELLANEOUS EXPENSE	0.00	15,000.00	15,000.00	15,000.00	15,000.00
(1,928.88)	15,000.09	20,000.00	0.00	477000	PUBLIC ART EXPENSE	0.00	9,000.00	13,440.00	13,440.00	13,440.00
0.00	1,077.03	5,000.00	0.00	480000	POSTAGE	0.00	1,000.00	1,000.00	1,000.00	1,000.00

LONGEVITY

Based on length of employment, a semi-annual payment is given to all permanent full-time employees as follows:

All non-union employees—

- ❖ After 5 years---\$30 per mo.
- ❖ After 10 years--\$50 per mo.
- ❖ After 15 years--\$75 per mo.

VACATION

After 1 year—10 days After 15 years-25 days

After 5 years—15 days After 20 years-30 days

After 10 years—20days

UNRESTRICTED/OPERATING CONTINGENCY

These monies are appropriated for unforeseen expenditures during the budget year in the City General Fund. City Administration, Police, Parks, and Library Departments all share these funds. Any remaining monies will be carried over to the next fiscal year. A financial benchmark of 10% of fund appropriations has been determined to provide future fiscal stability to the City General Fund.

PHYSICAL FITNESS PROGRAM

The City provides to all regular full-time employees up to \$35 per month per employee for their participation in any physical fitness club.

ENDING FUND BALANCE

This balance represents monies that the City anticipates will remain after that year of operations. The following year, these monies will be carried forward and be identified as Beginning Cash Balance. Our goal is no less than \$750,000 for our Ending Fund Balance. Current level is \$269,390.

RESERVE-PARK SDCs

System Development Charges (SDCs) are a special type of user fee authorized to charge on new development that places added financial strain on existing services. A reserve account is established to account for those funds that will not be expensed this year.

Projected Park SDCs July 1, 2009	\$	232,802
Revenue	\$	20,000
Expenditures	\$	196,839
Balance June 30, 2010	\$	55,963

RESERVE-LIBRARY PROCEEDS

With the proceeds from the sale of the "old library" building on Columbia Blvd., the City Council established a reserve account for Library capital items that otherwise could not be budgeted for lack of funding. Only the interest earnings will be used. Principal sum received was \$225,000.

Projected Balance July 1, 2009	\$	291,664
Revenue	\$	5,833
Expenditures		
Balance June 30, 2010	\$	297,497

2007	2008	2009	2009			2010	2010	2010	2010	
Actual	Actual	Adopted	Estimated	Account	Description	FTE	Requested	Proposed	Approved	Adopted
571.87	3,746.52	2,500.00	0.00	490000	SCHOOLS & CONVENTIONS	0.00	2,000.00	2,000.00	2,000.00	2,000.00
7,771.50	5,000.00	6,000.00	0.00	491000	DOG IMPOUND EXPENSE	0.00	6,000.00	6,000.00	6,000.00	6,000.00
1,886.36	1,082.12	2,500.00	0.00	492000	DOG LICENSING EXPENSE	0.00	1,000.00	1,000.00	1,000.00	1,000.00
0.00	0.00	0.00	0.00	498000	SPECIAL ASSESSMENTS & TAX	0.00	0.00	0.00	0.00	0.00
14,387.09	0.00	0.00	0.00	499000	CABLE FRANCHISE NEGOTIAT	0.00	0.00	0.00	0.00	0.00
15,780.91	15,654.53	12,000.00	0.00	500000	COMPUTER SYSTEM MAINT.	0.00	20,000.00	20,000.00	20,000.00	20,000.00
0.00	0.00	0.00	0.00	532000	INSURANCE CLAIMS	0.00	500.00	500.00	500.00	500.00
19,808.30	16,979.40	5,000.00	0.00	540000	CODIFICATION EXPENSE	0.00	4,000.00	4,000.00	4,000.00	4,000.00
0.00	0.00	115,000.00	0.00	551000	IMPROVEMENT-PEG/EQUIPME	0.00	0.00	0.00	0.00	0.00
4,161.25	4,129.01	6,250.00	0.00	552000	COMMUNICATION COORDINA'	0.00	0.00	0.00	0.00	0.00
31,803.63	0.00	0.00	0.00	553000	ECONOMIC DEVELOPMENT CC	0.00	0.00	0.00	0.00	0.00
62,236.38	63,125.38	60,000.00	0.00	554000	CONTRACTUAL/CONSULTING	0.00	60,000.00	50,000.00	50,000.00	50,000.00
0.00	0.00	15,000.00	0.00	555000	URBAN RENEWAL CONSULTA'	0.00	0.00	0.00	0.00	0.00
233,220.39	192,588.82	395,650.00	0.00		MATL SUPPLIES & EXP. Totals:	0.00	155,283.00	149,723.00	149,723.00	149,723.00
0.00	0.00	1,063,565.00	0.00	04 596000	CONTINGENCY OPERATING CONTINGENCY	0.00	874,945.00	784,159.00	784,159.00	774,159.00
0.00	0.00	1,063,565.00	0.00		CONTINGENCY Totals:	0.00	874,945.00	784,159.00	784,159.00	774,159.00
0.00	0.00	0.00	0.00	05 586000	OTHER EXPENDITURES INTERFUND LOAN-BUILDING I	0.00	10,000.00	0.00	0.00	10,000.00
0.00	0.00	0.00	0.00	587000	TRANSFER TO BUILDING DEPT	0.00	10,000.00	12,000.00	12,000.00	12,000.00
0.00	0.15	20,000.00	0.00	588000	TRANSFER TO OTHER-CAPITA	0.00	20,000.00	20,000.00	20,000.00	20,000.00
0.00	0.15	20,000.00	0.00		OTHER EXPENDITURES Totals:	0.00	40,000.00	32,000.00	32,000.00	42,000.00
0.00	0.00	0.00	0.00	06 607000	UNAPPROPRIATED UNAPPROPRIATED BALANCE	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		UNAPPROPRIATED Totals:	0.00	0.00	0.00	0.00	0.00
3,378,564.00	3,254,324.81	265,583.00	0.00	07 606000	UNAPPROPRIATED BALANCE ENDING FUND BALANCE	0.00	269,390.00	269,390.00	269,390.00	269,390.00
0.00	0.00	168,634.00	0.00	613000	RESERVE-PARK SDC'S	0.00	89,063.00	55,963.00	55,963.00	55,963.00
0.00	0.00	298,338.00	0.00	616000	RESERVE-LIBRARY PROCEEDS	0.00	297,497.00	297,497.00	297,497.00	297,497.00
0.00	0.00	248,850.00	0.00	617000	RESERVE-PARK PROPERTY SA	0.00	248,850.00	197,739.00	197,739.00	197,739.00
0.00	0.00	48,000.00	0.00	618000	RESERVE-LIBRARY EQUIPMEN	0.00	48,000.00	48,000.00	48,000.00	48,000.00
0.00	0.00	0.00	0.00	619000	RESERVE-PARKSALE OF PROP.	0.00	194,706.00	194,706.00	194,706.00	194,706.00
0.00	0.00	0.00	0.00	620000	RESERVE-ARTS CC-MICHAEL C	0.00	0.00	0.00	0.00	0.00
3,378,564.00	3,254,324.81	1,029,405.00	0.00		UNAPPROPRIATED BALANCE	0.00	1,147,506.00	1,063,295.00	1,063,295.00	1,063,295.00

RESERVE-PARK PROPERTY Sale of land afforded a reserve to be established for the Park Fund in the amount of \$345,000. This year, \$96,150 will be allocated to the Columbia View Park bank stabilization project. A project estimated at \$150,000, the remaining dollars (\$53,850) will come from SDC's. Selling 11 acres of Dahlgren Park to the St. Helens School District, the City netted \$194,706. A 15 acrea parcel was also acquired from the School District in this transaction for park use with no further monetary exchange. Future use of these monies will be determined by the Council.

ARTS CULTURAL COMMISSION

\$5,000 for the Michael Curry Project, a carryover over from F/Y 06-07. Estimated \$4,000 for Art Funds stemming from Public Works projects have been budgeted. Budget total- \$9,000.

COMMUNICATION COORDINATOR

During the development of the City's Strategic Plan for 2006-2008, improved communications was identified as a strategic focus area for the City. It is the City's stated strategic focus to create, "the two-way flow of information from and into City Hall, plus the effective use of that information." The desired outcome of the strategy is that the City will benefit from providing clear, comprehensive, and regular information about city issues and activities to the citizens and receiving feedback and input on city issues in a welcoming and respectful way. To implement this strategic focus and desired outcome, the Strategic Plan identifies the Goal under Communications to, "Establish and sustain an effective two-way community communication mechanism that is timely, credible and consistent." To meet his goal Strategy 2 states, "Establish and maintain a professional and effective communication capacity. This year's budget continues to fund with \$25,000 for retaining the services of an individual or firm to assist the City in meeting the desired outcome of the Communications strategy; Water General Fund \$12,500 and Sewer Fund of \$12,500.

OTHER EXPENDITURES-INTERFUND LOAN & TRANSFERS

Interfund Loan-Building Department: Continuing the operation of the Building Department, the Council has approved an interfund loan from the City General Fund to offset any net loss. The interfund loan needs to be repaid by year end.

Transfer to Building Department: Any Enterprise Zone credits given by the Building Department that benefits the City General Fund in future increased property taxes will be transferred to the Building Department as revenue.

Transfer to other-Capital Project: Local Improvement District (LID) is a method by which a group of property owners can share in the cost of transportation infrastructure improvements. This involves improving the street and building sidewalks. When the project is completed, the expenses are transferred from the City General Fund to the Capital Project Fund with a corresponding repayment. Enterprise LID capital projects for water, sewer and stormwater will be financed directly from the respective fund. Since there is uncertainty whether there will be an established LID for the ensuing year, an estimate is budgeted.

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
0.00	0.00	0.00	0.00	3 583000	CAPITAL OUTLAY LAND PURCHASE	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		CAPITAL OUTLAY Totals:	0.00	0.00	0.00	0.00	0.00
4,012,914.93	3,985,251.69	3,061,137.00	0.00		EXPENDITURES TOTALS:	0.00	2,717,168.00	2,533,680.00	2,533,680.00	2,533,680.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
4,012,914.93	3,985,251.69	3,061,137.00	0.00		DEPT EXPENSES	0.00	2,717,168.00	2,533,680.00	2,533,680.00	2,533,680.00
(4,012,914.93)	(3,985,251.69)	(3,061,137.00)	0.00		CITY ADMINISTRATION Totals:	0.00	(2,717,168.00)	(2,533,680.00)	(2,533,680.00)	(2,533,680.00)

POLICE DEPARTMENT

Identifying a sustainable operating contingency of 10% for the General Fund, a phased expenditure reduction approach was established. Meeting our goal, operating materials as well as staff reductions have been implemented. One Code Enforcement officers, one unfilled police officer's position, and one Office Specialists has been eliminated from this budget. Remaining positions are 19 sworn Police Officers, and one Office Specialists. One officer will be shared with St. Helens School District #502 to handle truant issues during the school year at a cost of \$45,000 with the remaining absorbed by the City.

One police officer is assigned security and surveillance of the City's infrastructure facilities to protect against potential terrorism treats. Those associated costs are allocated to the Enterprise funds. Excluding the management team consisting of Chief, Lieutenant, and Sergeants, the remaining force is governed under the St. Helens Police Association whose contract will expire on June 30, 2011. A 2% COLA increase has been added to the personnel section.

Continuing in this budget year will be the Citizen Emergency Response Team (C.E.R.T.) program which was established in F/Y 2004-05. Citizen Corps creates opportunities for individuals to volunteer to help their communities prepare for and respond to emergencies by bringing together local leaders, citizen volunteers and the network of first responder organizations. As this

year's budget eliminates the contribution to Columbia County Emergency Management, the City will continue the volunteer program with the appropriated funds as listed.

ST. HELENS POLICE ASSOCIATION

Per agreement, increase in all salary positions will be 3.4% effective July 1, 2009 and 2% July 1, 2010. A three year union contract was ratified July 1, 2008.

P.E.R.S.-PUBLIC EMPLOYEES RETIREMENT SYSTEM

All employees automatically become a member of PERS after six consecutive months of uninterrupted service in any position that requires at least 600 hours of work per year. The City will pay the 6% employee portion for all employees who have met the eligibility requirement. The City's contribution is 14.51% on July 1, 2009.

HOSPITAL & MEDICAL

All regular full-time employees receive a health insurance package that includes medical, dental, and vision. The employee may select between Blue Cross/Blue Shield and Kaiser Permanente for their providers. Employees chose Blue Cross/Blue Shield Plan I, \$200 deductible. As of August 1, 2009, all AFSCME employees, the City will pay "Employee only" class-\$494.27, "Employee plus One"- \$1,010.78; and "Full Family"-\$1,427.06. Each year, the City's capped contribution shall be increased by ten percent (10%) which shall set a new cap. Any increase in the aggregate premium above the cap shall be shared fifty percent (50%) by the City and fifty percent (50%) by the

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				002	POLICE DEPT.					
				01	PAYROLL RELATED EXPENSE					
75,197.93	82,985.59	77,200.00	0.00	409000	OVERTIME PAY	0.00	70,000.00	68,000.00	68,000.00	68,000.00
91,443.06	106,248.50	112,837.00	0.00	415000	O.A.S.I.	0.00	104,857.00	107,534.00	107,534.00	107,534.00
252,732.66	305,796.99	365,275.00	0.00	416000	P.E.R.S.	0.00	281,127.00	288,919.00	288,919.00	288,919.00
38,908.29	35,514.74	46,000.00	0.00	417000	S.A.I.F.	0.00	34,820.00	34,820.00	34,820.00	34,820.00
222,988.23	274,970.26	337,704.00	0.00	418000	HOSPITAL & MED. INS.	0.00	275,790.00	275,790.00	275,790.00	275,790.00
3,650.99	4,115.31	4,100.00	0.00	419000	DISABILITY & LIFE INS.	0.00	4,200.00	4,200.00	4,200.00	4,200.00
(128.57)	598.68	800.00	0.00	420000	UNEMPLOYMENT INS.	0.00	12,600.00	12,600.00	12,600.00	12,600.00
39,800.12	52,279.53	67,244.00	0.00	421000	HOLIDAY PAY	0.00	69,095.00	69,858.00	69,858.00	69,858.00
1,200.00	1,340.00	1,620.00	0.00	422000	LONGEVITY PAY	0.00	840.00	840.00	840.00	840.00
23,839.60	33,346.81	28,951.00	0.00	423000	SICK LEAVE PAY	0.00	28,000.00	28,000.00	28,000.00	28,000.00
11,109.84	11,443.32	11,850.00	0.00	424000	NON-REP.COMPENSATION PLA	0.00	12,087.00	12,253.00	12,253.00	12,253.00
58,867.55	63,572.29	103,152.00	0.00	433000	VACATION PAY	0.00	86,122.00	89,343.00	89,343.00	89,343.00
87,997.17	101,167.58	103,436.00	0.00	434000	DETECTIVE	0.00	103,276.00	104,694.00	104,694.00	104,694.00
42,269.41	50,732.82	46,911.00	0.00	435000	DPSST CERTIFICATION	0.00	49,240.00	49,883.00	49,883.00	49,883.00
8,740.00	9,620.00	8,640.00	0.00	436000	INCENTIVE PAY	0.00	6,720.00	6,720.00	6,720.00	6,720.00
40,886.38	44,959.20	46,361.00	0.00	437000	PHYSICAL FITNESS INCENTIVE	0.00	43,245.00	43,839.00	43,839.00	43,839.00
19,921.46	22,876.19	26,088.00	0.00	438000	VEBA MEDICAL PLAN	0.00	22,660.00	23,862.00	23,862.00	23,862.00
7,185.00	0.00	0.00	0.00	440000	PART-TIME CLERK-C.E.R.T.	0.00	0.00	0.00	0.00	0.00
69,224.60	68,569.58	74,412.00	0.00	441000	CHIEF OF POLICE	0.00	75,903.00	76,944.00	76,944.00	76,944.00
47,982.17	50,186.38	51,974.00	0.00	442000	CLERKS	0.00	34,483.00	34,520.00	34,520.00	34,520.00
64,303.46	63,593.40	68,413.00	0.00	443000	LIEUTENANT	0.00	69,782.00	70,740.00	70,740.00	70,740.00
194,130.97	229,197.74	228,116.00	0.00	444000	SERGEANTS	0.00	232,967.00	235,882.00	235,882.00	235,882.00
399,157.04	442,275.75	466,107.00	0.00	445000	PATROL OFFICERS	0.00	429,301.00	433,044.00	433,044.00	433,044.00
33,550.11	36,460.45	39,273.00	0.00	446000	CODE ENFORCEMENT OFFICER	0.00	40,061.00	40,611.00	40,611.00	40,611.00
0.00	39,297.04	47,204.00	0.00	447000	PATROL/COURT OFFICER	0.00	47,082.00	47,728.00	47,728.00	47,728.00
13,350.00	13,050.00	13,500.00	0.00	448000	CLOTHING ALLOWANCE	0.00	15,800.00	16,100.00	16,100.00	16,100.00
712.50	832.50	3,500.00	0.00	449000	RESERVE OFFICERS	0.00	3,500.00	3,500.00	3,500.00	3,500.00
0.00	10,921.99	33,078.00	0.00	450000	CODE ENFORCEMENT-NUISAN	0.00	0.00	0.00	0.00	0.00
1,849,019.97	2,155,952.64	2,413,746.00	0.00		PAYROLL RELATED EXPENSE	0.00	2,153,558.00	2,180,224.00	2,180,224.00	2,180,224.00
				02	MATL SUPPLIES & EXP.					
35,906.27	30,712.00	41,138.00	0.00	455000	INSURANCE	0.00	42,372.00	42,372.00	42,372.00	42,372.00
5,470.62	8,402.84	6,875.00	0.00	457000	OFFICE SUPPLIES	0.00	6,000.00	5,500.00	5,500.00	5,500.00
14,691.51	16,102.93	15,000.00	0.00	458000	TELECOMMUNICATION EXPEN	0.00	13,500.00	20,800.00	20,800.00	20,800.00
8,391.02	7,535.47	9,000.00	0.00	459000	UTILITIES	0.00	8,100.00	8,100.00	8,100.00	8,100.00
2,346.66	3,393.02	3,200.00	0.00	460000	D.A.R.E. EXPENDITURES	0.00	3,200.00	3,200.00	3,200.00	3,200.00
3,232.93	3,425.62	3,474.00	0.00	463000	AUDITING	0.00	3,578.00	3,578.00	3,578.00	3,578.00
3,412.94	4,592.84	11,370.00	0.00	470000	BUILDING EXPENSE	0.00	10,000.00	8,500.00	8,500.00	8,500.00
4,655.23	5,051.21	7,000.00	0.00	471000	PHYSICAL FITNESS PROGRAM	0.00	7,000.00	7,000.00	7,000.00	7,000.00

employee through payroll deduction. The Council did allow one caveat for the "Employee only" category. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. On August 1, 2009, the premiums have exceeded the \$500 benchmark. This provision only applied to existing employees on August 1, 2002. For non-represented management and their exempt support staff, fully paid premium will be given.

DPSST CERTIFICATION

Based on the union member's achieved certification level, the member will receive the following additional monies:

Intermediate-- 2.5% x monthly

Advanced: 10% x monthly

INCENTIVE PAY & PHYSICAL FITNESS

INCENTIVE PAY

All full-time regular officers are eligible to participate in the fitness program that will qualify them for incentive pay if they meet the fitness standards for body fat, lean body mass, and heart recovery. Incentive pay for police officers is:

5% pay increase at 40 percentile

Plus \$20 pay increase at 50 percentile

Plus \$40 pay increase at 60 percentile

VACATION

All regular full-time employees receive the following vacation schedule:

After 1 yr-----10 days

After 5 years-----15 days

After 10 years-----20 days

After 15 years-----25 days

After 20 years-----30 days

LONGEVITY

Based on length of employment, a semi-annual payment is given to all regular full-time employees as follows:

Office Specialists:

After 5 years----\$30 per month

After 10 years--\$50 per month

After 15 years--\$70 per month

D.A.R.E. EXPENDITURES

Drug Abuse Resistance Education known as D.A.R.E., an educational program for elementary school children to deter and prevent the use of drugs. Funding is mostly derived through donations and sale of promotional items.

BUILDING EXPENSE

\$10,000; included are funds to contract with a lawn care service to provide regular maintenance on the Police Dept. front yard, rent storage space for off-site storage of impounded bicycles.

PHYSICAL FITNESS PROGRAM

The City provides to all regular full-time employees up to \$35 per month per employee for their participation in any physical fitness club.

C.E.N.T. EXPENDITURES

Columbia Enforcement Narcotics Team, C.E.N.T., is an inter-county drug task force concentrating on manufacturing, delivery and possession of narcotics. Funding is derived from the C.E.N.T. agency with the City contributing into the program.

CONTRACTUAL SERVICES

Contract with engineering/architectural firm to assess the garage structure for possible future modifications.

CAPITAL OUTLAY

No capital purchases due to financial constraints

2007	2008	2009	2009			2010	2010	2010	2010	
Actual	Actual	Adopted	Estimated	Account	Description	FTE	Requested	Proposed	Approved	Adopted
12,203.68	17,602.62	16,100.00	0.00	473000	MISCELLANEOUS EXPENSE	0.00	14,500.00	14,000.00	14,000.00	14,000.00
1,996.05	1,901.33	1,800.00	0.00	480000	POSTAGE	0.00	1,500.00	1,300.00	1,300.00	1,300.00
21,528.21	27,529.67	24,000.00	0.00	490000	POLICE TRAINING/SUPPLIES	0.00	21,000.00	19,500.00	19,500.00	19,500.00
12,955.92	18,233.00	20,500.00	0.00	500000	COMPUTER SYSTEM MAINT.	0.00	26,000.00	26,000.00	26,000.00	26,000.00
14,753.63	20,523.82	29,800.00	0.00	501000	OPERATING MATERIALS & SUP	0.00	26,700.00	26,000.00	26,000.00	26,000.00
29,558.20	27,899.26	25,000.00	0.00	502000	EQUIPMENT EXPENSE	0.00	22,000.00	20,500.00	20,500.00	20,500.00
554.19	1,082.45	3,700.00	0.00	503000	K9 EXPENSE	0.00	2,000.00	2,000.00	2,000.00	2,000.00
0.00	0.00	12,000.00	0.00	504000	AMMUNITION	0.00	11,000.00	11,000.00	11,000.00	11,000.00
270.25	878.53	2,000.00	0.00	507000	RESERVE TRAINING/EQUIPME	0.00	1,000.00	1,000.00	1,000.00	1,000.00
6,171.60	17,400.00	18,000.00	0.00	508000	JANITORIAL SERVICES	0.00	5,100.00	5,100.00	5,100.00	5,100.00
19,495.12	5,555.41	16,000.00	0.00	510000	AUTOMOBILE EXPENSE	0.00	14,000.00	13,000.00	13,000.00	13,000.00
3,908.96	9,527.61	5,000.00	0.00	511000	C.E.R.T. EQUIPMENT COSTS	0.00	2,000.00	2,000.00	2,000.00	2,000.00
81,384.66	5,139.80	5,300.00	0.00	521000	RADIO & RADAR MAINT.	0.00	4,500.00	4,500.00	4,500.00	4,500.00
1,162.55	1,369.20	2,500.00	0.00	526000	PUBLICITY	0.00	500.00	400.00	400.00	400.00
33,556.50	45,952.64	45,000.00	0.00	531000	GASOLINE EXPENSE	0.00	40,000.00	40,000.00	40,000.00	40,000.00
4,600.00	26,470.98	10,000.00	0.00	554000	CONTRACTUAL/PHYSICAL FIT	0.00	1,000.00	1,000.00	1,000.00	1,000.00
322,206.70	306,282.25	333,757.00	0.00		MATL SUPPLIES & EXP. Totals:	0.00	286,550.00	286,350.00	286,350.00	286,350.00
				03	CAPITAL OUTLAY					
0.00	0.00	0.00	0.00	575000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
60,571.96	109,304.13	35,000.00	0.00	577000	AUTOMOBILE EXPENSE	0.00	0.00	0.00	0.00	0.00
0.00	0.00	20,000.00	0.00	578000	OTHER CAPITAL EXPENSE	0.00	0.00	0.00	0.00	0.00
60,571.96	109,304.13	55,000.00	0.00		CAPITAL OUTLAY Totals:	0.00	0.00	0.00	0.00	0.00
				07	UNAPPROPRIATED BALANCE					
0.00	0.00	0.00	0.00	630000	RESERVE-POLICE:DATA CELLU	0.00	0.00	10,200.00	10,200.00	10,200.00
0.00	0.00	0.00	0.00	631000	RESERVE-POLICE:DARE	0.00	0.00	14,000.00	14,000.00	14,000.00
0.00	0.00	0.00	0.00		UNAPPROPRIATED BALANCE	0.00	0.00	24,200.00	24,200.00	24,200.00
2,231,798.63	2,571,539.02	2,802,503.00	0.00		EXPENDITURES TOTALS:	0.00	2,440,108.00	2,490,774.00	2,490,774.00	2,490,774.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
2,231,798.63	2,571,539.02	2,802,503.00	0.00		DEPT EXPENSES	0.00	2,440,108.00	2,490,774.00	2,490,774.00	2,490,774.00
(2,231,798.63)	(2,571,539.02)	(2,802,503.00)	0.00		POLICE DEPT. Totals:	0.00	(2,440,108.00)	(2,490,774.00)	(2,490,774.00)	(2,490,774.00)

BUILDING EXPENSE

\$10,000-- General repairs

PHYSICAL FITNESS PROGRAM

The City provides to all regular full-time employees up to \$35 per month per employee for their participation in any physical fitness club.

RESERVES

Data Cellular: Receiving \$18,000 in budget year 2008-09 from a CENT vehicle sale, the Council authorized the proceeds to be used to offset the new data cellular expenses installed in 13 police vehicles. Annual expense is estimated at \$7,800. The amount of \$10,200 represents the end year remaining balance.

D.A.R.E.- Drug Abuse Resistance Education, better known as D.A.R.E. or DARE, is an international education program that seeks to prevent use of illegal drugs, membership in gangs, and violent behavior. Each year, the Police Department organizes fundraisers that helps offset program costs. Any funds remaining at year end will be carried over in this reserve fund. This year, the estimated carry over is \$14,000.

LIBRARY DEPARTMENT

With the closing of the technology program that was once housed in the Columbia Learning Center, only the library department remains. An estimated building cost of \$1.3 million, the center features auditorium, amphitheater, computer networks, courtyard, meeting rooms and children's library.

Identifying a sustainable operating contingency of 10% for the General Fund, a phased expenditure reduction approach was established. Meeting our goal, operating materials as well as staff reductions have been implemented.

For the Library Department, three part-time Library Assistants have been eliminated and one full-time Library I will be filled with two part-time paraprofessional librarians. Our library staff will consist of a full-time Library Director, two part-time Library Paraprofessionals, one full-time Librarian I, one full-time Librarian Technician and 2 part time Library Assistants working 20/hours/week.

WAGES-UNION CONTRACT

American Federation of State, County, Municipal Employees, AFSCME, union contract negotiations will begin for a three year contract 2009-2012. Because the St. Helens Police Association agreed to a 3.4% COLA increase for F/Y 2009-10 and AFSCME has not begun their negotiations, the same percentage was applied to all departments to ensure sufficient appropriations and resulting impact.

P.E.R.S.—PUBLIC EMPLOYEES RETIREMENT SYSTEM

All employees automatically become a member of PERS after six consecutive months of uninterrupted service in any position that requires at least 600 hours of work per year. The City will pay the 6% employee portion for all employees who met the eligibility requirements. City's contribution is 14.51%.

HOSPITAL & MEDICAL

All regular full-time employees receive a health insurance package that includes medical, dental, and vision. The employee

may select between Blue Cross/Blue Shield and Kaiser Permanente for their providers. Employees chose Blue Cross/Blue Shield Plan I, \$200 deductible. As of August 1, 2008, all AFSCME employees, the City will pay "Employee only" class -- \$494.27, "Employee plus One"-\$1010.78; and "Full Family"-- \$1,427.06. Each year, the City's capped contribution shall be increased by ten percent (10%) which shall set a new cap. Any increase in the aggregate premium above the cap shall be shared fifty percent (50%) by the City and fifty percent (50%) by the employee through payroll deduction. The Council did allow one caveat for the "Employee only" category. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. . For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. On August 1, 2009, the premiums have exceeded the \$500 benchmark. This provision only applied to existing employees on August 1, 2002. For non-represented management and their exempt support staff, fully paid premium will be given.

