

City of St. Helens

Oregon

Adopted Budget FY 2010/2011



Adopted by Resolution No. 1540
June 16, 2010

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City of St. Helens
Columbia County, Oregon

Budget for Fiscal Year 2010-11

Budget Committee

Elected Officials

	<u>Term</u>
Randy Peterson <i>Mayor</i>	2010
Keith Locke <i>Council President</i>	2012
Patrick Martyn <i>Council Member</i>	2012
Douglas Morten <i>Council Member</i>	2010
Phillip Barlow <i>Council Member</i>	2010

Appointed Officials

	<u>Term</u>
Darlene Boles <i>Lay Member</i>	2011
Darrel Willis <i>Lay Member</i>	2011
Marit Nelson <i>Lay Member</i>	2011
Joe Schultz <i>Lay Member</i>	2010
Bill Eagle <i>Lay Member</i>	2012

City Staff

Chad Olsen	<i>City Administrator</i>
Marilyn Peterson	<i>Finance Director/Budget Officer</i>
Steve Salle'	<i>Chief of Police</i>
Dale Goodman	<i>Public Works Director</i>
Kathy Payne	<i>City Recorder</i>

**BUDGET MESSAGE
2010-2011**

The City of St. Helen's mission statement and strategic goals guides staff and City Councilors throughout the budgetary process to preserve the highest possible quality of life for our residents, businesses and visitors as well as providing a safe and healthy environment within a sound economic framework.

The City of St. Helens continues to be challenged in the City General Fund as revenues remain flat while program expenses increased slightly resulting from inflation and union contracts. Council and staff made considerable financial strides last year in a phased expenditure reduction approach resulting in our current cash levels meeting program expenses over the next five years. Annual reviews to ensure our 10% operating contingency level will continue. This year's budget contingency is projected at \$1,347,835. Next year's contingency is projected at \$1,094,823 after incorporating annual expected revenue increases and meeting contract employee union obligations.

In the Police Department, only one officer will continue to be shared with St. Helens School District #502. The other officer was eliminated due to revenue shortfalls. The remaining officer will work truant problems and when school is not in session, the officer will patrol. The budget reflects a \$45,000 contribution from the school district with the remaining absorbed by the City. For Code Enforcement, one officer's position was eliminated for this budget year with the other position extended for only one year. Further, one Police Officer and one Office Specialist was also eliminated to meet our phased expenditure reduction approach.

The Building Fund has also been affected by the soft economy. As this department is self sufficient, revenues and expenditures are watched very closely. A transfer of allocations is also established from the City General Fund of \$10,000 if there is insufficient revenues. Further, any revenues foregone by the Building Department for Enterprise Zone enticements will be credited back to the Building Department. A transfer of \$10,000 is budgeted. All building permits and inspections are handled in accordance to the State Building Code.

For the St. Helens Visitors and Tourism Fund, the City will continue using a contracted tourism director to provide activities to booster tourism and economic development in our community. A budget of \$75,000 is allocated including marketing expenses.

The State Tax Street Fund includes an apportionment for road resurfacing and paving gravel streets of \$300,000. Additionally, monies of \$258,053 from the Surface Transportation Program (STP), a federal program, will be used to complete sidewalk projects on the West side.

In the Water Department, this Enterprise Fund has a user fee structure that supports those programs. Each year, all user rate classes are analyzed to insure they meet the planned capital projects and program expenditures. Reviewing this year's fund, it was determined a 20% rate increase is needed. For constructions projects, Water Replacement Membrane Filtration project of \$100,000, Meter Replacement program of \$100,000, Filtration Plant Sand Separators of \$102,000, 2MG Reservoir lining of \$500,000 and Water Main Replacement of \$200,000..

In the Sewer Fund, the City has received approval for \$4.5 million funding with the State of Oregon, DEQ, to address our Sewer Inflow and Infiltration (I/I) problem in our community. This loan is 2.69% interest with a 20 year term. The City will also be completing the \$4 million Sewer I/I project started last year under the Stimulus Plan with a completion date of fall 2010. The financing mechanism used for this project was half federal grant with the other half 0% interest. Like the Water Department Fund, this fund is increasing the rates to meet the capital projects slated. An increase of 32% is included in this year's budget.

The State Revenue Sharing Fund is estimated at \$230,746 for this year's distribution. In past budget years, the City Councilors has allocated these funds to many worthwhile community programs as well as purchase equipment and complete construction projects for programs accounted for in the City General Fund. Last year, the City Councilors required applications to be submitted by the different community organizations with decisions given after the budget year commenced. Until decisions are made, the funds are placed in the Operating Contingency category.

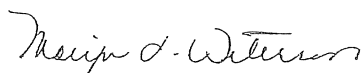
In the Community Development Fund, grant funding from the State of Oregon for low income housing improvements for our jurisdiction was awarded in February 1987. The City contracted with Community Action Team (CAT) to establish and maintain the program. Loan payoffs by participants from the program are to be considered seed moneys for future housing improvements and returned to the CAT program coordinator. This years estimated dollars is \$50,000.

In 2006, Parole and Probation formed a partnership with Community Action Team to complete a much needed transitional housing for those felons that had been incarcerated and required to be released in the county they were convicted in. A total project of over \$1 million, the City of St. Helens has allowed \$100,000 of the low income seed money to pay the remaining \$100,000 needed for this project. This loan is with the City of St. Helens and Columbia County Community Corrections with a 20 year term at 3% interest. Annual payments are \$6,821.52.

The St. Helens Senior Center expansion project is expected to be completed first part of the new fiscal year. This project enlarged the kitchen, provided more office space for the senior services and expanded the dining room area. Financing was made up of federal grant monies of \$800,000 with a local match of \$400,000. The total project was \$1.2 million. Amount allocated in the ensuing budget is \$50,000.

In summary, the City has continued to meet the challenges in a growing community to improve and expand programs and services giving rise to a greater quality of living. Guided with the Strategic Plan and dedication to meet the needs of our city, our community will achieve those goals while maintaining a strong economic and financial base.

Respectfully submitted,



Marilyn L. Peterson
Finance Director/Budget Officer

NOTICE OF BUDGET HEARING

A meeting of the St. Helens City Council will be held on June 16, 2010
(Governing body) (Date)

at 7:20 A.M. P.M. at City Council Chambers. The purpose of this meeting is to discuss the budget for
(Location)

the fiscal year beginning July 1, 2010 as approved by the City of St. Helens Budget Committee Budget Committee.
(Municipal corporation)

A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall

265 Strand, St. Helens, OR 97051 between the hours of 8:30am and 5:00pm. This budget was prepared on
(Street address)

a basis of accounting that is: consistent; not consistent with the basis of accounting used during the preceding year. Major changes, if any, and their effect on the budget, are explained below. This budget is for: Annual Period; 2-Year Period.

County	City	Chairperson of governing body	Telephone number
Columbia	Saint Helens	Randy Peterson	(503) 397-6272

FINANCIAL SUMMARY

<input type="checkbox"/> Check this box if your budget only has one fund.		TOTAL OF ALL FUNDS	Adopted Budget This Year: 2009-2010	Approved Budget Next Year: 2010-2011
Anticipated Requirements	1. Total Personal Services		7,008,628	7,154,713
	2. Total Materials and Services		7,276,482	5,295,674
	3. Total Capital Outlay		12,771,939	9,327,092
	4. Total Debt Service		870,132	1,016,343
	5. Total Transfers		42,000	5,000
	6. Total Contingencies		2,588,854	3,115,452
	7. Total Special Payments			
	8. Total Unappropriated and Reserved for Future Expenditure....		9,603,173	7,153,933
	9. Total Requirements—add lines 1 through 8.....		40,161,208	33,068,207
Anticipated Resources	10. Total Resources Except Property Taxes.....		38,738,046	31,630,754
	11. Total Property Taxes Estimated to be Received.....		1,423,162	1,437,453
	12. Total Resources—add lines 10 and 11.....		40,161,208	33,068,207
Estimated Ad Valorem Property Taxes	13. Total Property Taxes Estimated to be Received (line 11)		1,423,162	1,437,453
	14. Plus: Estimated Property Taxes Not to be Received.....			
	A. Loss Due to Constitutional Limits			
	B. Discounts Allowed, Other Uncollected Amounts.....		107,120	108,195
15. Total Tax Levied—add lines 13 and 14.....		1,530,282	1,545,648	
Tax Levies By Type	16. Permanent Rate Limit Levy (rate limit _____)		Rate or Amount 1.9078	Rate or Amount 1.9078
	17. Local Option Taxes.....			
	18. Levy for Bonded Debt or Obligations.....			

STATEMENT OF INDEBTEDNESS

<input type="checkbox"/> None	Debt Outstanding	<input checked="" type="checkbox"/> As Summarized Below	<input type="checkbox"/> None	Debt Authorized, Not Incurred	<input checked="" type="checkbox"/> As Summarized Below
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PUBLISH BELOW ONLY IF COMPLETED

Long-Term Debt	Estimated Debt Outstanding at the Beginning of the Budget Year	Estimated Debt Authorized, Not Incurred at the Beginning of the Budget Year
	July 1, 2010	July 1, 2010
Bonds		
Interest Bearing Warrants.....		
Other.....	7,357,874	9,103,000
Total Indebtedness	7,357,874	9,103,000

Short-Term Debt
This budget includes the intention to borrow in anticipation of revenue ("Short-Term Borrowing") as summarized below:

FUND LIABLE	Estimated Amount to be Borrowed	Estimated Interest Rate	Estimated Interest Cost

FUNDS REQUIRING A PROPERTY TAX TO BE LEVIED

Publish ONLY completed portion of this page.

Name of Fund	City General Fund	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services		3,197,347	3,126,202	3,109,474
2. Total Materials and Services		909,015	916,546	906,353
3. Total Capital Outlay		53,501	51,939	154,092
4. Total Debt Service		51,839	51,840	51,841
5. Total Transfers			32,000	
6. Total Contingencies			774,159	1,347,835
7. Total Special Payments				
8. Total Unappropriated and Reserved for Future Expenditure ...		3,014,699	1,087,495	970,046
9. Total Requirements		7,226,401	6,040,181	6,539,641
10. Total Resources Except Property Taxes		5,811,693	4,617,019	5,102,188
11. Property Taxes Estimated to be Received		1,414,708	1,423,162	1,437,453
12. Total Resources (add lines 10 and 11)		7,226,401	6,040,181	6,539,641
13. Property Taxes Estimated to be Received (line 11)			1,423,162	1,437,453
14. Estimated Property Taxes Not to be Received				
A. Loss Due to Constitutional Limit				
B. Discounts, Other Uncollected Amounts			107,120	108,195
15. Total Tax Levied (add lines 13 and 14)			1,530,282	1,545,648
			Rate or Amount	Rate or Amount
16. Permanent Rate Limit Levy (rate limit _____)			1.9078	1.9078
17. Local Option Taxes				
18. Levy for Bonded Debt or Obligations				

Name of Fund	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements			
10. Total Resources Except Property Taxes			
11. Property Taxes Estimated to be Received			
12. Total Resources (add lines 10 and 11)			
13. Property Taxes Estimated to be Received (line 11)			
14. Estimated Property Taxes Not to be Received			
A. Loss Due to Constitutional Limit			
B. Discounts, Other Uncollected Amounts			
15. Total Tax Levied (add lines 13 and 14)			
		Rate or Amount	Rate or Amount
16. Permanent Rate Limit Levy (rate limit _____)			
17. Local Option Taxes			
18. Levy for Bonded Debt or Obligations			

SUMMARY OF ORGANIZATION UNIT/PROGRAM BY FUND

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Name of Fund

City General Fund

Name of Unit/Program/Department	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
City Administration			
1. Total Personal Services	519,087	504,503	439,731
2. Total Materials and Services	237,569	149,723	184,847
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements	756,656	654,226	624,578

Name of Unit/Program/Department	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
Police Department			
1. Total Personal Services	2,233,526	2,180,224	2,211,674
2. Total Materials and Services	284,254	286,350	337,587
3. Total Capital Outlay	31,309		
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements	2,549,089	2,466,574	2,549,261

Name of Unit/Program/Department	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
Library Department			
1. Total Personal Services	335,131	330,913	340,408
2. Total Materials and Services	201,691	159,161	170,555
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements	536,822	490,074	510,963

Nondepartmental	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
General			
1. Total Personal Services			
2. Total Materials and Services		10,000	10,000
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers		32,000	
6. Total Contingencies		774,159	1,347,835
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...	3,014,699	1,087,495	970,046
9. Total Requirements	3,014,699	1,903,654	2,327,881

SUMMARY OF ORGANIZATION UNIT/PROGRAM BY FUND

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City General Fund			
Name of Fund	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
Name of Unit/Program/Department			
Park Department			
1. Total Personal Services	109,603	110,562	117,661
2. Total Materials and Services	185,501	311,312	203,364
3. Total Capital Outlay	22,192	51,939	154,092
4. Total Debt Service	51,839	51,840	51,841
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements	369,135	525,653	526,958

Name of Unit/Program/Department	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements			

Name of Unit/Program/Department	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements			

Nondepartmental	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements			

FUNDS NOT REQUIRING A PROPERTY TAX TO BE LEVIED

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Name of Fund	Building Department	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services		123,715	102,884	102,167
2. Total Materials and Services		15,584	24,552	25,381
3. Total Capital Outlay				
4. Total Debt Service				
5. Total Transfers				
6. Total Contingencies.....			2,698	4,371
7. Total Special Payments.....				
8. Total Unappropriated and Reserved for Future Expenditure ...		7,111		
9. Total Requirements		146,410	130,134	131,919
10. Total Resources Except Property Taxes.....		146,410	130,134	131,919

Name of Fund	911 Monies	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services				
2. Total Materials and Services		65,260	63,865	62,000
3. Total Capital Outlay				
4. Total Debt Service				
5. Total Transfers				
6. Total Contingencies.....				
7. Total Special Payments.....				
8. Total Unappropriated and Reserved for Future Expenditure ...				
9. Total Requirements		65,260	63,865	62,000
10. Total Resources Except Property Taxes.....		65,260	63,865	62,000

Name of Fund	St. Helens Visitors & Tourism	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services				
2. Total Materials and Services		53,205	100,000	70,000
3. Total Capital Outlay				
4. Total Debt Service				
5. Total Transfers				
6. Total Contingencies.....			45,000	45,000
7. Total Special Payments.....				
8. Total Unappropriated and Reserved for Future Expenditure ...		298,958	220,971	254,368
9. Total Requirements		352,163	365,971	369,368
10. Total Resources Except Property Taxes.....		352,163	365,971	369,368

Name of Fund	State Tax Street Fund	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services		173,705	184,152	151,584
2. Total Materials and Services		765,160	1,401,151	888,322
3. Total Capital Outlay		252,251	115,000	175,000
4. Total Debt Service				
5. Total Transfers				
6. Total Contingencies.....			75,000	75,000
7. Total Special Payments.....				
8. Total Unappropriated and Reserved for Future Expenditure ...		2,253,583	1,654,732	1,715,992
9. Total Requirements		3,444,699	3,430,035	3,005,898
10. Total Resources Except Property Taxes.....		3,444,699	3,430,035	3,005,898

FUNDS NOT REQUIRING A PROPERTY TAX TO BE LEVIED

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Name of Fund	Capital Project Fund	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services				
2. Total Materials and Services			20,000	
3. Total Capital Outlay				
4. Total Debt Service				
5. Total Transfers				
6. Total Contingencies				
7. Total Special Payments				
8. Total Unappropriated and Reserved for Future Expenditure ...				
9. Total Requirements			20,000	
10. Total Resources Except Property Taxes.....			20,000	

Name of Fund	Fleet Maintenance Fund	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services		166,122	173,483	177,303
2. Total Materials and Services		80,525	68,037	74,637
3. Total Capital Outlay		3,000	5,000	10,000
4. Total Debt Service				
5. Total Transfers				
6. Total Contingencies			23,208	20,000
7. Total Special Payments				
8. Total Unappropriated and Reserved for Future Expenditure ...		43,556		
9. Total Requirements		293,203	269,728	281,940
10. Total Resources Except Property Taxes.....		293,203	269,728	281,940

Name of Fund	Water System Improvement Fund	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services				
2. Total Materials and Services				
3. Total Capital Outlay				
4. Total Debt Service				
5. Total Transfers		7,264	10,000	5,000
6. Total Contingencies				
7. Total Special Payments				
8. Total Unappropriated and Reserved for Future Expenditure ...		350,000	350,000	350,000
9. Total Requirements		357,264	360,000	355,000
10. Total Resources Except Property Taxes.....		357,264	360,000	355,000

Name of Fund	Water General Fund	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services		1,271,178	1,308,929	1,350,572
2. Total Materials and Services		1,490,086	1,579,458	1,337,127
3. Total Capital Outlay		1,046,286	755,000	1,137,000
4. Total Debt Service		559,508	552,370	545,093
5. Total Transfers				
6. Total Contingencies			800,000	800,000
7. Total Special Payments				
8. Total Unappropriated and Reserved for Future Expenditure ...		5,152,868	3,386,919	1,626,141
9. Total Requirements		9,519,926	8,382,676	6,795,933
10. Total Resources Except Property Taxes.....		9,519,926	8,382,676	6,795,933

SUMMARY OF ORGANIZATION UNIT/PROGRAM BY FUND

Publish ONLY completed portion of this page.