LONGEVITY

Based on length of employment, a semi-annual payment is given to all regular full-time employees as follows:

All non-union employees—

After 5 years-----\$30 per month

After 10 years-----\$50 per month

After 15 years-----\$75 per month

VACATION

All regular full-time employees receive the following vacation schedule:

After 1 year-----10 days

After 5 years-----15 days

After 10 years-----20 days

After 15 years-----25 days

After 20 years-----30 days

2007	2008	2009	2009			2010	2010	2010	2010	
Actual	Actual	Adopted	Estimated	Account	Description	FTE	Requested	Proposed	Approved	Adopted
				004	LIBRARY DEPT.					
				01	PAYROLL RELATED EXPENSE					
939.41	1,283.77	4,000.00	0.00	409000	OVERTIME EXPENSE	0.00	0.00	0.00	0.00	0.00
15,790.19	19,561.57	20,949.00	0.00	415000	O.A.S.I.	0.00	16,269.00	16,706.00	16,706.00	16,706.00
40,116.11	56,469.92	63,660.00	0.00	416000	P.E.R.S.	0.00	43,617.00	44,791.00	44,791.00	44,791.00
741.08	1,250.53	1,700.00	0.00	417000	S.A.I.F.	0.00	700.00	700.00	700.00	700.00
29,762.73	39,701.40	45,672.00	0.00	418000	HOSPITAL & MED. INS.	0.00	38,232.00	38,232.00	38,232.00	38,232.00
712.80	740.24	1,100.00	0.00	419000	DISABILITY & LIFE INS.	0.00	600.00	600.00	600.00	600.00
0.00	0.00	500.00	0.00	420000	UNEMPLOYMENT INS.	0.00	11,000.00	11,000.00	11,000.00	11,000.00
8,411.40	8,225.01	10,243.00	0.00	421000	HOLIDAY PAY	0.00	7,556.00	7,661.00	7,661.00	7,661.00
960.00	960.00	1,320.00	0.00	422000	LONGEVITY PAY	0.00	1,500.00	1,500.00	1,500.00	1,500.00
5,538.00	8,782.05	500.00	0.00	423000	SICK LEAVE PAY	0.00	500.00	500.00	500.00	500.00
5,104.68	4,819.43	5,444.00	0.00	424000	NON-REP. COMPENSATION PL.	0.00	4,646.00	4,709.00	4,709.00	4,709.00
33,879.09	47,010.41	79,814.00	0.00	425000	LIBRARIAN I	0.00	40,523.00	41,079.00	41,079.00	41,079.00
53,230.14	46,136.07	32,106.00	0.00	430000	LIBRARIAN TECHNICIAN	0.00	32,744.00	33,192.00	33,192.00	33,192.00
8,073.99	13,650.70	13,285.00	0.00	433000	VACATION PAY	0.00	9,810.00	9,945.00	9,945.00	9,945.00
2,476.26	2,548.67	4,097.00	0.00	438000	VEBA MEDICAL PLAN	0.00	3,023.00	3,064.00	3,064.00	3,064.00
29,964.00	55,222.01	58,240.00	0.00	440000	PART-TIME LIBRARY ASSISTANT	0.00	55,390.00	55,910.00	55,910.00	55,910.00
62,511.30	71,870.17	69,398.00	0.00	441000	LIBRARY DIRECTOR	0.00	60,494.00	61,324.00	61,324.00	61,324.00
0.00	0.00	0.00	0.00	442000	SECRETARY/VOL. COORDINATOR	0.00	0.00	0.00	0.00	0.00
298,211.18	378,231.95	412,028.00	0.00		PAYROLL RELATED EXPENSE	0.00	326,604.00	330,913.00	330,913.00	330,913.00
				02	MATL SUPPLIES & EXP.					
10,790.38	9,213.00	12,364.00	0.00	455000	INSURANCE	0.00	12,735.00	12,735.00	12,735.00	12,735.00
12,953.71	11,466.56	13,740.00	0.00	457000	OFFICE SUPPLIES	0.00	5,000.00	5,000.00	5,000.00	5,000.00
6,370.46	6,621.57	7,832.00	0.00	458000	TELECOMMUNICATION EXPENSE	0.00	4,000.00	4,000.00	4,000.00	4,000.00
14,377.08	12,652.28	17,464.00	0.00	459000	UTILITIES	0.00	16,000.00	16,000.00	16,000.00	16,000.00
430.28	457.43	462.00	0.00	463000	AUDITING	0.00	476.00	476.00	476.00	476.00
41,285.81	53,643.25	39,220.00	0.00	470000	BUILDING EXPENSE	0.00	10,000.00	10,000.00	10,000.00	10,000.00
420.00	399.00	500.00	0.00	471000	PHYSICAL FITNESS PROGRAM	0.00	500.00	500.00	500.00	500.00
11,649.19	8,820.86	18,769.00	0.00	473000	MISCELLANEOUS EXPENSE	0.00	10,000.00	10,000.00	10,000.00	10,000.00
574.96	565.41	750.00	0.00	480000	POSTAGE	0.00	750.00	750.00	750.00	750.00
3,059.49	5,755.79	9,922.00	0.00	481000	AUDIO VISUAL	0.00	3,500.00	3,500.00	3,500.00	3,500.00
11,569.43	13,395.03	18,508.00	0.00	483000	AUDIO TAPES	0.00	5,000.00	5,000.00	5,000.00	5,000.00
6,629.59	7,306.81	7,409.00	0.00	490000	SCHOOLS & CONVENTIONS	0.00	2,500.00	2,500.00	2,500.00	2,500.00
18,979.86	26,936.94	29,735.00	0.00	500000	COMPUTER MAINTENANCE	0.00	20,000.00	20,000.00	20,000.00	20,000.00
0.00	0.00	0.00	0.00	502000	VEHICLE EXPENSE	0.00	0.00	0.00	0.00	0.00
19,824.00	22,440.00	25,909.00	0.00	508000	JANITORIAL SERVICES	0.00	26,000.00	26,000.00	26,000.00	26,000.00
29,482.13	32,026.62	40,788.00	0.00	511000	LIBRARY MATERIALS	0.00	30,000.00	25,000.00	25,000.00	25,000.00
6,357.76	5,334.95	6,605.00	0.00	512000	PUBLICATIONS	0.00	6,000.00	6,000.00	6,000.00	6,000.00
5,263.20	5,149.58	8,293.00	0.00	517000	LIBRARY PROGRAMS	0.00	5,000.00	5,000.00	5,000.00	5,000.00

2007	2008	2009	2009			2010	2010	2010	2010	
Actual	Actual	Adopted	Estimated	Account	Description	FTE	Requested	Proposed	Approved	Adopted
1,778.00	1,974.00	2,073.00	0.00	518000	INTERLIBRARY SERVICES	0.00	2,200.00	2,200.00	2,200.00	2,200.00
7,342.53	11,852.20	7,994.00	0.00	519000	FURNISHINGS/SHELVING EXPE	0.00	4,000.00	4,000.00	4,000.00	4,000.00
0.00	0.00	0.00	0.00	520000	MICROFILM DIGITIZATION	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	531000	GASOLINE EXPENSE	0.00	0.00	0.00	0.00	0.00
0.00	17,431.49	7,635.00	0.00	553000	LANDSCAPING/MAINTENANCI	0.00	500.00	500.00	500.00	500.00
0.00	0.00	0.00	0.00	554000	CONTRACTUAL/CONSULTANT	0.00	0.00	0.00	0.00	0.00
209,137.86	253,442.77	275,972.00	0.00		MATL SUPPLIES & EXP. Totals:	0.00	164,161.00	159,161.00	159,161.00	159,161.00
				03	CAPITAL OUTLAY					
0.00	0.00	0.00	0.00	575000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	581000	BUILDING EXPANSION	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		CAPITAL OUTLAY Totals:	0.00	0.00	0.00	0.00	0.00
507,349.04	631,674.72	688,000.00	0.00		EXPENDITURES TOTALS:	0.00	490,765.00	490,074.00	490,074.00	490,074.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
507,349.04	631,674.72	688,000.00	0.00		DEPT EXPENSES	0.00	490,765.00	490,074.00	490,074.00	490,074.00
(507,349.04)	(631,674.72)	(688,000.00)	0.00		LIBRARY DEPT. Totals:	0.00	(490,765.00)	(490,074.00)	(490,074.00)	(490,074.00)

PARKS DEPARTMENT

Merged with the Public Work's Department, this department consists of a Parks Supervisor and two full time Parks employees that are shared equally with Public Works. The Parks Dept maintains ten parks including Sand Island.

Two new parks were added in 2000 and 2001 for the enjoyment of our community. The first is a small park located on the west side known as "Black Walnut Park". A majestic 100 plus year old walnut tree stands in the middle of this 5000 sq. ft park located at White Way and Columbia Blvd.

The second park located at the end of River Street has been named Dalton Park. Equivalent to three city lots plus 1 acre of submersible land, W.H. Pacific, Inc. was contracted to develop a conceptual plan to incorporate this park with our downtown revitalization efforts.

WAGES- UNION CONTRACT

American Federation of State, County, Municipal Employees, AFSCME, union contract negotiations will begin for a three year contract 2009-2012. Because the St. Helens Police Association agreed to a 3.4% COLA increase for F/Y 2009-10 and AFSCME has not begun their negotiations, the same percentage was applied to all departments to ensure sufficient appropriations and resulting impact.

P.E.R.S.—PUBLIC EMPLOYEES RETIREMENT SYSTEM

All employees automatically become a member of PERS after six consecutive months of uninterrupted service in any position that requires at least 600 hours of work per year. The City will pay the 6% employee portion for all employees who met the eligibility requirement. City's contribution is 14.51% on July 1, 2009.

HOSPITAL & MEDICAL

All regular full-time employees receive a health insurance package that includes medical, dental, and vision. The employee may select between Blue Cross/Blue Shield and Kaiser Permanente for their providers. Employees chose Blue Cross/Blue Shield Plan I, \$200 deductible. As of August 1, 2009, all AFSCME employees, the City will pay

"Employee only" class--\$494.27, "Employee plus One"--\$1010.78; and "Full Family"--\$1,427.06. Each year, the City's capped contribution shall be increased by ten percent (10%) which shall set a new cap. Any increase in the aggregate premium above the cap shall be shared fifty percent (50%) by the City and fifty percent (50%) by the employee through payroll deduction. The Council did allow one caveat for the "Employee only" category. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. On August 1, 2009, the premiums have exceeded the \$500 benchmark. This provision only applied to existing employees on August 1, 2002. For non-represented management and their exempt support staff, fully paid premium will be given.

LONGEVITY

Based on length of employment, a semi-annual payment is given to all regular full-time employees as follows:

After 5 years-----\$30 per month

After 10 years-----\$50 per month

After 15 years-----\$75 per month

VACATION

All regular full-time employees receive the following vacation schedule:

After 1 year-----10 days

After 5 years-----15 days

After 10 years-----20 days

After 15 years-----25 days

After 20 years-----30 days

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				005	PARK DEPT.					
				01	PAYROLL RELATED EXPENSE					
431.88	2,660.08	2,000.00	0.00	409000	OVERTIME PAY	0.00	800.00	800.00	800.00	800.00
9,181.83	7,251.20	10,020.00	0.00	415000	O.A.S.I	0.00	5,570.00	5,602.00	5,602.00	5,602.00
28,295.57	19,955.07	31,332.00	0.00	416000	P.E.R.S.	0.00	14,934.00	15,020.00	15,020.00	15,020.00
4,312.84	2,711.84	4,000.00	0.00	417000	S.A.I.F.	0.00	1,800.00	1,800.00	1,800.00	1,800.00
29,164.40	22,479.54	33,673.00	0.00	418000	HOSPITAL & MED. INS.	0.00	12,096.00	12,096.00	12,096.00	12,096.00
494.24	415.02	650.00	0.00	419000	DISABILITY & LIFE INS.	0.00	400.00	400.00	400.00	400.00
0.00	0.00	500.00	0.00	420000	UNEMPLOYMENT INS.	0.00	500.00	500.00	500.00	500.00
5,980.88	4,661.80	5,213.00	0.00	421000	HOLIDAY PAY	0.00	3,480.00	3,527.00	3,527.00	3,527.00
720.00	435.00	450.00	0.00	422000	LONGEVITY PAY	0.00	1,350.00	1,350.00	1,350.00	1,350.00
4,514.16	3,300.44	500.00	0.00	423000	SICK LEAVE PAY	0.00	500.00	500.00	500.00	500.00
1,710.94	615.88	1,180.00	0.00	424000	NON-REP.COMPENSATION PLA	0.00	1,090.00	552.00	552.00	552.00
0.00	37,148.76	41,568.00	0.00	427000	PARKS MAINTENANCE II	0.00	20,742.00	21,027.00	21,027.00	21,027.00
48,585.50	29,043.85	17,226.00	0.00	428000	PARK MAINTENANCE I	0.00	16,569.00	16,797.00	16,797.00	16,797.00
6,946.25	4,589.67	7,107.00	0.00	430000	PUBLIC WORKS DIRECTOR	0.00	0.00	0.00	0.00	0.00
43,925.08	8,785.64	44,923.00	0.00	431000	PARK SUPERVISOR	0.00	23,789.00	24,116.00	24,116.00	24,116.00
0.00	0.00	5,866.00	0.00	432000	PUBLIC WORKS SUPERVISOR	0.00	0.00	0.00	0.00	0.00
9,244.43	3,730.74	5,448.00	0.00	433000	VACATION PAY	0.00	4,996.00	5,064.00	5,064.00	5,064.00
1,867.47	1,069.89	2,409.00	0.00	438000	VEBA MEDICAL PLAN	0.00	1,392.00	1,411.00	1,411.00	1,411.00
<u>195,375.47</u>	<u>148,854.42</u>	<u>214,065.00</u>	<u>0.00</u>		<u>PAYROLL RELATED EXPENSE</u>	<u>0.00</u>	<u>110,008.00</u>	<u>110,562.00</u>	<u>110,562.00</u>	<u>110,562.00</u>
				02	MATL SUPPLIES & EXP.					
4,381.85	3,740.96	5,020.00	0.00	455000	INSURANCE	0.00	5,171.00	5,171.00	5,171.00	5,171.00
290.33	47.50	1,000.00	0.00	457000	OFFICE SUPPLIES	0.00	500.00	500.00	500.00	500.00
867.56	1,555.04	2,500.00	0.00	458000	TELECOMMUNICATION EXPEN	0.00	4,000.00	4,000.00	4,000.00	4,000.00
11,471.35	11,874.06	16,700.00	0.00	459000	UTILITIES	0.00	16,700.00	16,700.00	16,700.00	16,700.00
430.28	457.43	464.00	0.00	463000	AUDITING	0.00	478.00	478.00	478.00	478.00
1,163.39	1,513.69	2,500.00	0.00	470000	BUILDING EXPENSE	0.00	5,000.00	5,000.00	5,000.00	5,000.00
1,050.00	892.52	1,050.00	0.00	471000	PHYSICAL FITNESS PROGRAM	0.00	700.00	700.00	700.00	700.00
9,970.41	13,323.65	4,000.00	0.00	473000	MISCELLANEOUS EXPENSE	0.00	15,000.00	15,000.00	15,000.00	15,000.00
4,201.90	4,259.00	4,000.00	0.00	474000	SANITARY SERVICE-PORTABL	0.00	4,500.00	4,500.00	4,500.00	4,500.00
0.00	0.00	0.00	0.00	475000	AMPHITHEATER EXPENSE	0.00	0.00	0.00	0.00	0.00
256.90	1,084.95	1,000.00	0.00	490000	SCHOOLS & CONVENTIONS	0.00	500.00	500.00	500.00	500.00
624.80	854.49	2,300.00	0.00	500000	COMPUTER SYSTEM MAINT.	0.00	2,300.00	2,300.00	2,300.00	2,300.00
32,841.22	20,941.16	20,000.00	0.00	501000	OPERATING MATERIALS & SUI	0.00	30,000.00	30,000.00	30,000.00	30,000.00
6,279.06	5,138.33	6,000.00	0.00	502000	EQUIPMENT EXPENSE	0.00	6,000.00	6,000.00	6,000.00	6,000.00
424.62	4,771.51	2,000.00	0.00	513000	CHEMICALS	0.00	3,000.00	3,000.00	3,000.00	3,000.00
5,794.92	6,597.93	4,500.00	0.00	531000	GASOLINE EXPENSE	0.00	5,000.00	5,000.00	5,000.00	5,000.00
44,990.00	30,831.00	280,000.00	0.00	554000	CONTRACTUAL SBRVICES	0.00	230,000.00	212,463.00	212,463.00	212,463.00

PHYSICAL FITNESS PROGRAM

The City provides to all regular full-time employees up to \$35 per month per employee for their participation in any physical fitness club.

CONTRACTUAL SERVICES

The City realizes a cost savings and increased productivity when contracting some projects to outside contractors and consulting firms. These improvements will not be capitalized. \$30,000 is budgeted to upgrade McCormick Ballfield sprinkler (SDC's); \$180,463 McCormick Park Lighting-(\$115,000-SDC's, \$15,000 softball association donation, \$2,500 CRPUD Grant \$47,963 Park Property Sale Proceeds) and \$25,000 Tourism Fund—Total project \$205,463 - \$98,000 spent in F/Y08-09. Columbia View Park Viewing Decks Project : \$100,000 (\$3,850-SDC's amd \$96,150 Proceeds Park Property)

BURKHARDT/CRONKITE ESTATE

In 1979, the City was the recipient of \$34,000 from the Estate of E. Scott Burkhardt. Although the Trust agreement has expired, the City has continued the agreement of using only the interest earned keeping the principal intact. The expenditures are designated for playground equipment only. The accounting procedure established places all monies into a Capital account. The interest payments flow into the account as the expense items are charged.

In the spring of 2000, the City received word the family of Jim Cronkite has donated \$25,000 for park purposes. In November 2001, the Estate of Sybil Bemis contributed \$6,000. In July, 2002, Bemis Estate contributed an additional \$8,752. These monies will be accounted and expended within this fund.

Projected Balance July 1, 2009	\$	37,184
Revenue	\$	1,000
Expenditures		
Balance June 30, 2010	\$	38,184

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
125,038.59	107,883.22	353,034.00	0.00		MATL SUPPLIES & EXP. Totals:	0.00	328,849.00	311,312.00	311,312.00	311,312.00
				03	CAPITAL OUTLAY					
19,750.00	10,121.00	5,000.00	0.00	575000	EQUIPMENT	0.00	10,000.00	0.00	0.00	0.00
3,598.35	5,092.66	13,900.00	0.00	578000	OTHER CAPITAL EXPENSE	0.00	13,900.00	13,900.00	13,900.00	13,900.00
0.00	0.00	38,165.00	0.00	580000	ESTATE-EQUIPMENT	0.00	38,039.00	38,039.00	38,039.00	38,039.00
7,395.00	0.00	25,000.00	0.00	581000	CONSTRUCTION/EQUIPMENT	0.00	0.00	0.00	0.00	0.00
30,743.35	15,213.66	82,065.00	0.00		CAPITAL OUTLAY Totals:	0.00	61,939.00	51,939.00	51,939.00	51,939.00
				05	OTHER EXPENDITURES					
40,024.40	38,725.93	40,759.00	0.00	563000	PRINCIPAL EXPENSE	0.00	42,899.00	42,899.00	42,899.00	42,899.00
11,814.84	13,113.31	11,081.00	0.00	569000	INTEREST EXPENSE	0.00	8,941.00	8,941.00	8,941.00	8,941.00
51,839.24	51,839.24	51,840.00	0.00		OTHER EXPENDITURES Totals:	0.00	51,840.00	51,840.00	51,840.00	51,840.00
402,996.65	323,790.54	701,004.00	0.00		EXPENDITURES TOTALS:	0.00	552,636.00	525,653.00	525,653.00	525,653.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
402,996.65	323,790.54	701,004.00	0.00		DEPT EXPENSES	0.00	552,636.00	525,653.00	525,653.00	525,653.00
(402,996.65)	(323,790.54)	(701,004.00)	0.00		PARK DEPT. Totals:	0.00	(552,636.00)	(525,653.00)	(525,653.00)	(525,653.00)

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
7,155,059.25	7,512,255.97	7,252,644.00	0.00		FUND REVENUES	0.00	6,200,677.00	6,040,181.00	6,040,181.00	6,040,181.00
7,155,059.25	7,512,255.97	7,252,644.00	0.00		FUND EXPENSES	0.00	6,200,677.00	6,040,181.00	6,040,181.00	6,040,181.00
0.00	0.00	0.00	0.00		PARK DEPT. Totals:	0.00	0.00	0.00	0.00	0.00

BUILDING INSPECTION PROGRAM

With the passage of Senate Bill 587, all revenues and expenditures made in connection with the administration and enforcement of the building inspection program must be reported for each code program.

The five code programs are:

- Manufacturing Placement
- Plan Check
- Building Inspection
- Plumbing Inspection
- Mechanical

For these five programs, the City has attributed 1% of expenses towards manufacturing, 32% to Plan Check, 45% to Building Inspection, 18% to Plumbing and 4% Mechanical.

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2016 Approved	2010 Adopted
				003	BUILDING DEPARTMENT					
				R1	REVENUES					
0.00	0.00	0.00	0.00	300000	REVENUES	0.00	0.00	0.00	0.00	0.00
218,926.00	51,926.75	7,571.00	0.00	301000	BEGINNING CASH BALANCE	0.00	0.00	0.00	0.00	0.00
90,177.66	134,169.24	155,000.00	0.00	312000	BUILDING PERMITS	0.00	55,134.00	55,134.00	55,134.00	55,134.00
20,727.52	34,338.17	46,094.00	0.00	313000	PLUMBING PERMIT FEES	0.00	13,000.00	13,000.00	13,000.00	13,000.00
9,073.34	13,739.96	19,354.00	0.00	314000	MECHANICAL PERMIT FEES	0.00	7,000.00	7,000.00	7,000.00	7,000.00
72,743.55	72,243.42	81,323.00	0.00	315000	PLAN CHECK FEES	0.00	32,000.00	32,000.00	32,000.00	32,000.00
100.00	2.00	0.00	0.00	316000	CODE ENFORCEMENT FEES	0.00	1,000.00	1,000.00	1,000.00	1,000.00
0.00	0.00	0.00	0.00	317000	ELECTRICAL FEES	0.00	0.00	0.00	0.00	0.00
(25.60)	(32.00)	0.00	0.00	319000	BLDG-MANUFACTURED PLACI	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	320000	FLOATING STRUCTURES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	333000	LOAN PROCEEDS	0.00	10,000.00	10,000.00	10,000.00	10,000.00
5,515.54	5,848.33	7,604.00	0.00	354000	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	390000	TRANSFER FROM GENERAL	0.00	10,000.00	12,000.00	12,000.00	12,000.00
417,238.01	312,235.87	316,946.00	0.00		REVENUES Totals:	0.00	128,134.00	130,134.00	130,134.00	130,134.00
417,238.01	312,235.87	316,946.00	0.00		REVENUES TOTALS:	0.00	128,134.00	130,134.00	130,134.00	130,134.00

BUILDING DEPARTMENT

Building Department Fund is established to account for all accounting transactions and was once part of the City General Fund.

With the retirement of the Community Development Director, the City Administrator will oversee this department effective January 2010.

The Building Department as one full-time Building Official working 40% or 16 hours on GIS (Geographical Information Systems). One full time secretary will be shared equally between the building department and other tasks associated with the enterprise functions.

All building permits and inspections are handled in accordance to the State Building Code. Any building violations are processed and handled within this department.

Continuing the operation of the Building Department, the Council has approved an interfund loan from the City General Fund to offset any net loss. Additionally, any Enterprise Zone credits given by the Building Department that benefits the City General Fund in future increased property taxes will be transferred to the Building Department as revenue.

WAGES- UNION CONTRACT

American Federation of State, County, Municipal Employees, AFSCME, union contract negotiations will begin for a three year contract 2009-2012. Because the St. Helens Police Association agreed to a 3.4% COLA increase for F/Y 2009-10 and AFSCME has not begun their negotiations, the same percentage was applied to all departments to ensure sufficient appropriations and resulting impact.

P.E.R.S.—PUBLIC EMPLOYEES RETIREMENT SYSTEM

All employees automatically become a member of PERS after six consecutive months of uninterrupted service in any position that requires at least 600 hours of work per year. The City will pay the 6% employee portion for employees who have met the eligibility requirement. City's contribution is 14.51% on July 1, 2009.

HOSPITAL & MEDICAL

All regular full-time employees receive a health insurance package that includes medical, dental, and vision. The employee may select between Blue Cross/Blue Shield and Kaiser Permanente for their providers. Employees chose Blue Cross/Blue Shield Plan I, \$200 deductible. As of August 1, 2009, all AFSCME employees, the City will pay "Employee only" class--\$494.27, "Employee plus One"--\$1010.78; and "Full Family"--\$1,427.06. Each year, the City's capped contribution shall be increased by ten percent (10%) which shall set a new cap. Any increase in the aggregate premium above the cap shall be shared fifty percent (50%) by the City and fifty percent (50%) by the employee through payroll deduction. The Council did allow one caveat for the "Employee only" category. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. On August 1, 2009, the premiums have exceeded the \$500 benchmark. This provision only applied to existing employees on August 1, 2002. For non-represented management and their exempt support staff, fully paid premium will be given.

LONGEVITY

Based on length of employment, a semi-annual payment is given to all permanent full-time employees as follows:

All non-union employees—

- ❖ After 5 years----\$30 per mo.
- ❖ After 10 years--\$50 per mo.
- ❖ After 15 years--\$75 per mo.

VACATION

All regular full-time employees receive the following vacation schedule:

- ❖ After 1 year—10 days; After 5 years----15 days; After 10 years—20 days; After 15 years—25 days; After 20 years---30 days

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	2009 Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				003	BUILDING DEPARTMENT					
				01	PAYROLL RELATED EXPENSE					
24,429.07	24,173.01	24,729.00	0.00	403000	SECRETARY	0.00	16,612.00	16,839.00	16,839.00	16,839.00
48,353.63	45,261.86	57,328.00	0.00	412000	BUILDING INSPECTOR/OFFICIAL	0.00	34,375.00	34,847.00	34,847.00	34,847.00
85,065.69	46,389.66	31,315.00	0.00	413000	BUILDING INSPECTOR III	0.00	0.00	0.00	0.00	0.00
15,579.21	12,169.29	10,188.00	0.00	415000	O.A.S.I.	0.00	4,548.00	4,610.00	4,610.00	4,610.00
48,821.91	37,088.12	30,478.00	0.00	416000	P.E.R.S.	0.00	12,192.00	12,359.00	12,359.00	12,359.00
1,941.78	1,402.93	1,500.00	0.00	417000	S.A.I.F.	0.00	500.00	500.00	500.00	500.00
39,873.78	41,245.29	34,253.00	0.00	418000	HOSPITAL & MEDICAL INS.	0.00	14,854.00	14,854.00	14,854.00	14,854.00
665.07	585.16	700.00	0.00	419000	DISABILITY & LIFE INS.	0.00	250.00	250.00	250.00	250.00
0.00	0.00	50.00	0.00	420000	UNEMPLOYMENT INSURANCE	0.00	8,400.00	8,400.00	8,400.00	8,400.00
9,632.26	7,797.50	6,405.00	0.00	421000	HOLIDAY PAY	0.00	2,837.00	2,876.00	2,876.00	2,876.00
330.00	630.00	276.00	0.00	422000	LONGEVITY PAY	0.00	0.00	0.00	0.00	0.00
18,820.25	10,853.89	1,690.00	0.00	423000	SICK LEAVE PAY	0.00	500.00	500.00	500.00	500.00
4,695.88	4,098.36	4,497.00	0.00	424000	NON-REP.COMPENSATION PLAN	0.00	2,696.00	2,734.00	2,734.00	2,734.00
16,483.17	9,900.81	6,936.00	0.00	433000	VACATION PAY	0.00	2,923.00	2,964.00	2,964.00	2,964.00
2,625.15	2,245.72	2,522.00	0.00	438000	VEBA MEDICAL PLAN	0.00	1,135.00	1,151.00	1,151.00	1,151.00
0.00	10,535.01	0.00	0.00	450000	CODE ENFORCEMENT-NUISANCE	0.00	0.00	0.00	0.00	0.00
<u>317,316.85</u>	<u>254,376.61</u>	<u>212,867.00</u>	<u>0.00</u>		<u>PAYROLL RELATED EXPENSE</u>	<u>0.00</u>	<u>101,822.00</u>	<u>102,884.00</u>	<u>102,884.00</u>	<u>102,884.00</u>
				02	MATL SUPPLIES & EXP.					
1,282.90	15,494.36	1,000.00	0.00	452000	PLAN REVIEW EXPENSES	0.00	5,000.00	5,000.00	5,000.00	5,000.00
2,874.14	2,160.89	800.00	0.00	457000	OFFICE SUPPLIES	0.00	700.00	700.00	700.00	700.00
2,660.08	2,875.03	2,500.00	0.00	458000	TELECOMMUNICATION EXPENSE	0.00	500.00	500.00	500.00	500.00
0.00	0.00	400.00	0.00	459000	UTILITIES EXPENSE	0.00	0.00	0.00	0.00	0.00
830.00	898.31	958.00	0.00	471000	PHYSICAL FITNESS EXPENSE	0.00	252.00	252.00	252.00	252.00
1,343.33	1,050.23	700.00	0.00	473000	MISCELLANEOUS EXPENSE	0.00	1,500.00	1,500.00	1,500.00	1,500.00
5,150.06	3,340.07	3,000.00	0.00	490000	SCHOOLS & CONVENTIONS	0.00	800.00	800.00	800.00	800.00
2,138.40	7,494.19	10,000.00	0.00	500000	COMPUTER MAINTENANCE	0.00	5,000.00	5,000.00	5,000.00	5,000.00
1,393.29	0.00	0.00	0.00	502000	VEHICLE EXPENSE	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	508000	JANITORIAL EXPENSE	0.00	0.00	0.00	0.00	0.00
928.38	1,142.14	900.00	0.00	531000	GASOLINE EXPENSE	0.00	800.00	800.00	800.00	800.00
12,151.83	3,397.08	2,000.00	0.00	554000	CONTRACTUAL/CONSULTING	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	555000	LOAN REPAYMENT	0.00	10,000.00	10,000.00	10,000.00	10,000.00
<u>30,752.41</u>	<u>37,852.30</u>	<u>22,258.00</u>	<u>0.00</u>		<u>MATL SUPPLIES & EXP. Totals:</u>	<u>0.00</u>	<u>24,552.00</u>	<u>24,552.00</u>	<u>24,552.00</u>	<u>24,552.00</u>
				03	CAPITAL OUTLAY					
17,242.00	0.00	0.00	0.00	575000	EQUIPMENT EXPENSE	0.00	0.00	0.00	0.00	0.00
<u>17,242.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>CAPITAL OUTLAY Totals:</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
0.00	0.00	81,821.00	0.00	04 596000	CONTINGENCY OPERATING CONTINGENCY	0.00	1,760.00	2,698.00	2,698.00	2,698.00
0.00	0.00	81,821.00	0.00		CONTINGENCY Totals:	0.00	1,760.00	2,698.00	2,698.00	2,698.00
51,926.75	20,006.96	0.00	0.00	07 606000	UNAPPROPRIATED BALANCE ENDING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
51,926.75	20,006.96	0.00	0.00		UNAPPROPRIATED BALANCE	0.00	0.00	0.00	0.00	0.00
417,238.01	312,235.87	316,946.00	0.00		EXPENDITURES TOTALS:	0.00	128,134.00	130,134.00	130,134.00	130,134.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
417,238.01	312,235.87	316,946.00	0.00		DEPT EXPENSES	0.00	128,134.00	130,134.00	130,134.00	130,134.00
(417,238.01)	(312,235.87)	(316,946.00)	0.00		BUILDING DEPARTMENT Total:	0.00	(128,134.00)	(130,134.00)	(130,134.00)	(130,134.00)

2007	2008	2009	2009			2010	2010	2010	2010	
Actual	Actual	Adopted	Estimated	Account	Description	FTE	Requested	Proposed	Approved	Adopted
417,238.01	312,235.87	316,946.00	0.00		FUND REVENUES	0.00	128,134.00	130,134.00	130,134.00	130,134.00
417,238.01	312,235.87	316,946.00	0.00		FUND EXPENSES	0.00	128,134.00	130,134.00	130,134.00	130,134.00
0.00	0.00	0.00	0.00		BUILDING DEPARTMENT Totals	0.00	0.00	0.00	0.00	0.00

911 MONIES

The City receives from the State of Oregon our apportionment of 911 tax monies. The expenditure of funds is for the 911 emergency program and are distributed directly to Columbia County Emergency Communications.

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				007	911 EMERGENCY FUND					
				R1	REVENUES					
0.00	0.00	0.00	0.00	300000	REVENUE	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	301000	BEGINNING CASH BALANCE	0.00	0.00	0.00	0.00	0.00
45,105.29	78,704.12	64,239.00	0.00	335000	REVENUE 911	0.00	63,865.00	63,865.00	63,865.00	63,865.00
45,105.29	78,704.12	64,239.00	0.00		REVENUES Totals:	0.00	63,865.00	63,865.00	63,865.00	63,865.00
45,105.29	78,704.12	64,239.00	0.00		REVENUES TOTALS:	0.00	63,865.00	63,865.00	63,865.00	63,865.00

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				007	911 EMERGENCY DEPT					
				02	MATL SUPPLIES & EXP.					
45,105.29	78,704.12	64,239.00	0.00	528000	911 DISTRIBUTION	0.00	63,865.00	63,865.00	63,865.00	63,865.00
45,105.29	78,704.12	64,239.00	0.00		MATL SUPPLIES & EXP. Totals:	0.00	63,865.00	63,865.00	63,865.00	63,865.00
45,105.29	78,704.12	64,239.00	0.00		EXPENDITURES TOTALS:	0.00	63,865.00	63,865.00	63,865.00	63,865.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
45,105.29	78,704.12	64,239.00	0.00		DEPT EXPENSES	0.00	63,865.00	63,865.00	63,865.00	63,865.00
(45,105.29)	(78,704.12)	(64,239.00)	0.00		911 EMERGENCY DEPT Totals:	0.00	(63,865.00)	(63,865.00)	(63,865.00)	(63,865.00)

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
45,105.29	78,704.12	64,239.00	0.00		FUND REVENUES	0.00	63,865.00	63,865.00	63,865.00	63,865.00
45,105.29	78,704.12	64,239.00	0.00		FUND EXPENSES	0.00	63,865.00	63,865.00	63,865.00	63,865.00
0.00	0.00	0.00	0.00		911 EMERGENCY DEPT Totals:	0.00	0.00	0.00	0.00	0.00

ST. HELENS VISITORS & TOURISM BUREAU

Funded through the implementation of a city motel/hotel transient room tax, the St. Helens Visitors and Tourism Bureau would promote tourism and increase revenue dollars for our City. A 7% tax, 1% for the motels to assist them with costs associated with collection of the tax and 6% to form the Bureau, would also fund a future conference center. The center would host numerous activities such as weddings, dances, training sessions, auctions, seminars, trade shows, and conferences.

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				008	ST. HELENS VISITORS & TOUR					
				R1	REVENUES					
0.00	0.00	0.00	0.00	300000	REVENUE	0.00	0.00	0.00	0.00	0.00
199,588.72	228,321.80	269,855.00	0.00	301000	BEGINNING CASH BALANCE	0.00	283,653.00	283,653.00	283,653.00	283,653.00
81,309.93	88,131.76	89,000.00	0.00	306000	MOTEL/HOTEL TAX	0.00	82,318.00	82,318.00	82,318.00	82,318.00
280,898.65	316,453.56	358,855.00	0.00		REVENUES Totals:	0.00	365,971.00	365,971.00	365,971.00	365,971.00
280,898.65	316,453.56	358,855.00	0.00		REVENUES TOTALS:	0.00	365,971.00	365,971.00	365,971.00	365,971.00

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				008	ST. HELENS VISITORS & TOUR					
				01	PAYROLL RELATED EXPENSE					
0.00	0.00	2,347.00	0.00	415000	O.A.S.I.	0.00	0.00	0.00	0.00	0.00
0.00	0.00	7,111.00	0.00	416000	P.E.R.S.	0.00	0.00	0.00	0.00	0.00
0.00	0.00	800.00	0.00	417000	S.A.I.F.	0.00	0.00	0.00	0.00	0.00
0.00	0.00	8,450.00	0.00	418000	HOSPITAL & MED. INS.	0.00	0.00	0.00	0.00	0.00
0.00	0.00	250.00	0.00	419000	DISABILITY & LIFE INS.	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	420000	UNEMPLOYMENT INS.	0.00	0.00	0.00	0.00	0.00
0.00	0.00	1,648.00	0.00	421000	HOLIDAY PAY	0.00	0.00	0.00	0.00	0.00
0.00	0.00	500.00	0.00	423000	SICK LEAVE PAY	0.00	0.00	0.00	0.00	0.00
0.00	0.00	2,147.00	0.00	424000	NON-REP. COMPENSATION PL	0.00	0.00	0.00	0.00	0.00
0.00	0.00	634.00	0.00	433000	VACATION PAY	0.00	0.00	0.00	0.00	0.00
0.00	0.00	614.00	0.00	438000	VEBA MEDICAL PLAN	0.00	0.00	0.00	0.00	0.00
0.00	0.00	30,678.00	0.00	439000	ECONOMIC COMMUNITY DIRE	0.00	0.00	0.00	0.00	0.00
0.00	0.00	55,179.00	0.00		PAYROLL RELATED EXPENSE	0.00	0.00	0.00	0.00	0.00
				02	MATL SUPPLIES & EXP.					
40,665.25	39,896.76	0.00	0.00	449000	TOURISM DIRECTOR	0.00	0.00	40,000.00	40,000.00	40,000.00
11,113.85	3,822.50	15,000.00	0.00	451000	MARKETING EXPENSE	0.00	15,000.00	15,000.00	15,000.00	15,000.00
797.75	802.17	2,000.00	0.00	473000	MISCELLANEOUS EXPENSE	0.00	2,000.00	20,000.00	20,000.00	20,000.00
0.00	0.00	0.00	0.00	554000	CONSULTING/CONTRACTING	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	556000	MCCORMICK PARK LIGHTING	0.00	0.00	25,000.00	25,000.00	25,000.00
52,576.85	44,521.43	17,000.00	0.00		MATL SUPPLIES & EXP. Totals:	0.00	17,000.00	100,000.00	100,000.00	100,000.00
				04	CONTINGENCY					
0.00	0.00	20,000.00	0.00	596000	OPERATING CONTINGENCY	0.00	45,000.00	45,000.00	45,000.00	45,000.00
0.00	0.00	20,000.00	0.00		CONTINGENCY Totals:	0.00	45,000.00	45,000.00	45,000.00	45,000.00
				07	UNAPPROPRIATED BALANCE					
228,321.80	271,932.13	266,676.00	0.00	606000	ENDING FUND BALANCE	0.00	303,971.00	220,971.00	220,971.00	220,971.00
228,321.80	271,932.13	266,676.00	0.00		UNAPPROPRIATED BALANCE	0.00	303,971.00	220,971.00	220,971.00	220,971.00
280,898.65	316,453.56	358,855.00	0.00		EXPENDITURES TOTALS:	0.00	365,971.00	365,971.00	365,971.00	365,971.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
280,898.65	316,453.56	358,855.00	0.00		DEPT EXPENSES	0.00	365,971.00	365,971.00	365,971.00	365,971.00
(280,898.65)	(316,453.56)	(358,855.00)	0.00		ST. HELENS VISITORS & TOUR	0.00	(365,971.00)	(365,971.00)	(365,971.00)	(365,971.00)

2007	2008	2009	2009	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
Actual	Actual	Adopted	Estimated							
280,898.65	316,453.56	358,855.00	0.00		FUND REVENUES	0.00	365,971.00	365,971.00	365,971.00	365,971.00
280,898.65	316,453.56	358,855.00	0.00		FUND EXPENSES	0.00	365,971.00	365,971.00	365,971.00	365,971.00
0.00	0.00	0.00	0.00		ST. HELENS VISITORS & TOUR	0.00	0.00	0.00	0.00	0.00

STATE TAX STREET FUND

A special revenue fund, the State Tax Street fund is financed almost entirely from our apportionment of motor vehicle taxes. Expenditure of funds must be used for maintenance of our roads, streetlights, sidewalk, and bicycle paths. Additionally, 1% of the total motor vehicle taxes must be apportioned for improvements and construction of bicycle paths.

The Public Works Director directs and manages multiple functions in the operation and maintenance of water/sewer systems, streets, storm drainage, engineering and Parks Department. The Public Works Supervisor is responsible for the daily operations and assignment of job tasks for the crew.

Due to declining revenues in the City General Fund in 2003, the Park's Department was merged with Public Works. Park employees were transferred to the Public Works building resulting in an annual savings of \$104,777. The Park secretary position was eliminated giving way to sharing of the Public Work secretary. The Park's crew now consists of a Park's Supervisor and two full time Park employees that are shared equally between Park and Public Works.

Public Works staffing includes Public Works Manager, Public Work's Supervisor, Water Field Operator, Park Supervisor, thirteen laborers (2 Parks), Water Filtration Operator, Utility Craftswoman, Journeymen/Plumber , two Mechanics, three Sewage Treatment Operators, and one Secretary/Dispatcher.

STATE GRANT

Surface Transportation Program (STP), a federal program, is available to our City. Because of the many restrictions attached to this funding, the City has opted to exchange our STP funding for state gas tax dollars. Receiving \$.94/dollar, the remaining monies received for the period 2002 through 2005 of \$162,022 combined with 2006 through 2009 allotment of \$436,031 will be used to complete sidewalk projects on the West side and paving. The total STP funds of \$598,053 will be allocated for the sidewalk project at \$363,053 and paving at \$235,000.

Oregon Department of Transportation, ODOT, is providing a grant to the City for a Street Transportation Plan. The project is budgeted at \$100,000 with a 11% City contribution of \$11,000.

STIMULUS PLAN

The American Recovery and Reinvestment Act of 2009 is a spending bill enacted by the Congress and signed into law by President Barack Obama on February 17, 2009. This bill is intended to provide a stimulus to the U.S. economy in the wake of the economic downturn. The City of St. Helens will receive \$263,000 and will apply towards the Columbia Blvd. Asphalt paving project. The projected cost is \$337,995 with \$74,995 taken from SDC's.

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				011	STATE TAX STREET FUND					
				R1	REVENUES					
0.00	0.00	0.00	0.00	300000	REVENUE	0.00	0.00	0.00	0.00	0.00
2,985,985.99	3,245,339.23	3,070,122.00	0.00	301000	BEGINNING CASH BALANCE	0.00	2,037,163.00	2,037,163.00	2,037,163.00	2,037,163.00
555,714.28	525,202.80	528,281.00	0.00	327000	MOTOR VEHICLE TAX	0.00	523,341.00	523,341.00	523,341.00	523,341.00
0.00	0.00	0.00	0.00	331000	FEDERAL GRANT REVENUES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	333000	STIMULUS PLAN	0.00	0.00	263,000.00	263,000.00	263,000.00
0.00	0.00	516,732.00	0.00	334000	STATE GRANTS	0.00	536,031.00	536,031.00	536,031.00	536,031.00
8,550.10	7,897.08	8,400.00	0.00	345000	INTEREST-STATE POOL	0.00	4,500.00	4,500.00	4,500.00	4,500.00
9,065.35	3,335.16	4,000.00	0.00	354000	MISCELLANEOUS REVENUE	0.00	1,000.00	1,000.00	1,000.00	1,000.00
160,246.52	229,924.10	215,900.00	0.00	365000	SYSTEM DEVELOPMENT CHARGES	0.00	65,000.00	65,000.00	65,000.00	65,000.00
3,719,562.24	4,011,698.37	4,343,435.00	0.00		REVENUES Totals:	0.00	3,167,035.00	3,430,035.00	3,430,035.00	3,430,035.00
3,719,562.24	4,011,698.37	4,343,435.00	0.00		REVENUES TOTALS:	0.00	3,167,035.00	3,430,035.00	3,430,035.00	3,430,035.00

*****STATE TAX-PERSONAL SERVICES**

Public Works staffing includes Public Works Manager, Public Work's Supervisor, Water Field Operator, Park Supervisor, thirteen laborers (2 Parks), Water Filtration Operator, Utility Craftswoman, Journeymen/Plumber two Mechanics, three Sewage Treatment Operators, and one Secretary/Dispatcher.

WAGES- UNION CONTRACT

American Federation of State, County, Municipal Employees, AFSCME, union contract negotiations will begin for a three year contract 2009-2012. Because the St. Helens Police Association agreed to a 3.4% COLA increase for F/Y 2009-10 and AFSCME has not begun their negotiations, the same percentage was applied to all departments to ensure sufficient appropriations and resulting impact.

P.E.R.S. –PUBLIC EMPLOYEES RETIREMENT SYSTEM

All employees automatically become a member of PERS after six consecutive months of uninterrupted service in any position that requires at least 600 hours of work per year. The City will pay the 6% employee portion for all employees that are eligible for the program. City 's contribution is 14.51% on July 1, 2009.

HOSPITAL & MEDICAL

All regular full-time employees receive a health insurance package that includes medical, dental, and vision. The employee may select between Blue Cross/Blue Shield and Kaiser Permanente for their providers. Employees chose Blue Cross/Blue Shield Plan I, \$200 deductible. As of August 1, 2009, all AFSCME employees, the City will pay "Employee only" class--\$494.27, "Employee plus One"- \$1010.78; and "Full Family"--\$1,427.06. Each year, the City's capped contribution shall be increased by ten percent (10%) which shall set a new cap. Any increase in the aggregate premium above the cap shall be shared

fifty percent (50%) by the City and fifty percent (50%) by the employee through payroll deduction. The Council did allow one caveat for the "Employee only" category. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. On August 1, 2009, the premiums have exceeded the \$500 benchmark. This provision only applied to existing employees on August 1, 2002. For non-represented management and their exempt support staff, fully paid premium will be given.

LONGEVITY

Based on length of employment, a semi-annual payment is given to all regular full-time employees as follows:

- ❖ After 5 years-----\$30 per mo.
- ❖ After 10 years----\$50 per mo.
- ❖ After 15 years----\$75 per mo.

VACATION

All regular full-time employees receive the following vacation schedule:

- ❖ After 1 year----10 days
- ❖ After 5 years---15 days
- ❖ After 10 years-20 days
- ❖ After 15 years-25 days
- ❖ After 20 years—30 days

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				011	STATE TAX DEPT.					
				01	PAYROLL RELATED EXPENSE					
1,450.86	1,626.79	1,500.00	0.00	409000	OVERTIME PAY	0.00	1,500.00	1,500.00	1,500.00	1,500.00
50,976.63	52,873.70	48,951.00	0.00	410000	OPERATIONS LABOR	0.00	51,458.00	52,166.00	52,166.00	52,166.00
3,179.84	3,137.55	3,500.00	0.00	411000	STANDBY TIME	0.00	3,500.00	3,500.00	3,500.00	3,500.00
11,658.81	12,411.25	12,937.00	0.00	412000	FIELD SUPERVISOR/SAFETY CO	0.00	12,904.00	13,082.00	13,082.00	13,082.00
8,466.06	8,386.92	7,633.00	0.00	415000	O.A.S.I.	0.00	8,568.00	8,659.00	8,659.00	8,659.00
26,628.75	24,805.24	23,130.00	0.00	416000	P.E.R.S.	0.00	22,971.00	23,214.00	23,214.00	23,214.00
4,779.58	4,756.09	5,100.00	0.00	417000	S.A.I.F.	0.00	3,000.00	3,000.00	3,000.00	3,000.00
23,776.82	26,147.28	31,904.00	0.00	418000	HOSPITAL & MED. INS.	0.00	33,030.00	33,030.00	33,030.00	33,030.00
389.63	377.72	600.00	0.00	419000	DISABILITY & LIFE INS.	0.00	400.00	400.00	400.00	400.00
0.00	0.00	50.00	0.00	420000	UNEMPLOYMENT INS.	0.00	50.00	50.00	50.00	50.00
5,209.24	5,120.12	4,637.00	0.00	421000	HOLIDAY PAY	0.00	5,186.00	5,289.00	5,289.00	5,289.00
1,149.00	1,185.00	735.00	0.00	422000	LONGEVITY PAY	0.00	838.00	838.00	838.00	838.00
4,696.50	5,420.96	500.00	0.00	423000	SICK LEAVE PAY	0.00	500.00	500.00	500.00	500.00
1,506.58	1,416.22	1,326.00	0.00	424000	NON-REP. COMPENSATION PL	0.00	1,516.00	1,580.00	1,580.00	1,580.00
10,419.30	6,884.45	10,511.00	0.00	430000	PUBLIC WORKS DIRECTOR	0.00	10,986.00	11,696.00	11,696.00	11,696.00
12,473.59	12,670.96	8,799.00	0.00	432000	PUBLIC WORKS SUPERVISOR	0.00	15,064.00	15,164.00	15,164.00	15,164.00
8,930.30	8,187.30	6,890.00	0.00	433000	VACATION PAY	0.00	8,225.00	8,368.00	8,368.00	8,368.00
1,504.13	1,533.02	2,045.00	0.00	438000	VEBA MEDICAL PLAN	0.00	2,074.00	2,116.00	2,116.00	2,116.00
177,195.62	176,940.57	170,748.00	0.00		PAYROLL RELATED EXPENSE	0.00	181,770.00	184,152.00	184,152.00	184,152.00
				02	MATL SUPPLIES & EXP.					
101,990.66	103,816.11	112,296.00	0.00	453000	STREET LIGHTING	0.00	109,500.00	109,500.00	109,500.00	109,500.00
7,128.77	6,634.69	8,168.00	0.00	455000	INSURANCE	0.00	8,413.00	8,413.00	8,413.00	8,413.00
5,114.34	4,295.66	4,600.00	0.00	459000	UTILITIES	0.00	5,000.00	5,000.00	5,000.00	5,000.00
1,081.49	1,144.49	1,162.00	0.00	463000	AUDITING	0.00	1,197.00	1,197.00	1,197.00	1,197.00
2,877.40	403.50	500.00	0.00	470000	BUILDING EXPENSE	0.00	500.00	500.00	500.00	500.00
483.00	483.01	700.00	0.00	471000	PHYSICAL FITNESS PROGRAM	0.00	500.00	500.00	500.00	500.00
5,421.53	3,379.00	4,000.00	0.00	473000	MISCELLANEOUS EXPENSE	0.00	8,000.00	8,000.00	8,000.00	8,000.00
40.05	0.00	250.00	0.00	490000	SCHOOLS/CONVENTIONS	0.00	100.00	100.00	100.00	100.00
29,979.24	36,069.42	40,000.00	0.00	501000	OPERATING MATERIALS & SUP	0.00	50,000.00	50,000.00	50,000.00	50,000.00
3,785.16	4,298.85	4,000.00	0.00	502000	EQUIPMENT EXPENSE	0.00	4,000.00	4,000.00	4,000.00	4,000.00
5,007.15	6,893.92	5,000.00	0.00	505000	STREET SIGNS	0.00	5,000.00	5,000.00	5,000.00	5,000.00
3,984.48	6,180.00	6,180.00	0.00	508000	JANITORIAL SERVICES	0.00	4,165.00	4,165.00	4,165.00	4,165.00
62,655.00	52,387.00	51,406.00	0.00	515000	INTERNAL MAINT.EXPENSE	0.00	55,228.00	55,228.00	55,228.00	55,228.00
0.00	592,272.48	805,000.00	0.00	516000	ROAD PAVING	0.00	300,000.00	637,995.00	637,995.00	637,995.00
0.00	0.00	483,063.00	0.00	520000	SIDEWALK PROJECTS	0.00	363,053.00	363,053.00	363,053.00	363,053.00
30,973.09	26,537.67	122,500.00	0.00	554000	CONTRACTUAL/CONSULTING	0.00	148,500.00	148,500.00	148,500.00	148,500.00
260,521.36	844,795.80	1,648,825.00	0.00		MATL SUPPLIES & EXP. Totals:	0.00	1,063,156.00	1,401,151.00	1,401,151.00	1,401,151.00

MATERIALS & SERVICES

PHYSICAL FITNESS PROGRAM

The City provides to all regular full-time employees up to \$35 per month per employee for their participation in any physical fitness club.

PAVING

The Strategic Planning Process identified a community need for paving gravel streets. This year's paving is slated at \$300,000 with \$235,000 from the STP allocation. Columbia Blvd. Asphalt Paving, an earmarked project, is also budgeted using \$263,000 stimulus funds and \$74,995 SDC's.

SIDEWALK PROJECTS-WEST SIDE

Sidewalk construction projects budgeted for this year is \$363,053 using STP funds.

CONTRACTUAL/CONSULTING SERVICES

The City realizes a cost savings and increased productivity when contracting some projects to outside contractors and consulting firms. These expenditures will not be capitalized. \$18,000 for annual striping contract; \$10,000 for annual tree trimming/removal services; \$20,000 for control signal box-18th and Columbia Blvd and \$100,000 for a Street Transportation Plan update.

CONSTRUCTION PROJECTS

No construction projects budgeted this year.

CAPITAL EQUIPMENT

Dozer-\$70,000

Miscellaneous equipment-\$10,000

Pickup truck-\$35,000

2007	2008	2009	2009	Account	Description	FTE	2010	2010	2010	2010
Actual	Actual	Adopted	Estimated				Requested	Proposed	Approved	Adopted
				03	CAPITAL OUTLAY					
0.00	16,332.88	436,000.00	0.00	566000	BICYLCE PATH CONSTRUCTIO	0.00	0.00	0.00	0.00	0.00
31,851.03	284,104.44	270,000.00	0.00	575000	EQUIPMENT EXPENSE	0.00	115,000.00	115,000.00	115,000.00	115,000.00
4,655.00	312,988.01	0.00	0.00	581000	CONSTRUCTION EXPENSE	0.00	0.00	0.00	0.00	0.00
					CAPITAL OUTLAY Totals:	0.00	115,000.00	115,000.00	115,000.00	115,000.00
36,506.03	613,425.33	706,000.00	0.00							
				04	CONTINGENCY					
0.00	0.00	75,000.00	0.00	596000	OPERATING CONTINGENCY	0.00	75,000.00	75,000.00	75,000.00	75,000.00
					CONTINGENCY Totals:	0.00	75,000.00	75,000.00	75,000.00	75,000.00
0.00	0.00	75,000.00	0.00							
				07	UNAPPROPRIATED BALANCE					
3,245,339.23	2,376,536.67	310,033.00	0.00	606000	ENDING FUND BALANCE	0.00	359,977.00	357,595.00	357,595.00	357,595.00
0.00	0.00	1,432,829.00	0.00	613000	RESERVE-SDC'S (EXPANSION)	0.00	1,372,132.00	1,297,137.00	1,297,137.00	1,297,137.00
0.00	0.00	0.00	0.00	614000	RESERVE-BICYCLE PATH	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	615000	RESERVE-CAPITAL EQUIPMEN	0.00	0.00	0.00	0.00	0.00
					UNAPPROPRIATED BALANCE :	0.00	1,732,109.00	1,654,732.00	1,654,732.00	1,654,732.00
3,245,339.23	2,376,536.67	1,742,862.00	0.00							
					EXPENDITURES TOTALS:	0.00	3,167,035.00	3,430,035.00	3,430,035.00	3,430,035.00
3,719,562.24	4,011,698.37	4,343,435.00	0.00							
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
3,719,562.24	4,011,698.37	4,343,435.00	0.00		DEPT EXPENSES	0.00	3,167,035.00	3,430,035.00	3,430,035.00	3,430,035.00
					STATE TAX DEPT. Totals:	0.00	(3,167,035.00)	(3,430,035.00)	(3,430,035.00)	(3,430,035.00)
(3,719,562.24)	(4,011,698.37)	(4,343,435.00)	0.00							

INTERNAL MAINTENANCE EXPENSE

An inter-fund expense for the services provided to the respective departments from our joint maintenance facility.

RESERVE-SDCs

The purpose of Street System Development Charges, SDCs, is to provide for the construction of master planned arterial and collector streets in a manner that will allow new development to proceed. The authority for SDCs is found in the 1989 Legislation, HB 4223. The unused portion is placed in a reserve account.

Projected Balance July 1, 2009	\$	1,307,132
Revenue	\$	65,000
Expenditures-	\$	-
Balance June 30, 2010	\$	1,372,132

2007	2008	2009	2009			2010	2010	2016	2010	
Actual	Actual	Adopted	Estimated	Account	Description	FTE	Requested	Proposed	Approved	Adopted
3,719,562.24	4,011,698.37	4,343,435.00	0.00		FUND REVENUES	0.00	3,167,035.00	3,430,035.00	3,430,035.00	3,430,035.00
3,719,562.24	4,011,698.37	4,343,435.00	0.00		FUND EXPENSES	0.00	3,167,035.00	3,430,035.00	3,430,035.00	3,430,035.00
0.00	0.00	0.00	0.00		STATE TAX DEPT. Totals:	0.00	0.00	0.00	0.00	0.00

CAPITAL PROJECT FUND

Capital Projects Funds are created to account for all resources used for the acquisition of capital facilities and infrastructure projects. Local Improvement District (LID) is a method by which a group of property owners can share in the cost of transportation infrastructure improvements. This involves improving the street and building sidewalks. When the project is completed, the expenses are transferred from the City General Fund to the Capital Project Fund with a corresponding repayment. Enterprise LID capital projects for water, sewer and stormwater will be financed directly from the respective fund. Since there is uncertainty whether there will be an established LID for the ensuing year, an estimate is budgeted.

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				014	CAPITAL PROJECT FUND					
				R1	REVENUES					
0.00	0.00	0.00	0.00	300000	REVENUE	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	301000	BEGINNING CASH BALANCE	0.00	0.00	0.00	0.00	0.00
0.00	0.00	20,000.00	0.00	390000	TRANSFER FROM OTHER	0.00	20,000.00	20,000.00	20,000.00	20,000.00
0.00	0.00	20,000.00	0.00		REVENUES Totals:	0.00	20,000.00	20,000.00	20,000.00	20,000.00
0.00	0.00	20,000.00	0.00		REVENUES TOTALS:	0.00	20,000.00	20,000.00	20,000.00	20,000.00

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				014	CAPITAL PROJECT DEPT.					
				02	MATL SUPPLIES & EXP.					
0.00	0.00	20,000.00	0.00	537000	IMPROVEMENTS IN PROGRESS	0.00	20,000.00	20,000.00	20,000.00	20,000.00
0.00	0.00	20,000.00	0.00		MATL SUPPLIES & EXP. Totals:	0.00	20,000.00	20,000.00	20,000.00	20,000.00
0.00	0.00	20,000.00	0.00		EXPENDITURES TOTALS:	0.00	20,000.00	20,000.00	20,000.00	20,000.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	20,000.00	0.00		DEPT EXPENSES	0.00	20,000.00	20,000.00	20,000.00	20,000.00
0.00	0.00	(20,000.00)	0.00		CAPITAL PROJECT DEPT. Totals:	0.00	(20,000.00)	(20,000.00)	(20,000.00)	(20,000.00)

2007	2008	2009	2009	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
Actual	Actual	Adopted	Estimated							
0.00	0.00	20,000.00	0.00		FUND REVENUES	0.00	20,000.00	20,000.00	20,000.00	20,000.00
0.00	0.00	20,000.00	0.00		FUND EXPENSES	0.00	20,000.00	20,000.00	20,000.00	20,000.00
0.00	0.00	0.00	0.00		CAPITAL PROJECT DEPT. Totals	0.00	0.00	0.00	0.00	0.00

FLEET MAINTENANCE-INTERNAL SERVICE

An intra-governmental service fund, the Fleet Maintenance fund is established to finance and account for services furnished to other departments benefiting from their services. Our facility is located in the McNulty Creek Industrial Park and jointly owned with the St. Helens Rural Fire Department

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				015	FLEET MAINTENANCE FACILIT					
				R1	REVENUES					
0.00	0.00	0.00	0.00	300000	REVENUE	0.00	0.00	0.00	0.00	0.00
76,085.73	108,462.79	85,760.00	0.00	301000	BEGINNING CASH BALANCE	0.00	48,815.00	48,815.00	48,815.00	48,815.00
0.00	0.00	0.00	0.00	354000	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
62,655.00	52,387.00	51,406.00	0.00	384000	INTERFUND-STREET	0.00	55,228.00	55,228.00	55,228.00	55,228.00
75,185.00	62,865.00	61,688.00	0.00	385000	INTERFUND-WATER DEPT.	0.00	66,274.00	66,274.00	66,274.00	66,274.00
37,593.00	31,432.00	30,844.00	0.00	386000	INTERFUND-SEWER DEPT.	0.00	33,137.00	33,137.00	33,137.00	33,137.00
37,593.00	31,432.00	30,844.00	0.00	387000	INTERFUND-SECONDARY DEP'	0.00	33,137.00	33,137.00	33,137.00	33,137.00
25,062.00	20,955.00	20,563.00	0.00	388000	INTERFUND-PRIMARY DEPT.	0.00	22,091.00	22,091.00	22,091.00	22,091.00
12,530.00	10,477.00	10,281.00	0.00	389000	INTERFUND-STORM DRAIN	0.00	11,046.00	11,046.00	11,046.00	11,046.00
326,703.73	318,010.79	291,386.00	0.00		REVENUES Totals:	0.00	269,728.00	269,728.00	269,728.00	269,728.00
326,703.73	318,010.79	291,386.00	0.00		REVENUES TOTALS:	0.00	269,728.00	269,728.00	269,728.00	269,728.00

****FLEET MAINTENANCE-PERSONAL SERVICES**

Two mechanics are employed full-time to service vehicles and equipment from all departments. The revenue from each department is shown separately with the corresponding expense in its own department.