Name of Fund

Sewer Fund

Name of Unit/Program/Department	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
Sewer Collections			
1. Total Personal Services	868,433	1,082,308	1,202,414
2. Total Materials and Services	710,111	535,282	578,492
3. Total Capital Outlay	818,140	9,790,000	5,805,000
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements	2,396,684	11,407,590	7,585,906

Name of Unit/Program/Department	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
Secondary Sewer			
1. Total Personal Services	524,309	447,425	490,018
2. Total Materials and Services	710,679	1,959,824	488,400
3. Total Capital Outlay	9,934		115,000
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements	1,244,922	2,407,249	1,093,418

Name of Unit/Program/Department	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
Primary Sewer			
1. Total Personal Services	405,242	346,061	323,714
2. Total Materials and Services	317,572	443,449	698,960
3. Total Capital Outlay	25,866	405,000	981,000
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements	748,680	1,194,510	2,003,674

Nondepartmental	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
Sewer General			
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay			
4. Total Debt Service	103,379	265,922	419,409
5. Total Transfers			
6. Total Contingencies		600,000	600,000
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...	3,624,249	2,903,056	2,237,386
9. Total Requirements	3,727,628	3,768,978	3,256,795

SUMMARY OF ORGANIZATION UNIT/PROGRAM BY FUND

Publish ONLY completed portion of this page.

Name of Fund			
Sewer Fund			
Name of Unit/Program/Department	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
Storm Water Sewer			
1. Total Personal Services	229,743	237,184	247,467
2. Total Materials and Services	88,719	107,496	101,680
3. Total Capital Outlay	906,859	450,000	900,000
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements	1,225,321	794,680	1,249,147

Name of Unit/Program/Department	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements			

Name of Unit/Program/Department	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements			

Nondepartmental	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements			

FUNDS NOT REQUIRING A PROPERTY TAX TO BE LEVIED

Publish ONLY completed portion of this page. Total Anticipated Requirements must equal Total Resources.

Name of Fund	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
State Revenue Sharing			
1. Total Personal Services.....			
2. Total Materials and Services	10,375		7,500
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies.....		268,789	223,246
7. Total Special Payments.....			
8. Total Unappropriated and Reserved for Future Expenditure ...	146,210		
9. Total Requirements	156,585	268,789	230,746
10. Total Resources Except Property Taxes.....	156,585	268,789	230,746

Name of Fund	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
Community Development Block Grant			
1. Total Personal Services.....			
2. Total Materials and Services	22,892	56,822	56,822
3. Total Capital Outlay	80,931	1,200,000	50,000
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies.....			
7. Total Special Payments.....			
8. Total Unappropriated and Reserved for Future Expenditure ...	-80,931		
9. Total Requirements	22,892	1,256,822	106,822
10. Total Resources Except Property Taxes.....	22,892	1,256,822	106,822

Name of Fund	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services.....			
2. Total Materials and Services			
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies.....			
7. Total Special Payments.....			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements			
10. Total Resources Except Property Taxes.....			

Name of Fund	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services.....			
2. Total Materials and Services			
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies.....			
7. Total Special Payments.....			
8. Total Unappropriated and Reserved for Future Expenditure ...			
9. Total Requirements			
10. Total Resources Except Property Taxes.....			

Citizens of St. Helens

St. Helens Mayor & City Council

Municipal Judge

City Attorney

Boards & Commissions

Police Department

Patrol

Investigations

Code Enforcement

D.A.R.E.

C.E.N.T.

Administration

Finance

City Recorder

Municipal Court

Human Resources

Information Technologies

Community Development

Planning

Building

GIS

Economic Development

Library

Children Services

Circulation Services

Reference

Cataloging

Public Works

Water Treatment

Water Distribution

Sewer Treatment

Pre-Treatment

Building & Ground Maintenance

Parks Maintenance

Roads

Storm Water Maintenance

Mission and Strategic Goals

Our Mission

The City of St. Helens' mission is to provide quality, effective, and efficient service to our citizens.

By doing so we will:

- Develop and preserve the highest possible quality of life for our residents, businesses and visitors.
- Provide a safe and healthy environment within a sound economic framework.
- Provide leadership which is open and responsive to the needs of the community and works for the benefit of all.

STRATEGIC FOCUS AREA #1 - Government Structure and Organization

The legal framework of City government as established in the Charter, as well as the structure of City departments and functions

DESIRED OUTCOME – *The government of the City of St. Helens works efficiently and effectively in carrying out its tasks and meeting its goals. The process of governance is transparent and accessible to the Citizens of the city.*

STRATEGIC FOCUS AREA #2 – Communications

The two-way flow of information from and into City Hall, plus the effective use of that information

DESIRED OUTCOME – *The government of the City of St. Helens benefits from providing clear, comprehensive, and regular information about city issues and activities to the citizens and receiving feedback and input on city issues in a welcoming and respectful manner.*

STRATEGIC FOCUS AREA #3 – Inter-Agency Relations

The communication channels and partnerships with the Port, School District, Fire District, County, and other public and private organizations

DESIRED OUTCOME – *The government of the City of St. Helens works in partnership with all other units of local government to provide one cohesive, mutually supporting, and unified system of local governance.*

STRATEGIC FOCUS AREA #4 – Economic Development

The City's leadership and pro-active work to support and grow all the economic elements of the Community

DESIRED OUTCOME – *The City of St. Helens has a vibrant local economy that is in balance with the needs of its residents.*

STRATEGIC FOCUS AREA #5 – Customer Service

The relationship between public officials and those they serve especially in the context of helping a citizen with a question, problem, or application

DESIRED OUTCOME – *Citizens of the Community have a great respect for the government of St. Helens because they are treated well in their interactions with the City.*

STRATEGIC FOCUS AREA #6 – Physical Condition and Appearance

The level of upkeep of yards, buildings, and public spaces

DESIRED OUTCOME – *The physical environment of the City, regardless of public or private ownership, is maintained in a clean and tidy manner.*

STRATEGIC FOCUS AREA #7 – Municipal Asset Base

The wise stewardship, through management, maintenance, and operation, of City owned facilities and equipment

DESIRED OUTCOME – *The City's capital assets are well maintained and usable, with the funds in place to replace those assets when needed.*

STRATEGIC FOCUS AREA #8 – Financial Management

The effective management of the City's finances on both a short range and long range basis

DESIRED OUTCOME – *The City maintains a sound and prudent financial plan involving budgeting, forecasting, capital improvement programming, and investment that demonstrates responsible stewardship of public funds and the public trust.*

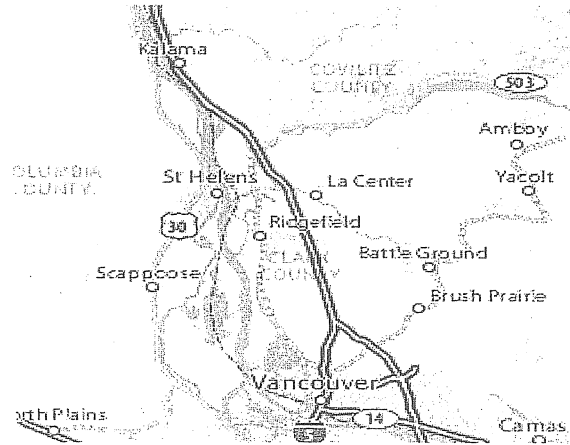
STRATEGIC FOCUS AREA #9 – Business Development

The planning and development of the City's Business Districts

DESIRED OUTCOME – *The City's Old Town and Waterfront become an exciting, dynamic, and successful cultural, government, recreational, and business district; the highway strip is attractive and functional; and the Mid-Town area is a vibrant area of many uses.*

About St. Helens

St. Helens is the county seat of Columbia County, Oregon. It was founded by Captain H.M. Knighton, a native of New England, in 1845 as "Plymouth" The name was changed to St. Helens in the later part of 1850 for its view of Mount St. Helens some 39 miles away in Washington.



History

St. Helens was established as a river port on the Columbia River in the 1840's, and was the primary deep-water port in Oregon, surpassing Portland until the destruction of the mail docks by fire. The docks burned down twice under mysterious circumstances, after which Portland became Oregon's primary port. St. Helens was incorporated as a city in 1889.

Geography

The City has a total area of 5.3 square miles, of which, 4.3 square miles of it is land and 1.0 square miles of it is water.

Our Community

St. Helens is located in southeastern Columbia County, on the Columbia River, approximately 30 miles northwest of Portland, Oregon. Near the riverfront, the Olde Towne portion of St. Helens features a Nationally Registered Historic District encompassing 10 blocks, which includes residences and civic buildings dating back nearly a century. Originally settled by New England loggers, St. Helens' basalt rock quarry was also a major industry in the early 1900s. Major employers today include forest products, mining, and manufacturing operations.

Government

The City of St. Helens, incorporated in 1889, currently has a Council-Mayor form of government consisting of four Councilors, elected to four-year terms, and a Mayor, elected to a two-year term. At each biennial general election, the Mayor and two Councilors are elected. Appointed City officials include the City Administrator, City Recorder, Finance Director, City Attorney, Public Works Director, Community Development Director, Police Chief, Wastewater Treatment Plant Superintendent, Building Official, Library Director, and Municipal Court Judges.

The Council is assisted by the following Boards and Commissions serving in an advisory capacity: Planning Commission, Parks Commission, Library Board, Tourism Committee, Arts and Cultural Commission, Bicycle and Pedestrian Commission, and other various boards. All members of these boards and commissions are appointed by the City Council and serve at its pleasure.

The Budget Committee, an important financial advisory body, consists of all five members of the City Council and five appointed lay members from the community. The Budget Committee is charged with the annual review of the City's budget, making any changes, and approving the annual City Budget. Final adoption of the annual City Budget is completed by the City Council at a separate public hearing.

The City Council, meeting on a regular basis the first and third Wednesday evenings of each month, conducts all regular City business at these sessions. Councilors approve small payments of claims or services against the City and authorize large expenditures. They pass ordinances and resolutions that set policy or regulation of matters within the City. Other meetings and public hearings, as needed, are scheduled and also require their attendance.

Additionally, on the first and third Wednesday mornings, the Council meets for an informal work session. This is a time for Councilors to discuss, in detail, policy issues of relevance to the City. The Mayor also assigns to each Councilor and to him/herself, departments, boards, and commissions responsibilities. Councilors are responsible for liaison with their assigned departments, boards and commissions with the rest of the Council.

Compensation for these elected officials is as follows: (Adopted by Resolution No. 1464, 12/19/07)

Mayor - 15% of County Commissioner salary = $\$69,600 \times 15\% = \$10,440$ per year

Council President - 12% of County Commissioner salary = $\$69,600 \times 12\% = \$8,352$ per year

Councilors - 10% of County Commissioner salary = $\$69,600 \times 10\% = \$6,960 \times 3 = \$20,880$ per year

The Mayor and Councilor positions are all non-partisan. The Mayor and Councilors represent all residents of the City. They are not elected by wards or districts. The City Charter requires that the Mayor and Councilors be registered voters within the City limits and have lived in St. Helens for one year prior to the election.

CITY ADMINISTRATION

The City Administration provides several functions for the community and support operations for the city including municipal court, planning and zoning, water and sewer billings, payroll, accounts payable/receivable, retention of all City records, and citizen/government personal contact.

CITY GENERAL REVENUES

The City invests in U.S. Government and Agency securities that are fully backed by the federal government. Such securities are Local Government Pool, U.S. Treasury Bills, Notes, Bonds, Strips, Federal Home Loan Mortgage (Freddie Mac), Government National Mortgage Association (Ginnie Mae), Financing Corporation (FICO) Resolution Funding Corporation (REFCORP), Federal Farm Credit, Bankers Acceptance Notes, and Federal Home Loan Banks (FHLB) to name a few.

Projected Interest F/Y 2010-11 \$37,700

PROPERTY TAX

Ballot Measure 50-converted Oregon's property tax system from a levy-based system to a rate based system. Taxes are calculated using assessed value and can only increase a maximum of 3%. Our taxes for F/Y 2010-11 is estimated at \$1,545,345 with a tax rate of \$1.9078/\$1,000.

FEDERAL GRANT

Under the Oregon Marine Board program, \$600 will be received under the Maintenance Assistance Program (MAP). These federal funds are to be used only for the maintenance of recreational boating and boat waste collection facilities according to MAP Program Rules specified in OAR 250-14-004.

STATE GRANTS

Under the Oregon Marine Board program, \$13,300 of State Grant funds will be received under the Map Assistance Program (MAP) to be used for the maintenance of recreation boating and boat waste facilities according to MAP Program Rules specified in OAR 250-14-004.

CONTRIBUTION-C.E.N.T.

Columbia Enforcement Narcotics Team, C.E.N.T., contributes to the City for our involvement in the program. This agency is an inter-county drug task force concentrating on manufacturing, delivery and possession of narcotics.