WAGES- UNION CONTRACT

American Federation of State, County, Municipal Employees, AFSCME, union contract negotiations will begin for a three year contract 2009-2012. Because the St. Helens Police Association agreed to a 3.4% COLA increase for F/Y 2009-10 and AFSCME has not begun their negotiations, the same percentage was applied to all departments to ensure sufficient appropriations and resulting impact.

P.E.R.S.-PUBLIC EMPLOYEES RETIREMENT SYSTEM

All employees automatically become a member of PERS after six consecutive months of uninterrupted service in any position that requires at least 600 hours of work per year. The City pays all employees 6% employee portion for all employees that are eligible for the program. City's contribution is 14.51% on July 1, 2009.

HOSPITAL & MEDICAL

All regular full-time employees receive a health insurance package that includes medical, dental, and vision. The employee may select between Blue Cross/Blue Shield and Kaiser Permanente for their providers. Employees chose Blue Cross/Blue Shield Plan I, \$200 deductible. As of August 1, 2009, all AFSCME employees, the City will pay "Employee only" class -- \$494.27, "Employee plus One"-\$1010.78; and "Full Family"--\$1,427.06. Each year, the City's capped contribution shall be increased by ten percent (10%) which shall set a new cap. Any increase in the

aggregate premium above the cap shall be shared fifty percent (50%) by the City and fifty percent (50%) by the employee through payroll deduction. The Council did allow one caveat for the "Employee only" category. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. On August 1, 2009, the premiums have exceeded the \$500 benchmark. This provision only applied to existing employees on August 1, 2002. For non-represented management and their exempt support staff, fully paid premium will be given.

LONGEVITY

Based on length of employment, a semi-annual payment is given to regular full-time employees as follows:

All non-union employees—

- ❖ After 5 years---\$30 /mo.
- ❖ After 10 years--\$50/mo
- ❖ After 15 years--\$75/mo.

VACATION

All regular full-time employees receive the following vacation schedule:

- ❖ After 1 yr----- 10 days
- ❖ After 5 years--15 days
- ❖ After 10 years-20 days
- ❖ After 15 years-25 days
- ❖ After 20 years-30 days

2007	2008	2009	2009			2010	2010	2010	2010	
Actual	Actual	Adopted	Estimated	Account	Description	FTE	Requested	Proposed	Approved	Adopted
				015	FLEET MAINTENANCE FACILIT					
				01	PAYROLL RELATED EXPENSE					
76,919.59	79,390.15	83,944.00	0.00	406000	MECHANICS	0.00	85,614.00	86,790.00	86,790.00	86,790.00
0.00	0.00	200.00	0.00	409000	OVERTIME PAY	0.00	100.00	100.00	100.00	100.00
0.00	0.00	200.00	0.00	411000	STANDBY TIME	0.00	100.00	100.00	100.00	100.00
7,143.78	7,366.40	7,655.00	0.00	415000	O.A.S.I.	0.00	7,820.00	7,926.00	7,926.00	7,926.00
22,272.10	22,137.89	23,195.00	0.00	416000	P.E.R.S.	0.00	20,966.00	21,248.00	21,248.00	21,248.00
2,671.06	2,317.76	3,000.00	0.00	417000	S.A.I.F.	0.00	2,200.00	2,200.00	2,200.00	2,200.00
26,084.40	29,379.60	32,352.00	0.00	418000	HOSPITAL & MED. INS.	0.00	35,880.00	35,880.00	35,880.00	35,880.00
380.16	380.16	600.00	0.00	419000	DISABILITY & LIFE INS.	0.00	550.00	550.00	550.00	550.00
4,595.54	4,747.15	4,916.00	0.00	421000	HOLIDAY PAY	0.00	5,014.00	5,082.00	5,082.00	5,082.00
1,200.00	1,350.00	1,350.00	0.00	422000	LONGEVITY PAY	0.00	1,750.00	1,750.00	1,750.00	1,750.00
2,369.40	3,577.50	300.00	0.00	423000	SICK LEAVE PAY	0.00	50.00	50.00	50.00	50.00
8,299.47	7,229.20	9,454.00	0.00	433000	VACATION PAY	0.00	9,642.00	9,774.00	9,774.00	9,774.00
964.53	949.44	1,966.00	0.00	438000	VEBA MEDICAL PLAN	0.00	2,005.00	2,033.00	2,033.00	2,033.00
					PAYROLL RELATED EXPENSE	0.00	171,691.00	173,483.00	173,483.00	173,483.00
152,900.03	158,825.25	169,132.00	0.00							
				02	MATL SUPPLIES & EXP.					
2,825.27	2,341.92	3,143.00	0.00	455000	INSURANCE	0.00	3,237.00	3,237.00	3,237.00	3,237.00
0.00	0.00	50.00	0.00	457000	OFFICE SUPPLIES	0.00	50.00	50.00	50.00	50.00
1,667.90	2,024.70	3,461.00	0.00	458000	TELECOMMUNICATION EXPEN	0.00	600.00	600.00	600.00	600.00
3,659.19	3,613.47	3,100.00	0.00	459000	UTILITIES	0.00	2,000.00	2,000.00	2,000.00	2,000.00
2,352.75	536.85	1,000.00	0.00	470000	BUILDING EXPENSE	0.00	1,500.00	1,500.00	1,500.00	1,500.00
2,268.08	2,460.74	2,000.00	0.00	473000	MISCELLANEOUS EXPENSE	0.00	2,700.00	2,700.00	2,700.00	2,700.00
0.00	0.00	500.00	0.00	490000	SCHOOLS & CONVENTIONS	0.00	200.00	200.00	200.00	200.00
980.25	554.50	1,000.00	0.00	500000	COMPUTER SYS. MAINT.	0.00	750.00	750.00	750.00	750.00
8,807.64	10,571.24	17,000.00	0.00	501000	OPERATING MATERIALS & SUJ	0.00	17,000.00	17,000.00	17,000.00	17,000.00
42,779.83	49,505.56	36,000.00	0.00	502000	EQUIPMENT EXPENSE	0.00	40,000.00	40,000.00	40,000.00	40,000.00
					MATL SUPPLIES & EXP. Totals:	0.00	68,037.00	68,037.00	68,037.00	68,037.00
65,340.91	71,608.98	67,254.00	0.00							
				03	CAPITAL OUTLAY					
0.00	0.00	10,000.00	0.00	575000	EQUIPMENT	0.00	5,000.00	5,000.00	5,000.00	5,000.00
0.00	0.00	0.00	0.00	581000	CONSTRUCTION/EQUIPMENT	0.00	0.00	0.00	0.00	0.00
					CAPITAL OUTLAY Totals:	0.00	5,000.00	5,000.00	5,000.00	5,000.00
0.00	0.00	10,000.00	0.00							
				04	CONTINGENCY					
0.00	0.00	45,000.00	0.00	596000	OPERATING CONTINGENCIES	0.00	25,000.00	23,208.00	23,208.00	23,208.00
					CONTINGENCY Totals:	0.00	25,000.00	23,208.00	23,208.00	23,208.00
0.00	0.00	45,000.00	0.00							

*****FLEET MAINTENANCE-EQUIPMENT****

CAPITAL OUTLAY-EQUIPMENT/CONSTRUCTION

❖ Miscellaneous-\$5,000

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				07	UNAPPROPRIATED BALANCE					
108,462.79	87,576.56	0.00	0.00	606000	ENDING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	615000	RESERVE-CAPITAL EQUIPMEN	0.00	0.00	0.00	0.00	0.00
108,462.79	87,576.56	0.00	0.00		UNAPPROPRIATED BALANCE	0.00	0.00	0.00	0.00	0.00
326,703.73	318,010.79	291,386.00	0.00		EXPENDITURES TOTALS:	0.00	269,728.00	269,728.00	269,728.00	269,728.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
326,703.73	318,010.79	291,386.00	0.00		DEPT EXPENSES	0.00	269,728.00	269,728.00	269,728.00	269,728.00
(326,703.73)	(318,010.79)	(291,386.00)	0.00		FLEET MAINTENANCE FACILIT	0.00	(269,728.00)	(269,728.00)	(269,728.00)	(269,728.00)

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
326,703.73	318,010.79	291,386.00	0.00		FUND REVENUES	0.00	269,728.00	269,728.00	269,728.00	269,728.00
326,703.73	318,010.79	291,386.00	0.00		FUND EXPENSES	0.00	269,728.00	269,728.00	269,728.00	269,728.00
0.00	0.00	0.00	0.00		FLEET MAINTENANCE FACILIT	0.00	0.00	0.00	0.00	0.00

WATER SYSTEM IMPROVEMENT RESERVE FUND

Fund account for \$350,000 of watershed logging revenue from the Water General Fund. The Water System Improvement Reserve will transfer to the City General Fund interest earned until the City General Fund's total cash reserve accumulates to \$350,000. Thereafter, the Water System Improvement Reserve fund will be abolished and all monies remaining will be transferred back to the Water General Fund.

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				016	WATER SYSTEM IMPROVE.RE					
				R1	REVENUES					
0.00	0.00	0.00	0.00	300000	REVENUE	0.00	0.00	0.00	0.00	0.00
350,000.00	360,000.00	350,000.00	0.00	301000	BEGINNING CASH BALANCE	0.00	350,000.00	350,000.00	350,000.00	350,000.00
18,484.24	15,999.69	15,000.00	0.00	345000	INTEREST-STATE POOL	0.00	10,000.00	10,000.00	10,000.00	10,000.00
368,484.24	375,999.69	365,000.00	0.00		REVENUES Totals:	0.00	360,000.00	360,000.00	360,000.00	360,000.00
368,484.24	375,999.69	365,000.00	0.00		REVENUES TOTALS:	0.00	360,000.00	360,000.00	360,000.00	360,000.00

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				016	WATER SYS.IMPROVE.RESERV					
				05	OTHER EXPENDITURES					
8,484.24	25,999.69	15,000.00	0.00	588000	TRANSFER TO GENERAL	0.00	10,000.00	10,000.00	10,000.00	10,000.00
8,484.24	25,999.69	15,000.00	0.00		OTHER EXPENDITURES Totals:	0.00	10,000.00	10,000.00	10,000.00	10,000.00
				07	UNAPPROPRIATED BALANCE					
360,000.00	350,000.00	350,000.00	0.00	606000	ENDING FUND BALANCE	0.00	350,000.00	350,000.00	350,000.00	350,000.00
360,000.00	350,000.00	350,000.00	0.00		UNAPPROPRIATED BALANCE :	0.00	350,000.00	350,000.00	350,000.00	350,000.00
368,484.24	375,999.69	365,000.00	0.00		EXPENDITURES TOTALS:	0.00	360,000.00	360,000.00	360,000.00	360,000.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
368,484.24	375,999.69	365,000.00	0.00		DEPT EXPENSES	0.00	360,000.00	360,000.00	360,000.00	360,000.00
(368,484.24)	(375,999.69)	(365,000.00)	0.00		WATER SYS.IMPROVE.RESERV	0.00	(360,000.00)	(360,000.00)	(360,000.00)	(360,000.00)

2007	2008	2009	2009			2010	2010	2010	2010	
Actual	Actual	Adopted	Estimated	Account	Description	FTE	Requested	Proposed	Approved	Adopted
368,484.24	375,999.69	365,000.00	0.00		FUND REVENUES	0.00	360,000.00	360,000.00	360,000.00	360,000.00
368,484.24	375,999.69	365,000.00	0.00		FUND EXPENSES	0.00	360,000.00	360,000.00	360,000.00	360,000.00
0.00	0.00	0.00	0.00		WATER SYS.IMPROVE.RESERV	0.00	0.00	0.00	0.00	0.00

WATER GENERAL FUND

An Enterprise fund, the Water General fund is self-supporting receiving revenues on a user fee basis as oppose to property taxes. Annually, the water rates are reviewed using a model designed to recover cost of service.

One very important resource stems from our watershed logging property located off Pittsburg Road just outside St. Helens covering 2600 acres of timber. Purchased by the Water department in the 1920s, the property was managed to maintain a sustained yield over the next 40 years in harvesting the timber continuing a constant stream of revenue. Significant construction projects in new transmission line, new collector well, and water filtration facility changed the harvesting schedule to log more acreage when market price was high to finance those projects. This additional harvesting has affected our harvest level. This budget year is expected to net \$205,000. Previous years netted about \$800,000.

In 1997, the Oregon Department of Forestry presented the City with an award for meeting and exceeding the requirements of stream enhancement by protecting and improving the habitat on Milton Creek located within our watershed property.

WATER SYSTEM SDCs

The primary purpose of the SDCs is to provide for the construction of master planned water lines in a manner that will allow new development to proceed, as well as provide a mechanism for the City to recover costs for providing excess capacity.

Projected Balance July 1, 2009	\$	364,390
Revenue	\$	57,000
Expenditures	\$	-
Balance June 30, 2010	\$	307,390

2007	2008	2009	2009			2010	2010	2010	2010	
Actual	Actual	Adopted	Estimated	Account	Description	FTE	Requested	Proposed	Approved	Adopted
				017	WATER GENERAL FUND					
				R1	REVENUES					
0.00	0.00	0.00	0.00	300000	REVENUE	0.00	0.00	0.00	0.00	0.00
7,687,421.70	7,657,734.32	7,384,352.00	0.00	310000	NET WORKING CAPITAL	0.00	5,341,560.00	5,341,560.00	5,341,560.00	5,341,560.00
0.00	0.00	0.00	0.00	333000	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00
113,688.28	78,133.40	0.00	0.00	337000	INTEREST-FED. FARM CREDIT	0.00	0.00	0.00	0.00	0.00
185,518.72	178,994.52	160,500.00	0.00	345000	INTEREST-STATE POOL	0.00	108,250.00	108,250.00	108,250.00	108,250.00
0.00	0.00	0.00	0.00	346000	INTEREST-TCD	0.00	0.00	0.00	0.00	0.00
22,111.00	0.00	0.00	0.00	350000	SALE OF PROPERTY/ASSETS	0.00	0.00	0.00	0.00	0.00
17,242.00	22,755.88	20,000.00	0.00	354000	MISCELLANEOUS REVENUE	0.00	20,000.00	20,000.00	20,000.00	20,000.00
363.19	264.10	0.00	0.00	361000	INTEREST-ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
55,732.97	16,432.08	25,000.00	0.00	362000	ENGINEERING FEES	0.00	10,000.00	10,000.00	10,000.00	10,000.00
108,793.30	195,030.00	130,000.00	0.00	365000	SYSTEMS DEVELOPMENT CHA	0.00	57,000.00	57,000.00	57,000.00	57,000.00
11,323.95	18,920.00	17,000.00	0.00	376000	WATER CONNECTIONS	0.00	15,000.00	15,000.00	15,000.00	15,000.00
1,838,171.00	1,794,269.91	2,096,555.00	0.00	377000	SALE OF WATER	0.00	2,515,866.00	2,515,866.00	2,515,866.00	2,515,866.00
1,107,735.94	1,080,181.07	315,000.00	0.00	378000	WATERSHED LOGGING	0.00	305,000.00	305,000.00	305,000.00	305,000.00
9,728.79	15,951.67	10,000.00	0.00	379000	SALE OF GAS OTHER DEPT.	0.00	10,000.00	10,000.00	10,000.00	10,000.00
0.00	0.00	0.00	0.00	380000	INTEREST REPAYMENT	0.00	0.00	0.00	0.00	0.00
					REVENUES Totals:	0.00	8,382,676.00	8,382,676.00	8,382,676.00	8,382,676.00
11,157,830.84	11,058,666.95	10,158,407.00	0.00		REVENUES TOTALS:	0.00	8,382,676.00	8,382,676.00	8,382,676.00	8,382,676.00

*****WATER GENERAL FUND—**

Within this Enterprise Fund, the Public Works Director directs the multiple functions in the operation and maintenance of our water supply and distribution system. The City Engineer/Supervisor directs both Senior Engineering Draftsman/Technician and Engineering Draftsman/Technician on construction projects.

Public Works staffing includes Public Works Manager, Public Work's Supervisor, Water Field Operator, Park Supervisor, thirteen laborers (2 Parks), Water Filtration Operator, Utility Craftswoman, Journeymen/Plumber, two Mechanics, three Sewage Treatment Operators, and one Secretary/Dispatcher

Supervising the public work's crew, the Public Work's Supervisor is responsible for the daily operations and assignment of job tasks. A secretary is stationed at the City Shops and is responsible for clerical tasks, reception duties and dispatching of messages to staff.

With the completion of the Water Filtration Treatment plant, one full-time plant operator manages the facility plus a relief operator whose tasks are divided between the facility and other public works projects.

GIS COORDINATORS

City Planner and Building Inspector will each be performing GIS (Geographical Information System) tasks at a 40% level for the Enterprise funds. This system gives valuable infrastructure information that is used among planning, building, engineering, and public works.

WAGES- UNION CONTRACT

American Federation of State, County, Municipal Employees, AFSCME, union contract negotiations will begin for a three year contract 2009-2012. Because the St. Helens Police Association agreed to a 3.4% COLA

increase for F/Y 2009-10 and AFSCME has not begun their negotiations, the same percentage was applied to all departments to ensure sufficient appropriations and resulting impact.

P.E.R.S.-PUBLIC EMPLOYEES RETIREMENT SYSTEM

All employees automatically become a member of PERS after six consecutive months of uninterrupted service in any position that requires at least 600 hours of work per year. The City will pay the 6% employee portion for all employees who meet the eligibility requirement. City's contribution is 14.51% on July 1, 2009.

HOSPITAL & MEDICAL

All regular full-time employees receive a health insurance package that includes medical, dental, and vision. The employee may select between Blue Cross/Blue Shield and Kaiser Permanente for their providers. Employees chose Blue Cross/Blue Shield Plan I, \$200 deductible. As of August 1, 2009, all AFSCME employees, the City will pay "Employee only" class--\$494.27, "Employee plus One"--\$1010.78; and "Full Family"--\$1,427.06. Each year, the City's capped contribution shall be increased by ten percent (10%) which shall set a new cap. Any increase in the aggregate premium above the cap shall be shared fifty percent (50%) by the City and fifty percent (50%) by the employee through payroll deduction. The Council did allow one caveat for the "Employee only" category. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. On August 1, 2009, the premiums have exceeded the \$500 benchmark. This provision only applied to existing employees on August 1, 2002. For non-represented management and their exempt support staff, fully paid premium will be given.

2007	2008	2009	2009			2010	2010	2010	2010	
Actual	Actual	Adopted	Estimated	Account	Description	FTE	Requested	Proposed	Approved	Adopted
				017	WATER GENERAL DEPT.					
				01	PAYROLL RELATED EXPENSE					
35,695.78	30,143.92	34,714.00	0.00	401000	CITY ADMINISTRATOR	0.00	33,900.00	34,365.00	34,365.00	34,365.00
24,815.00	26,379.69	30,227.00	0.00	402000	FINANCE DIRECTOR	0.00	29,474.00	29,879.00	29,879.00	29,879.00
127,202.28	110,621.55	101,324.00	0.00	403000	CLERKS	0.00	88,241.00	91,013.00	91,013.00	91,503.00
22,545.97	22,841.09	25,084.00	0.00	404000	CITY ENGINEER	0.00	25,588.00	25,939.00	25,939.00	25,939.00
18,846.77	20,041.60	20,986.00	0.00	405000	WATER SYSTEMS OP.	0.00	20,921.00	21,209.00	21,209.00	21,209.00
0.00	12,761.00	19,052.00	0.00	406000	ASSISTANT WATER TREAT FAC	0.00	20,401.00	20,680.00	20,680.00	20,680.00
16,778.20	17,175.42	18,344.00	0.00	407000	ENGINEERING TECHNICIAN I	0.00	18,710.00	18,967.00	18,967.00	18,967.00
18,404.87	18,188.92	19,976.00	0.00	408000	ENGINEERING TECHNICIAN II	0.00	20,376.00	20,655.00	20,655.00	20,655.00
14,827.40	11,359.72	14,000.00	0.00	409000	OVERTIME PAY	0.00	14,000.00	14,000.00	14,000.00	14,000.00
146,217.00	153,505.89	196,163.00	0.00	410000	OPERATIONS LABOR	0.00	194,580.00	175,765.00	175,765.00	175,765.00
13,645.03	13,944.53	15,000.00	0.00	411000	STANDBY TIME	0.00	15,000.00	15,000.00	15,000.00	15,000.00
17,488.17	18,616.80	19,405.00	0.00	412000	FIELD SUPERVISOR/SAFETY C	0.00	19,356.00	19,622.00	19,622.00	19,622.00
35,378.16	0.00	42,016.00	0.00	413000	CITY ATTORNEY	0.00	0.00	0.00	0.00	0.00
41,378.02	44,218.47	48,554.00	0.00	414000	WATER TREATMENT PLANT O	0.00	50,263.00	50,953.00	50,953.00	50,953.00
55,062.37	53,808.19	68,380.00	0.00	415000	O.A.S.I.	0.00	65,908.00	65,084.00	65,084.00	65,084.00
161,734.23	154,527.13	200,078.00	0.00	416000	P.E.R.S.	0.00	166,952.00	164,740.00	164,740.00	164,740.00
15,111.83	15,789.22	20,100.00	0.00	417000	S.A.I.F.	0.00	20,000.00	20,000.00	20,000.00	20,000.00
123,596.42	139,105.54	167,702.00	0.00	418000	HOSPITAL & MED. INS.	0.00	181,254.00	178,128.00	178,128.00	178,128.00
2,452.24	2,514.27	3,700.00	0.00	419000	DISABILITY & LIFE INS.	0.00	3,500.00	3,500.00	3,500.00	3,500.00
0.00	0.00	500.00	0.00	420000	UNEMPLOYMENT INS.	0.00	500.00	500.00	500.00	500.00
31,953.22	31,037.13	40,229.00	0.00	421000	HOLIDAY PAY	0.00	39,729.00	39,117.00	39,117.00	39,117.00
4,264.50	4,302.00	5,083.00	0.00	422000	LONGEVITY PAY	0.00	5,186.00	5,186.00	5,186.00	5,186.00
47,854.25	25,294.76	2,000.00	0.00	423000	SICK LEAVE PAY	0.00	9,544.00	9,544.00	9,544.00	9,544.00
12,353.03	7,395.12	15,047.00	0.00	424000	NON-REP.COMPENSATION PLA	0.00	12,042.00	12,280.00	12,280.00	12,280.00
2,998.00	5,735.29	0.00	0.00	428000	SUMMER LAW CLERK	0.00	0.00	0.00	0.00	0.00
11,186.00	11,860.66	23,420.00	0.00	429000	SUMMER LABOR	0.00	33,800.00	33,800.00	33,800.00	33,800.00
13,892.43	9,179.30	14,215.00	0.00	430000	PUBLIC WORKS DIRECTOR	0.00	18,570.00	19,770.00	19,770.00	19,770.00
0.00	0.00	24,935.00	0.00	431000	CITY RECORDER I	0.00	27,373.00	27,749.00	27,749.00	27,749.00
18,710.37	19,006.40	21,996.00	0.00	432000	PUBLIC WORKS SUPERVISOR	0.00	22,438.00	22,746.00	22,746.00	22,746.00
62,529.73	43,246.02	53,053.00	0.00	433000	VACATION PAY	0.00	59,652.00	59,989.00	59,989.00	59,989.00
14,825.89	16,304.25	18,677.00	0.00	434000	RECEPTIONIST/DISPATCHER	0.00	19,053.00	19,314.00	19,314.00	19,314.00
24,954.11	25,603.98	29,938.00	0.00	435000	SECURITY/SURVEILLANCE	0.00	29,065.00	29,428.00	29,428.00	29,428.00
0.00	0.00	20,785.00	0.00	436000	GIS COORDINATOR	0.00	22,531.00	22,839.00	22,839.00	22,839.00
0.00	0.00	13,683.00	0.00	437000	COMMUNITY DEVELOPMENT	0.00	7,560.00	7,664.00	7,664.00	7,664.00
9,531.61	8,258.40	15,777.00	0.00	438000	VEBA MEDICAL PLAN	0.00	15,270.00	15,270.00	15,270.00	15,270.00
0.00	0.00	7,670.00	0.00	439000	ECONOMIC COMMUNITY DIRE	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	440000	MAYOR'S COMPENSATION	0.00	2,000.00	2,000.00	2,000.00	2,000.00
0.00	0.00	0.00	0.00	441000	COUNCIL COMPENSATION	0.00	11,744.00	11,744.00	11,744.00	11,744.00
1,146,232.88	1,072,766.26	1,371,813.00	0.00		PAYROLL RELATED EXPENSE	0.00	1,324,481.00	1,308,439.00	1,308,439.00	1,308,929.00

LONGEVITY

Based on length of employment, a semi-annual payment is given to regular full-time employees as follows:

All non-union employees—

- ❖ After 5 years---\$30 /mo.
- ❖ After 10 years--\$50/mo
- ❖ After 15 years--\$75/mo.

VACATION

All regular full-time employees receive the following vacation schedule:

- ❖ After 1 yr----- 10 days
- ❖ After 5 years--15 days
- ❖ After 10 years-20 days
- ❖ After 15 years-25 days
- ❖ After 20 years-30 days

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	2009 Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				02	MATL SUPPLIES & EXP.					
418.77	23.95	5,000.00	0.00	454000	ATTORNEY EXPENSE	0.00	0.00	0.00	0.00	0.00
81,525.16	71,357.87	92,918.00	0.00	455000	INSURANCE	0.00	95,705.00	95,705.00	95,705.00	95,705.00
15,525.55	16,379.03	17,000.00	0.00	457000	OFFICE SUPPLIES	0.00	13,000.00	13,000.00	13,000.00	13,000.00
19,180.13	20,902.73	25,800.00	0.00	458000	TELECOMMUNICATION EXPEN	0.00	23,000.00	23,000.00	23,000.00	23,000.00
52,584.04	104,981.58	145,500.00	0.00	459000	UTILITIES	0.00	145,500.00	145,500.00	145,500.00	145,500.00
0.00	0.00	0.00	0.00	460000	MAYOR'S EXPENSE	0.00	333.00	333.00	333.00	333.00
0.00	0.00	0.00	0.00	461000	COUNCIL EXPENSE	0.00	1,550.00	1,550.00	1,550.00	1,550.00
7,094.92	6,876.94	6,970.00	0.00	463000	AUDITING	0.00	7,179.00	7,179.00	7,179.00	7,179.00
6,758.54	8,582.62	8,122.00	0.00	464000	LEAGUE OF OREGON CITIES/L	0.00	9,753.00	9,753.00	9,753.00	9,753.00
17,071.81	30,316.34	75,000.00	0.00	470000	BUILDING EXPENSE	0.00	40,000.00	40,000.00	40,000.00	40,000.00
1,606.67	2,017.22	2,000.00	0.00	471000	PHYSICAL FITNESS PROGRAM	0.00	2,410.00	2,410.00	2,410.00	2,410.00
11,351.00	6,629.60	17,500.00	0.00	472000	LAB TESTING	0.00	13,000.00	13,000.00	13,000.00	13,000.00
54,814.44	64,258.48	45,000.00	0.00	473000	MISCELLANEOUS EXPENSE	0.00	45,000.00	45,000.00	45,000.00	45,000.00
18,588.44	17,051.39	20,000.00	0.00	480000	POSTAGE	0.00	20,000.00	20,000.00	20,000.00	20,000.00
92,287.09	37,045.92	0.00	0.00	484000	ELECTRICITY	0.00	0.00	0.00	0.00	0.00
8,404.78	2,696.61	7,700.00	0.00	490000	SCHOOLS & CONVENTIONS	0.00	6,000.00	6,000.00	6,000.00	6,000.00
35,601.74	47,542.25	50,000.00	0.00	500000	COMPUTER SYS.MAINTENANC	0.00	50,000.00	50,000.00	50,000.00	50,000.00
84,483.36	112,174.61	140,000.00	0.00	501000	OPERATING MATERIALS & SU	0.00	140,000.00	140,000.00	140,000.00	140,000.00
25,797.50	41,359.71	35,000.00	0.00	502000	EQUIPMENT EXPENSE	0.00	90,000.00	90,000.00	90,000.00	90,000.00
28,311.60	36,950.00	46,968.00	0.00	508000	JANITORIAL SERVICES	0.00	22,594.00	22,594.00	22,594.00	22,594.00
75,185.00	62,865.00	61,688.00	0.00	515000	INTERNAL MAINT.EXPENSE	0.00	66,274.00	66,274.00	66,274.00	66,274.00
48,938.67	42,288.96	40,000.00	0.00	527000	CHLORINE	0.00	70,500.00	70,500.00	70,500.00	70,500.00
0.00	1,710.11	50.00	0.00	530000	UNCOLLECTABLE ACCOUNTS	0.00	50.00	50.00	50.00	50.00
36,068.65	52,924.87	42,500.00	0.00	531000	GASOLINE EXPENSE	0.00	42,500.00	42,500.00	42,500.00	42,500.00
374,953.38	220,349.83	110,000.00	0.00	546000	WATERSHED LOGGING	0.00	100,000.00	100,000.00	100,000.00	100,000.00
91,836.14	122,375.45	146,759.00	0.00	551000	IN LIEU OF FRANCHISE	0.00	176,110.00	176,110.00	176,110.00	176,110.00
6,241.86	6,193.02	9,375.00	0.00	552000	COMMUNICATION COORDINA'	0.00	15,500.00	15,500.00	15,500.00	15,500.00
11,923.49	67,766.12	136,600.00	0.00	554000	CONTRACTUAL/CONSULTING	0.00	156,500.00	156,500.00	156,500.00	156,500.00
0.00	0.00	1,000.00	0.00	557000	MAINTENANCE-RIGHT OF WA'	0.00	0.00	0.00	0.00	0.00
2,500.00	0.00	2,500.00	0.00	558000	SMART TEAM-CONFINED SPAC	0.00	0.00	0.00	0.00	0.00
13,825.34	5,078.75	17,000.00	0.00	559000	HUMAN RESOURCE CONSULT.	0.00	17,000.00	17,000.00	17,000.00	17,000.00
6,473.31	525.00	10,000.00	0.00	560000	GIS SYSTEM	0.00	10,000.00	10,000.00	10,000.00	10,000.00
500.00	0.00	0.00	0.00	561000	EMERGENCY SERVICES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	250,000.00	0.00	562000	REPAIRS-RESERVOIR-2 MG	0.00	200,000.00	200,000.00	200,000.00	200,000.00
1,229,851.38	1,209,223.96	1,567,950.00	0.00		MATL SUPPLIES & EXP. Totals:	0.00	1,579,458.00	1,579,458.00	1,579,458.00	1,579,458.00
				03	CAPITAL OUTLAY					
77,865.00	91,348.00	258,500.00	0.00	575000	EQUIPMENT	0.00	320,000.00	320,000.00	320,000.00	320,000.00
487,499.00	378,568.57	1,285,725.00	0.00	581000	CONSTRUCTION EXPENSE	0.00	435,000.00	435,000.00	435,000.00	435,000.00

****WATER GENERAL-MATERIALS & SERVICES**

PHYSICAL FITNESS PROGRAM

The City provides to all regular full-time employees up to \$35 per month per employee for their participation in any physical fitness club.