IN LIEU OF FRANCHISE FEES

The City has imposed franchise fees and privilege taxes on private utilities. To achieve parity with other utilities that exist and operate in the City, the City's utilities will pay their equivalent compensation. A seven percent franchise fee is assessed on the sale of water, sewer service and storm water revenues.

McCORMICK SOFTBALL FIELD DONATIONS

The softball association has recommended a minimal fee be applied to the softball leagues. The revenues collected will be used to maintain or improve the softball fields with any remaining funds carried over for future use.

PUBLIC ART REVENUE

1.5% applied to new City Buildings /other development; .5% applied on new water and sewer infrastructure designated by City Council. A budget of \$15,000 is established this year with a reserve of \$23,169 for future expenditures.

INTERGOVERNMENTAL REVENUE

The City of St. Helens partnering with St. Helens School District #502 had shared two of our police officers to work truant problems and all crimes that take place on the school property. The remaining non-school days, the officer is back on City duty. This year, only one officer will be assigned. The agreed share is \$45,000, a 75% share which represents the St. Helens School District portion.

City of St. Helens

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
001 City General Fund								
Revenues								
0.00	0.00	0.00	001-000-300000	Revenue	0.00	0.00	0.00	0.00
3,378,564.00	3,254,324.81	2,427,767.00	001-000-301000	Beginning Cash Balance	2,865,427.00	2,865,427.00	2,865,427.00	2,865,427.00
1,358,658.87	1,414,708.03	1,423,162.00	001-000-302000	Property Tax Revenue	1,437,453.00	1,437,453.00	1,437,453.00	1,437,453.00
65,880.34	66,802.42	107,120.00	001-000-303000	Previously Levied Tax	108,195.00	108,195.00	108,195.00	108,195.00
871,744.62	765,424.06	775,994.00	001-000-306000	Franchise Tax	799,689.00	799,689.00	799,689.00	799,689.00
0.00	0.00	0.00	001-000-307000	Donation Library	0.00	0.00	0.00	0.00
0.00	1,976.00	1,900.00	001-000-308000	State Allocation- Library	1,885.00	1,885.00	1,885.00	1,885.00
7,637.26	19,475.44	500.00	001-000-309000	Natural Gas Royalties	8,000.00	8,000.00	8,000.00	8,000.00
82,944.90	93,740.00	90,000.00	001-000-311000	Business License	91,000.00	91,000.00	91,000.00	91,000.00
111.00	370.00	50.00	001-000-314000	Camping Fees	1,000.00	1,000.00	1,000.00	1,000.00
10,398.61	20,285.44	17,000.00	001-000-316000	Misc. Revenue- Park	15,000.00	15,000.00	15,000.00	15,000.00
26,039.42	28,877.24	25,000.00	001-000-317000	Dog License	25,000.00	25,000.00	25,000.00	25,000.00
18,970.30	19,823.22	18,000.00	001-000-318000	Fines- Library	18,000.00	18,000.00	18,000.00	18,000.00
6,603.61	7,469.35	4,500.00	001-000-320000	D.A.R.E. Donations	0.00	0.00	0.00	0.00
2,086.00	0.00	0.00	001-000-321000	Library Grants	0.00	0.00	0.00	0.00
1,992.83	776.73	1,000.00	001-000-322000	Property Tax Interest	800.00	800.00	800.00	800.00
47,335.27	34,753.63	18,000.00	001-000-323000	Police Misc Rev	25,000.00	25,000.00	25,000.00	25,000.00
18,188.05	15,035.50	13,500.00	001-000-324000	Planning Fees	12,500.00	12,500.00	12,500.00	12,500.00
19,764.35	19,184.87	12,500.00	001-000-325000	Cigarette Tax	16,650.00	16,650.00	16,650.00	16,650.00
136,979.52	147,344.98	120,000.00	001-000-326000	Alcohol Bev. Tax	173,950.00	173,950.00	173,950.00	173,950.00
0.00	67,939.41	8,440.00	001-000-327000	Public Art Revenue	15,625.00	15,625.00	15,625.00	15,625.00
2,163.00	20,324.00	600.00	001-000-331000	Federal Grant	600.00	600.00	600.00	600.00
0.00	0.00	0.00	001-000-333000	ARRA Federal Law Grant	109,017.00	109,017.00	109,017.00	109,017.00
13,450.00	16,570.64	13,300.00	001-000-334000	State Grants	13,275.00	13,275.00	13,275.00	13,275.00
421,003.71	125,255.06	80,000.00	001-000-337000	Interest- Fed. Farm Credit	30,000.00	30,000.00	30,000.00	30,000.00
12,449.48	5,910.79	5,833.00	001-000-338000	Interest- Library Proceeds	2,200.00	2,200.00	2,200.00	2,200.00
282,336.86	255,477.04	260,000.00	001-000-341000	Fines	225,000.00	225,000.00	225,000.00	225,000.00
1,589.56	750.84	1,000.00	001-000-342000	Interest- Pool: Park	500.00	500.00	500.00	500.00
176,041.47	109,133.17	75,000.00	001-000-345000	Interest- State Pool	5,000.00	5,000.00	5,000.00	5,000.00
9,121.73	1,686.12	0.00	001-000-346000	Interest Earning	0.00	0.00	0.00	0.00
1,969.00	1,637.74	500.00	001-000-347000	C.E.R.T. Misc Contrib.	500.00	500.00	500.00	500.00
0.00	0.00	500.00	001-000-348000	Sale of City Equipment	500.00	500.00	500.00	500.00
2,217.00	195,706.50	0.00	001-000-350000	Sale of City Property	0.00	0.00	0.00	0.00
18,562.67	15,176.97	15,000.00	001-000-351000	Police Training Fee	15,000.00	15,000.00	15,000.00	15,000.00
32,771.42	17,901.46	10,000.00	001-000-354000	Misc Revenue	10,000.00	10,000.00	10,000.00	10,000.00
3,000.00	2,725.00	2,800.00	001-000-356000	Rents	2,800.00	2,800.00	2,800.00	2,800.00
1,020.00	0.00	500.00	001-000-357000	Police Reserve Events	50.00	50.00	50.00	50.00
0.00	20,000.00	20,000.00	001-000-358000	Contribution- C.E.N.T.	20,000.00	20,000.00	20,000.00	20,000.00
0.00	136.44	0.00	001-000-361000	Interest Assessments	0.00	0.00	0.00	0.00
90,000.00	78,750.00	45,000.00	001-000-362000	Intergovern-Revenue	45,000.00	45,000.00	45,000.00	45,000.00
18,176.70	19,906.05	18,240.00	001-000-363000	Intergovern- Scappoose	18,240.00	18,240.00	18,240.00	18,240.00
0.00	0.00	24,000.00	001-000-364000	Intergov.- Scappoose Atty	24,000.00	24,000.00	24,000.00	24,000.00

INTERGOVERNMENTAL REVENUE-JUDGE

An intergovernmental agreement was established with the City of Scappoose to share our municipal judge with a split of 75% St. Helens and 25% Scappoose. All wages and benefits are included in the calculation and monthly remittance is received.

INTERGOVERNMENTAL REVENUE-PROSECUTING ATTY

This year, an intergovernmental agreement is expected with the City of Scappoose to share our prosecuting attorney with an allocation representing 20% or \$24,000.

SPECIAL ASSESSMENTS

Local Improvement Districts, L.I.D.'s, are formed when infrastructure improvements are performed by the City on privately owned property directly benefiting from the improvement. The monies budgeted represent the property owners' annual repayment of their fair share of the improvement costs.

TRANSFER FROM WATER IMPROVEMENT RESERVE

Established by Resolution #1106, interest earnings are transferred into the City General Fund from the Water Improvement Reserve Fund. These dollars are annually reserved within the City General Fund and will continue until a level of \$350,000 is reached. Expected yearend balance is \$261,552.

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
58,166.00	15,885.56	20,000.00	001-000-365000	System Devel. Charge	16,000.00	16,000.00	16,000.00	16,000.00
249.75	497.98	500.00	001-000-366000	Excise Tax	100.00	100.00	100.00	100.00
10,854.00	38,822.23	15,000.00	001-000-370000	Insurance Proceeds	3,000.00	3,000.00	3,000.00	3,000.00
0.00	2,504.20	1,000.00	001-000-371000	Donation- Parks	100.00	100.00	100.00	100.00
277,214.98	296,068.45	336,975.00	001-000-373000	In Lieu of Franchise Fees	377,585.00	377,585.00	377,585.00	377,585.00
0.00	0.00	0.00	001-000-374000	McCormick Softball Field I	1,000.00	1,000.00	1,000.00	1,000.00
0.00	0.00	20,000.00	001-000-387000	Special Assessments	0.00	0.00	0.00	0.00
25,999.69	7,264.28	10,000.00	001-000-392000	Transfer from Wtr Imp. Re:	5,000.00	5,000.00	5,000.00	5,000.00
7,512,255.97	7,226,401.65	6,040,181.00		Revenues Totals	6,539,641.00	6,539,641.00	6,539,641.00	6,539,641.00

CITY ADMINISTRATION

The City Administration provides several functions for the community and support operations for the City including municipal court, planning and zoning, water and sewer billings, payroll, accounts payable/receivable, retention of all City records and citizen/government personal contact. Job positions financed in this department are secretarial support, municipal judge, prosecuting attorney, court clerks, and city planner.

The City Administrator oversees the finance, court, general administration and building department previously under the Community Development Director. The City Planner will also spend 40% of his time working on the GIS (Geographical Information System) for the Enterprise Funds.

Identifying a sustainable operating contingency of 10% for the General Fund, a phased expenditure reduction approach was established in 2008. Meeting our goal, operating materials as well as staff reductions were made over two budget years with our current budget year F/Y 2010-11 financially stable.

MUNICIPAL COURT

Municipal Court activity both in revenue and criminal prosecution has been increasing dramatically in the last few years. For the Municipal Judge's position, the City of St. Helens and City of Scappoose share the cost. One-fourth or 25% is reimbursed by the City of Scappoose. Additionally, City of Scappoose is expected to share the cost of our prosecuting attorney, 8 hours or 20% for \$24,000 annually. Other full-time employees involved in this activity are the clerical assistant to the prosecutor, court clerk and one part-time court clerk. This year, the City eliminated one part time court clerk to lower program costs.

WAGES-UNION CONTRACT

Union contract with American Federation of State, County, Municipal Employees, AFSCME, was established for a three year period - 2009-2012. As per the contract, a 2% COLA will be applied to all wages represented by the contract.

P.E.R.S.—PUBLIC EMPLOYEES RETIREMENT SYSTEM

All employees automatically become a member of PERS after six consecutive months of uninterrupted service in any position that requires at least 600 hours of work per year. The City will pay the 6% employee portion for employees who have met the eligibility requirement. The City's contribution is 14.51 % on July 1, 2010.

HOSPITAL & MEDICAL

All regular full-time employees receive a health insurance package that includes medical, dental, and vision. The employee may select between Blue Cross/Blue Shield and Kaiser Permanente for their providers. Employees chose Blue Cross/Blue Shield Plan I, \$200 deductible. As of August 1, 2010, all AFSCME employees, the City will pay "Employee only" class--\$513.96, "Employee plus One"--\$1058.32; and "Full Family"--\$1,486.23. Each year, the City's capped contribution shall be increased by ten percent (10%) which shall set a new cap. Any increase in the aggregate premium above the cap shall be shared fifty percent (50%) by the City and fifty percent (50%) by the employee through payroll deduction. The Council did allow one caveat for the "Employee only" category. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. On August 1, 2009, the premiums have exceeded the \$500 benchmark. This provision only applied to existing employees on August 1, 2002. For non-represented management and their exempt support staff, fully paid premium will be given.

2008	2009	2010			2011	2011	2011	2011
Actual	Actual	Adopted	Account #	Description	Requested	Proposed	Approved	Adopted
001 City Administration								
Payroll Related Expense								
136,845.61	123,796.68	106,868.00	001-001-403000	Clerks	110,040.00	110,040.00	110,040.00	110,040.00
56.87	553.82	400.00	001-001-409000	Overtime Pay	300.00	300.00	300.00	300.00
62,665.27	49,520.23	22,990.00	001-001-411000	Comm Devel Director	0.00	0.00	0.00	0.00
31,776.97	31,765.92	33,675.00	001-001-412000	City Planner	35,956.00	35,956.00	35,956.00	35,956.00
59,034.94	57,940.61	66,233.00	001-001-413000	Prosecuting Attorney	67,556.00	67,556.00	67,556.00	67,556.00
48,000.00	49,080.00	49,080.00	001-001-414000	Municipal Judge	49,080.00	49,080.00	49,080.00	49,080.00
28,496.79	30,060.67	26,219.00	001-001-415000	O.A.S.I.	23,219.00	23,219.00	23,219.00	23,219.00
78,209.65	82,574.01	67,476.00	001-001-416000	P.E.R.S.	59,433.00	59,433.00	59,433.00	59,433.00
1,513.58	776.11	1,000.00	001-001-417000	S.A.I.F.	700.00	700.00	700.00	700.00
48,309.81	41,035.57	33,696.00	001-001-418000	Hospital & Medical Ins	40,277.00	40,277.00	40,277.00	40,277.00
927.44	1,061.05	1,200.00	001-001-419000	Disability & Life Ins	800.00	800.00	800.00	800.00
1,900.65	0.00	6,000.00	001-001-420000	Unemployment Ins	500.00	500.00	500.00	500.00
12,174.58	13,422.79	11,006.00	001-001-421000	Holiday Pay	10,709.00	10,709.00	10,709.00	10,709.00
0.00	150.00	360.00	001-001-422000	Longevity	720.00	720.00	720.00	720.00
6,823.79	13,211.44	25,400.00	001-001-423000	Sick Leave Pay	7,000.00	7,000.00	7,000.00	7,000.00
10,333.44	8,999.68	7,602.00	001-001-424000	Non-Rep Comp Plan	6,371.00	6,371.00	6,371.00	6,371.00
7,090.69	9,859.35	25,558.00	001-001-433000	VACATION PAY	9,042.00	9,042.00	9,042.00	9,042.00
4,177.83	5,278.79	5,996.00	001-001-438000	VEBA Medical Plan	4,284.00	4,284.00	4,284.00	4,284.00
0.00	0.00	2,000.00	001-001-440000	Mayor's Compensation	2,000.00	2,000.00	2,000.00	2,000.00
0.00	0.00	11,744.00	001-001-441000	Council Compensation	11,744.00	11,744.00	11,744.00	11,744.00
538,337.91	519,086.72	504,503.00		Payroll Related Expense	439,731.00	439,731.00	439,731.00	439,731.00
Materials & Supp. Exp.								
5,978.74	3,761.43	6,000.00	001-001-454000	Attorney Expense	6,000.00	6,000.00	6,000.00	6,000.00
3,370.27	1,870.38	2,000.00	001-001-457000	Office Supplies	4,000.00	4,000.00	4,000.00	4,000.00
6,224.96	6,113.00	333.00	001-001-460000	Mayor Expense	333.00	333.00	333.00	333.00
26,881.43	34,037.24	1,550.00	001-001-461000	Council Expense	1,550.00	1,550.00	1,550.00	1,550.00
770.00	761.99	1,000.00	001-001-465000	Jury & Witness Fees	750.00	750.00	750.00	750.00
1,826.10	3,288.46	7,500.00	001-001-466000	Attorney for Indigents	6,000.00	6,000.00	6,000.00	6,000.00
0.00	0.00	1,000.00	001-001-467000	Nuisance Abatement	500.00	500.00	500.00	500.00
6,450.08	5,279.11	7,000.00	001-001-468000	Planning & Eco Dev..	7,000.00	7,000.00	7,000.00	7,000.00
0.00	0.00	500.00	001-001-469000	Elections	500.00	500.00	500.00	500.00
1,104.00	1,338.34	9,000.00	001-001-470000	Public Building Expense	5,000.00	5,000.00	5,000.00	5,000.00
810.40	522.99	900.00	001-001-471000	Physical Fitness Program	900.00	900.00	900.00	900.00
13,378.76	31,094.78	15,000.00	001-001-473000	Miscellaneous Expense	10,000.00	10,000.00	10,000.00	10,000.00
15,000.09	3,592.24	13,440.00	001-001-477000	Public Art Expense	15,000.00	15,000.00	15,000.00	15,000.00
1,077.03	420.00	1,000.00	001-001-480000	Postage	500.00	500.00	500.00	500.00
3,746.52	2,816.94	2,000.00	001-001-490000	Schools & Conventions	2,000.00	2,000.00	2,000.00	2,000.00
5,000.00	6,500.00	6,000.00	001-001-491000	Dog Impound Expense	6,000.00	6,000.00	6,000.00	6,000.00
1,082.12	268.96	1,000.00	001-001-492000	Dog License Expense	1,000.00	1,000.00	1,000.00	1,000.00
15,654.53	14,631.92	20,000.00	001-001-500000	Computer System Maint.	15,000.00	15,000.00	15,000.00	15,000.00
0.00	0.00	500.00	001-001-532000	Insurance Claims	500.00	500.00	500.00	500.00
16,979.40	4,065.30	4,000.00	001-001-540000	Codification Expense	4,000.00	4,000.00	4,000.00	4,000.00
0.00	55,371.38	0.00	001-001-551000	Improve PEG/Equip	55,814.00	55,814.00	55,814.00	55,814.00
4,129.01	5,981.22	0.00	001-001-552000	Comm Coordinator	0.00	0.00	0.00	0.00