LIEU OF FRANCHISE

The City has imposed franchise fees and privilege taxes on private utilities. To achieve parity with other utilities that exist and operate in the City, the City utilities will pay its equivalent compensation. A 7 percent franchise fee is assessed on the sale of water and sewer service revenues.

INTERNAL MAINTENANCE EXPENSE

An inter-fund expense for the services provided to the respective departments from our joint maintenance facility. Benefits anticipated to receive for Water vehicle maintenance are as shown.

BUILDING EXPENSE

Public Works Lunchroom/lockerroom Remodel-\$30,000, Miscellaneous expense-\$10,000

CONTRACTUAL/CONSULTING SERVICES

The City realizes a cost savings and increased productivity when some projects are contracted out to contractors and consulting firms. These expenditures will not be capitalized. \$10,000 Salmonberry Outfall Restoration, \$30,000 attorney expenses, \$50,000-Filtration Plant Overload Study, \$50,000 Replace Pneumatic Cont. and \$16,500 for meter reading services. Total \$156,500

HUMAN RESOURCE CONSULTANT

Periodically personnel issues will surface that the City will need to address. To ensure compliance with the State and Federal agencies, \$34,000 (\$17,000 from both Water and Sewer Funds) has been pledged for a human resource consultant.

2007	2008	2009	2009	Account	Description	FTE	2010	2010	2010	2010
Actual	Actual	Adopted	Estimated				Requested	Proposed	Approved	Adopted
0.00	642,773.87	0.00	0.00	583000	LAND PURCHASE	0.00	0.00	0.00	0.00	0.00
0.00	0.00	25,000.00	0.00	584000	PILOT-COMPRESSED NATURAL GAS	0.00	0.00	0.00	0.00	0.00
565,364.00	1,112,690.44	1,569,225.00	0.00		CAPITAL OUTLAY Totals:	0.00	755,000.00	755,000.00	755,000.00	755,000.00
				04	CONTINGENCY					
0.00	0.00	800,000.00	0.00	596000	OPERATING CONTINGENCY	0.00	800,000.00	800,000.00	800,000.00	800,000.00
0.00	0.00	800,000.00	0.00		CONTINGENCY Totals:	0.00	800,000.00	800,000.00	800,000.00	800,000.00
				05	OTHER EXPENDITURES					
260,113.49	266,187.18	277,505.00	0.00	563000	PRINCIPAL EXPENSE	0.00	279,881.00	279,881.00	279,881.00	279,881.00
298,534.77	291,132.56	282,004.00	0.00	569000	INTEREST EXPENSE	0.00	272,489.00	272,489.00	272,489.00	272,489.00
558,648.26	557,319.74	559,509.00	0.00		OTHER EXPENDITURES Totals:	0.00	552,370.00	552,370.00	552,370.00	552,370.00
				07	UNAPPROPRIATED BALANCE					
7,657,734.32	7,106,666.55	4,004,652.00	0.00	606000	ENDING FUND BALANCE	0.00	3,063,977.00	3,080,019.00	3,080,019.00	3,079,529.00
0.00	0.00	235,258.00	0.00	613000	RESERVE-SDC'S(EXPANSION)	0.00	307,390.00	307,390.00	307,390.00	307,390.00
0.00	0.00	50,000.00	0.00	615000	RESERVE-CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
7,657,734.32	7,106,666.55	4,289,910.00	0.00		UNAPPROPRIATED BALANCE	0.00	3,371,367.00	3,387,409.00	3,387,409.00	3,386,919.00
11,157,830.84	11,058,666.95	10,158,407.00	0.00		EXPENDITURES TOTALS:	0.00	8,382,676.00	8,382,676.00	8,382,676.00	8,382,676.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
11,157,830.84	11,058,666.95	10,158,407.00	0.00		DEPT EXPENSES	0.00	8,382,676.00	8,382,676.00	8,382,676.00	8,382,676.00
(11,157,830.84)	(11,058,666.95)	(10,158,407.00)	0.00		WATER GENERAL DEPT. Totals	0.00	(8,382,676.00)	(8,382,676.00)	(8,382,676.00)	(8,382,676.00)

GIS SYSTEM SOFTWARE

Purchase the software for a computerized mapping system that will merge all data bases in zoning, property restrictions, utility services, addresses, etc. This system is used by engineering, public works, planning, and building departments. \$20,000 budgeted 50% from Water and Sewer Funds.

COMMUNICATION COORDINATOR

During the development of the City's Strategic Plan for 2006-2008, improved communications was identified as a strategic focus area for the City. It is the City's stated strategic focus to create, "the two-way flow of information from and into City Hall, plus the effective use of that information." The desired outcome of the strategy is that the City will benefit from providing clear, comprehensive, and regular information about city issues and activities to the citizens and receiving feedback and input on city issues in a welcoming and respectful way.

To implement this strategic focus and desired outcome, the Strategic Plan identifies the Goal under Communications to, "Establish and sustain an effective two-way community communication mechanism that is timely, credible and consistent." To meet this goal Strategy 2 states, "Establish and maintain a professional and effective communication capacity in the City." To accomplish that strategy, the Strategic Plan states that the City should hire a part-time communications specialist.

This year's budget includes \$25,000 for retaining the services of an individual or firm to assist the City in meeting the desired outcome of the Communications strategy; Water General Fund \$12,500 and Sewer Fund of \$12,500

CAPITAL EQUIPMENT

CONSTRUCTION PROJECTS:

Dump Truck-\$130,000

Miscellaneous equipment-\$50,000

Excavator-\$100,000

Mower-\$40,000

Water Telemetry System-\$355,000

Filtration Plant Sand Separators-\$80,000

2007	2008	2009	2009			2010	2010	2010	2010	
Actual	Actual	Adopted	Estimated	Account	Description	FTE	Requested	Proposed	Approved	Adopted
11,157,830.84	11,058,666.95	10,158,407.00	0.00		FUND REVENUES	0.00	8,382,676.00	8,382,676.00	8,382,676.00	8,382,676.00
11,157,830.84	11,058,666.95	10,158,407.00	0.00		FUND EXPENSES	0.00	8,382,676.00	8,382,676.00	8,382,676.00	8,382,676.00
0.00	0.00	0.00	0.00		WATER GENERAL DEPT. Totals:	0.00	0.00	0.00	0.00	0.00

SEWER FUND

In Enterprise fund, the Sewer Fund has four departments, sewer collection, secondary treatment, primary sewer and storm water service. The sewer collection department accounts for costs of the actual collection of sewage from our community and charges a rate on a user fee basis. Secondary treatment accounts for those costs for sewage treatment with the majority associated with a local industrial plant. The fee structure is based on actual costs and allocated to each based on usage. Primary Sewer service accounts for costs associated with the treatment of the collection of waste from the sewer service users and are factored in the monthly user rates. For storm water costs, the expenses are allocated separately and a monthly user fee is charged.

Several Sewer Inflow and Infiltration (I and I) projects are forthcoming as required by the Department of Environmental Quality (DEQ). Inflow and infiltration Inflow and infiltration or I & I are terms used to describe the ways that groundwater and stormwater enter into dedicated wastewater or sanitary sewer systems. Dedicated wastewater or sanitary sewers are pipes located in the street or on easements that are designed strictly to transport wastewater from sanitary fixtures inside your house or place of business. Sanitary fixtures include toilets, sinks, bathtubs, showers and lavatories.

Inflow is stormwater that enters into sanitary sewer systems at points of direct connection to the systems. Various sources contribute to the inflow, including footing/foundation drains, roof drains or leaders, downspouts, drains from window wells, outdoor basement stairwells, drains from driveways, groundwater/basement sump pumps, and even streams. These sources are typically improperly or illegally connected to sanitary sewer systems, via either direct connections or discharge into sinks or tubs that are directly connected to the sewer system. An improper connection lets water from sources other than sanitary fixtures and drains to enter the sanitary sewer system. That water should be entering the stormwater sewer system or allowed to soak into the ground without entering the sanitary sewer system.

Infiltration is groundwater that enters sanitary sewer systems through cracks and/or leaks in the sanitary sewer pipes. Cracks or leaks in sanitary sewer pipes or manholes may be caused by age related deterioration, loose joints, poor design, installation or maintenance errors, damage or root infiltration. Groundwater can enter these cracks or leaks wherever sanitary sewer systems lie beneath water tables or the soil above the sewer systems becomes saturated. Often sewer pipes are installed beneath creeks or streams because they are the lowest point in the area and it is more expensive to install the pipe systems beneath a roadway. These sewer pipes are especially susceptible to infiltration when they crack or break and have been known to drain entire streams into sanitary sewer systems. Average sewer pipes are designed to last about 20-50 years, depending on what type of material is used. Often sanitary

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				018	COLLECTION SEWER SERVICE					
				RI	REVENUES					
0.00	0.00	0.00	0.00	300000	REVENUE	0.00	0.00	0.00	0.00	0.00
5,091,183.95	5,073,816.85	5,264,989.00	0.00	310000	NET WORKING CAPITAL	0.00	4,560,458.00	4,560,458.00	4,560,458.00	4,560,458.00
0.00	0.00	0.00	0.00	332000	STIMULUS CONTRIBUTION	0.00	2,500,000.00	2,500,000.00	2,500,000.00	2,500,000.00
0.00	833,776.00	4,084,510.00	0.00	333000	LOAN PROCEEDS	0.00	7,450,000.00	7,450,000.00	7,450,000.00	7,450,000.00
2,403.44	0.00	0.00	0.00	337000	INTEREST-FED. FARM CREDIT	0.00	0.00	0.00	0.00	0.00
37,082.33	52,371.80	59,700.00	0.00	345000	INTEREST-STATE POOL	0.00	38,500.00	38,500.00	38,500.00	38,500.00
0.00	0.00	30,000.00	0.00	351000	SEWER INTEREST LID	0.00	20,000.00	20,000.00	20,000.00	20,000.00
2,275.00	850.85	1,500.00	0.00	354000	MISCELLANEOUS REVENUE	0.00	1,500.00	1,500.00	1,500.00	1,500.00
41,185.12	60,624.27	40,000.00	0.00	364000	STORM DRAIN SDC'S	0.00	14,000.00	14,000.00	14,000.00	14,000.00
68,770.31	133,148.69	84,500.00	0.00	365000	SYSTEM DEVELOPMENT CHARGES	0.00	68,000.00	68,000.00	68,000.00	68,000.00
494,427.88	514,713.15	517,860.00	0.00	381000	STORM DRAIN REVENUE	0.00	621,432.00	621,432.00	621,432.00	621,432.00
1,519,395.01	1,405,360.99	3,124,007.00	0.00	382000	SECONDARY REVENUE	0.00	1,156,638.00	2,356,638.00	2,356,638.00	2,391,502.00
1,726,105.08	1,689,171.65	1,761,880.00	0.00	384000	SEWER SERVICE	0.00	1,841,165.00	1,841,165.00	1,841,165.00	1,841,165.00
75,021.08	83,097.52	63,000.00	0.00	385000	SLUDGE DISPOSAL CHARGE	0.00	63,450.00	63,450.00	63,450.00	63,450.00
1,215.00	2,875.00	1,500.00	0.00	386000	CONNECTION CHARGE	0.00	3,000.00	3,000.00	3,000.00	3,000.00
9,059,064.20	9,849,806.77	15,033,446.00	0.00		REVENUES Totals:	0.00	18,338,143.00	19,538,143.00	19,538,143.00	19,573,007.00
9,059,064.20	9,849,806.77	15,033,446.00	0.00		REVENUES TOTALS:	0.00	18,338,143.00	19,538,143.00	19,538,143.00	19,573,007.00

sewer system pipes along with the lateral pipes attached to households and businesses have gone much longer without inspection or repair and are likely to be cracked or damaged.

STATE LOANS

The City has applied for a loan with the State of Oregon, Department of Environmental Quality (DEQ), 3.33% interest rate, 15 term years to address our Sewer Inflow and Infiltration (I and I) problem in our community. Our application budget is \$4.5 million. The DEQ loan funds were also used for the Sewer I and I project that is scheduled to complete this year. The original project was \$2,053,000. This year's carryover is \$450,000.

STIMULUS PLAN

The American Recovery and Reinvestment Act of 2009 is a spending bill enacted by the Congress and signed into law by President Barack Obama on February 17, 2009. This bill is intended to provide a stimulus to the U.S. economy in the wake of the economic downturn. The City of St. Helens has applied for \$5 million in funding under this plan to continue our Sewer I and I project. If successful, \$2.5 million will be considered a federal grant with the remaining \$2.5 million a loan at 0% interest.

SEWER AND STORM DRAIN SDCs

The primary purpose of SDCs is to provide for the construction of master planned sewer trunk and storm drain lines in a manner that will allow new development to proceed, as well as provide a mechanism for the City to recover costs for providing excess capacity.

SECONDARY TREATMENT REVENUE

The Wastewater facility is accounted for in two departments: Primary and Secondary. The Primary Department is established to account for the sewage treatment for all users except the large industrial user, Boise Corporation. The Secondary Department accounts for only the large industrial plant.

In 2008, the City of St. Helens was informed by Boise Corporation that the plant will be closing except for operating two paper machines. As the costs of the operation are allocated based on BOD usage, Boise's share will be now considerable less. Previously, Boise's BOD rate was approximately 97%. Currently, their BOD is about 84%. Negotiations are underway to determine the appropriate percentage to both parties.

KAVANAUGH LID-SEWER IMPROVEMENT

A local improvement district (LID) was created addressing several failed sewer systems south of Gable Road and parallel with Highway 30. Kavanaugh Sewer Improvement finished with a budget of \$690,650. The LID portion financed and assessed within this fund is \$464,619. The remaining \$226,030 will be the City's portion.

2007	2008	2009	2009			2010	2010	2010	2010	
Actual	Actual	Adopted	Estimated	Account	Description	FTE	Requested	Proposed	Approved	Adopted
				018	COLLECTION SEWER SERVICE					
				01	PAYROLL RELATED EXPENSE					
17,847.90	15,071.96	17,358.00	0.00	401000	CITY ADMINISTRATOR	0.00	16,950.00	17,182.00	17,182.00	17,182.00
12,407.50	13,189.87	14,448.00	0.00	402000	FINANCE DIRECTOR	0.00	14,737.00	14,940.00	14,940.00	14,940.00
79,663.89	70,703.04	74,639.00	0.00	403000	CLERKS	0.00	65,475.00	67,152.00	67,152.00	67,728.00
16,909.46	17,130.78	18,813.00	0.00	404000	CITY ENGINEER	0.00	19,190.00	19,454.00	19,454.00	19,454.00
18,846.64	20,041.45	20,986.00	0.00	405000	WATER SYSTEMS OPERATOR	0.00	20,921.00	21,209.00	21,209.00	21,209.00
11,737.69	11,511.76	14,073.00	0.00	406000	SEWER ENGINEER	0.00	0.00	0.00	0.00	0.00
12,583.65	12,881.60	13,758.00	0.00	407000	ENGINEERING TECHNICIAN I	0.00	14,032.00	14,225.00	14,225.00	14,225.00
11,503.07	11,368.09	14,983.00	0.00	408000	ENGINEERING TECHNICIAN II	0.00	29,353.00	30,042.00	30,042.00	30,042.00
5,996.59	4,058.90	5,000.00	0.00	409000	OVERTIME PAY	0.00	5,000.00	5,000.00	5,000.00	5,000.00
90,101.39	107,340.24	156,414.00	0.00	410000	OPERATIONS LABOR	0.00	155,496.00	179,122.00	179,122.00	179,122.00
3,535.57	4,654.91	5,500.00	0.00	411000	STANDBY TIME	0.00	5,500.00	5,500.00	5,500.00	5,500.00
12,824.54	13,652.20	13,478.00	0.00	412000	FIELD SUPERVISOR/SAFETY C	0.00	13,311.00	13,494.00	13,494.00	13,494.00
7,075.62	0.00	9,033.00	0.00	413000	CITY ATTORNEY	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	414000	WASTERWATER TECH II/PRE-I	0.00	24,541.00	23,243.00	23,243.00	23,243.00
31,818.33	33,316.37	43,871.00	0.00	415000	O.A.S.I.	0.00	49,873.00	53,032.00	53,032.00	53,032.00
89,144.64	93,228.69	127,310.00	0.00	416000	P.E.R.S.	0.00	127,303.00	134,480.00	134,480.00	134,480.00
8,365.72	8,506.49	10,900.00	0.00	417000	S.A.I.F.	0.00	10,900.00	10,900.00	10,900.00	10,900.00
76,965.66	91,830.29	113,679.00	0.00	418000	HOSPITAL & MED. INS.	0.00	161,795.00	164,921.00	164,921.00	164,921.00
1,508.01	1,617.78	2,500.00	0.00	419000	DISABILITY & LIFE INS.	0.00	2,000.00	2,000.00	2,000.00	2,000.00
0.00	0.00	500.00	0.00	420000	UNEMPLOYMENT INS.	0.00	500.00	500.00	500.00	500.00
18,361.62	19,589.49	26,371.00	0.00	421000	HOLIDAY PAY	0.00	30,428.00	33,367.00	33,367.00	33,367.00
2,236.50	2,274.00	2,545.00	0.00	422000	LONGEVITY PAY	0.00	3,331.00	2,558.00	2,558.00	2,558.00
24,863.73	17,455.22	3,000.00	0.00	423000	SICK LEAVE PAY	0.00	10,544.00	10,544.00	10,544.00	10,544.00
6,032.31	4,398.35	8,658.00	0.00	424000	NON-REP.COMPENSATION PLA	0.00	8,204.00	7,718.00	7,718.00	7,718.00
2,998.00	5,735.29	0.00	0.00	428000	SUMMER LAW CLERK	0.00	0.00	0.00	0.00	0.00
11,186.00	11,860.75	16,500.00	0.00	429000	SUMMER LABOR	0.00	23,800.00	23,800.00	23,800.00	23,800.00
6,946.25	4,589.67	7,107.00	0.00	430000	PUBLIC WORKS DIRECTOR	0.00	11,143.00	11,862.00	11,862.00	11,862.00
0.00	0.00	9,006.00	0.00	431000	CITY RECORDER I	0.00	9,887.00	10,023.00	10,023.00	10,023.00
13,720.92	13,938.03	15,320.00	0.00	432000	PUBLIC WORKS SUPERVISOR	0.00	15,627.00	15,842.00	15,842.00	15,842.00
28,943.94	27,226.03	33,880.00	0.00	433000	VACATION PAY	0.00	41,809.00	46,426.00	46,426.00	46,426.00
10,378.08	11,412.91	13,074.00	0.00	434000	RECEPTIONIST/DISPATCHER	0.00	13,338.00	13,520.00	13,520.00	13,520.00
9,981.66	10,241.58	11,363.00	0.00	435000	SECURITY/SURVEILLANCE	0.00	11,627.00	11,772.00	11,772.00	11,772.00
0.00	0.00	20,785.00	0.00	436000	GIS COORDINATOR	0.00	22,531.00	22,839.00	22,839.00	22,839.00
0.00	0.00	13,683.00	0.00	437000	COMMUNITY DEVELOPMENT	0.00	7,560.00	7,664.00	7,664.00	7,664.00
5,089.01	5,104.70	9,910.00	0.00	438000	VEBA MEDICAL PLAN	0.00	11,931.00	12,129.00	12,129.00	12,129.00
0.00	0.00	7,670.00	0.00	439000	ECONOMIC COMMUNITY DIRE	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	440000	MAYOR'S COMPENSATION	0.00	2,000.00	2,000.00	2,000.00	2,000.00
0.00	0.00	0.00	0.00	441000	COUNCIL COMPENSATION	0.00	11,744.00	11,744.00	11,744.00	11,744.00
0.00	0.00	0.00	0.00	442000	UTILITY 1 SEWER PROJECT (TE	0.00	60,694.00	61,528.00	61,528.00	61,528.00

****SEWER COLLECTION PERSONAL SERVICES****

Within this enterprise fund, the Public Works Director directs the multiple functions in the operation and maintenance of our sewer system. The City Engineer/Supervisor directs Senior Engineering Draftsman/Technician, Engineering Draftsman/Technician and Sewer Engineer who is responsible for the upcoming Sanitary construction projects. The City Engineer reports to the PW Manager.

Public Works staffing includes Public Works Manager, Public Work's Supervisor, Water Field Operator, Park Supervisor, thirteen laborers (2 Parks), Water Filtration Operator, Utility Craftswoman, Journeymen/Plumber, two Mechanics, three Sewage Treatment Operators, and one Secretary/Dispatcher

Supervising the public work's crew, the Public Work's Supervisor is responsible for the daily operations and assignment of job tasks. A secretary is stationed at the City Shops and is responsible for clerical tasks, reception duties and dispatching of messages to staff.

This year, two full-time positions but term limited will be added. The Wasterwater Tech II/Pretreatment will work on the Sewer I and I project plus our pretreatment requirement. The second position is a Utility I for the Sewer I and I project to TV the sewer lines.

GIS COORDINATORS

City Planner and Building Inspector will each be performing GIS (Geographical Information System) tasks at a 40% level for the Enterprise funds. This system gives valuable infrastructure information that is used among planning, building, engineering, and public works.

WAGES- UNION CONTRACT

American Federation of State, County, Municipal Employees, AFSCME, union contract negotiations will begin for a three year contract 2009-2012. Because the St. Helens Police Association agreed to a 3.4% COLA increase for F/Y 2009-10 and AFSCME has not begun their negotiations, the same percentage was applied to all departments to ensure sufficient appropriations and resulting impact.

P.E.R.S.-PUBLIC EMPLOYEES RETIREMENT SYSTEM

All employees automatically become a member of PERS after six consecutive months of uninterrupted service in any position that requires at least 600 hours of work per year. The City will pay the 6% employee portion for all employees who meet the eligibility requirement. City's contribution is 14.51% on July 1, 2009.

HOSPITAL & MEDICAL

All regular full-time employees receive a health insurance package that includes medical, dental, and vision. The employee may select between Blue Cross/Blue Shield and Kaiser Permanente for their providers. Employees chose Blue Cross/Blue Shield Plan I, \$200 deductible. As of August 1, 2009, all AFSCME employees, the City will pay "Employee only" class --\$494.27, "Employee plus One"--\$1010.78; and "Full Family"--\$1,427.06. Each year, the City's capped contribution shall be increased by ten percent (10%) which shall set a new cap. Any increase in the aggregate premium above the cap shall be shared fifty percent (50%) by the City and fifty percent (50%) by the employee through payroll deduction. The Council did allow one caveat for the "Employee only" category. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. On August 1, 2009, the premiums have exceeded the \$500 benchmark. This provision only applied to existing employees on August 1, 2002. For non-represented management and their exempt support staff, fully paid premium will be given.

LONGEVITY

Based on length of employment, a semi-annual payment is given to all regular full-time employees as follows:

- ❖ After 5 years-----\$30/mo
- ❖ After 10 years-----\$50/mo
- ❖ After 15 years-----\$75/mo

2007	2008	2009	2009			2010	2010	2010	2010	
Actual	Actual	Adopted	Estimated	Account	Description	FTE	Requested	Proposed	Approved	Adopted
649,573.89	663,930.44	876,115.00	0.00		PAYROLL RELATED EXPENSE	0.00	1,033,075.00	1,081,732.00	1,081,732.00	1,082,308.00
				02	MATL SUPPLIES & EXP.					
418.79	0.00	5,000.00	0.00	454000	ATTORNEY EXPENSE	0.00	0.00	0.00	0.00	0.00
13,433.47	11,469.39	15,391.00	0.00	455000	INSURANCE	0.00	15,852.00	15,852.00	15,852.00	15,852.00
10,928.19	12,585.23	11,000.00	0.00	457000	OFFICE SUPPLIES	0.00	18,000.00	18,000.00	18,000.00	18,000.00
13,126.64	14,583.28	13,500.00	0.00	458000	TELECOMMUNICATION EXPEN	0.00	13,500.00	13,500.00	13,500.00	13,500.00
0.00	0.00	1,000.00	0.00	459000	UTILITIES	0.00	1,000.00	1,000.00	1,000.00	1,000.00
0.00	0.00	0.00	0.00	460000	MAYOR'S EXPENSE	0.00	333.00	333.00	333.00	333.00
0.00	0.00	0.00	0.00	461000	COUNCIL EXPENSE	0.00	1,550.00	1,550.00	1,550.00	1,550.00
3,231.96	3,425.62	3,474.00	0.00	463000	AUDITING	0.00	3,578.00	3,578.00	3,578.00	3,578.00
6,151.50	17,885.81	15,000.00	0.00	470000	BUILDING EXPENSE	0.00	15,000.00	15,000.00	15,000.00	15,000.00
1,149.28	1,146.71	1,250.00	0.00	471000	PHYSICAL FITNESS PROGRAM	0.00	1,750.00	1,750.00	1,750.00	1,750.00
0.00	0.00	200.00	0.00	472000	LAB TESTING	0.00	200.00	200.00	200.00	200.00
15,765.46	24,028.03	15,000.00	0.00	473000	MISCELLANEOUS EXPENSE	0.00	35,000.00	35,000.00	35,000.00	35,000.00
15,372.10	17,574.27	15,000.00	0.00	480000	POSTAGE	0.00	20,000.00	20,000.00	20,000.00	20,000.00
1,570.70	343.99	2,500.00	0.00	490000	SCHOOLS & CONVENTIONS	0.00	1,000.00	1,000.00	1,000.00	1,000.00
32,205.47	44,109.58	50,000.00	0.00	500000	COMPUTER SYS. MAINTENAN	0.00	50,000.00	50,000.00	50,000.00	50,000.00
8,765.73	11,305.34	18,000.00	0.00	501000	OPERATING MATERIALS & SUI	0.00	18,000.00	18,000.00	18,000.00	18,000.00
1,672.08	3,002.29	10,000.00	0.00	502000	EQUIPMENT EXPENSE	0.00	20,000.00	20,000.00	20,000.00	20,000.00
0.00	9,500.00	0.00	0.00	508000	JANITORIAL SERVICES	0.00	0.00	0.00	0.00	0.00
37,593.00	31,432.00	30,844.00	0.00	515000	INTERNAL MAINT. EXPENSE	0.00	33,137.00	33,137.00	33,137.00	33,137.00
11,532.00	0.00	0.00	0.00	530000	BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
5,295.50	6,854.26	5,500.00	0.00	531000	GASOLINE EXPENSE	0.00	6,000.00	6,000.00	6,000.00	6,000.00
86,305.25	118,801.59	123,332.00	0.00	551000	IN LIEU OF FRANCHISE	0.00	172,382.00	172,382.00	172,382.00	172,382.00
6,241.89	6,193.01	9,375.00	0.00	552000	COMMUNICATION COORDINA	0.00	15,500.00	15,500.00	15,500.00	15,500.00
174,883.46	150,191.28	150,000.00	0.00	554000	CONTRACTUAL/CONSULTING	0.00	46,500.00	46,500.00	46,500.00	46,500.00
0.00	0.00	10,000.00	0.00	557000	SEWER BACKUP PROBLEMS	0.00	10,000.00	10,000.00	10,000.00	10,000.00
2,500.00	0.00	2,500.00	0.00	558000	SMART TEAM-CONFINED SPAC	0.00	0.00	0.00	0.00	0.00
13,825.35	5,078.75	17,000.00	0.00	559000	HUMAN RESOURCE CONSULT.	0.00	17,000.00	17,000.00	17,000.00	17,000.00
6,473.31	525.00	10,000.00	0.00	560000	GIS SYSTEM	0.00	10,000.00	10,000.00	10,000.00	10,000.00
500.00	0.00	0.00	0.00	561000	EMERGENCY SERVICES	0.00	10,000.00	10,000.00	10,000.00	10,000.00
468,941.13	490,035.43	534,866.00	0.00		MATL SUPPLIES & EXP. Totals:	0.00	535,282.00	535,282.00	535,282.00	535,282.00
				03	CAPITAL OUTLAY					
0.00	221,365.75	230,000.00	0.00	575000	EQUIPMENT	0.00	40,000.00	40,000.00	40,000.00	40,000.00
0.00	0.00	3,947,000.00	0.00	583000	CONSTRUCTION-GENERAL	0.00	9,750,000.00	9,750,000.00	9,750,000.00	9,750,000.00
0.00	0.00	25,000.00	0.00	584000	PILOT-COMPRESSED NATURAL	0.00	0.00	0.00	0.00	0.00
0.00	221,365.75	4,202,000.00	0.00		CAPITAL OUTLAY Totals:	0.00	9,790,000.00	9,790,000.00	9,790,000.00	9,790,000.00

VACATION

All regular full-time employees receive the following vacation schedule:

- ❖ After 1 year-----10 days
- ❖ After 5 years-----15 days
- ❖ After 10 years-----20 days
- ❖ After 15 years-----25 days
- ❖ After 20 years-----30 days

INTERNAL MAINTENANCE EXPENSE

An inter-fund expense for the services provided to the respective departments from our joint maintenance facility. Benefits anticipated to receive for sewer vehicle maintenance are as shown.

IN LIEU OF FRANCHISE

The City has imposed franchise fees and privilege taxes on private utilities. To achieve parity with other utilities that exist and operate in the City, the City utilities will pay its equivalent compensation. A 7 percent franchise fee is assessed on the sale of water and sewer service revenues.

CONTRACTUAL/CONSULTING SERVICES

The City realizes a cost savings and increased productivity when some projects are contacted out to contractors and consulting firms. These expenditures will not be capitalized

Meter reading services-\$16,500; Atty fees-\$30,000

HUMAN RESOURCE CONSULTANT Periodically personnel issues will surface that the City will need to address. To ensure compliance with the state and federal agencies, \$34,000 (\$17,000 of Water Funds; \$17,000 of Sewer Funds) for a human resource consultant has been budgeted.

GIS SOFTWARE SYSTEM

Purchase the software for a computerized mapping system that will merge all data bases in zoning, property restrictions, utility services, addresses, etc. This new system will be used by engineering, public works, planning, and building departments. \$20,000 budgeted 50% from Water and Sewer Funds.

CAPITAL OUTLAY-EQUIPMENT CONSTRUCTION PROJECT

Miscellaneous Equipment-\$10,000

Small Pickup Truck-\$30,000

Final Phase 08-09 Sewer: \$450,000

S 13th Sewer Rehab/Maint.-\$200,000

Sewer I and I \$4.5 million (State Loan)

Sewer I and I \$5 million (Stimulus Plan)

Sewer Washout/dump facility-\$50,000

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				04	CONTINGENCY					
0.00	0.00	200,000.00	0.00	596000	OPERATING CONTINGENCY	0.00	200,000.00	200,000.00	600,000.00	600,000.00
					CONTINGENCY Totals:	0.00	200,000.00	200,000.00	600,000.00	600,000.00
				05	OTHER EXPENDITURES					
82,047.39	84,860.98	87,777.00	0.00	563000	PRINCIPAL EXPENSE	0.00	186,739.00	186,739.00	186,739.00	186,739.00
21,331.98	18,518.39	15,604.00	0.00	569000	INTEREST EXPENSE	0.00	79,183.00	79,183.00	79,183.00	79,183.00
					OTHER EXPENDITURES Totals:	0.00	265,922.00	265,922.00	265,922.00	265,922.00
103,379.37	103,379.37	103,381.00	0.00							
				07	UNAPPROPRIATED BALANCE					
5,073,816.85	5,223,530.30	1,248,205.00	0.00	606000	ENDING FUND BALANCE	0.00	704,374.00	632,867.00	232,867.00	189,745.00
0.00	0.00	1,058,855.00	0.00	612000	RESERVE-STORM DRAIN SDC'S	0.00	1,069,209.00	1,069,209.00	1,069,209.00	1,069,209.00
0.00	0.00	1,147,937.00	0.00	613000	RESERVE-SDC'S (EXPANSION)	0.00	1,562,614.00	1,562,614.00	1,562,614.00	1,562,614.00
0.00	0.00	81,488.00	0.00	614000	RESERVE-SRF	0.00	81,488.00	81,488.00	81,488.00	81,488.00
0.00	0.00	0.00	0.00	615000	RESERVE-CAPITAL EQUIPMEN	0.00	0.00	0.00	0.00	0.00
5,073,816.85	5,223,530.30	3,536,485.00	0.00		UNAPPROPRIATED BALANCE	0.00	3,417,685.00	3,346,178.00	2,946,178.00	2,903,056.00
6,295,711.24	6,702,241.29	9,452,847.00	0.00		EXPENDITURES TOTALS:	0.00	15,241,964.00	15,219,114.00	15,219,114.00	15,176,568.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
6,295,711.24	6,702,241.29	9,452,847.00	0.00		DEPT EXPENSES	0.00	15,241,964.00	15,219,114.00	15,219,114.00	15,176,568.00
(6,295,711.24)	(6,702,241.29)	(9,452,847.00)	0.00		COLLECTION SEWER SERVICE	0.00	(15,241,964.00)	(15,219,114.00)	(15,219,114.00)	(15,176,568.00)

SYSTEM DEVELOPMENT CHARGES;

Projected Balance July 1, 2009	\$	1,494,614
Revenue	\$	68,000
Expenditures		
Balance June 30, 2010	\$	1,562,614

Storm water SDCs

Projected Balance July 1, 2009	\$	1,055,209
Revenue	\$	14,000
Expenditures		
Balance June 30, 2010	\$	1,069,209

COMMUNICATION COORDINATOR

During the development of the City's Strategic Plan for 2006-2008, improved communications was identified as a strategic focus area for the City. It is the City's stated strategic focus to create, "the two-way flow of information from and into City Hall, plus the effective use of that information." The desired outcome of the strategy is that the City will benefit from providing clear, comprehensive, and regular information about city issues and activities to the citizens and receiving feedback and input on city issues in a welcoming and respectful way.

To implement this strategic focus and desired outcome, the Strategic Plan identifies the Goal under Communications to, "Establish and sustain an effective two-way community communication mechanism that is timely, credible and consistent." To meet this goal Strategy 2 states, "Establish and maintain a professional and effective communication capacity in the City." To accomplish that strategy, the Strategic Plan states that the City should hire a part-time communications specialist.

This year's budget includes \$25,000 for retaining the services of an individual or firm to assist the City in meeting the desired outcome of the Communications strategy; Water General Fund \$12,500 and Sewer Fund of \$12,500.

RESERVE-SRF

The City received a 20-year, 3% interest funding from the State Revolving Loan through Oregon Department of Environmental Quality (DEQ). Under this agreement, the City must reserve \$81,488.

SECONDARY –PERSONAL SERVICES

With EPA monies, OEDD low interest loan and City funding, our \$5.1 million treatment facility and piping project was constructed in 1991. Collecting and transporting the combined ground water and sewage that normally would have gone into our river was channeled to our treatment facility for processing. Both industrial and residential waste is treated at this facility.

The Wastewater facility is accounted for in two departments: Primary and Secondary. The Primary Department is established to account for the sewage treatment for all users except the large industrial user, Boise Corporation. The Secondary Department accounts for only the large industrial plant.

In 2008, the City of St. Helens was informed by Boise Corporation that the plant will be closing except for operating two paper machines. As the costs of the operation are allocated based on BOD usage, Boise's share will now be considerable less. Previously, Boise's BOD rate was approximately 97%. Currently, their BOD is about 84%. Negotiations are underway to determine the appropriate percentage allocation to both parties.

The Wastewater Superintendent is responsible for the sewer collection and secondary treatment. The City has deduced staff to three full-time operators as the use of the plant has been greatly reduced.

This department, Secondary Treatment, accounts only for the waste from one large industrial plant in St. Helens.

WAGES- UNION CONTRACT

American Federation of State, County, Municipal Employees, AFSCME, union contract negotiations will begin for a three year contract 2009-2012. Because the St. Helens Police Association agreed to a 3.4% COLA increase for F/Y 2009-10 and AFSCME has not begun their negotiations, the same percentage was applied to all departments to ensure sufficient appropriations and resulting impact.

P.E.R.S.-PUBLIC EMPLOYEES RETIREMENT SYSTEM

All employees automatically become a member of PERS after six consecutive months of uninterrupted service in any position that requires at least 600 hours of work per year. The City will pay the 6% employee portion for all employees who meet the eligibility requirement. City's contribution is 14.51% on July 1, 2009.

LONGEVITY

Based on length of employment, a semi-annual payment is given to all regular full-time employees as follows:

- ❖ After 5 years---\$30/mo
- ❖ After 10 years--\$50/mo
- ❖ After 15 years--\$75/mo

VACATION

All regular full-time employees receive the following vacation schedule:

- ❖ After 1 year-----10 days;After 5 years----15 days
- ❖ After 10 years--20 days; After 15 years--25 days
- ❖ After 20 years--30 days

HOSPITAL & MEDICAL

All regular full-time employees receive a health insurance package that includes medical, dental, and vision. The employee may select between Blue Cross/Blue Shield and Kaiser Permanente for their providers. Employees chose Blue Cross/Blue Shield Plan I, \$200 deductible. As of August 1, 2009, all AFSCME employees, the City will pay "Employee only" class--\$494.27, "Employee plus One"--\$1010.78; and "Full Family"--\$1,427.06. Each year, the City's capped contribution shall be increased by ten percent (10%) which shall set a new cap. Any increase in the aggregate premium above the cap shall be shared fifty percent (50%) by the City and fifty percent (50%) by the employee through payroll deduction. The Council did allow one caveat for the "Employee only" category. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this

2007	2008	2009	2009			2010	2010	2010	2010	
Actual	Actual	Adopted	Estimated	Account	Description	FTE	Requested	Proposed	Approved	Adopted
				019	SECONDARY SEWER SERVICE:					
				01	PAYROLL RELATED EXPENSE					
26,771.82	22,607.95	26,035.00	0.00	401000	CITY ADMINISTRATOR	0.00	25,425.00	25,773.00	25,773.00	25,773.00
18,611.27	19,784.77	22,671.00	0.00	402000	FINANCE DIRECTOR	0.00	22,106.00	22,409.00	22,409.00	22,409.00
38,165.21	35,520.13	30,528.00	0.00	403000	CLERKS	0.00	26,860.00	27,815.00	27,815.00	28,215.00
11,272.98	11,420.49	12,542.00	0.00	404000	CITY ENGINEER	0.00	12,794.00	12,969.00	12,969.00	12,969.00
27,858.92	30,914.07	30,806.00	0.00	405000	WASTEWATER TREATMENT SI	0.00	29,944.00	30,353.00	30,353.00	30,353.00
8,389.12	8,587.74	9,172.00	0.00	407000	ENGINEERING TECHNICIAN I	0.00	9,355.00	9,483.00	9,483.00	9,483.00
9,202.44	9,094.45	9,988.00	0.00	408000	ENGINEERING TECHNICIAN II	0.00	10,188.00	10,327.00	10,327.00	10,327.00
11,446.26	11,152.59	12,500.00	0.00	409000	OVERTIME PAY	0.00	10,000.00	10,000.00	10,000.00	10,000.00
87,545.09	92,808.87	75,002.00	0.00	410000	OPERATIONS LABOR	0.00	43,843.00	44,625.00	44,625.00	64,499.00
6,205.28	6,576.03	7,000.00	0.00	411000	STANDBY TIME	0.00	7,000.00	7,000.00	7,000.00	7,000.00
14,151.26	0.00	16,807.00	0.00	413000	CITY ATTORNEY	0.00	0.00	0.00	0.00	0.00
25,769.60	24,186.29	26,130.00	0.00	415000	O.A.S.I.	0.00	20,392.00	20,820.00	20,820.00	22,420.00
80,470.32	71,972.84	78,940.00	0.00	416000	P.E.R.S.	0.00	54,674.00	55,818.00	55,818.00	60,106.00
5,400.77	6,172.94	8,000.00	0.00	417000	S.A.I.F.	0.00	3,500.00	3,500.00	3,500.00	3,800.00
46,407.64	46,986.18	55,190.00	0.00	418000	HOSPITAL & MED. INS.	0.00	52,876.00	52,876.00	52,876.00	58,879.00
981.05	915.43	1,500.00	0.00	419000	DISABILITY & LIFE INS.	0.00	1,500.00	1,500.00	1,500.00	1,600.00
0.00	0.00	500.00	0.00	420000	UNEMPLOYMENT INS.	0.00	500.00	500.00	500.00	500.00
15,128.20	13,403.67	14,412.00	0.00	421000	HOLIDAY PAY	0.00	12,072.00	12,288.00	12,288.00	13,334.00
1,236.00	1,256.00	1,263.00	0.00	422000	LONGEVITY PAY	0.00	489.00	489.00	489.00	489.00
28,866.06	8,720.62	17,390.00	0.00	423000	SICK LEAVE PAY	0.00	500.00	500.00	500.00	500.00
10,631.20	7,663.66	11,094.00	0.00	424000	NON-REP.COMPENSATION PLA	0.00	8,734.00	8,912.00	8,912.00	8,912.00
0.00	0.00	0.00	0.00	428000	SUMMER LAW CLERK	0.00	0.00	0.00	0.00	0.00
0.00	0.00	1,020.00	0.00	429000	SUMMER LABOR	0.00	0.00	0.00	0.00	0.00
13,892.43	9,179.30	14,215.00	0.00	430000	PUBLIC WORKS DIRECTOR	0.00	14,856.00	15,816.00	15,816.00	15,816.00
0.00	0.00	9,974.00	0.00	431000	CITY RECORDER I	0.00	10,949.00	11,099.00	11,099.00	11,099.00
32,220.15	21,952.74	29,155.00	0.00	433000	VACATION PAY	0.00	14,404.00	15,142.00	15,142.00	15,947.00
6,488.05	6,657.02	7,386.00	0.00	435000	SECURITY/SURVEILLANCE	0.00	7,556.00	7,651.00	7,651.00	7,651.00
4,877.87	4,434.83	5,896.00	0.00	438000	VEBA MEDICAL PLAN	0.00	4,828.00	4,926.00	4,926.00	5,344.00
531,988.99	471,968.61	535,116.00	0.00		PAYROLL RELATED EXPENSE	0.00	405,345.00	412,591.00	412,591.00	447,425.00
				02	MATL SUPPLIES & EXP.					
17,255.55	16,241.39	19,769.00	0.00	455000	INSURANCE	0.00	20,362.00	20,362.00	20,362.00	20,362.00
2,601.40	267.33	750.00	0.00	457000	OFFICE SUPPLIES	0.00	500.00	500.00	500.00	500.00
2,856.85	1,601.28	1,500.00	0.00	458000	TELECOMMUNCIATION EXPEN	0.00	2,700.00	2,700.00	2,700.00	2,700.00
1,538.55	1,503.58	1,950.00	0.00	459000	UTILITIES	0.00	1,950.00	1,950.00	1,950.00	1,950.00
5,312.34	5,632.30	5,709.00	0.00	463000	AUDITING	0.00	5,880.00	5,880.00	5,880.00	5,880.00
6,637.51	2,997.40	7,700.00	0.00	470000	BUILDING EXPENSE	0.00	4,000.00	4,000.00	4,000.00	4,000.00
1,007.99	845.70	1,000.00	0.00	471000	PHYSICAL FITNESS PROGRAM	0.00	1,000.00	1,000.00	1,000.00	1,000.00
58,842.57	68,811.06	65,300.00	0.00	472000	LAB TESTING	0.00	54,000.00	54,000.00	54,000.00	54,000.00

amount. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. On August 1, 2009, the premiums have exceeded the \$500 benchmark. This provision only applied to existing employees on August 1, 2002. For non-represented management and their exempt support staff, fully paid premium will be given.

INTERNAL MAINTENANCE EXPENSE

An inter-fund expense for the services provided to the respective departments from our joint maintenance facility. Benefits anticipated received for Sewer vehicle maintenance is as shown.

BUILDING EXPENSE

\$4,000 Miscellaneous repairs

CONTRACTUAL/CONSULTING SERVICES

The City realizes a cost savings and increased productivity when some projects are contracted out to contractors and consulting firms. These expenditures will not be capitalized. \$150,000 outfall pipe scour hole and diffuser repairs; \$40,000 Lagoon solids survey; \$25,000 Mixing zone studies; \$15,000 Miscellaneous

CAPITAL OUTLAY-EQUIPMENT

No capital projects/equipment budgeted

2007	2008	2009	2009		Description	FTE	2010	2010	2010	2010
Actual	Actual	Adopted	Estimated	Account			Requested	Proposed	Approved	Adopted
10,712.86	5,666.04	3,500.00	0.00	473000	MISCELLANEOUS EXPENSE	0.00	4,800.00	4,800.00	4,800.00	4,800.00
43,535.00	42,840.00	47,069.00	0.00	475000	NPDES PERMIT FEES	0.00	54,495.00	54,495.00	54,495.00	54,495.00
2,000.00	0.00	1,200,000.00	0.00	485000	DREDGING EXPENSE	0.00	0.00	1,200,000.00	1,200,000.00	1,200,000.00
2,112.76	784.34	1,750.00	0.00	490000	SCHOOLS & CONVENTIONS	0.00	1,000.00	1,000.00	1,000.00	1,000.00
1,483.30	1,366.25	2,250.00	0.00	500000	COMPUTER SYSTEM MAINT.	0.00	2,500.00	2,500.00	2,500.00	2,500.00
15,140.10	18,048.10	30,000.00	0.00	501000	OPERATING MATERIALS	0.00	20,000.00	20,000.00	20,000.00	20,000.00
55,731.77	76,297.45	79,500.00	0.00	502000	EQUIPMENT EXPENSE	0.00	40,000.00	40,000.00	40,000.00	40,000.00
1,548.13	2,125.00	2,800.00	0.00	508000	JANITORIAL SERVICES	0.00	1,900.00	1,900.00	1,900.00	1,900.00
37,593.00	31,432.00	30,844.00	0.00	515000	INTERNAL MAINT.EXPENSE	0.00	33,137.00	33,137.00	33,137.00	33,137.00
197.06	0.00	0.00	0.00	531000	GASOLINE EXPENSE	0.00	600.00	600.00	600.00	600.00
630,470.81	611,386.91	690,000.00	0.00	534000	ELECTRICAL ENERGY	0.00	276,000.00	276,000.00	276,000.00	276,000.00
0.00	59.47	2,500.00	0.00	553000	LANDSCAPING/MAINTENANCE	0.00	2,500.00	2,500.00	2,500.00	2,500.00
23,240.02	10,993.17	280,000.00	0.00	554000	CONTRACTUAL/CONSULTING	0.00	230,000.00	230,000.00	230,000.00	230,000.00
0.00	1,299.60	2,500.00	0.00	555000	BOAT EXPENSE/MOORAGE	0.00	2,500.00	2,500.00	2,500.00	2,500.00
919,817.57	900,198.37	2,476,391.00	0.00		MATL SUPPLIES & EXP. Totals:	0.00	759,824.00	1,959,824.00	1,959,824.00	1,959,824.00
				03	CAPITAL OUTLAY					
61,870.67	24,700.00	112,500.00	0.00	575000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	581000	CONSTRUCTION EXPENSE	0.00	0.00	0.00	0.00	0.00
61,870.67	24,700.00	112,500.00	0.00		CAPITAL OUTLAY Totals:	0.00	0.00	0.00	0.00	0.00
1,513,677.23	1,396,866.98	3,124,007.00	0.00		EXPENDITURES TOTALS:	0.00	1,165,169.00	2,372,415.00	2,372,415.00	2,407,249.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
1,513,677.23	1,396,866.98	3,124,007.00	0.00		DEPT EXPENSES	0.00	1,165,169.00	2,372,415.00	2,372,415.00	2,407,249.00
(1,513,677.23)	(1,396,866.98)	(3,124,007.00)	0.00		SECONDARY SEWER SERVICE	0.00	(1,165,169.00)	(2,372,415.00)	(2,372,415.00)	(2,407,249.00)

***PERSONAL SERVICES-PRIMARY**

With EPA monies, OEDD low interest loan and City funding, our \$5.1 million treatment facility and piping project was constructed in 1991. Collecting and transporting the combined ground water and sewage that normally would have gone into our river was channeled to our treatment facility for processing. Both industrial and residential waste is treated at this facility.

The Wastewater facility is accounted for in two departments: Primary and Secondary. The Primary Department is established to account for the sewage treatment for all users except the large industrial user, Boise Corporation. The Secondary Department accounts for only the large industrial plant.

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The Wastewater Superintendent is responsible for the sewer collection and secondary treatment. The City has deduced staff to three full-time operators as the use of the plant has been greatly reduced.

WAGES- UNION CONTRACT

American Federation of State, County, Municipal Employees, AFSCME, union contract negotiations will begin for a three year contract 2009-2012. Because the St. Helens Police Association agreed to a 3.4% COLA increase for F/Y 2009-10 and AFSCME has not begun their negotiations, the same percentage was applied to all departments to ensure sufficient appropriations and resulting impact.

P.E.R.S.-PUBLIC EMPLOYEES RETIREMENT SYSTEM

All employees automatically become a member of PERS after six consecutive months of uninterrupted service in any position that requires at least 600 hours of work per year. The City will pay the 6%

employee portion for all employees who meet the eligibility requirement. City's contribution is 14.51% on July 1, 2009.

LONGEVITY

Based on length of employment, a semi-annual payment is given to all regular full-time employees as follows:

- ❖ After 5 years---\$30/mo
- ❖ After 10 years--\$50/mo
- ❖ After 15 years--\$75/mo

VACATION

All regular full-time employees receive the following vacation schedule:

- ❖ After 1 year----10 days;After 5 years----15 days
- ❖ After 10 years--20 days;After 15 years--25 days
- ❖ After 20 years--30 days

HOSPITAL & MEDICAL

All regular full-time employees receive a health insurance package that includes medical, dental, and vision. The employee may select between Blue Cross/Blue Shield and Kaiser Permanente for their providers. Employees chose Blue Cross/Blue Shield Plan I, \$200 deductible. As of August 1, 2009, all AFSCME employees, the City will pay "Employee only" class--\$494.27, "Employee plus One"--\$1010.78; and "Full Family"--\$1,427.06. Each year, the City's capped contribution shall be increased by ten percent (10%) which shall set a new cap. Any increase in the aggregate premium above the cap shall be shared fifty percent (50%) by the City and fifty percent (50%) by the employee through payroll deduction. The Council did allow one caveat for the "Employee only" category. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. On August 1, 2009, the premiums have exceeded the \$500 benchmark. This provision only applied to existing employees on August 1, 2002. For non-represented management and their exempt support staff, fully paid premium will be given.

2007	2008	2009	2009			2010	2010	2010	2010	
Actual	Actual	Adopted	Estimated	Account	Description	FTE	Requested	Proposed	Approved	Adopted
				020	PRIMARY SEWER SERVICES					
				01	PAYROLL RELATED EXPENSE					
4,461.96	3,768.00	4,339.00	0.00	401000	CITY ADMINISTRATOR	0.00	4,238.00	4,296.00	4,296.00	4,296.00
3,101.87	3,297.45	3,613.00	0.00	402000	FINANCE DIRECTOR	0.00	3,684.00	3,735.00	3,735.00	3,735.00
19,298.12	15,542.97	10,358.00	0.00	403000	CLERKS	0.00	8,832.00	9,145.00	9,145.00	9,345.00
2,818.23	2,855.13	3,135.00	0.00	404000	CITY ENGINEER	0.00	3,199.00	3,242.00	3,242.00	3,242.00
27,859.01	30,914.16	30,806.00	0.00	405000	WASTEWATER TREATMENT SI	0.00	29,944.00	30,353.00	30,353.00	30,353.00
11,737.81	11,511.86	14,073.00	0.00	406000	SEWER ENGINEER	0.00	0.00	0.00	0.00	0.00
2,097.27	2,146.95	2,293.00	0.00	407000	ENGINEERING TECHNICIAN I	0.00	2,339.00	2,371.00	2,371.00	2,371.00
4,601.22	4,547.23	4,995.00	0.00	408000	ENGINEERING TECHNICIAN II	0.00	19,166.00	19,715.00	19,715.00	19,715.00
11,072.53	11,065.62	12,500.00	0.00	409000	OVERTIME PAY	0.00	10,000.00	10,000.00	10,000.00	10,000.00
87,323.05	92,809.15	72,289.00	0.00	410000	OPERATIONS LABOR	0.00	41,786.00	44,625.00	44,625.00	63,694.00
6,205.35	6,576.05	7,000.00	0.00	411000	STANDBY TIME	0.00	7,000.00	7,000.00	7,000.00	7,000.00
10,613.45	0.00	12,605.00	0.00	413000	CITY ATTORNEY	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	414000	WASTEWATER TECH II/PRE-I	0.00	24,541.00	23,243.00	23,243.00	23,243.00
18,958.96	18,228.24	18,982.00	0.00	415000	O.A.S.I.	0.00	15,452.00	15,877.00	15,877.00	17,477.00
58,169.35	54,192.02	57,279.00	0.00	416000	P.E.R.S.	0.00	36,393.00	42,568.00	42,568.00	46,752.00
5,180.47	5,001.24	6,000.00	0.00	417000	S.A.I.F.	0.00	5,000.00	5,000.00	5,000.00	5,300.00
30,997.36	35,080.45	37,521.00	0.00	418000	HOSPITAL & MED. INS.	0.00	35,929.00	35,929.00	35,929.00	41,929.00
737.63	719.72	1,200.00	0.00	419000	DISABILITY & LIFE INS.	0.00	1,000.00	1,000.00	1,000.00	1,100.00
0.00	0.00	50.00	0.00	420000	UNEMPLOYMENT INS.	0.00	50.00	50.00	50.00	50.00
10,982.34	10,542.46	12,637.00	0.00	421000	HOLIDAY PAY	0.00	8,999.00	9,288.00	9,288.00	10,334.00
990.00	1,010.00	935.00	0.00	422000	LONGEVITY PAY	0.00	149.00	149.00	149.00	149.00
11,632.50	5,433.24	17,390.00	0.00	423000	SICK LEAVE PAY	0.00	500.00	500.00	500.00	500.00
6,315.07	5,006.67	6,597.00	0.00	424000	NON-REP.COMPENSATION PLA	0.00	4,534.00	4,654.00	4,654.00	4,654.00
0.00	0.00	0.00	0.00	428000	SUMMER LAW CLERK	0.00	0.00	0.00	0.00	0.00
0.00	0.00	1,020.00	0.00	429000	SUMMER LABOR	0.00	0.00	0.00	0.00	0.00
13,892.43	9,179.30	14,215.00	0.00	430000	PUBLIC WORKS DIRECTOR	0.00	14,856.00	15,816.00	15,816.00	15,816.00
0.00	0.00	2,494.00	0.00	431000	CITY RECORDER I	0.00	2,738.00	2,775.00	2,775.00	2,775.00
18,054.36	17,578.45	25,405.00	0.00	433000	VACATION PAY	0.00	9,002.00	10,227.00	10,227.00	11,032.00
5,988.99	6,144.98	6,818.00	0.00	435000	SECURITY/SURVEILLANCE	0.00	6,976.00	7,063.00	7,063.00	7,063.00
3,430.31	3,377.37	3,974.00	0.00	438000	VEBA MEDICAL PLAN	0.00	4,128.00	3,718.00	3,718.00	4,136.00
376,519.64	356,528.71	390,523.00	0.00		PAYROLL RELATED EXPENSE	0.00	300,435.00	312,339.00	312,339.00	346,061.00
				02	MATL SUPPLIES & EXP.					
15,799.97	14,998.83	18,102.00	0.00	455000	INSURANCE	0.00	18,645.00	18,645.00	18,645.00	18,645.00
2,552.39	194.24	750.00	0.00	457000	OFFICE SUPPLIES	0.00	500.00	500.00	500.00	500.00
2,856.86	1,601.23	2,250.00	0.00	458000	TELECOMMUNCIATION EXPEN	0.00	6,700.00	6,700.00	6,700.00	6,700.00
1,538.55	1,453.68	1,950.00	0.00	459000	UTILITIES	0.00	1,950.00	1,950.00	1,950.00	1,950.00
1,774.14	1,880.97	1,906.00	0.00	463000	AUDITING	0.00	1,963.00	1,963.00	1,963.00	1,963.00
3,122.52	2,497.38	7,700.00	0.00	470000	BUILDING EXPENSE	0.00	3,300.00	3,300.00	3,300.00	3,300.00

****PRIMARY-MATERIALS & SERVICES**

PHYSICAL FITNESS PROGRAM

The City provides to all regular full-time employees up to \$35 per month per employee for their participation in any physical fitness club.