LONGEVITY

Based on length of employment, a semi-annual payment is given to all regular full-time employees as follows:

- All non-union employees—
- After 5 years-----\$30 per month
- After 10 years----\$50 per month
- After 15 years----\$75 per month

VACATION

All regular full-time employees receive the following vacation schedule:

- After 1 year-----10 days
- After 5 years-----15 days
- After 10 years-----20 days
- After 15 years-----25 days
- After 20 years-----30 days

UNRESTRICTED/OPERATING CONTINGENCY

These monies are appropriated for unforeseen expenditures during the budget year in the City General Fund. City Administration, Police, Parks, and Library Departments all share these funds. Any remaining monies will be carried over to the next fiscal year. A financial benchmark of 10% of fund appropriations has been determined to provide future fiscal stability to the City General Fund.

PHYSICAL FITNESS PROGRAM

The City provides to all regular full-time employees up to \$35 per month per employee for their participation in any physical fitness club.

ENDING FUND BALANCE

This balance represents monies that the City anticipates will remain after that year of operations. The following year, these monies will be carried forward and be identified as Beginning Cash Balance. Our goal is no less than \$750,000 for our Ending Fund Balance. Current level is \$261,552.

RESERVE-PARK SDCs

System Development Charges (SDCs) are a special type of user fee authorized to charge on new development that places added financial strain on existing services. A reserve account is established to account for those funds that will not be expensed this year.

Projected Park SDCs July 1, 2010	\$59,137
Revenue	\$16,000
Expenditures	\$.00
Balance June 30, 2011	\$75,137

RESERVE-LIBRARY PROCEEDS

With the proceeds from the sale of the "old library" building on Columbia Blvd., the City Council established a reserve account for Library capital items that otherwise could not be budgeted for lack of funding. Only the interest earnings will be used. Principal sum received was \$225,000.

Projected Balance July 1, 2010	\$292,342
Revenue	\$ 2,200
Expenditures	\$
Balance June 30, 2011	\$294,542

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
0.00	444.00	0.00	001-001-553000	Economic Devel Coord	0.00	0.00	0.00	0.00
63,125.38	40,409.73	50,000.00	001-001-554000	Contractual/Consulting Se:	35,000.00	35,000.00	35,000.00	35,000.00
0.00	15,000.00	0.00	001-001-555000	Urban Renewal Consultant	0.00	0.00	0.00	0.00
0.00	0.00	0.00	001-001-556000	Col Co Economic Dev	7,500.00	7,500.00	7,500.00	7,500.00
<u>192,588.82</u>	<u>237,569.41</u>	<u>149,723.00</u>		Matl. & Supp. Exp. Total	<u>184,847.00</u>	<u>184,847.00</u>	<u>184,847.00</u>	<u>184,847.00</u>
				Contingency				
0.00	0.00	774,159.00	001-001-596000	Operating Contingency	1,347,835.00	1,347,835.00	1,347,835.00	1,362,835.00
0.00	0.00	774,159.00		Contingency Total	<u>1,347,835.00</u>	<u>1,347,835.00</u>	<u>1,347,835.00</u>	<u>1,362,835.00</u>
				Other Expenditures				
0.00	0.00	10,000.00	001-001-586000	Interfund Loan- Bldg. Dept	10,000.00	10,000.00	10,000.00	10,000.00
0.00	0.00	12,000.00	001-001-587000	Transfer to Blgd. Dept.	0.00	0.00	0.00	0.00
0.15	0.00	20,000.00	001-001-588000	Transfer to Other- Capital	0.00	0.00	0.00	0.00
0.15	0.00	42,000.00		Other Expenditures Total	<u>10,000.00</u>	<u>10,000.00</u>	<u>10,000.00</u>	<u>10,000.00</u>
				Unappropriated				
0.00	0.00	0.00	001-001-607000	Unappropriated Balance	0.00	0.00	0.00	0.00
0.00	0.00	0.00		Unappropriated Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
				Unappropriated Balance				
3,254,324.81	3,014,699.21	269,390.00	001-001-606000	Ending Fund Balance	261,552.00	261,552.00	261,552.00	261,552.00
0.00	0.00	55,963.00	001-001-613000	Reserve- Park SDC's	75,137.00	75,137.00	75,137.00	75,137.00
0.00	0.00	297,497.00	001-001-616000	Reserve- Library Proceeds	294,542.00	294,542.00	294,542.00	294,542.00
0.00	0.00	197,739.00	001-001-617000	Reserve- Park Prop Sale	197,740.00	197,740.00	197,740.00	197,740.00
0.00	0.00	48,000.00	001-001-618000	Reserve- Library Equip	38,000.00	38,000.00	38,000.00	38,000.00
0.00	0.00	194,706.00	001-001-619000	Reserve- Park Sale of Prop	69,706.00	69,706.00	69,706.00	69,706.00
0.00	0.00	0.00	001-001-620000	Reserve- Art & Cultural	23,169.00	23,169.00	23,169.00	23,169.00
0.00	0.00	0.00	001-001-630000	Reserve-PD Data Cellular	10,200.00	10,200.00	10,200.00	10,200.00
<u>3,254,324.81</u>	<u>3,014,699.21</u>	<u>1,063,295.00</u>		Unapprop. Balance Total	<u>970,046.00</u>	<u>970,046.00</u>	<u>970,046.00</u>	<u>970,046.00</u>
3,985,251.69	3,771,355.34	2,533,680.00		Department Expenses	2,952,459.00	2,952,459.00	2,952,459.00	2,967,459.00
<u>(3,985,251.69)</u>	<u>(3,771,355.34)</u>	<u>(2,533,680.00)</u>	001	City Admin. Totals	<u>(2,952,459.00)</u>	<u>(2,952,459.00)</u>	<u>(2,952,459.00)</u>	<u>2,967,459.00</u>

RESERVE-PARK PROPERTY

Sale of land afforded a reserve to be established for the Park Fund in the original amount of \$345,000. Last year, the Council allotted \$96,150 for Columbia View Park bank stabilization project, McCormick Park lighting of \$47,963 and half of the cost of a shuttle boat of \$3,147. The remaining reserve is now \$197,740.

Selling 11 acres of Dahlgren Park to the St. Helens School District, the City netted \$194,706. A 15 acre parcel was also acquired from the School District in this transaction for park use with no further monetary exchange. This year, \$125,000 will be used to purchase additional property for the Park purposes. Future use of these monies will be determined by the Council.

RESERVE-LIBRARY EQUIPMENT

This account was established to upgrade or replace the automation system or computer components for the Library Department. This year, \$10,000 is budgeted for replacing two servers.

RESERVE-ARTS CULTURAL COMMISSION

From the Sewer I/I ARRA project, \$15,625 has been established for the Arts and Cultural projects. Accounting for this new revenue and expenditures slated this fiscal year, a reserve of \$23,169 will be carried over for next year.

RESERVES

Data Cellular: \$10,200 Monies to offset the new data cellular expenses installed in 13 police vehicles.

OTHER EXPENDITURES-INTERFUND LOAN & TRANSFERS

Interfund Loan-Building Department: Continuing the operation of the Building Department, the Council has approved an interfund loan from the City General Fund to offset any net loss. The interfund loan needs to be repaid by year end.

Transfer to Building Department: Any Enterprise Zone credits given by the Building Department that benefits the City General Fund in future increased property taxes will be transferred to the Building Department as revenue. This year, no transfer is anticipated.

Transfer to other-Capital Project: Local Improvement District (LID) is a method by which a group of property owners can share in the cost of transportation infrastructure improvements. This involves improving the street and building sidewalks. When the project is completed, the expenses are transferred from the City General Fund to the Capital Project Fund with a corresponding repayment. Enterprise LID capital projects for water, sewer and storm water will be financed directly from the respective fund. Since there is uncertainty whether there will be an established LID for the ensuing year, an estimate is budgeted. This year, no transfer is anticipated.

POLICE DEPARTMENT

Identifying a sustainable operating contingency of 10% for the General Fund in 2008, a phased in expenditure reduction approach was established. Meeting that goal, operating materials as well as staff reductions were implemented including one year employment term for the remaining Code Enforcement officer for the budget F/Y 2009-10. With financial stability projected this ensuing year and meeting the 10% contingency goal through the next three years, the Code Enforcement position has been added back into the budget. Other positions remaining positions are: one Office Specialist, 19 sworn Police Officers including two Detectives, four Sergeants, one Lieutenant, 11 patrol officers and Chief. One officer will be shared with St. Helens School District #502 to handle truant issues during the school year at a cost of \$45,000 with the remaining absorbed by the City.

One police officer is assigned security and surveillance of the City's infrastructure facilities to protect against potential terrorism treats. Those associated costs are allocated to the Enterprise funds. Excluding the management team consisting of Chief, Lieutenant, and Sergeants, the remaining force is governed under the St. Helens Police Association whose contract will expire on June 30, 2011. A 2% COLA increase has been added to the personnel section.

In August 2009, Rural Law Enforcement ARRA grant for drug enforcement was awarded covering a two year period. A full time narcotics investigator employed with Columbia County will be used as identified in an Intergovernmental agreement. Total grant is \$218,034.

Continuing in this budget year will be the Citizen Emergency Response Team (C.E.R.T.) program which was established in F/Y 2004-05. Citizen Corps creates opportunities for individuals to volunteer to help their communities prepare for and respond to emergencies by bringing together local leaders, citizen volunteers and the network of first responder organizations. As this year's budget eliminates the contribution to Columbia County Emergency Management, the City will continue the volunteer program with the appropriated funds as listed.

ST. HELENS POLICE ASSOCIATION

Per agreement, increase in all salary positions covered by the St. Helens Police Association will be 2% effective July 1, 2010 and 2% July 1, 2011. A three year union contract was ratified July 1, 2008.

P.E.R.S.-PUBLIC EMPLOYEES RETIREMENT SYSTEM

All employees automatically become a member of PERS after six consecutive months of uninterrupted service in any position that requires at least 600 hours of work per year. The City will pay the 6% employee portion for all employees who have met the eligibility requirement. The City's contribution is 14.51% on July 1, 2010.

HOSPITAL & MEDICAL

All regular full-time employees receive a health insurance package that includes medical, dental, and vision. The employee may select between Blue Cross/Blue Shield and Kaiser Permanente for their providers. Employees chose Blue Cross/Blue Shield Plan I, \$200 deductible. As of August 1, 2010, all AFSCME employees, the City will pay "Employee only" class--\$513.96, "Employee plus One"--\$1058.32; and "Full Family"--\$1,486.23. Each year, the City's capped contribution shall be increased by ten percent (10%) which shall set a new cap. Any increase in the aggregate premium above the cap shall be shared fifty percent (50%) by the City and fifty percent (50%) by the employee through payroll deduction. The Council did allow one caveat for the "Employee only" category. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. On August 1, 2009, the premiums have exceeded the \$500 benchmark. This provision only applied to existing employees on August 1, 2002. For non-represented management and their exempt support staff, fully paid premium will be given.

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
002 Police Department								
Payroll Related Expense								
82,985.59	66,949.80	68,000.00	001-002-409000	Overtime Pay	66,000.00	66,000.00	66,000.00	66,000.00
106,248.50	110,098.92	107,534.00	001-002-415000	O.A.S.I.	108,151.00	108,151.00	108,151.00	108,151.00
305,796.99	320,811.88	288,919.00	001-002-416000	P.E.R.S.	289,961.00	289,961.00	289,961.00	289,961.00
35,514.74	31,877.12	34,820.00	001-002-417000	S.A.I.F.	35,516.00	35,516.00	35,516.00	35,516.00
274,970.26	284,975.65	275,790.00	001-002-418000	Hospital & Medical Ins	287,139.00	287,139.00	287,139.00	287,139.00
4,115.31	4,131.57	4,200.00	001-002-419000	Disability & Life Ins	4,000.00	4,000.00	4,000.00	4,000.00
598.68	0.00	12,600.00	001-002-420000	Unemployment Ins	1,000.00	1,000.00	1,000.00	1,000.00
52,279.53	55,110.74	69,858.00	001-002-421000	Holiday Pay	82,571.00	82,571.00	82,571.00	82,571.00
1,340.00	1,770.00	840.00	001-002-422000	Longevity Pay	1,560.00	1,560.00	1,560.00	1,560.00
33,346.81	39,416.03	28,000.00	001-002-423000	Sick Leave Pay	28,000.00	28,000.00	28,000.00	28,000.00
11,443.32	11,849.88	12,253.00	001-002-424000	Non-Rep Comp Plan	12,498.00	12,498.00	12,498.00	12,498.00
63,572.29	91,918.12	89,343.00	001-002-433000	Vacation Pay	97,309.00	97,309.00	97,309.00	97,309.00
101,167.58	99,567.79	104,694.00	001-002-434000	Detective Pay	107,944.00	107,944.00	107,944.00	107,944.00
50,732.82	51,365.30	49,883.00	001-002-435000	DPSST Certification	46,618.00	46,618.00	46,618.00	46,618.00
9,620.00	8,900.00	6,720.00	001-002-436000	Incentive Pay	7,920.00	7,920.00	7,920.00	7,920.00
44,959.20	45,776.70	43,839.00	001-002-437000	Physical Fit Incent Pay	44,435.00	44,435.00	44,435.00	44,435.00
22,876.19	22,924.26	23,862.00	001-002-438000	VEBA Medical Plan	24,256.00	24,256.00	24,256.00	24,256.00
68,569.58	76,782.60	76,944.00	001-002-441000	Chief of Police	78,487.00	78,487.00	78,487.00	78,487.00
50,186.38	52,317.81	34,520.00	001-002-442000	Clerks	36,367.00	36,367.00	36,367.00	36,367.00
63,593.40	64,311.06	70,740.00	001-002-443000	Lieutenant	70,529.00	70,529.00	70,529.00	70,529.00
229,197.74	229,787.69	235,882.00	001-002-444000	Sergeants	237,898.00	237,898.00	237,898.00	237,898.00
442,275.75	434,991.56	433,044.00	001-002-445000	Patrol Officers	434,400.00	434,400.00	434,400.00	434,400.00
36,460.45	37,050.89	40,611.00	001-002-446000	Code Enforcement	40,534.00	40,534.00	40,534.00	40,534.00
39,297.04	46,985.59	47,728.00	001-002-447000	Patrol/Court Officer	48,681.00	48,681.00	48,681.00	48,681.00
13,050.00	17,949.84	16,100.00	001-002-448000	Clothing Allowance	16,400.00	16,400.00	16,400.00	16,400.00
832.50	224.25	3,500.00	001-002-449000	Reserve Officers	3,500.00	3,500.00	3,500.00	3,500.00
10,921.99	25,680.92	0.00	001-002-450000	Code Enforcement- Nuis	0.00	0.00	0.00	0.00
<u>2,155,952.64</u>	<u>2,233,525.97</u>	<u>2,180,224.00</u>		Payroll Related Expense	<u>2,211,674.00</u>	<u>2,211,674.00</u>	<u>2,211,674.00</u>	<u>2,211,674.00</u>
Materials & Supp. Exp.								
0.00	0.00	0.00	001-002-451000	ARRA-Law Enforcement	66,177.00	66,177.00	66,177.00	66,177.00
30,712.00	32,313.40	42,372.00	001-002-455000	Insurance	42,372.00	42,372.00	42,372.00	42,372.00
8,402.84	3,925.91	5,500.00	001-002-457000	Office Supplies	5,000.00	5,000.00	5,000.00	5,000.00
16,102.93	16,819.90	20,800.00	001-002-458000	Telephone Expense	20,800.00	20,800.00	20,800.00	20,800.00
7,535.47	7,847.30	8,100.00	001-002-459000	Utilities	8,100.00	8,100.00	8,100.00	8,100.00
3,393.02	3,481.38	3,200.00	001-002-460000	D.A.R.E. Expend	0.00	0.00	0.00	0.00
3,425.62	3,272.18	3,578.00	001-002-463000	Auditing	3,685.00	3,685.00	3,685.00	3,685.00
4,592.84	3,924.21	8,500.00	001-002-470000	Building Expense	7,000.00	7,000.00	7,000.00	7,000.00
5,051.21	5,202.43	7,000.00	001-002-471000	Physical Fitness Program	7,000.00	7,000.00	7,000.00	7,000.00
17,602.62	16,591.38	14,000.00	001-002-473000	Miscellaneous Expense	14,000.00	14,000.00	14,000.00	14,000.00
1,901.33	1,507.06	1,300.00	001-002-480000	Postage	1,300.00	1,300.00	1,300.00	1,300.00
27,529.67	16,927.62	19,500.00	001-002-490000	Police Training/Supplies	19,500.00	19,500.00	19,500.00	19,500.00
18,233.00	20,885.01	26,000.00	001-002-500000	Computer System Maint.	22,500.00	22,500.00	22,500.00	22,500.00
20,523.82	19,678.89	26,000.00	001-002-501000	Operating Materials & Sup	22,500.00	22,500.00	22,500.00	22,500.00
27,899.26	19,338.04	20,500.00	001-002-502000	Equipment Expense	20,500.00	20,500.00	20,500.00	20,500.00
1,082.45	646.05	2,000.00	001-002-503000	K9 Expense	1,500.00	1,500.00	1,500.00	1,500.00
0.00	10,989.55	11,000.00	001-002-504000	Ammunition	11,000.00	11,000.00	11,000.00	11,000.00

DPSST CERTIFICATION

Based on the union member's achieved certification level, the member will receive the following additional monies:

Intermediate-- 2.5% x monthly
Advanced: 10% x monthly

INCENTIVE PAY & PHYSICAL FITNESS INCENTIVE PAY

All full-time regular officers are eligible to participate in the fitness program that will qualify them for incentive pay if they meet the fitness standards for body fat, lean body mass, and heart recovery.

Incentive pay for police officers is:

5% pay increase at 40 percentile
Plus \$20 pay increase at 50 percentile
Plus \$40 pay increase at 60 percentile

LONGEVITY

Based on length of employment, a semi-annual payment is given to all regular full-time employees as follows:

All non-union employees—
After 5 years-----\$30 per month
After 10 years----\$55 per month
After 15 years----\$75 per month

VACATION

All regular full-time employees receive the following vacation schedule:

After 1 year-----10 days
After 5 years-----15 days
After 10 years-----20 days
After 15 years-----25 days
After 20 years-----30 days

D.A.R.E. PROGRAM

Drug Abuse Resistance Education known as D.A.R.E., an educational program for elementary school children to defer and prevent the use of drugs. Funding is mostly derived through donations and sale of promotional items. Funds were not budgeted this year as the program was discontinued.

BUILDING EXPENSE

\$7,000; included are funds to contract with a lawn care service to provide regular maintenance on the Police Dept. front yard, rent storage space for off-site storage of impounded bicycles.

PHYSICAL FITNESS PROGRAM

The City provides to all regular full-time employees up to \$35 per month per employee for their participation in any physical fitness club.

C.E.N.T. EXPENDITURES

Columbia Enforcement Narcotics Team, C.E.N.T., is an inter-county drug task force concentrating on manufacturing, delivery and possession of narcotics. Funding is derived from the C.E.N.T. agency with the City contributing into the program.

CONTRACTUAL SERVICES

Miscellaneous services-\$1,000

CAPITAL OUTLAY

No capital purchases due to financial constraints

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
878.53	2,015.35	1,000.00	001-002-507000	Reserve Training/Equip	500.00	500.00	500.00	500.00
17,400.00	7,193.53	5,100.00	001-002-508000	Janitorial Services	5,253.00	5,253.00	5,253.00	5,253.00
5,555.41	11,429.90	13,000.00	001-002-510000	Automobile Expense	13,000.00	13,000.00	13,000.00	13,000.00
9,527.61	(5,203.95)	2,000.00	001-002-511000	C.E.R.T. Equipment Costs	2,000.00	2,000.00	2,000.00	2,000.00
5,139.80	22,692.73	4,500.00	001-002-521000	Radio & Radar Maint.	4,500.00	4,500.00	4,500.00	4,500.00
1,369.20	90.11	400.00	001-002-526000	Publicity	400.00	400.00	400.00	400.00
45,952.64	37,930.54	40,000.00	001-002-531000	Gasoline Expense	38,000.00	38,000.00	38,000.00	38,000.00
26,470.98	24,755.81	1,000.00	001-002-554000	Contractual/Physical Fitne	1,000.00	1,000.00	1,000.00	1,000.00
0.00	0.00	0.00	001-002-556000	Federal Grant Subreceptent	0.00	0.00	0.00	0.00
0.00	0.00	0.00	001-002-557000	Federal Grant Equip./Comj	0.00	0.00	0.00	0.00
<u>306,282.25</u>	<u>284,254.33</u>	<u>286,350.00</u>		Matl. & Supp. Exp. Total	<u>337,587.00</u>	<u>337,587.00</u>	<u>337,587.00</u>	<u>337,587.00</u>
				Capital Outlay				
0.00	0.00	0.00	001-002-575000	Equipment	0.00	0.00	0.00	0.00
109,304.13	31,309.22	0.00	001-002-577000	Automobile Expense	0.00	0.00	0.00	0.00
0.00	0.00	0.00	001-002-578000	Other Capital Expense	0.00	0.00	0.00	0.00
<u>109,304.13</u>	<u>31,309.22</u>	<u>0.00</u>		Capital Outlay Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
				Unappropriated Balance				
0.00	0.00	10,200.00	001-002-630000	Reserve- PD: Data Cellular	0.00	0.00	0.00	0.00
0.00	0.00	14,000.00	001-002-631000	Reserve- Police: D.A.R.E.	0.00	0.00	0.00	0.00
<u>0.00</u>	<u>0.00</u>	<u>24,200.00</u>		Unapprop. Balance Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>2,571,539.02</u>	<u>2,549,089.52</u>	<u>2,490,774.00</u>		Expenditures Totals	<u>2,549,261.00</u>	<u>2,549,261.00</u>	<u>2,549,261.00</u>	<u>2,549,261.00</u>
0.00	0.00	0.00		Department Revenues	0.00	0.00	0.00	0.00
2,571,539.02	2,549,089.52	2,490,774.00		Department Expenses	2,549,261.00	2,549,261.00	2,549,261.00	2,549,261.00
<u>(2,571,539.02)</u>	<u>(2,549,089.52)</u>	<u>(2,490,774.00)</u>	002	Police Dept. Totals	<u>(2,549,261.00)</u>	<u>(2,549,261.00)</u>	<u>(2,549,261.00)</u>	<u>(2,549,261.00)</u>

LIBRARY DEPARTMENT

The St. Helen’s Public Library shares its facility with the Columbia Learning Center. The Learning Center features an auditorium seating 80 persons as well as a small meeting room and computer lab with classroom. These facilities are available to the community on a free and fee based schedule.

The St. Helen’s Public Library is currently open six days a week, with resources that include the online catalog, fiction and non-fiction books, magazines, recorded books, public access computers, and online database resources. A full range of children’s story hours and programs are offered.

Our library staff will consist of a full-time Library Director, one part-time Library Paraprofessional, one full-time Librarian I, one full-time Librarian Technician II, and three part time Library Assistants working 20/hours/week.

WAGES-UNION CONTRACT

Union contract with American Federation of State, County, Municipal Employees, AFSCME, was established for a three year period - 2009-2012. As per the contract, a 2% COLA will be applied to all wages represented by the contract.

P.E.R.S.—PUBLIC EMPLOYEES RETIREMENT SYSTEM

All employees automatically become a member of PERS after six consecutive months of uninterrupted service in any position that requires at least 600 hours of work per year. The City will pay the 6% employee portion for all employees who met the eligibility requirements. City’s contribution is 14.51%.

HOSPITAL & MEDICAL

All regular full-time employees receive a health insurance package that includes medical, dental, and vision. The employee may select between Blue Cross/Blue Shield and Kaiser Permanente for their providers. Employees chose Blue Cross/Blue Shield Plan I, \$200 deductible. As of August 1, 2010, all AFSCME employees, the City will pay “Employee only” class--\$513.96, “Employee plus One”-\$1058.32; and “Full Family”--\$1,486.23. Each year, the City’s capped contribution shall be increased by ten percent (10%) which shall set a new cap. Any increase in the aggregate premium above the cap shall be shared fifty percent (50%) by the City and fifty percent (50%) by the employee through payroll deduction. The Council did allow one caveat for the “Employee only” category. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. . For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. On August 1, 2009, the premiums have exceeded the \$500 benchmark. This provision only applied to existing employees on August 1, 2002. For non-represented management and their exempt support staff, fully paid premium will be given.

LONGEVITY

Based on length of employment, a semi-annual payment is given to all regular full-time employees as follows:

- All non-union employees—
- After 5 years-----\$30 per month
- After 10 years-----\$50 per month
- After 15 years-----\$75 per month

VACATION

All regular full-time employees receive the following vacation schedule:

- After 1 year-----10 days
- After 5 years-----15 days
- After 10 years-----20 days
- After 15 years-----25 days
- After 20 years-----30 days

2008 Actual	2009 Actual	2010 Adopted Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
004 Library Department							
Payroll Related Expense							
1,283.77	220.42	0.00	001-004-409000 Overtime Expense	250.00	250.00	250.00	250.00
19,561.57	16,994.78	16,706.00	001-004-415000 O.A.S.I.	17,738.00	17,738.00	17,738.00	17,738.00
56,469.92	40,845.47	44,791.00	001-004-416000 P.E.R.S.	47,558.00	47,558.00	47,558.00	47,558.00
1,250.53	564.44	700.00	001-004-417000 S.A.I.F.	700.00	700.00	700.00	700.00
39,701.40	34,634.45	38,232.00	001-004-418000 Hospital & Medical Ins	37,536.00	37,536.00	37,536.00	37,536.00
740.24	635.81	600.00	001-004-419000 Disability & Life Ins	700.00	700.00	700.00	700.00
0.00	12,038.00	11,000.00	001-004-420000 Unemployment Ins	500.00	500.00	500.00	500.00
8,225.01	8,579.40	7,661.00	001-004-421000 Holiday Pay	8,249.00	8,249.00	8,249.00	8,249.00
960.00	960.00	1,500.00	001-004-422000 Longevity Pay	1,500.00	1,500.00	1,500.00	1,500.00
8,782.05	2,926.09	500.00	001-004-423000 Sick Leave Pay	500.00	500.00	500.00	500.00
4,819.43	2,986.48	4,709.00	001-004-424000 Non-Rep Comp Plan	5,109.00	5,109.00	5,109.00	5,109.00
47,010.41	63,364.93	41,079.00	001-004-425000 Librarian I	43,794.00	43,794.00	43,794.00	43,794.00
46,136.07	33,773.57	33,192.00	001-004-430000 Librarian Technician	35,711.00	35,711.00	35,711.00	35,711.00
13,650.70	8,454.03	9,945.00	001-004-433000 Vacation Pay	10,687.00	10,687.00	10,687.00	10,687.00
2,548.67	3,086.05	3,064.00	001-004-438000 VEBA Medical Plan	3,300.00	3,300.00	3,300.00	3,300.00
55,222.01	52,034.40	55,910.00	001-004-440000 Part-Time Library Assistant	60,042.00	60,042.00	60,042.00	60,042.00
71,870.17	53,032.90	61,324.00	001-004-441000 Library Director	66,534.00	66,534.00	66,534.00	66,534.00
<u>378,231.95</u>	<u>335,131.22</u>	<u>330,913.00</u>	Payroll Related Expense	<u>340,408.00</u>	<u>340,408.00</u>	<u>340,408.00</u>	<u>340,408.00</u>
Materials & Supp. Exp.							
9,213.00	9,711.77	12,735.00	001-004-455000 Insurance	12,735.00	12,735.00	12,735.00	12,735.00
11,466.56	10,074.86	5,000.00	001-004-457000 Office Supplies	5,000.00	5,000.00	5,000.00	5,000.00
6,621.57	(10,451.92)	4,000.00	001-004-458000 Telephone Expense	4,000.00	4,000.00	4,000.00	4,000.00
12,652.28	16,232.91	16,000.00	001-004-459000 Utilities	17,000.00	17,000.00	17,000.00	17,000.00
457.43	435.15	476.00	001-004-463000 Auditing	490.00	490.00	490.00	490.00
53,643.25	16,348.48	10,000.00	001-004-470000 Building Expense	10,000.00	10,000.00	10,000.00	10,000.00
399.00	759.50	500.00	001-004-471000 Physical Fitness	600.00	600.00	600.00	600.00
8,820.86	10,253.68	10,000.00	001-004-473000 Misc Expense	10,000.00	10,000.00	10,000.00	10,000.00
565.41	790.10	750.00	001-004-480000 Postage	750.00	750.00	750.00	750.00
5,755.79	2,225.56	3,500.00	001-004-481000 Audio Visual	3,500.00	3,500.00	3,500.00	3,500.00
13,395.03	9,560.50	5,000.00	001-004-483000 Audio Tapes	5,000.00	5,000.00	5,000.00	5,000.00
7,306.81	4,745.55	2,500.00	001-004-490000 Schools & Conventions	2,500.00	2,500.00	2,500.00	2,500.00
26,936.94	38,424.78	20,000.00	001-004-500000 Computer Maintenance	30,000.00	30,000.00	30,000.00	30,000.00
22,440.00	36,067.16	26,000.00	001-004-508000 Janitorial Services	26,780.00	26,780.00	26,780.00	26,780.00
32,026.62	35,151.54	25,000.00	001-004-511000 Library Materials	25,000.00	25,000.00	25,000.00	25,000.00
5,334.95	6,744.62	6,000.00	001-004-512000 Publication	6,000.00	6,000.00	6,000.00	6,000.00
5,149.58	6,226.39	5,000.00	001-004-517000 Library Program	5,000.00	5,000.00	5,000.00	5,000.00
1,974.00	2,100.00	2,200.00	001-004-518000 Interlibrary Services	2,200.00	2,200.00	2,200.00	2,200.00
11,852.20	5,532.42	4,000.00	001-004-519000 Furnishing/Shelving Exp	4,000.00	4,000.00	4,000.00	4,000.00
17,431.49	0.00	500.00	001-004-553000 Landscaping/Maintenance	0.00	0.00	0.00	0.00
0.00	757.62	0.00	001-004-554000 Contractual/Consulting	0.00	0.00	0.00	0.00
<u>253,442.77</u>	<u>201,690.67</u>	<u>159,161.00</u>	Matl. & Supp. Exp. Total	<u>170,555.00</u>	<u>170,555.00</u>	<u>170,555.00</u>	<u>170,555.00</u>