INTERNAL MAINTENANCE EXPENSE

An inter-fund expense for the services provided to the respective departments from our joint maintenance facility. Benefits anticipated receiving for Sewer vehicle maintenance as shown.

BUILDING EXPENSE

\$3,300 Miscellaneous repairs

CONTRACTUAL/CONSULTING SERVICES

The City realizes a cost savings and increased productivity when some projects are contracted out to contractors and consulting firms. These expenditures will not be capitalized. Pretreatment, Bioaccumulative toxin program Headworks design: \$25,000

CAPITAL OUTLAY-CONSTRUCTION

Portable pump station-\$30,000

Upgrade Primary Headworks: \$375,000

2007	2008	2009	2009		Description	FTE	2010	2010	2010	2010
Actual	Actual	Adopted	Estimated	Account			Requested	Proposed	Approved	Adopted
716.69	701.19	700.00	0.00	471000	PHYSICAL FITNESS PROGRAM	0.00	700.00	700.00	700.00	700.00
6,986.15	13,336.17	12,500.00	0.00	472000	LAB TESTING	0.00	12,500.00	12,500.00	12,500.00	12,500.00
5,479.23	5,694.51	3,500.00	0.00	473000	MISCELLANEOUS EXPENSE	0.00	4,800.00	4,800.00	4,800.00	4,800.00
3,969.00	7,911.00	15,250.00	0.00	475000	NPDES PERMIT FEES	0.00	15,250.00	15,250.00	15,250.00	15,250.00
2,316.33	884.19	1,750.00	0.00	490000	SCHOOLS & CONVENTIONS	0.00	1,000.00	1,000.00	1,000.00	1,000.00
1,268.33	1,366.27	2,250.00	0.00	500000	COMPUTER SYSTEM MAINT.	0.00	2,000.00	2,000.00	2,000.00	2,000.00
13,332.00	10,410.85	12,500.00	0.00	501000	OPERATING MATERIALS & SUI	0.00	12,500.00	12,500.00	12,500.00	12,500.00
27,186.12	81,742.29	76,800.00	0.00	502000	EQUIPMENT EXPENSE	0.00	29,500.00	29,500.00	29,500.00	29,500.00
1,548.13	2,125.00	2,800.00	0.00	508000	JANITORIAL SERVICES	0.00	1,850.00	1,850.00	1,850.00	1,850.00
25,062.00	20,955.00	20,563.00	0.00	515000	INTERNAL MAINT. EXPENSE	0.00	22,091.00	22,091.00	22,091.00	22,091.00
48,705.23	36,292.90	93,720.00	0.00	517000	SECONDARY TRT. CHARGES	0.00	173,496.00	173,496.00	173,496.00	182,350.00
34,596.15	23,101.52	36,000.00	0.00	527000	HYPOCHLORITE EXPENSE	0.00	42,750.00	42,750.00	42,750.00	42,750.00
783.11	0.00	0.00	0.00	531000	GASOLINE EXPENSE	0.00	600.00	600.00	600.00	600.00
52,629.56	45,739.08	52,000.00	0.00	534000	ELECTRICAL ENERGY	0.00	55,000.00	55,000.00	55,000.00	55,000.00
0.00	59.47	2,500.00	0.00	553000	LANDSCAPING/MAINTENANCE	0.00	2,500.00	2,500.00	2,500.00	2,500.00
4,610.02	50,918.11	5,000.00	0.00	554000	CONTRACTUAL/CONSULTING	0.00	25,000.00	25,000.00	25,000.00	25,000.00
256,832.48	323,863.88	370,491.00	0.00		MATL SUPPLIES & EXP. Totals:	0.00	434,595.00	434,595.00	434,595.00	443,449.00
				03	CAPITAL OUTLAY					
91,986.26	0.00	110,500.00	0.00	575000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	581000	CONSTRUCTION EXPENSE	0.00	405,000.00	405,000.00	405,000.00	405,000.00
91,986.26	0.00	110,500.00	0.00		CAPITAL OUTLAY Totals:	0.00	405,000.00	405,000.00	405,000.00	405,000.00
725,338.38	680,392.59	871,514.00	0.00		EXPENDITURES TOTALS:	0.00	1,140,030.00	1,151,934.00	1,151,934.00	1,194,510.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
725,338.38	680,392.59	871,514.00	0.00		DEPT EXPENSES	0.00	1,140,030.00	1,151,934.00	1,151,934.00	1,194,510.00
(725,338.38)	(680,392.59)	(871,514.00)	0.00		PRIMARY SEWER SERVICES T	0.00	(1,140,030.00)	(1,151,934.00)	(1,151,934.00)	(1,194,510.00)

STORM WATER SEWER DEPARTMENT

The Storm Water Sewer Department is now accounted for separately. Previously, all expenses relating to storm water were expensed in the Sewer Collection Department. The fee structure is based on actual costs and allocated to each based on usage. For storm water costs, a rate model was designed by Financial Consulting Solutions, an engineering firm, to establish a storm water fee schedule for all rate users.

Storm water projects will be the responsibility of our Public Works Director who oversees all enterprise activities. Supervising the Public Work's crew, the Public Work's Supervisor is responsible for the daily operations and assignment of job tasks. A secretary/dispatcher is stationed at the City Shops and is responsible for clerical tasks, reception duties and dispatching of messages to staff.

WAGES- UNION CONTRACT

American Federation of State, County, Municipal Employees, AFSCME, union contract negotiations will begin for a three year contract 2009-2012. Because the St. Helens Police Association agreed to a 3.4% COLA increase for F/Y 2009-10 and AFSCME has not begun their negotiations, the same percentage was applied to all departments to ensure sufficient appropriations and resulting impact.

P.E.R.S.-PUBLIC EMPLOYEES RETIREMENT SYSTEM

All employees automatically become a member of PERS after six consecutive months of uninterrupted service in any position that requires at least 600 hours of work per year. The City will pay the 6% employee portion for all employees who meet the eligibility requirement. City's contribution is 14.51% on July 1, 2009.

LONGEVITY

Based on length of employment, a semi-annual payment is given to all regular full-time employees as follows:

- ❖ After 5 years-----\$30/mo
- ❖ After 10 years-----\$50/mo

- ❖ After 15 years-----\$75/mo

VACATION

All regular full-time employees receive the following vacation schedule:

- ❖ After 1 year-----10 days
- ❖ After 5 years-----15 days
- ❖ After 10 years-----20 days
- ❖ After 15 years-----25 days
- ❖ After 20 years-----30 days

HOSPITAL & MEDICAL

All regular full-time employees receive a health insurance package that includes medical, dental, and vision. The employee may select between Blue Cross/Blue Shield and Kaiser Permanente for their providers. Employees chose Blue Cross/Blue Shield Plan I, \$200 deductible. As of August 1, 2009, all AFSCME employees, the City will pay "Employee only" class--\$494.27, "Employee plus One"--\$1010.78; and "Full Family"--\$1,427.06. Each year, the City's capped contribution shall be increased by ten percent (10%) which shall set a new cap. Any increase in the aggregate premium above the cap shall be shared fifty percent (50%) by the City and fifty percent (50%) by the employee through payroll deduction. The Council did allow one caveat for the "Employee only" category. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. On August 1, 2009, the premiums have exceeded the \$500 benchmark. This provision only applied to existing employees on August 1, 2002. For non-represented management and their exempt support staff, fully paid premium will be given.

2007	2008	2009	2009			2010	2010	2010	2010	
Actual	Actual	Adopted	Estimated	Account	Description	FTE	Requested	Proposed	Approved	Adopted
				021	STORMWATER SEWER SERVIC					
				01	PAYROLL RELATED EXPENSE					
4,461.96	3,768.00	4,339.00	0.00	401000	CITY ADMINISTRATOR	0.00	4,238.00	4,296.00	4,296.00	4,296.00
3,101.87	3,297.45	3,613.00	0.00	402000	FINANCE DIRECTOR	0.00	3,684.00	3,735.00	3,735.00	3,735.00
12,063.23	10,820.38	10,357.00	0.00	403000	CLERKS	0.00	8,984.00	9,096.00	9,096.00	9,096.00
2,818.23	2,855.13	3,135.00	0.00	404000	CITY ENGINEER	0.00	3,199.00	3,242.00	3,242.00	3,242.00
23,475.57	23,023.67	28,147.00	0.00	406000	SEWER ENGINEER	0.00	0.00	0.00	0.00	0.00
2,097.26	2,146.89	2,293.00	0.00	407000	ENGINEERING TECHNICIAN I	0.00	2,339.00	2,371.00	2,371.00	2,371.00
2,300.61	2,273.62	2,497.00	0.00	408000	ENGINEERING TECHNICIAN II	0.00	30,691.00	31,683.00	31,683.00	31,683.00
1,235.89	1,120.56	1,500.00	0.00	409000	OVERTIME PAY	0.00	1,500.00	1,500.00	1,500.00	1,500.00
41,277.28	45,973.95	44,947.00	0.00	410000	OPERATIONS LABOR	0.00	46,322.00	46,959.00	46,959.00	46,959.00
818.26	787.88	1,000.00	0.00	411000	STANDBY TIME	0.00	1,000.00	1,000.00	1,000.00	1,000.00
4,663.51	4,964.48	5,175.00	0.00	412000	FIELD SUPERVISOR/SAFETY CO	0.00	5,162.00	5,233.00	5,233.00	5,233.00
3,537.82	0.00	4,202.00	0.00	413000	CITY ATTORNEY	0.00	0.00	0.00	0.00	0.00
10,790.48	10,498.38	11,681.00	0.00	415000	O.A.S.I.	0.00	11,354.00	11,597.00	11,597.00	11,597.00
32,430.31	31,993.46	35,395.00	0.00	416000	P.E.R.S.	0.00	30,441.00	31,091.00	31,091.00	31,091.00
2,576.20	2,567.52	3,400.00	0.00	417000	S.A.I.F.	0.00	2,000.00	2,000.00	2,000.00	2,000.00
25,288.03	30,571.35	32,119.00	0.00	418000	HOSPITAL & MED. INS.	0.00	37,050.00	37,050.00	37,050.00	37,050.00
502.75	504.55	700.00	0.00	419000	DISABILITY & LIFE INS.	0.00	650.00	650.00	650.00	650.00
0.00	0.00	50.00	0.00	420000	UNEMPLOYMENT INS.	0.00	50.00	50.00	50.00	50.00
6,671.36	6,648.56	7,370.00	0.00	421000	HOLIDAY PAY	0.00	6,972.00	7,036.00	7,036.00	7,036.00
954.00	1,233.00	1,467.00	0.00	422000	LONGEVITY PAY	0.00	1,279.00	1,279.00	1,279.00	1,279.00
9,965.79	5,614.85	500.00	0.00	423000	SICK LEAVE PAY	0.00	500.00	500.00	500.00	500.00
1,738.24	1,139.13	1,838.00	0.00	424000	NON-REP.COMPENSATION PLA	0.00	1,541.00	1,578.00	1,578.00	1,578.00
0.00	0.00	0.00	0.00	428000	SUMMER LAW CLERK	0.00	0.00	0.00	0.00	0.00
3,473.10	2,294.82	3,554.00	0.00	430000	PUBLIC WORKS DIRECTOR	0.00	3,714.00	3,954.00	3,954.00	3,954.00
0.00	0.00	2,494.00	0.00	431000	CITY RECORDER I	0.00	2,738.00	2,775.00	2,775.00	2,775.00
4,989.33	5,068.33	5,866.00	0.00	432000	PUBLIC WORKS SUPERVISOR	0.00	5,983.00	6,065.00	6,065.00	6,065.00
10,748.46	9,920.00	10,522.00	0.00	433000	VACATION PAY	0.00	10,605.00	10,782.00	10,782.00	10,782.00
4,447.77	4,891.27	5,603.00	0.00	434000	RECEPTIONIST/DISPATCHER	0.00	5,716.00	5,794.00	5,794.00	5,794.00
2,495.37	2,560.34	2,841.00	0.00	435000	SECURITY/SURVEILLANCE	0.00	2,906.00	2,943.00	2,943.00	2,943.00
1,736.12	1,666.10	2,965.00	0.00	438000	VEBA MEDICAL PLAN	0.00	2,866.00	2,925.00	2,925.00	2,925.00
220,658.80	218,203.67	239,570.00	0.00		PAYROLL RELATED EXPENSE	0.00	233,484.00	237,184.00	237,184.00	237,184.00
				02	MATL SUPPLIES & EXP.					
2,015.35	1,720.64	2,309.00	0.00	455000	INSURANCE	0.00	2,378.00	2,378.00	2,378.00	2,378.00
0.00	0.00	0.00	0.00	457000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
381.66	404.20	410.00	0.00	463000	AUDITING	0.00	422.00	422.00	422.00	422.00
438.08	664.13	441.00	0.00	471000	PHYSICAL FITNESS PROGRAM	0.00	400.00	400.00	400.00	400.00
500.00	507.38	4,250.00	0.00	473000	MISCELLANEOUS EXPENSE	0.00	4,250.00	4,250.00	4,250.00	4,250.00
0.00	0.00	500.00	0.00	490000	SCHOOLS & CONVENTIONS	0.00	500.00	500.00	500.00	500.00

***STORM WATER-MATERIALS & SERVICES**

PHYSICAL FITNESS PROGRAM

The City provides to all regular full-time employees up to \$35 per month per employee for their participation in any physical fitness club.

INTERNAL MAINTENANCE EXPENSE

An inter-fund expense for the services provided to the respective departments from our joint maintenance facility. Benefits anticipated receiving for Sewer vehicle maintenance as shown.

IN LIEU OF FRANCHISE

The City has imposed franchise fees and privilege taxes on private utilities. To achieve parity with other utilities that exist and operate in the City, the City utilities will pay its equivalent compensation. A 7 percent franchise fee is assessed on the sale of water and sewer service revenues

CONSTRUCTION PROJECTS

The final phase 2008-09 Construction project: Sewer : \$450,000 of the original project of \$2,053,000.

2007	2008	2009	2009	Account	Description	FTE	2010	2010	2010	2010
Actual	Actual	Adopted	Estimated				Requested	Proposed	Approved	Adopted
0.00	0.00	0.00	0.00	500000	COMPUTER SYS.MAINTENANC	0.00	0.00	0.00	0.00	0.00
14,596.33	17,537.74	17,500.00	0.00	501000	OPERATING MATERIALS & SUJ	0.00	17,500.00	17,500.00	17,500.00	17,500.00
71.00	0.00	17,500.00	0.00	502000	EQUIPMENT EXPENSE	0.00	17,500.00	17,500.00	17,500.00	17,500.00
12,530.00	10,477.00	10,281.00	0.00	515000	INTERNAL MAINT. EXPENSE	0.00	11,046.00	11,046.00	11,046.00	11,046.00
24,721.39	36,037.94	36,250.00	0.00	551000	IN LIEU OF FRANCHISE	0.00	43,500.00	43,500.00	43,500.00	43,500.00
24,554.74	2,809.39	0.00	0.00	554000	CONTRACTUAL/CONSULTING	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	561000	EMERGENCY SERVICES	0.00	10,000.00	10,000.00	10,000.00	10,000.00
79,808.55	70,158.42	89,441.00	0.00		MATL SUPPLIES & EXP. Totals:	0.00	107,496.00	107,496.00	107,496.00	107,496.00
				03	CAPITAL OUTLAY					
0.00	0.00	0.00	0.00	575000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
223,870.00	781,943.82	1,084,510.00	0.00	581000	CONSTRUCTION EXPENSE	0.00	450,000.00	450,000.00	450,000.00	450,000.00
223,870.00	781,943.82	1,084,510.00	0.00		CAPITAL OUTLAY Totals:	0.00	450,000.00	450,000.00	450,000.00	450,000.00
				05	OTHER EXPENDITURES					
0.00	0.00	105,557.00	0.00	563000	PRINCIPAL PAYMENT	0.00	0.00	0.00	0.00	0.00
0.00	0.00	66,000.00	0.00	569000	INTEREST PAYMENT	0.00	0.00	0.00	0.00	0.00
0.00	0.00	171,557.00	0.00		OTHER EXPENDITURES Totals:	0.00	0.00	0.00	0.00	0.00
524,337.35	1,070,305.91	1,585,078.00	0.00		EXPENDITURES TOTALS:	0.00	790,980.00	794,680.00	794,680.00	794,680.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
524,337.35	1,070,305.91	1,585,078.00	0.00		DEPT EXPENSES	0.00	790,980.00	794,680.00	794,680.00	794,680.00
(524,337.35)	(1,070,305.91)	(1,585,078.00)	0.00		STORMWATER SEWER SERVIC	0.00	(790,980.00)	(794,680.00)	(794,680.00)	(794,680.00)

2007	2008	2009	2009				2010	2010	2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	FTE	Requested	Proposed	Approved	Adopted
9,059,064.20	9,849,806.77	15,033,446.00	0.00		FUND REVENUES	0.00	18,338,143.00	19,538,143.00	19,538,143.00	19,573,007.00
9,059,064.20	9,849,806.77	15,033,446.00	0.00		FUND EXPENSES	0.00	18,338,143.00	19,538,143.00	19,538,143.00	19,573,007.00
0.00	0.00	0.00	0.00		STORMWATER SEWER SERVIC	0.00	0.00	0.00	0.00	0.00

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				024	FIXED ASSETS					
				024	(No Description)					
				02	MATL SUPPLIES & EXP.					
0.00	0.00	0.00	0.00	570000	DEPRECIATION	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		MATL SUPPLIES & EXP. Totals:	0.00	0.00	0.00	0.00	0.00
				03	CAPITAL OUTLAY					
0.00	0.00	0.00	0.00	575000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	581000	CONSTRUCTION EXPENSE	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	583000	LAND PURCHASE	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		CAPITAL OUTLAY Totals:	0.00	0.00	0.00	0.00	0.00
				05	OTHER EXPENDITURES					
0.00	0.00	0.00	0.00	571000	F/A DISPOSAL	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		OTHER EXPENDITURES Totals:	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		EXPENDITURES TOTALS:	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT EXPENSES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		(No Description) Totals:	0.00	0.00	0.00	0.00	0.00

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
0.00	0.00	0.00	0.00		FUND REVENUES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		FUND EXPENSES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		(No Description) Totals:	0.00	0.00	0.00	0.00	0.00

STATE REVENUE SHARING

14% of the state liquor receipts are given to cities on a formula basis outlined in ORS 221.770. The City must provide an opportunity for local citizens to give written or oral comments on the possible uses of the apportionment.

In past budget years, the City Councilors has allocated these funds to many worthwhile community programs as well as purchase equipment and complete construction projects for programs accounted for in the City General Fund. Last year, the City Councilors required applications to be submitted by the different community organizations with decisions given after the budget year commenced. Until decisions are made, the funds are placed in the Operating Contingency category.

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				032	STATE REVENUE SHARING					
				R1	REVENUES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	300000	REVENUE	0.00	166,741.00	156,741.00	156,741.00	156,741.00
121,631.48	63,048.52	37,487.00	0.00	301000	BEGINNING CASH BALANCE	0.00	112,048.00	112,048.00	112,048.00	112,048.00
69,083.04	98,623.25	113,154.00	0.00	334000	STATE GRANTS					
					REVENUES Totals:	0.00	278,789.00	268,789.00	268,789.00	268,789.00
190,714.52	161,671.77	150,641.00	0.00		REVENUES TOTALS:	0.00	278,789.00	268,789.00	268,789.00	268,789.00

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	2009 Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				032	STATE REVENUE SHARING					
				02	MATL SUPPLIES & EXP.					
0.00	35,370.18	0.00	0.00	470000	LIBRARY BUILDING EXPENSE	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	473000	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	512000	PUBLICATION EXPENSE	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	554000	CONTRACTUAL-COLUMBIA VI	0.00	0.00	0.00	0.00	0.00
0.00	35,370.18	0.00	0.00		MATL SUPPLIES & EXP. Totals:	0.00	0.00	0.00	0.00	0.00
				04	CONTINGENCY					
0.00	0.00	150,641.00	0.00	596000	OPERATING CONTINGENCIES	0.00	278,789.00	268,789.00	268,789.00	268,789.00
0.00	0.00	150,641.00	0.00		CONTINGENCY Totals:	0.00	278,789.00	268,789.00	268,789.00	268,789.00
				05	OTHER EXPENDITURES					
10,000.00	10,000.00	0.00	0.00	564000	COL.COUNTY RIDER TRANSPC	0.00	0.00	0.00	0.00	0.00
20,000.00	0.00	0.00	0.00	565000	ST. HELENS SENIOR CENTER	0.00	0.00	0.00	0.00	0.00
12,000.00	13,000.00	0.00	0.00	566000	COLUMBIA PACIFIC FOOD BAN	0.00	0.00	0.00	0.00	0.00
0.00	20,000.00	0.00	0.00	567000	S.N.A.P.P. DONATION	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	568000	COLCO	0.00	0.00	0.00	0.00	0.00
4,500.00	0.00	0.00	0.00	569000	COLUMBIA COUNTY RSVP	0.00	0.00	0.00	0.00	0.00
3,020.00	0.00	0.00	0.00	570000	COL.CNTY WOMEN'S RESOURC	0.00	0.00	0.00	0.00	0.00
1,696.00	362.00	0.00	0.00	571000	COLUMBIA HUMANE SOCIETY	0.00	0.00	0.00	0.00	0.00
5,000.00	0.00	0.00	0.00	572000	HISTORICAL SOCIETY OF COL.	0.00	0.00	0.00	0.00	0.00
2,000.00	3,432.00	0.00	0.00	573000	ST. HELEN'S ALANO CLUB	0.00	0.00	0.00	0.00	0.00
39,450.00	0.00	0.00	0.00	574000	ST. HELENS COMUNITY FOUNI	0.00	0.00	0.00	0.00	0.00
10,000.00	5,116.00	0.00	0.00	575000	COL.CNTY CHILD ABUSE (AM/	0.00	0.00	0.00	0.00	0.00
20,000.00	6,000.00	0.00	0.00	576000	COMMUNITY ACTION TEAM	0.00	0.00	0.00	0.00	0.00
0.00	5,806.00	0.00	0.00	577000	COL. COMMUNITY MENTAL HI	0.00	0.00	0.00	0.00	0.00
0.00	5,000.00	0.00	0.00	578000	CASA OF COLUMBIA COUNTY	0.00	0.00	0.00	0.00	0.00
127,666.00	68,716.00	0.00	0.00		OTHER EXPENDITURES Totals:	0.00	0.00	0.00	0.00	0.00
				07	UNAPPROPRIATED BALANCE					
63,048.52	57,585.59	0.00	0.00	606000	ENDING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
63,048.52	57,585.59	0.00	0.00		UNAPPROPRIATED BALANCE	0.00	0.00	0.00	0.00	0.00
190,714.52	161,671.77	150,641.00	0.00		EXPENDITURES TOTALS:	0.00	278,789.00	268,789.00	268,789.00	268,789.00

2007	2008	2009	2009	Account	Description	FTE	2010	2010	2010	2010
Actual	Actual	Adopted	Estimated				Requested	Proposed	Approved	Adopted
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
190,714.52	161,671.77	150,641.00	0.00		DEPT EXPENSES	0.00	278,789.00	268,789.00	268,789.00	268,789.00
(190,714.52)	(161,671.77)	(150,641.00)	0.00		STATE REVENUE SHARING Tot	0.00	(278,789.00)	(268,789.00)	(268,789.00)	(268,789.00)

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
190,714.52	161,671.77	150,641.00	0.00		FUND REVENUES	0.00	278,789.00	268,789.00	268,789.00	268,789.00
190,714.52	161,671.77	150,641.00	0.00		FUND EXPENSES	0.00	278,789.00	268,789.00	268,789.00	268,789.00
0.00	0.00	0.00	0.00		STATE REVENUE SHARING Tot	0.00	0.00	0.00	0.00	0.00

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

Grant funding from the State of Oregon for low income housing improvements for our jurisdiction was awarded in February 1987. The City contracted with Community action Team (CAT) to establish and maintain the program. Loan payoffs by participants from the program are to be considered seed moneys for future housing improvements and returned to the CAT program coordinator. This years estimated dollars is \$50,000.

In 2006, Parole and Probation formed a partnership with Community Action Team to complete a much needed transitonal housing for those felons that had been incarcerated and required to be released in the county they were convicted in. A total project of over \$1 million, the City of St. Helens has allowed \$100,000 of the low income seed money to pay the remaining \$100,000 needed for this project. This loan is with the City of St. Helens and Columbia County Community Corrections with a 20 year term at 3% interest. Annual payments are \$6,821.52.

Applying for Federal monies to upgrade and expand the St. Helens Senior Center is underway for this next year. The project is to enlarge the kitchen, provide more office space for senior services and expand the dining room area. The grant mones are \$800,000 with a \$400,000 local match of which \$300,000 from private foundation grants and \$100,000 Senior Center contribution. Total project is \$1,200,000.

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				033	COMMUNITY DEVELOPMENT I					
				R1	REVENUES					
0.00	0.00	0.00	0.00	300000	REVENUE	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	301000	BEGINNING CASH BALANCE	0.00	0.00	0.00	0.00	0.00
0.00	28,249.75	800,000.00	0.00	331000	FEDERAL GRANT	0.00	800,000.00	800,000.00	800,000.00	800,000.00
50,315.14	23,875.92	50,000.00	0.00	333000	LOAN REPAYMENT	0.00	50,000.00	50,000.00	50,000.00	50,000.00
0.00	0.00	0.00	0.00	334000	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
3,340.00	6,680.00	6,822.00	0.00	335000	LOAN REPAYMENT-TRANSITIC	0.00	6,822.00	6,822.00	6,822.00	6,822.00
0.00	0.00	300,000.00	0.00	336000	PRIVATE FOUNDATION GRANT	0.00	300,000.00	300,000.00	300,000.00	300,000.00
0.00	0.00	100,000.00	0.00	337000	SENIOR CENTER CONTRIBUTION	0.00	100,000.00	100,000.00	100,000.00	100,000.00
0.00	0.00	0.00	0.00	338000	TRANSFER FROM OTHER	0.00	0.00	0.00	0.00	0.00
53,655.14	58,805.67	1,256,822.00	0.00		REVENUES Totals:	0.00	1,256,822.00	1,256,822.00	1,256,822.00	1,256,822.00
53,655.14	58,805.67	1,256,822.00	0.00		REVENUES TOTALS:	0.00	1,256,822.00	1,256,822.00	1,256,822.00	1,256,822.00

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
				033	COMMUNITY DEVELOPMENT					
				02	MATL SUPPLIES & EXP.					
0.00	42,038.31	0.00	0.00	537000	IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
53,655.14	7,685.27	50,000.00	0.00	550000	C.A.T. DISTRIBUTION	0.00	50,000.00	50,000.00	50,000.00	50,000.00
0.00	6,680.00	6,822.00	0.00	560000	CAT DIST.TRANSITIONAL HOU	0.00	6,822.00	6,822.00	6,822.00	6,822.00
53,655.14	56,403.58	56,822.00	0.00		MATL SUPPLIES & EXP. Totals:	0.00	56,822.00	56,822.00	56,822.00	56,822.00
				03	CAPITAL OUTLAY					
0.00	0.00	1,200,000.00	0.00	581000	CONSTRUCTION/EQUIPMENT	0.00	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00
0.00	0.00	1,200,000.00	0.00		CAPITAL OUTLAY Totals:	0.00	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00
				04	CONTINGENCY					
0.00	0.00	0.00	0.00	596000	OPERATING CONTINGENCY	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		CONTINGENCY Totals:	0.00	0.00	0.00	0.00	0.00
				07	UNAPPROPRIATED BALANCE					
0.00	2,402.09	0.00	0.00	606000	ENDING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
0.00	2,402.09	0.00	0.00		UNAPPROPRIATED BALANCE	0.00	0.00	0.00	0.00	0.00
53,655.14	58,805.67	1,256,822.00	0.00		EXPENDITURES TOTALS:	0.00	1,256,822.00	1,256,822.00	1,256,822.00	1,256,822.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
53,655.14	58,805.67	1,256,822.00	0.00		DEPT EXPENSES	0.00	1,256,822.00	1,256,822.00	1,256,822.00	1,256,822.00
(53,655.14)	(58,805.67)	(1,256,822.00)	0.00		COMMUNITY DEVELOPMENT	0.00	(1,256,822.00)	(1,256,822.00)	(1,256,822.00)	(1,256,822.00)

2007	2008	2009	2009			2010	2010	2010	2010	
Actual	Actual	Adopted	Estimated	Account	Description	FTE	Requested	Proposed	Approved	Adopted
53,655.14	58,805.67	1,256,822.00	0.00		FUND REVENUES	0.00	1,256,822.00	1,256,822.00	1,256,822.00	1,256,822.00
53,655.14	58,805.67	1,256,822.00	0.00		FUND EXPENSES	0.00	1,256,822.00	1,256,822.00	1,256,822.00	1,256,822.00
0.00	0.00	0.00	0.00		COMMUNITY DEVELOPMENT	0.00	0.00	0.00	0.00	0.00

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	FTE	2010 Requested	2010 Proposed	2010 Approved	2010 Adopted
32,774,316.11	34,054,309.53	39,611,821.00	0.00		REPORT REVENUES	0.00	38,831,840.00	40,126,344.00	40,126,344.00	40,161,208.00
32,774,316.11	34,054,309.53	39,611,821.00	0.00		REPORT EXPENSES	0.00	38,831,840.00	40,126,344.00	40,126,344.00	40,161,208.00
0.00	0.00	0.00	0.00		REPORT TOTALS:	0.00	0.00	0.00	0.00	0.00