2008 Actual	2009 Actual	2010 Adopted Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
			Capital Outlay				
0.00	0.00	0.00 001-004-575000	Equipment	0.00	0.00	0.00	0.00
0.00	0.00	0.00	Capital Outlay Total	0.00	0.00	0.00	0.00
631,674.72	536,821.89	490,074.00	Expenditures Totals	510,963.00	510,963.00	510,963.00	510,963.00
0.00	0.00	0.00	Department Revenues	0.00	0.00	0.00	0.00
631,674.72	536,821.89	490,074.00	Department Expenses	510,963.00	510,963.00	510,963.00	510,963.00
(631,674.72)	(536,821.89)	(490,074.00) 004	Library Dept. Totals	(510,963.00)	(510,963.00)	(510,963.00)	(510,963.00)

PARKS DEPARTMENT

Merged with the Public Works Department, this department consists of a Parks Supervisor and two full time Parks employees that are shared equally with Public Works. The Parks Dept maintains ten parks including Sand Island.

Two new parks were added in 2000 and 2001 for the enjoyment of our community. The first is a small park located on the west side known as "Black Walnut Park". A majestic 100 plus year old walnut tree stands in the middle of this 5000 sq. ft park located at White Way and Columbia Blvd.

The second park located at the end of River Street has been named Grey Cliff Park. Equivalent to three city lots plus 1 acre of submersible land, W.H. Pacific, Inc. was contracted to develop a conceptual plan to incorporate this park with our downtown revitalization efforts.

WAGES- UNION CONTRACT

Union contract with American Federation of State, County, Municipal Employees, AFSCME, was established for a three year period - 2009-2012. As per the contract, a 2% COLA will be applied to all wages represented by the contract.

P.E.R.S.—PUBLIC EMPLOYEES RETIREMENT SYSTEM

All employees automatically become a member of PERS after six consecutive months of uninterrupted service in any position that requires at least 600 hours of work per year. The City will pay the 6% employee portion for all employees who met the eligibility requirement. City's contribution is 14.51% on July 1, 2010.

HOSPITAL & MEDICAL

All regular full-time employees receive a health insurance package that includes medical, dental, and vision. The employee may select between Blue Cross/Blue Shield and Kaiser Permanente for their providers. Employees chose Blue Cross/Blue Shield Plan I, \$200 deductible. As of August 1, 2010, all AFSCME employees, the City will pay "Employee only" class--\$513.96, "Employee plus One"- \$1058.32; and "Full Family"--\$1,486.23. Each year, the City's capped contribution shall be increased by ten percent (10%) which shall set a new cap. Any increase in the aggregate premium above the cap shall be shared fifty percent (50%) by the City and fifty percent (50%) by the employee through payroll deduction. The Council did allow one caveat for the "Employee only" category. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. . For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. On August 1, 2009, the premiums have exceeded the \$500 benchmark. This provision only applied to existing employees on August 1, 2002. For non-represented management and their exempt support staff, fully paid premium will be given.

LONGEVITY

Based on length of employment, a semi-annual payment is given to all regular full-time employees as follows:

After 5 years-----\$30 per month
After 10 years-----\$50 per month
After 15 years-----\$75 per month

VACATION

All regular full-time employees receive the following vacation schedule:

After 1 year-----10 days
After 5 years-----15 days
After 10 years-----20 days
After 15 years-----25 days
After 20 years-----30 days

2008	2009	2010	2011	2011	2011	2011	
Actual	Actual	Adopted Account #	Description	Requested	Proposed	Approved	Adopted
005			Parks Department				
			Payroll Related Expense				
2,660.08	900.63	800.00 001-005-409000	Overtime Pay	800.00	800.00	800.00	800.00
7,251.20	5,255.76	5,602.00 001-005-415000	O.A.S.I.	5,649.00	5,649.00	5,649.00	5,649.00
19,955.07	15,423.72	15,020.00 001-005-416000	P.E.R.S.	15,145.00	15,145.00	15,145.00	15,145.00
2,711.84	1,743.88	1,800.00 001-005-417000	S.A.I.F.	1,600.00	1,600.00	1,600.00	1,600.00
22,479.54	17,082.29	12,096.00 001-005-418000	Hospital & Medical Ins	18,637.00	18,637.00	18,637.00	18,637.00
415.02	277.14	400.00 001-005-419000	Disability & Life Ins	350.00	350.00	350.00	350.00
0.00	0.00	500.00 001-005-420000	Unemployment Ins	500.00	500.00	500.00	500.00
4,661.80	3,322.54	3,527.00 001-005-421000	Holiday Pay	3,591.00	3,591.00	3,591.00	3,591.00
435.00	340.00	1,350.00 001-005-422000	Longevity Pay	600.00	600.00	600.00	600.00
3,300.44	2,816.14	500.00 001-005-423000	Sick Leave Pay	500.00	500.00	500.00	500.00
615.88	264.09	552.00 001-005-424000	Non-Rep Comp Plan	604.00	604.00	604.00	604.00
37,148.76	27,297.13	21,027.00 001-005-427000	Parks Maintenance II	21,448.00	21,448.00	21,448.00	21,448.00
29,043.85	6,711.76	16,797.00 001-005-428000	Park Maintenance I	15,559.00	15,559.00	15,559.00	15,559.00
4,589.67	0.00	0.00 001-005-430000	Public Works Director	0.00	0.00	0.00	0.00
8,785.64	21,180.39	24,116.00 001-005-431000	Park Supervisor	26,370.00	26,370.00	26,370.00	26,370.00
3,730.74	5,688.21	5,064.00 001-005-433000	Vacation Pay	4,871.00	4,871.00	4,871.00	4,871.00
1,069.89	1,299.11	1,411.00 001-005-438000	VEBA Medical Plan	1,437.00	1,437.00	1,437.00	1,437.00
<u>148,854.42</u>	<u>109,602.79</u>	<u>110,562.00</u>	Payroll Related Expense	<u>117,661.00</u>	<u>117,661.00</u>	<u>117,661.00</u>	<u>117,661.00</u>
			Materials & Supp. Exp.				
3,740.96	3,943.15	5,171.00 001-005-455000	Insurance	5,171.00	5,171.00	5,171.00	5,171.00
47.50	24.94	500.00 001-005-457000	Office Supplies	500.00	500.00	500.00	500.00
1,555.04	3,753.89	4,000.00 001-005-458000	Telephone Expense	2,700.00	2,700.00	2,700.00	2,700.00
11,874.06	13,365.99	16,700.00 001-005-459000	Utilities	14,000.00	14,000.00	14,000.00	14,000.00
457.43	435.46	478.00 001-005-463000	Auditing	493.00	493.00	493.00	493.00
1,513.69	1,435.75	5,000.00 001-005-470000	Building Expense	2,000.00	2,000.00	2,000.00	2,000.00
892.52	489.99	700.00 001-005-471000	Physical Fitness Program	500.00	500.00	500.00	500.00
13,323.65	19,193.64	15,000.00 001-005-473000	Miscellaneous Expense	17,000.00	17,000.00	17,000.00	17,000.00
4,259.00	2,321.25	4,500.00 001-005-474000	Sanitary Service- Portable	4,500.00	4,500.00	4,500.00	4,500.00
1,084.95	310.00	500.00 001-005-490000	Schools & Conventions	500.00	500.00	500.00	500.00
854.49	1,272.66	2,300.00 001-005-500000	Computer System Maint.	1,000.00	1,000.00	1,000.00	1,000.00
20,941.16	24,899.86	30,000.00 001-005-501000	Operating Materials & Supp	25,000.00	25,000.00	25,000.00	25,000.00
5,138.33	6,469.93	6,000.00 001-005-502000	Equipment Expense	5,000.00	5,000.00	5,000.00	5,000.00
4,771.51	3,896.24	3,000.00 001-005-513000	Chemicals	4,000.00	4,000.00	4,000.00	4,000.00
6,597.93	8,615.24	5,000.00 001-005-531000	Gasoline Expense	5,000.00	5,000.00	5,000.00	5,000.00
30,831.00	95,072.75	212,463.00 001-005-554000	Contractual Services	115,000.00	115,000.00	115,000.00	115,000.00
0.00	0.00	0.00 001-005-555000	McCormick Softball Field li	1,000.00	1,000.00	1,000.00	1,000.00
<u>107,883.22</u>	<u>185,500.74</u>	<u>311,312.00</u>	Matl. & Supp. Exp. Total	<u>203,364.00</u>	<u>203,364.00</u>	<u>203,364.00</u>	<u>203,364.00</u>
			Capital Outlay				
10,121.00	0.00	0.00 001-005-575000	Equipment	18,000.00	18,000.00	18,000.00	3,000.00
5,092.66	777.13	13,900.00 001-005-578000	Other Capital Expense	13,900.00	13,900.00	13,900.00	13,900.00
0.00	0.00	38,039.00 001-005-580000	Estate- Equipment	7,192.00	7,192.00	7,192.00	7,192.00
0.00	21,415.00	0.00 001-005-581000	Construction/Equipment	0.00	0.00	0.00	0.00

PHYSICAL FITNESS PROGRAM

The City provides to all regular full-time employees up to \$35 per month per employee for their participation in any physical fitness club.

CONTRACTUAL SERVICES

The City realizes a cost savings and increased productivity when contracting some projects to outside contractors and consulting firms. Improvements for the Columbia View Park Decks project-\$100,000 (\$3,850- SDC's and \$96,150 proceeds Park Property) is being carried over from last year. A new project is the Splash Park to be located in the Plaza. The Ford Foundation group is requesting \$15,000 contribution towards this project.

MCCORMICK SOFTBALL FIELD IMPROVEMENTS

The softball association has recommended a minimal fee be applied to the softball leagues. The revenues collected will be used to maintain or improve the softball fields with any remaining funds carried over for future use.

BURKHARDT/CRONKITE ESTATE

In 1979, the City was the recipient of \$34,000 from the Estate of E. Scott Burkhardt. Although the Trust agreement has expired, the City has continued the agreement of using only the interest earned keeping the principal intact. The expenditures are designated for playground equipment only. The accounting procedure established places all monies into a Capital account. The interest payments flow into the account as the expense items are charged.

In the spring of 2000, the City received word the family of Jim Cronkite has donated \$25,000 for park purposes. In November 2001, the Estate of Sybil Bemis contributed \$6,000. In July, 2002, Bemis Estate contributed an additional \$8,752. These monies will be accounted and expended within this fund.

Projected Balance July 1, 2010	\$ 6,692
Revenue	\$ 500
Expenditures	\$
Balance June 30, 2011	\$ 7,192

CAPITAL OUTLAY

Tool Cat Broom-\$3,000

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
0.00	0.00	0.00	001-005-582000	Land Purchase-Dalton Park	115,000.00	115,000.00	115,000.00	115,000.00
15,213.66	22,192.13	51,939.00		Capital Outlay Total	154,092.00	154,092.00	154,092.00	139,092.00
				Other Expenditures				
38,725.93	40,759.05	42,899.00	001-005-563000	Principle Expense	45,152.00	45,152.00	45,152.00	45,152.00
13,113.31	11,080.19	8,941.00	001-005-569000	Interest Expense	6,689.00	6,689.00	6,689.00	6,689.00
51,839.24	51,839.24	51,840.00		Other Expenditure Total	51,841.00	51,841.00	51,841.00	51,841.00
323,790.54	369,134.90	525,653.00		Expenditures Totals	526,958.00	526,958.00	526,958.00	511,958.00
0.00	0.00	0.00		Department Revenues	0.00	0.00	0.00	0.00
323,790.54	369,134.90	525,653.00		Department Expenses	526,958.00	526,958.00	526,958.00	511,958.00
(323,790.54)	(369,134.90)	(525,653.00)		Park Dept. Totals	(526,985.00)	(526,985.00)	(526,985.00)	(511,958.00)
7,512,255.97	7,226,401.65	6,040,181.00		Fund Revenues	6,539,641.00	6,539,641.00	6,539,641.00	6,539,641.00
7,512,255.97	7,226,401.65	6,040,181.00		Fund Expenses	6,539,641.00	6,539,641.00	6,539,641.00	6,539,641.00
0.00	0.00	0.00		Park Dept. Totals	0.00	0.00	0.00	0.00

With the passage of Senate Bill 587, all revenues and expenditures made in connection with the administration and enforcement of the building inspection program must be reported for each code program.

The five code programs are:

- Manufacturing Placement
- Plan Check
- Building Inspection
- Plumbing Inspection
- Mechanical

For these five programs, the City has attributed 1% of expenses towards manufacturing, 32% to Plan Check, 45% to Building Inspection, 18% to Plumbing and 4% Mechanical.