FINANCIAL PROJECTIONS-FIVE YEAR PERIOD
CITY GENERAL FUND

6/9/2009

	FISCAL YEARS				
	2009-10	2010-11	2011-12	2012-13	2013-14
Anticipated Rev.					
Beginning Balance	\$2,427,767	\$1,921,740	\$1,764,923	\$1,558,639	\$1,446,005
Revenues	\$3,612,414	\$3,666,600	\$3,739,932	\$3,814,731	\$3,891,026
Total Revenues	\$6,040,181	\$5,588,340	\$5,504,855	\$5,373,370	\$5,337,031
Forecasted Exp.					
Park	\$421,874	\$213,034	\$217,295	\$221,641	\$226,073
Library	\$490,074	\$499,875	\$509,873	\$520,070	\$530,471
Police	\$2,466,488	\$2,457,785	\$2,506,941	\$2,557,080	\$2,608,221
City Admin.	\$654,226	\$588,944	\$600,723	\$612,737	\$624,992
Subtotal Expenses	\$4,032,662	\$3,759,638	\$3,834,831	\$3,911,527	\$3,989,758
Capital Outlay:					
Police-car			\$61,000		\$61,000
Other Capital-Marine	\$13,900	\$13,900	\$13,900	\$13,900	\$13,900
Burkhardt Estate	\$38,039	\$38,039	\$39,941	\$41,938	\$44,035
Prin/Int. Park Payment	\$51,840	\$51,840	\$36,544	\$0	\$0
Equipment-Park Mower	\$0				
Transfers	\$42,000	\$20,000	\$20,000	\$20,000	\$20,000
Subtotal Capital	\$145,779	\$123,779	\$171,385	\$75,838	\$138,935
Reserve	\$269,390	\$274,778	\$280,274	\$285,879	\$291,597
Reserve-SDC's	\$55,963	\$24,123	(\$7,717)	(\$24,261)	(\$4,261)
Reserve-Library	\$297,497	\$306,338	\$318,592	\$331,336	\$309,397
Reserve-Library Automat	\$48,000	\$48,000		\$0	\$0
Reserve-Park Lighting	\$0	\$0	\$0	\$0	\$0
Reserve- Park Sale Prop	\$194,706	\$194,706	\$194,706	\$194,706	\$194,706
Reserve-Property Sale	\$197,739	\$248,850	\$248,850	\$248,850	\$248,850
Reserve-Police: Data	\$10,200	\$2,400			
Reserve-Police Dare	\$14,000	\$15,300	\$16,600	\$17,900	\$19,200
Subtotal Reserves	\$1,087,495	\$1,114,495	\$1,051,305	\$1,054,410	\$1,059,489
Unrestricted Revenue	\$774,245	\$590,428	\$447,334	\$331,595	\$148,849
Total Expenses	\$6,040,181	\$5,588,340	\$5,504,855	\$5,373,370	\$5,337,031

**remove code enforcement senior position in F/Y 2010-11:\$69,248
applied \$35,000 additional cuts April, 2009

FINANCIAL PROJECTIONS-FIVE YEAR PERIOD
Water Fund

6/9/2009

FISCAL YEARS

	2009-10	2010-11	2011-12	2012-13	2013-14
Anticipated Rev.					
Beginning Balance	\$5,341,560	\$3,387,009	\$2,721,178	\$2,079,078	\$1,461,184
Revenues	\$3,041,116	\$3,878,326	\$3,955,893	\$4,035,011	\$4,115,711
Total Revenues	\$8,382,676	\$7,265,335	\$6,677,071	\$6,114,089	\$5,576,895
Forecasted Exp.					
Materials & Services	\$2,888,297	\$2,691,787	\$2,745,623	\$2,800,535	\$2,856,546
Subtotal Expenses	\$2,888,297	\$2,691,787	\$2,745,623	\$2,800,535	\$2,856,546
Capital Outlay:					
Equipment	\$320,000	\$150,000	\$150,000	\$150,000	\$150,000
Construction projects	\$435,000	\$350,000	\$350,000	\$350,000	\$350,000
Operating Contingency	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000
Prin/Int	\$552,370	\$552,370	\$552,370	\$552,370	\$552,370
Subtotal Capital	\$2,107,370	\$1,852,370	\$1,852,370	\$1,852,370	\$1,852,370
Reserve-SDC's	\$307,390	\$364,390	\$421,390	\$478,390	\$535,390
Subtotal Reserves	\$307,390	\$364,390	\$421,390	\$478,390	\$535,390
Unrestricted Revenue	\$3,079,619	\$2,356,788	\$1,657,688	\$982,794	\$332,589
Total Expenses	\$8,382,676	\$7,265,335	\$6,677,071	\$6,114,089	\$5,576,895

FINANCIAL PROJECTIONS-FIVE YEAR PERIOD
Sewer Fund

6/9/2009

	FISCAL YEARS				
	2009-10	2010-11	2011-12	2012-13	2013-14
Anticipated Rev.					
Beginning Balance	\$4,560,458	\$2,903,026	\$1,781,823	\$662,000	(\$456,416)
Revenues	\$15,012,549	\$3,878,326	\$3,955,893	\$4,035,011	\$4,115,711
Total Revenues	\$19,573,007	\$6,781,352	\$5,737,716	\$4,697,011	\$3,659,295
Forecasted Exp.					
Collections	\$1,617,590	\$1,421,080	\$1,449,502	\$1,478,492	\$1,508,061
Secondary	\$1,207,279	\$1,231,425	\$1,256,054	\$1,281,175	\$1,306,798
Primary	\$789,510	\$805,300	\$821,406	\$837,834	\$854,591
Storm Water	\$344,680	\$351,574	\$358,605	\$365,777	\$373,093
Subtotal Expenses	\$3,959,059	\$3,809,379	\$3,885,566	\$3,963,277	\$4,042,543
Capital Outlay:					
Equipment	\$40,000				
Construction projects	\$9,750,000				
Operating Contingency	\$600,000	\$200,000	\$200,000	\$200,000	\$200,000
Prin/Int	\$265,922	\$990,150	\$990,150	\$990,150	\$990,150
Dredging	\$1,200,000				
Construction-Primary	\$405,000				
Construction-Storm	\$450,000				
Subtotal Capital	\$12,710,922	\$1,190,150	\$1,190,150	\$1,190,150	\$1,190,150
Reserve-SDC's	\$1,562,614	\$1,630,614	\$1,698,614	\$1,766,614	\$1,834,614
Reserve-Storm	\$1,069,209	\$1,083,209	\$1,097,209	\$1,111,209	\$1,083,209
Reserve-SRF	\$81,488	\$81,488	\$81,488	\$81,488	\$81,488
Subtotal Reserves	\$2,713,311	\$2,795,311	\$2,877,311	\$2,959,311	\$2,999,311
Unrestricted Revenue	\$189,715	(\$1,013,488)	(\$2,215,311)	(\$3,415,727)	(\$4,572,709)
Total Expenses	\$19,573,007	\$6,781,352	\$5,737,716	\$4,697,011	\$3,659,295

remove term limited 3 positions-\$192,657 F/Y 10-11

new loan payments: \$2,053,000=\$171,557; stimulus loan-\$166,666; \$4,500,000=\$386,004

Totals=\$990,150

MULTI-FUND EXPENDITURES: F/Y 2008-09**STREET LIGHTING**

State Tax Street	\$	109,500
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INSURANCE

Police	\$	42,372
Library	\$	12,735
Park	\$	5,171
State Tax	\$	8,413
Fleet Maintenance	\$	3,237
Water General	\$	95,705
Sewer Fund	\$	15,852
Secondary	\$	20,362
Primary	\$	18,645
Storm Water	\$	2,378
Total	\$	<u>224,870</u>

AUDITING

Police	\$	3,578
Library	\$	476
Park	\$	478
State Tax	\$	1,197
Water General	\$	7,179
Sewer Fund	\$	3,578
Secondary	\$	5,880
Primary	\$	1,963
Storm water	\$	422
Total	\$	<u>24,751</u>

CAPITAL IMPROVEMENTS: 2009-10

POLICE	2009-10	none	\$	-
	2010-11	none	\$	-
	2011-12	Two Police Vehicles	\$	61,000
	2012-13	none	\$	-
	2013-14	Two Police Vehicles	\$	61,000
LIBRARY	2009-10	Reserve -4/5 Automation	\$	48,000
PARK	2009-10	Columbia View Park	\$	100,000
		McCormick Lighting	\$	205,463
		McCormick Irrigation	\$	30,000
STREET	2009-10	Annual overlay/paving	\$	637,995
		Dozer-1st year	\$	70,000
		Miscellaneous	\$	10,000
		Pickup Truck	\$	35,000
	2010-11	Miscellaneous Equipment	\$	10,000
		Dozer-2nd year	\$	70,000
		Front end loader-1st year	\$	70,000
		Roller	\$	60,000
	2011-12	Miscellaneous Equipment	\$	10,000
		Front end loader-2nd year	\$	70,000
	2012-13	Miscellaneous equipment	\$	10,000
	2013-14	Miscellaneous equipment	\$	10,000
FLEET	2009-10	Miscellaneous Equipment	\$	10,000
WATER	2009-10	Misc. equipment	\$	50,000
		Dump Truck	\$	130,000
		Filtration Plant Sand Separators	\$	80,000
		Excavator	\$	100,000
		Water Telemetry System	\$	355,000
		Mower	\$	40,000

	2010-11	Miscellaneous Equipment	\$	50,000
		Backhoe-1st year	\$	60,000
		Pickup	\$	35,000
		Replace Membrane 1/5	\$	100,000
		Water Main Replacement 1/5	\$	200,000
		Replace 2 mg Reservoir 1/5	\$	500,000
	2011-12	Misc. Equipment	\$	50,000
		Backhoe-2nd year	\$	60,000
		Water Line Replacement	\$	200,000
		Replace Membrane 2/5	\$	100,000
		Water Line Replacement 2/5	\$	200,000
		Replace 2 mg Reservoir 2/5	\$	500,000
	2012-13	Water System Improvement	\$	200,000
		Miscellaneous Equipment	\$	50,000
		Replace Membrane 3/5	\$	100,000
		Water Line Replacement 3/5	\$	200,000
		Replace 2mg Reservoir 3/5	\$	500,000
	2013-14	Water Line Replacement 4/5	\$	200,000
		Replace Membrane 4/5	\$	100,000
		Miscellaneous Equipment	\$	50,000
		Replace 2 mg Reservoir 4/5	\$	500,000
SEWER	2009-10	Miscellaneous Equipment	\$	10,000
		Small Pickup	\$	30,000
		Final Phase 08-09 Sewer	\$	450,000
		S 13th Sewer Rehab/Maint	\$	200,000
		Sewer I/I \$4.5Million (State Loan)	\$	4,500,000
		Sewer I/I Stimulus Plan	\$	5,000,000
		Sewer Washout/Dump facility	\$	50,000
	2010-11	Miscellaneous Equipment	\$	10,000
	2011-12	Misc. Equipment	\$	10,000
	2012-13	Misc. Equipment	\$	10,000
	2013-14	Misc. Equipment	\$	10,000
SECONDARY	2009-10	none		
	2010-11	Work Barge Upgrade	\$	15,000
		Scada System Upgrade (split with primary-50%)	\$	75,000
	2011-12	Pickup 50% split with primary	\$	17,500
	2012-13	none	\$	-

	2013-14	none	\$	-
PRIMARY	2009-10	Portable Pump Station 1/2	\$	30,000
		Upgrade primary headworks	\$	375,000
		Primary Dredge Reserve 1/4	\$	40,000
	2010-11	Portable Pump Station 2/3	\$	30,000
		Replace Pickup #71	\$	17,500
		Upgrade primary headworks	\$	375,000
		Primary Dredge Reserve 2/4	\$	40,000
		Scade Upgrade 50% split w/second.	\$	75,000
	2011-12	Portable Pump Station 3/3	\$	30,000
		Primary Dredge Reserve 3/4	\$	40,000
		Lift Stations 20yr wetwell 1/3	\$	75,000
		Inspect/repair/Replace hypochlorite	\$	35,000
		Pickup 50% share w/secondary	\$	17,500
	2012-13	Lift Stations 20yr wetwell 2/3	\$	75,000
		Replace one aerator	\$	35,000
Primary Dredge Reserve 4/4		\$	40,000	
2013-14	Lift Station 20 yr wetwell 3/3	\$	35,000	
STORM WATER	2009-10	Storm Water I/I final phase	\$	450,000
	2010-11	none	\$	-
	2011-12	none	\$	-
	2012-13	none	\$	-
	2013-14	none	\$	-

SALARY SCHEDULE
2009-10

Administrator

Step 1	(1 year)	\$ 7,125
Step 2	(1 year)	\$ 7,383
Step 3	(1 year)	\$ 7,854
Step 4	(1 year)	\$ 8,245
Step 5	(1 year)	\$ 8,658

Finance Director

Step 1	(1 year)	\$ 6,137
Step 2	(1 year)	\$ 6,443
Step 3	(1 year)	\$ 6,765
Step 4	(1 year)	\$ 7,105
Step 5	(1 year)	\$ 7,458

City Recorder I

Step 1	(1 year)	\$ 4,407
Step 2	(1 year)	\$ 4,619
Step 3	(1 year)	\$ 4,816
Step 4	(1 year)	\$ 5,049
Step 5	(1 year)	\$ 5,317

Accounting Assistant

Step 1	(1 year)	\$ 3,187
Step 2	(1 year)	\$ 3,344
Step 3	(1 year)	\$ 3,511
Step 4	(1 year)	\$ 3,687
Step 5	(1 year)	\$ 3,870

Utility Billing Specialist/Office Assistant

Step 1	(1 year)	\$ 2,812
Step 2	(1 year)	\$ 2,952
Step 3	(1 year)	\$ 3,100
Step 4	(1 year)	\$ 3,257
Step 5	(1 year)	\$ 3,417

Community Development Director/Economic Director

Step 1	(1 year)	\$ 5,680
Step 2	(1 year)	\$ 5,964
Step 3	(1 year)	\$ 6,261
Step 4	(1 year)	\$ 6,574
Step 5	(1 year)	\$ 6,904

City Planner

Step 1	(1 year)	\$ 4,691
Step 2	(1 year)	\$ 4,930
Step 3	(1 year)	\$ 5,171
Step 4	(1 year)	\$ 5,411
Step 5	(1 year)	\$ 5,652

Part-time Secretarial/clerial \$15/hr

Building Official

Step 1	(1 year)	\$ 5,224
Step 2	(1 year)	\$ 5,491
Step 3	(1 year)	\$ 5,762
Step 4	(1 year)	\$ 6,051
Step 5	(1 year)	\$ 6,354

Engineering, Building Secretary, Planning Secretary

Step 1	(1 year)	\$ 2,967
Step 2	(1 year)	\$ 3,116
Step 3	(1 year)	\$ 3,274
Step 4	(1 year)	\$ 3,492
Step 5	(1 year)	\$ 3,608

MUNICIPAL COURT

Judge \$ 3,090

Prosecuting Attorney

Step 1	(1 year)	\$ 4,982
Step 2	(1 year)	\$ 5,229
Step 3	(1 year)	\$ 5,492
Step 4	(1 year)	\$ 5,766
Step 5	(1 year)	\$ 6,055

Legal Assistant

Step 1	(1 year)	\$ 2,854
Step 2	(1 year)	\$ 3,006
Step 3	(1 year)	\$ 3,159
Step 4	(1 year)	\$ 3,311
Step 5	(1 year)	\$ 3,465

Part-time Court Clerk \$17/hr

Court Clerk

Step 1	(1 year)	\$ 2,812
Step 2	(1 year)	\$ 2,952
Step 3	(1 year)	\$ 3,100
Step 4	(1 year)	\$ 3,257
Step 5	(1 year)	\$ 3,417

POLICE DEPARTMENT**Chief of Police**

Step 1	(1 year)	\$ 6,322
Step 2	(1 year)	\$ 6,636
Step 3	(1 year)	\$ 6,969
Step 4	(1 year)	\$ 7,318
Step 5	(1 year)	\$ 7,683

Lieutenant

Step 1	(1 year)	\$ 5,680
Step 2	(1 year)	\$ 5,964
Step 3	(1 year)	\$ 6,261
Step 4	(1 year)	\$ 6,574
Step 5	(1 year)	\$ 6,904

Sergeant: \$ 5,723

Detective: \$ 4,889

Patrolmen:

Step 1	(1 year) Trainee	\$ 3,462
Step 2	(1 year)	\$ 3,713
Step 3	(1 year)	\$ 3,925
Step 4	(1 year)	\$ 4,204
Step 5	(1 year)	\$ 4,510
Step 6	(1 year)	\$ 4,658

Code Enforcement Officer

Step 1	(1 year)	Trainee	\$ 2,792
Step 2	(1 year)		\$ 2,992
Step 3	(1 year)		\$ 3,194
Step 4	(1 year)		\$ 3,393
Step 5	(1 year)		\$ 3,591
Step 6	(1 year)		\$ 3,793

Police Office Specialists: (Current)

Step 1	(1 year)		\$ 2,698
Step 2	(1 year)		\$ 2,854
Step 3	(1 year)		\$ 3,015
Step 4	(1 year)		\$ 3,184
Step 5	(1 year)		\$ 3,371
Step 6	(1 year)		\$ 3,560

DPSST Certificate Pay Schedule:**Full-time Police Officers holding BPST:**

Intermediate	2.5% x monthly base salary
Advanced	7-1-01 9% x monthly base salary
	7-1-03 10% x monthly base salary

DEPARTMENT OF PUBLIC WORKS**Public Works Director**

Step 1	(1 year)		\$ 6,478
Step 2	(1 year)		\$ 6,799
Step 3	(1 year)		\$ 7,141
Step 4	(1 year)		\$ 7,497
Step 5	(1 year)		\$ 7,871

Civil Engineer/Supervisory

Step 1	(1 year)		\$ 5,043
Step 2	(1 year)		\$ 5,279
Step 3	(1 year)		\$ 5,526
Step 4	(1 year)		\$ 5,786
Step 5	(1 year)		\$ 6,056

Engineer I--UNFILLED

Step 1	(1 year)		\$ 4,378
Step 2	(1 year)		\$ 4,595
Step 3	(1 year)		\$ 4,826
Step 4	(1 year)		\$ 5,069
Step 5	(1 year)		\$ 5,321

Engineering Technician II

Step 1	(1 year)	\$ 4,146
Step 2	(1 year)	\$ 4,353
Step 3	(1 year)	\$ 4,570
Step 4	(1 year)	\$ 4,800
Step 5	(1 year)	\$ 5,040

Engineering Technician I

Step 1	(1 year)	\$ 3,728
Step 2	(1 year)	\$ 3,911
Step 3	(1 year)	\$ 4,107
Step 4	(1 year)	\$ 4,312
Step 5	(1 year)	\$ 4,526

Public Works Supervisor

Step 1	(1 year)	\$ 5,043
Step 2	(1 year)	\$ 5,279
Step 3	(1 year)	\$ 5,526
Step 4	(1 year)	\$ 5,786
Step 5	(1 year)	\$ 6,056

Field Supervisor/Safety Coordinator/Park Supervisor

Step 1	(1 year)	\$ 4,247
Step 2	(1 year)	\$ 4,446
Step 3	(1 year)	\$ 4,656
Step 4	(1 year)	\$ 4,878
Step 5	(1 year)	\$ 5,107

Water Systems Operator:

Step 1	(1 year)	\$ 3,487
Step 2	(1 year)	\$ 3,659
Step 3	(1 year)	\$ 3,842
Step 4	(1 year)	\$ 4,034
Step 5	(1 year)	\$ 4,235

Water Treatment Operator

Step 1	(1 year)	\$ 3,834
Step 2	(1 year)	\$ 4,040
Step 3	(1 year)	\$ 4,247
Step 4	(1 year)	\$ 4,452
Step 5	(1 year)	\$ 4,658

Water System/Filtration Operator

Step 1	(1 year)	\$ 3,487
Step 2	(1 year)	\$ 3,659
Step 3	(1 year)	\$ 3,842
Step 4	(1 year)	\$ 4,034
Step 5	(1 year)	\$ 4,235

Utility Worker I

Step 1	(1 year)	\$ 2,812
Step 2	(1 year)	\$ 2,952
Step 3	(1 year)	\$ 3,100
Step 4	(1 year)	\$ 3,257
Step 5	(1 year)	\$ 3,417

Utility Worker II

Step 1	(1 year)	\$ 3,302
Step 2	(1 year)	\$ 3,467
Step 3	(1 year)	\$ 3,642
Step 4	(1 year)	\$ 3,824
Step 5	(1 year)	\$ 4,014

Mechanic II

Step 1	(1 year)	\$ 3,487
Step 2	(1 year)	\$ 3,659
Step 3	(1 year)	\$ 3,842
Step 4	(1 year)	\$ 4,034
Step 5	(1 year)	\$ 4,235

Utility Craftsman:

Step 1	(1 year)	\$ 3,487
Step 2	(1 year)	\$ 3,659
Step 3	(1 year)	\$ 3,842
Step 4	(1 year)	\$ 4,034
Step 5	(1 year)	\$ 4,235

Journeyman/Plumber

Step 1	(1 year)	\$ 3,487
Step 2	(1 year)	\$ 3,659
Step 3	(1 year)	\$ 3,842
Step 4	(1 year)	\$ 4,034
Step 5	(1 year)	\$ 4,235

Secretary/Dispatcher

Step 1	(1 year)	\$ 2,967
Step 2	(1 year)	\$ 3,116
Step 3	(1 year)	\$ 3,274
Step 4	(1 year)	\$ 3,492
Step 5	(1 year)	\$ 3,608

Collection Operator:

Step 1	(1 year)	\$ 3,487
Step 2	(1 year)	\$ 3,659
Step 3	(1 year)	\$ 3,842
Step 4	(1 year)	\$ 4,034
Step 5	(1 year)	\$ 4,235

Utility Worker I - Sewer I and I (Term Limited)

Step 1	(1 year)	\$ 2,812
Step 2	(1 year)	\$ 2,952
Step 3	(1 year)	\$ 3,100
Step 4	(1 year)	\$ 3,257
Step 5	(1 year)	\$ 3,417

Wastewater Tech II/Pre-Treatment (Term Limited)

Step 1	(1 year)	\$ 4,146
Step 2	(1 year)	\$ 4,353
Step 3	(1 year)	\$ 4,570
Step 4	(1 year)	\$ 4,800
Step 5	(1 year)	\$ 5,040

Summer Labor \$9.00/hr

Park Utility 1:

Step 1	(1 year)	\$ 2,668
Step 2	(1 year)	\$ 2,800
Step 3	(1 year)	\$ 2,940
Step 4	(1 year)	\$ 3,086
Step 5	(1 year)	\$ 3,240

Park Utility II

Step 1	(1 year)	\$ 3,302
Step 2	(1 year)	\$ 3,467
Step 3	(1 year)	\$ 3,642
Step 4	(1 year)	\$ 3,824
Step 5	(1 year)	\$ 4,014

Wastewater Treatment Plant Superintendent

Step 1	(1 year)	\$ 5,012
Step 2	(1 year)	\$ 5,260
Step 3	(1 year)	\$ 5,521
Step 4	(1 year)	\$ 5,795
Step 5	(1 year)	\$ 6,081

WWTP Operator II

Step 1	(1 year)	\$ 3,487
Step 2	(1 year)	\$ 3,659
Step 3	(1 year)	\$ 3,842
Step 4	(1 year)	\$ 4,034
Step 5	(1 year)	\$ 4,235

WWTP Operator III

Step 1 (1 year)	\$ 3,930
Step 2 (1 year)	\$ 4,128
Step 3 (1 year)	\$ 4,333
Step 4 (1 year)	\$ 4,552
Step 5 (1 year)	\$ 4,777

WWTP Operator IV

Step 1 (1 year)	\$ 4,282
Step 2 (1 year)	\$ 4,497
Step 3 (1 year)	\$ 4,721
Step 4 (1 year)	\$ 4,958
Step 5 (1 year)	\$ 5,205

WWTP Operations/Pretreatment Supervisor

Step 1 (1 year)	\$ 4,567
Step 2 (1 year)	\$ 4,792
Step 3 (1 year)	\$ 4,976
Step 4 (1 year)	\$ 5,221
Step 5 (1 year)	\$ 5,528

LIBRARY DEPARTMENT**Library Director**

Step 1 (1 year)	\$ 5,514
Step 2 (1 year)	\$ 5,790
Step 3 (1 year)	\$ 6,050
Step 4 (1 year)	\$ 6,368
Step 5 (1 year)	\$ 6,701

Librarian I

Step 1 (1 year)	\$ 3,468
Step 2 (1 year)	\$ 3,750
Step 3 (1 year)	\$ 3,863
Step 4 (1 year)	\$ 3,979
Step 5 (1 year)	\$ 4,098

LIBRARY TECHNICIAN

Step 1 (1 year)	\$ 2,668
Step 2 (1 year)	\$ 2,800
Step 3 (1 year)	\$ 2,940
Step 4 (1 year)	\$ 3,086
Step 5 (1 year)	\$ 3,240

Part-time Library Assistant	\$12.00/hr
Part-time Library Clerk	\$11.50/hr
Part-time Library Paraprofessionals	\$14.88/hr

CITY BENEFITS

VACATION:

After one year	10 days
After 5 years	15 days
After 10 years	20 days
After 15 years	25 days
After 20 years	30 days (excludes Police Union)

Minimum of one year employment must be served before vacation time accrued can be taken.

All regular full-time employees shall earn annual vacation leave at the following rate:

1. 6.667 hours per month from one month to 48 months.
2. 10 hours per month from 49 months to 108 months.
3. 13.334 hours per month from 109 months to 168 months.
4. 16.667 hours per month from 169 months to 228 months.
5. 20 hours per month after 229 months.

SICK LEAVE

All permanent and probationary employees shall accrue sick leave at the rate of one working day of leave for each calendar month worked up to one hundred fifty (150) days accumulated. During the probationary period for new employees, a minimum of thirty (30) days must be worked before any sick leave days can be used. At retirement accumulated sick leave days up to one hundred twenty (120) days will be paid to the retiring full-time employee.

CLOTHING ALLOWANCE: Paid semi-annually (January and July)

Police: Detective	\$1,100
Clerks/Code Enforcement	\$400.00
Officers	\$800.00

LONGEVITY PAY

All employees except Management (nonexempt), Police & Police Clerk Union members

After 5 years	\$30.00/mo.
After 10 years	\$50.00/mo.
After 15 years	\$75.00/mo.

Police Clerk Union Members:

After 5 years	\$30.00/mo
After 10 years	\$50.00/mo.
After 15 years	\$70.00/mo.

MEDICAL/DENTAL/VISION/ORTHO INSURANCE 2009-10

AFSCME and St. Helens Police Association health cap shall be increased by 10%. Any increase in the aggregate premium above the cap shall be shared 50% by the City and 50% by the employees.

	Employee Only	Employee+ One	Full Family
Health Premium Cap	\$ 547.17	\$1,132.39	\$1,588.57
Employee Premiums:	\$ 493.25	\$1,008.64	\$1,423.87
Blue Cross Plan V-Police only	\$ 50.32	\$ 48.35	\$ 126.86
Blue Cross Plan 1	\$ -	\$ -	\$ -
Kaiser	\$ -	\$ -	\$ -

LIFE INSURANCE-BLUE CROSS

ALL EMPLOYEES ---City paid---\$.305

LIFE INSURANCE-STANDARD-All employees-City paid
Employee \$10.16/mo.

LONG TERM DISABILITY-STANDARD-All employees-City paid
Employee \$.38/100 of gross salary

HOLIDAYS:

1. Floating Holiday
2. New Year's Day on January 1
3. Floating Holiday in lieu of Lincoln's Birthday on the first Monday of February
4. President's Day on the third Monday in February
5. Memorial Day on the last Monday in May
6. Independence Day on July 4
7. Labor Day on the first Monday in September
8. Veterans Day on November 11
9. Thanksgiving Day on the fourth Thursday in November
10. Day after Thanksgiving
11. Christmas Day on December 25
12. Martin Luther King on the third Monday in January
13. If a holiday falls on a Saturday, Friday will be taken off. If a holiday falls on a Sunday, Monday will be taken off.
14. Christmas Eve on December 24

PERS (PUBLIC EMPLOYEES RETIREMENT SYSTEM)

All employees automatically become a member of Public Employees' Retirement System of the State of Oregon after six consecutive months of uninterrupted service in any position which requires at least 600 hours of work per year. The City pays the employer portion of PERS. The effective employer rate is 14.51%. The City also pays the employee portion of 6% for all employees who meet the eligibility requirement.

PHYSICAL FITNESS INCENTIVE PROGRAM

All fulltime permanent police officers are eligible to participate in the fitness program that will qualify them for incentive pay if they meet the fitness standards for body fat, lean body mass, and heart recovery. Incentive pay for police officers is:

5% pay increase at 40 percentile

Plus \$20 pay increase at 50 percentile

Plus \$40 pay increase at 60 percentile

Police Clerks and Code Enforcement Officer can qualify for incentive pay after successful passing of departmental job-related tests. Incentive pay is \$40.00 per month.

PHYSICAL FITNESS MEMBERSHIP DUES

The City shall provide for full-time employees up to \$35 per month per employee for participation in any physical fitness club.

DPSST CERTIFICATION

Based on the union member's achieved certification level, the member will receive the following additional monies:

Intermediate-- 2.5% x monthly base

Advanced: 10% x monthly base

MSA – VEBA PLAN:

The Voluntary Employees' Beneficiary Association for Public Employees is an established medical expense reimbursement plan which provides a tax-free account for employees to pay for medical, dental, and vision expenses that are not paid by any other insurance plans. The City of St. Helens will contribute 2% of base pay each month of behalf of the employee.