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
			003	Building Department				
Revenues								
0.00	0.00	0.00	003-000-300000	Revenues	0.00	0.00	0.00	0.00
51,926.75	20,006.96	0.00	003-000-301000	Beginning Cash Balance	10,011.00	10,011.00	10,011.00	10,011.00
134,169.24	58,168.36	55,134.00	003-000-312000	Building Permits	56,083.00	56,083.00	56,083.00	56,083.00
34,338.17	11,800.42	13,000.00	003-000-313000	Plumbing Permit Fees	21,357.00	21,357.00	21,357.00	21,357.00
13,739.96	6,988.52	7,000.00	003-000-314000	Mechanical Permit Fees	6,677.00	6,677.00	6,677.00	6,677.00
72,243.42	44,287.10	32,000.00	003-000-315000	Plan Check Fees	27,191.00	27,191.00	27,191.00	27,191.00
2.00	710.00	1,000.00	003-000-316000	Code Enforcement Fees	500.00	500.00	500.00	500.00
(32.00)	(19.20)	0.00	003-000-319000	Bldg.- Manufactured Place	0.00	0.00	0.00	0.00
0.00	0.00	10,000.00	003-000-333000	Loan Proceeds	10,000.00	10,000.00	10,000.00	10,000.00
5,848.33	4,468.56	0.00	003-000-354000	Miscellaneous Expense	100.00	100.00	100.00	100.00
0.00	0.00	12,000.00	003-000-390000	Transfer from General Fun	0.00	0.00	0.00	0.00
<u>312,235.87</u>	<u>146,410.72</u>	<u>130,134.00</u>		Revenues Totals	<u>131,919.00</u>	<u>131,919.00</u>	<u>131,919.00</u>	<u>131,919.00</u>

Building Department Fund is established to account for all accounting transactions and was once part of the City General Fund.

With the retirement of the Community Development Director, the City Administrator will oversee this department effective January 2010.

The Building Department as one full-time Building Official working 40% or 16 hours on GIS (Geographical Information Systems). One full time secretary will be shared equally between the building department and other tasks associated with the enterprise functions.

All building permits and inspections are handled in accordance to the State Building Code. Any building violations are processed and handled within this department.

Continuing the operation of the Building Department, the Council has approved an interfund loan from the City General Fund to offset any net loss. Additionally, any Enterprise Zone credits given by the Building Department that benefits the City General Fund in future increased property taxes will be transferred to the Building Department as revenue.

WAGES-UNION CONTRACT

Union contract with American Federation of State, County, Municipal Employees, AFSCME, was established for a three year period - 2009-2012. As per the contract, a 2% COLA will be applied to all wages represented by the contract.

P.E.R.S.—PUBLIC EMPLOYEES RETIREMENT SYSTEM

All employees automatically become a member of PERS after six consecutive months of uninterrupted service in any position that requires at least 600 hours of work per year. The City will pay the 6% employee portion for employees who have met the eligibility requirement. City's contribution is 14.51% on July 1, 2010.

HOSPITAL & MEDICAL

All regular full-time employees receive a health insurance package that includes medical, dental, and vision. The employee may select between Blue Cross/Blue Shield and Kaiser Permanente for their providers. Employees chose Blue Cross/Blue Shield Plan I, \$200 deductible. As of August 1, 2010, all AFSCME employees, the City will pay "Employee only" class--\$513.96, "Employee plus One"--\$1058.32; and "Full Family"--\$1,486.23. Each year, the City's capped contribution shall be increased by ten percent (10%) which shall set a new cap. Any increase in the aggregate premium above the cap shall be shared fifty percent (50%) by the City and fifty percent (50%) by the employee through payroll deduction. The Council did allow one caveat for the "Employee only" category. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. . For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. On August 1, 2009, the premiums have exceeded the \$500 benchmark. This provision only applied to existing employees on August 1, 2002. For non-represented management and their exempt support staff, fully paid premium will be given.

LONGEVITY

Based on length of employment, a semi-annual payment is given to all regular full-time employees as follows:

After 5 years-----\$30 per month
After 10 years-----\$50 per month
After 15 years-----\$75 per month

VACATION

All regular full-time employees receive the following vacation schedule:

After 1 year-----10 days
After 5 years-----15 days
After 10 years-----20 days
After 15 years-----25 days
After 20 years-----30 days

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
003 Building Department								
Payroll Related Expense								
24,173.01	17,423.55	16,839.00	003-003-403000	Secretary	17,663.00	17,663.00	17,663.00	17,663.00
45,261.86	37,371.73	34,847.00	003-003-412000	Building Inspector/Official	37,315.00	37,315.00	37,315.00	37,315.00
46,389.66	5,781.71	0.00	003-003-413000	Building Inspector III	0.00	0.00	0.00	0.00
12,169.29	5,880.69	4,610.00	003-003-415000	O.A.S.I.	4,938.00	4,938.00	4,938.00	4,938.00
37,088.12	17,727.31	12,359.00	003-003-416000	P.E.R.S.	13,238.00	13,238.00	13,238.00	13,238.00
1,402.93	500.56	500.00	003-003-417000	S.A.I.F.	550.00	550.00	550.00	550.00
41,245.29	17,990.68	14,854.00	003-003-418000	Hospital & Medical Ins	16,942.00	16,942.00	16,942.00	16,942.00
585.16	254.46	250.00	003-003-419000	Disability & Life Ins	225.00	225.00	225.00	225.00
0.00	1,424.91	8,400.00	003-003-420000	Unemployment Ins	0.00	0.00	0.00	0.00
7,797.50	3,259.76	2,876.00	003-003-421000	Holiday Pay	3,081.00	3,081.00	3,081.00	3,081.00
630.00	97.50	0.00	003-003-422000	Longevity Pay	0.00	0.00	0.00	0.00
10,853.89	3,347.20	500.00	003-003-423000	Sick Leave Pay	500.00	500.00	500.00	500.00
4,098.36	2,927.54	2,734.00	003-003-424000	Non-Rep. Comp Plan	2,927.00	2,927.00	2,927.00	2,927.00
9,900.81	6,792.08	2,964.00	003-003-433000	Vacation Pay	3,555.00	3,555.00	3,555.00	3,555.00
2,245.72	2,935.63	1,151.00	003-003-438000	VEBA Medical Plan	1,233.00	1,233.00	1,233.00	1,233.00
10,535.01	0.00	0.00	003-003-450000	Code Enforcement Nuis	0.00	0.00	0.00	0.00
254,376.61	123,715.31	102,884.00		Payroll Related Expense	102,167.00	102,167.00	102,167.00	102,167.00
Materials & Supp. Exp.								
15,494.36	4,537.71	5,000.00	003-003-452000	Plan Review Expense	5,500.00	5,500.00	5,500.00	5,500.00
2,160.89	1,831.94	700.00	003-003-457000	Office Supplies	1,000.00	1,000.00	1,000.00	1,000.00
2,875.03	1,723.21	500.00	003-003-458000	Telephone Expense	900.00	900.00	900.00	900.00
898.31	724.19	252.00	003-003-471000	Physical Fitness Exp	456.00	456.00	456.00	456.00
1,050.23	1,476.73	1,500.00	003-003-473000	Misc Expense	2,000.00	2,000.00	2,000.00	2,000.00
3,340.07	259.90	800.00	003-003-490000	Schools & Conventions	800.00	800.00	800.00	800.00
7,494.19	4,091.98	5,000.00	003-003-500000	Computer Maintenance	4,200.00	4,200.00	4,200.00	4,200.00
1,142.14	902.49	800.00	003-003-531000	Gasoline Expense	525.00	525.00	525.00	525.00
3,397.08	36.00	0.00	003-003-554000	Contractual/Consulting	0.00	0.00	0.00	0.00
0.00	0.00	10,000.00	003-003-555000	Loan Repayment	10,000.00	10,000.00	10,000.00	10,000.00
37,852.30	15,584.15	24,552.00		Matl. & Supp. Exp. Total	25,381.00	25,381.00	25,381.00	25,381.00
Capital Outlay								
0.00	0.00	0.00	003-003-575000	Equipment Expense	0.00	0.00	0.00	0.00
0.00	0.00	0.00		Capital Outlay Total	0.00	0.00	0.00	0.00
Contingency								
0.00	0.00	2,698.00	003-003-596000	Operating Contingency	4,371.00	4,371.00	4,371.00	4,371.00
0.00	0.00	2,698.00		Contingency Total	4,371.00	4,371.00	4,371.00	4,371.00

2008 Actual	2009 Actual	2010 Adopted Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
Other Expenditures							
0.00	0.00	0.00	003-003-571000 F/A Disposal	0.00	0.00	0.00	0.00
0.00	0.00	0.00	Other Expenditure Total	0.00	0.00	0.00	0.00
Unappropriated Balance							
20,006.96	7,111.26	0.00	003-003-606000 Ending Fund Balance	0.00	0.00	0.00	0.00
20,006.96	7,111.26	0.00	Unapprop. Balance Total	0.00	0.00	0.00	0.00
312,235.87	146,410.72	130,134.00	Expenditures Totals	131,919.00	131,919.00	131,919.00	131,919.00
0.00	0.00	0.00	Department Revenues	0.00	0.00	0.00	0.00
312,235.87	146,410.72	130,134.00	Department Expenses	131,919.00	131,919.00	131,919.00	131,919.00
(312,235.87)	(146,410.72)	(130,134.00)	Building Dept. Totals	(131,919.00)	(131,919.00)	(131,919.00)	(131,919.00)
312,235.87	146,410.72	130,134.00	Fund Revenues	131,919.00	131,919.00	131,919.00	131,919.00
312,235.87	146,410.72	130,134.00	Fund Expenses	131,919.00	131,919.00	131,919.00	131,919.00
0.00	0.00	0.00	Building Dept. Totals	0.00	0.00	0.00	0.00

911 MONIES

The City receives from the State of Oregon our apportionment of 911 tax monies. The expenditure of funds is for the 911 emergency programs and is distributed directly to Columbia County Emergency Communications.

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
		007		911 Emergency Fund				
				Revenues				
0.00	0.00	0.00	007-000-300000	Revenue	0.00	0.00	0.00	0.00
0.00	0.00	0.00	007-000-301000	Begin Cash Balance	0.00	0.00	0.00	0.00
78,704.12	65,259.80	63,865.00	007-000-335000	Revenue 911	62,000.00	62,000.00	62,000.00	62,000.00
<u>78,704.12</u>	<u>65,259.80</u>	<u>63,865.00</u>		Revenues Totals	<u>62,000.00</u>	<u>62,000.00</u>	<u>62,000.00</u>	<u>62,000.00</u>

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
			007	911 Emergency Dept.				
				Materials & Supp. Exp.				
78,704.12	65,259.80	63,865.00	007-007-528000	911 Distribution	62,000.00	62,000.00	62,000.00	62,000.00
78,704.12	65,259.80	63,865.00		Matl. & Supp. Exp. Total	62,000.00	62,000.00	62,000.00	62,000.00
78,704.12	65,259.80	63,865.00		Expenditures Totals	62,000.00	62,000.00	62,000.00	62,000.00
0.00	0.00	0.00		Department Revenues	0.00	0.00	0.00	0.00
78,704.12	65,259.80	63,865.00		Department Expenses	62,000.00	62,000.00	62,000.00	62,000.00
(78,704.12)	(65,259.80)	(63,865.00)		911 Emerg. Dept. Totals	(62,000.00)	(62,000.00)	(62,000.00)	(62,000.00)
78,704.12	65,259.80	63,865.00		Fund Revenues	62,000.00	62,000.00	62,000.00	62,000.00
78,704.12	65,259.80	63,865.00		Fund Expenses	62,000.00	62,000.00	62,000.00	62,000.00
0.00	0.00	0.00		911 Emerg. Dept. Totals	0.00	0.00	0.00	0.00

ST. HELENS VISITORS & TOURISM BUREAU

Funded through the implementation of a city motel/hotel transient room tax, the St. Helens Visitors and Tourism Bureau would promote tourism and increase revenue dollars for our City. A 7% tax, 1% for the motels to assist them with costs associated with collection of the tax and 6% to form the Bureau, would also fund a future conference center. The center would host numerous activities such as weddings, dances, training sessions, auctions, seminars, trade shows, and conferences.

2008	2009	2010			2011	2011	2011	2011
Actual	Actual	Adopted	Account #	Description	Requested	Proposed	Approved	Adopted
		008		Visitors & Tourism Fund				
				Revenues				
0.00	0.00	0.00	008-000-300000	Revenue	0.00	0.00	0.00	0.00
228,321.80	271,932.13	283,653.00	008-000-301000	Begin Cash Balance	299,368.00	299,368.00	299,368.00	299,368.00
88,131.76	80,230.99	82,318.00	008-000-306000	Motel/Hotel Tax	80,324.00	80,324.00	70,000.00	70,000.00
<u>316,453.56</u>	<u>352,163.12</u>	<u>365,971.00</u>		Revenues	<u>379,692.00</u>	<u>379,692.00</u>	<u>369,368.00</u>	<u>369,368.00</u>

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
008				Visitors & Tourism Fund				
				Materials & Supp. Exp.				
39,896.76	36,769.19	40,000.00	008-008-449000	Tourism Director	40,000.00	40,000.00	40,000.00	40,000.00
3,822.50	13,827.62	15,000.00	008-008-451000	Marketing Expense	15,000.00	15,000.00	15,000.00	15,000.00
802.17	2,608.65	20,000.00	008-008-473000	Misc Expense	20,000.00	20,000.00	15,000.00	15,000.00
0.00	0.00	0.00	008-008-554000	Consulting/Contractual	0.00	0.00	0.00	0.00
0.00	0.00	25,000.00	008-008-556000	McCormick Park Lighting	0.00	0.00	0.00	0.00
0.00	0.00	0.00	008-008-557000	Col Co Economic Dev	7,500.00	7,500.00	0.00	0.00
<u>44,521.43</u>	<u>53,205.46</u>	<u>100,000.00</u>		Matl. & Supp. Exp. Total	<u>82,500.00</u>	<u>82,500.00</u>	<u>70,000.00</u>	<u>70,000.00</u>
				Contingency				
0.00	0.00	45,000.00	008-008-596000	Operating Contingency	45,000.00	45,000.00	45,000.00	45,000.00
<u>0.00</u>	<u>0.00</u>	<u>45,000.00</u>		Contingency Total	<u>45,000.00</u>	<u>45,000.00</u>	<u>45,000.00</u>	<u>45,000.00</u>
				Unappropriated Balance				
271,932.13	298,957.66	220,971.00	008-008-606000	Ending Fund Balance	252,192.00	252,192.00	254,368.00	254,368.00
<u>271,932.13</u>	<u>298,957.66</u>	<u>220,971.00</u>		Unapprop. Balance Total	<u>252,192.00</u>	<u>252,192.00</u>	<u>254,368.00</u>	<u>254,368.00</u>
<u>316,453.56</u>	<u>352,163.12</u>	<u>365,971.00</u>		Expenditures Totals	<u>379,692.00</u>	<u>379,692.00</u>	<u>369,368.00</u>	<u>369,368.00</u>
0.00	0.00	0.00		Department Revenues	0.00	0.00	0.00	0.00
316,453.56	352,163.12	365,971.00		Department Expenses	379,692.00	379,692.00	369,368.00	369,368.00
<u>(316,453.56)</u>	<u>(352,163.12)</u>	<u>(365,971.00)</u>		Visitors & Tourism Total	<u>(379,692.00)</u>	<u>(379,692.00)</u>	<u>(369,368.00)</u>	<u>(369,368.00)</u>
316,453.56	352,163.12	365,971.00		Fund Revenues	379,692.00	379,692.00	368,369.00	368,369.00
316,453.56	352,163.12	365,971.00		Fund Expenses	379,692.00	379,692.00	369,368.00	369,368.00
<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		Visitors & Tourism Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

STATE TAX STREET FUND

A special revenue fund, the State Tax Street fund is financed almost entirely from our apportionment of motor vehicle taxes. Expenditure of funds must be used for maintenance of our roads, streetlights, sidewalk, and bicycle paths. Additionally, 1% of the total motor vehicle taxes must be apportioned for improvements and construction of bicycle paths.

The Public Works Director directs and manages multiple functions in the operation and maintenance of water/sewer systems, streets, storm drainage, engineering and Parks Department. The Public Works Supervisor is responsible for the daily operations and assignment of job tasks for the crew.

Public Works staffing includes Public Works Manager, Public Work's Supervisor, Water Field Operator, Park Supervisor, thirteen laborers (2 Parks), Water Filtration Operator, Utility Craftsman, Journeymen/Plumber, two Mechanics, four Sewage Treatment Operators, and one Secretary/Dispatcher.

STATE GRANT

Surface Transportation Program (STP), a federal program, is available to our City. Because of the many restrictions attached to this funding, the City has opted to exchange our STP funding for state gas tax dollars. Receiving \$.94/dollar, the monies expected to receive through this program is \$258,053.

An agreement with Alliance for Community Traffic Safety in Oregon (ACTS) for a Bicyclist Safety Mini-Grant was awarded last year for \$5,000. This program is to help promote transportation safety. Our local match is \$1,405.50. The remaining budget of \$3,000 is projected this new year.

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
011			State Tax Street Fund					
Revenues								
0.00	0.00	0.00	011-000-300000	Revenue	0.00	0.00	0.00	0.00
3,245,339.23	2,376,536.67	2,037,163.00	011-000-301000	Begin Cash Balance	2,060,098.00	2,060,098.00	2,060,098.00	2,060,098.00
525,202.80	470,913.76	523,341.00	011-000-327000	Motor Vehicle Tax	621,747.00	621,747.00	621,747.00	621,747.00
0.00	0.00	0.00	011-000-331000	Federal Grant Rev	0.00	0.00	0.00	0.00
0.00	0.00	263,000.00	011-000-333000	Stimulus Plan	0.00	0.00	0.00	0.00
0.00	537,670.00	536,031.00	011-000-334000	State Grants	261,053.00	261,053.00	261,053.00	261,053.00
0.00	0.00	0.00	011-000-335000	Donations- Bicycle Safety	0.00	0.00	0.00	0.00
0.00	0.00	0.00	011-000-342-000	Bicycle Helmet Donations	1,000.00	1,000.00	1,000.00	1,000.00
7,897.08	3,753.45	4,500.00	011-000-345000	Interest- State Pool	1,000.00	1,000.00	1,000.00	1,000.00
3,335.16	298.59	1,000.00	011-000-354000	Miscellaneous Revenue	1,000.00	1,000.00	1,000.00	1,000.00
229,924.10	55,526.48	65,000.00	011-000-365000	System Devel Charge	60,000.00	60,000.00	60,000.00	60,000.00
<u>4,011,698.37</u>	<u>3,444,698.95</u>	<u>3,430,035.00</u>		Revenues Total	<u>3,005,898.00</u>	<u>3,005,898.00</u>	<u>3,005,898.00</u>	<u>3,005,898.00</u>

*****STATE TAX-PERSONAL SERVICES**

Public Works staffing includes Public Works Manager, Public Work’s Supervisor, Water Field Operator, Park Supervisor, thirteen laborers (2 Parks), Water Filtration Operator, Utility Craftsman, Journeymen/Plumber two Mechanics, four Sewage Treatment Operators, and one Secretary/Dispatcher.

WAGES- UNION CONTRACT

Union contract with American Federation of State, County, Municipal Employees, AFSCME, was established for a three year period - 2009-2012. As per the contract, a 2% COLA will be applied to all wages represented by the contract.

P.E.R.S. –PUBLIC EMPLOYEES RETIREMENT SYSTEM

All employees automatically become a member of PERS after six consecutive months of uninterrupted service in any position that requires at least 600 hours of work per year. The City will pay the 6% employee portion for all employees that are eligible for the program. City’s contribution is 14.51% on July 1, 2010.

HOSPITAL & MEDICAL

All regular full-time employees receive a health insurance package that includes medical, dental, and vision. The employee may select between Blue Cross/Blue Shield and Kaiser Permanente for their providers. Employees chose Blue Cross/Blue Shield Plan I, \$200 deductible. As of August 1, 2010, all AFSCME employees, the City will pay “Employee only” class--\$513.96, “Employee plus One”-\$1058.32; and “Full Family”--\$1,486.23. Each year, the City’s capped contribution shall be increased by ten percent (10%) which shall set a new cap. Any increase in the aggregate premium above the cap shall be shared fifty percent (50%) by the City and fifty percent (50%) by the employee through payroll deduction. The Council did allow one caveat for the “Employee only” category. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. . For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. On August 1, 2009, the premiums have exceeded the \$500 benchmark. This provision only applied to existing employees on August 1, 2002. For non-represented management and their exempt support staff, fully paid premium will be given.

LONGEVITY

Based on length of employment, a semi-annual payment is given to all regular full-time employees as follows:

- After 5 years-----\$30 per month
- After 10 years-----\$50 per month
- After 15 years-----\$75 per month

VACATION

All regular full-time employees receive the following vacation schedule:

- After 1 year-----10 days
- After 5 years-----15 days
- After 10 years-----20 days
- After 15 years-----25 days
- After 20 years-----30 days

PHYSICAL FITNESS PROGRAM

The City provides to all regular full-time employees up to \$35 per month per employee for their participation in any physical fitness club.

PAVING

The Strategic Planning Process identified a community need for paving gravel streets. This year’s paving is slated at \$300,000.

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
Payroll Related Expense								
1,626.79	1,333.02	1,500.00	011-011-409000	Overtime Pay	1,500.00	1,500.00	1,500.00	1,500.00
52,873.70	46,625.25	52,166.00	011-011-410000	Operation Labor	33,588.00	33,588.00	33,588.00	33,588.00
3,137.55	2,964.73	3,500.00	011-011-411000	Standby Time	2,000.00	2,000.00	2,000.00	2,000.00
12,411.25	11,745.00	13,082.00	011-011-412000	Field Super/Safety Coord.	13,343.00	13,343.00	13,343.00	13,343.00
8,386.92	8,065.38	8,659.00	011-011-415000	O.A.S.I.	7,013.00	7,013.00	7,013.00	7,013.00
24,805.24	23,914.73	23,214.00	011-011-416000	P.E.R.S.	18,802.00	18,802.00	18,802.00	18,802.00
4,756.09	3,030.56	3,000.00	011-011-417000	S.A.I.F.	3,000.00	3,000.00	3,000.00	3,000.00
26,147.28	29,819.45	33,030.00	011-011-418000	Hospital & Medical Ins	28,532.00	28,532.00	28,532.00	28,532.00
377.72	389.72	400.00	011-011-419000	Disability & Life Ins	300.00	300.00	300.00	300.00
0.00	0.00	50.00	011-011-420000	Unemployment Ins	50.00	50.00	50.00	50.00
5,120.12	4,977.86	5,289.00	011-011-421000	Holiday Pay	4,288.00	4,288.00	4,288.00	4,288.00
1,185.00	825.00	838.00	011-011-422000	Longevity Pay	450.00	450.00	450.00	450.00
5,420.96	5,116.14	500.00	011-011-423000	Sick Leave Pay	500.00	500.00	500.00	500.00
1,416.22	1,467.08	1,580.00	011-011-424000	Non-Rep Comp Plan	1,985.00	1,985.00	1,985.00	1,985.00
6,884.45	10,642.07	11,696.00	011-011-430000	Public Works Director	12,524.00	12,524.00	12,524.00	12,524.00
12,670.96	13,630.22	15,164.00	011-011-432000	Public Works Super	15,466.00	15,466.00	15,466.00	15,466.00
8,187.30	7,166.33	8,368.00	011-011-433000	Vacation Pay	6,528.00	6,528.00	6,528.00	6,528.00
1,533.02	1,992.50	2,116.00	011-011-438000	VEBA Medical Plan	1,715.00	1,715.00	1,715.00	1,715.00
176,940.57	173,705.04	184,152.00		Payroll Related Expense	151,584.00	151,584.00	151,584.00	151,584.00
Materials & Supp. Exp.								
103,816.11	95,318.31	109,500.00	011-011-453000	Street Lighting	100,500.00	100,500.00	100,500.00	100,500.00
6,634.69	6,415.86	8,413.00	011-011-455000	Insurance	8,413.00	8,413.00	8,413.00	8,413.00
4,295.66	4,882.31	5,000.00	011-011-459000	Utilities	6,500.00	6,500.00	6,500.00	6,500.00
1,144.49	1,094.48	1,197.00	011-011-463000	Auditing	1,233.00	1,233.00	1,233.00	1,233.00
403.50	652.50	500.00	011-011-470000	Building Expense	500.00	500.00	500.00	500.00
483.01	136.53	500.00	011-011-471000	Physical Fitness Program	200.00	200.00	200.00	200.00
3,379.00	7,183.54	8,000.00	011-011-473000	Miscellaneous Expense	18,000.00	18,000.00	18,000.00	18,000.00
0.00	0.00	100.00	011-011-490000	Schools & Conventions	0.00	0.00	0.00	0.00
36,069.42	50,400.53	50,000.00	011-011-501000	Operating Materials & Sup	35,000.00	35,000.00	35,000.00	35,000.00
4,298.85	6,306.52	4,000.00	011-011-502000	Equipment Expense	10,000.00	10,000.00	10,000.00	10,000.00
6,893.92	6,389.24	5,000.00	011-011-505000	Street Signs	15,000.00	15,000.00	15,000.00	15,000.00
6,180.00	4,152.34	4,165.00	011-011-508000	Janitorial Services	4,290.00	4,290.00	4,290.00	4,290.00
52,387.00	51,406.00	55,228.00	011-011-515000	Internal Maint. Expense	61,633.00	61,633.00	61,633.00	61,633.00
592,272.48	491,542.98	637,995.00	011-011-516000	Road Paving	300,000.00	300,000.00	300,000.00	300,000.00
0.00	0.00	363,053.00	011-011-520000	Sidewalk Projects	258,053.00	258,053.00	258,053.00	258,053.00
0.00	0.00	0.00	011-011-521000	Bicycle Safety Grant Exp	3,000.00	3,000.00	3,000.00	3,000.00
0.00	0.00	1,000.00	011-011-522000	Bicycle Helmet Expense	1,000.00	1,000.00	1,000.00	1,000.00
26,537.67	39,278.57	148,500.00	011-011-554000	Contractual/Consult Serv.	65,000.00	65,000.00	65,000.00	65,000.00
844,795.80	765,159.71	1,401,151.00		Matl. & Supp. Exp. Total	888,322.00	888,322.00	888,322.00	888,322.00

STREET SIGNS

Miscellaneous signs-\$5,000; City Welcome sign-\$10,000

SIDEWALK PEJECTS-WEST SIDE

Sidewalk construction projects budgeted for this year is \$363,053 using STP funds.

CONTRACTUAL/CONSULTING SERVICES

The City realizes a cost savings and increased productivity when contracting some projects to outside contractors and consulting firms. These expenditures will not be capitalized. \$18,000 for annual striping contract; \$10,000 for annual tree trimming/removal services; \$20,000 for control signal box-18th and Columbia Blvd and \$17,000 railing.

CONSTRUCTION PROJECTS

No construction projects budgeted this year.

CAPITAL EQUIPMENT

Dozer-\$70,000

Miscellaneous equipment-\$10,000

Light trailer-\$25,000

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
Capital Outlay								
16,332.88	155,378.69	0.00	011-011-566000	Bicycle Path Construction	0.00	0.00	0.00	0.00
284,104.44	96,872.44	115,000.00	011-011-575000	Equipment Expense	175,000.00	175,000.00	175,000.00	175,000.00
312,988.01	0.00	0.00	011-011-581000	Construction Expense	0.00	0.00	0.00	0.00
<u>613,425.33</u>	<u>252,251.13</u>	<u>115,000.00</u>		Capital Outlay Total	<u>175,000.00</u>	<u>175,000.00</u>	<u>175,000.00</u>	<u>175,000.00</u>
Contingency								
0.00	0.00	75,000.00	011-011-596000	Operating Contingency	75,000.00	75,000.00	75,000.00	75,000.00
<u>0.00</u>	<u>0.00</u>	<u>75,000.00</u>		Contingency Total	<u>75,000.00</u>	<u>75,000.00</u>	<u>75,000.00</u>	<u>75,000.00</u>
Unappropriated Balance								
2,376,536.67	2,253,583.07	357,595.00	011-011-606000	Ending Fund Balance	422,387.00	422,387.00	422,387.00	422,387.00
0.00	0.00	1,297,137.00	011-011-613000	Reserve SDC's (Expansion)	1,293,605.00	1,293,605.00	1,293,605.00	1,293,605.00
0.00	0.00	0.00	011-011-614000	Reserve- Bicycle Path	0.00	0.00	0.00	0.00
0.00	0.00	0.00	011-011-615000	Reserve- Capital Equip	0.00	0.00	0.00	0.00
<u>2,376,536.67</u>	<u>2,253,583.07</u>	<u>1,654,732.00</u>		Unapprop. Balance Total	<u>1,715,992.00</u>	<u>1,715,992.00</u>	<u>1,715,992.00</u>	<u>1,715,992.00</u>
<u>4,011,698.37</u>	<u>3,444,698.95</u>	<u>3,430,035.00</u>		Expenditures Totals	<u>3,005,898.00</u>	<u>3,005,898.00</u>	<u>3,005,898.00</u>	<u>3,005,898.00</u>
0.00	0.00	0.00		Department Revenues	0.00	0.00	0.00	0.00
4,011,698.37	3,444,698.95	3,430,035.00		Department Expenses	3,005,898.00	3,005,898.00	3,005,898.00	3,005,898.00
<u>(4,011,698.37)</u>	<u>(3,444,698.95)</u>	<u>(3,430,035.00)</u>		State Tax Dept. Total	<u>(3,005,898.00)</u>	<u>(3,005,898.00)</u>	<u>(3,005,898.00)</u>	<u>(3,005,898.00)</u>
4,011,698.37	3,444,698.95	3,430,035.00		Fund Revenues	3,005,898.00	3,005,898.00	3,005,898.00	3,005,898.00
4,011,698.37	3,444,698.95	3,430,035.00		Fund Expenses	3,005,898.00	3,005,898.00	3,005,898.00	3,005,898.00
<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		State Tax Dept. Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

INTERNAL MAINTENANCE EXPENSE

An inter-fund expense for the services provided to the respective departments from our joint maintenance facility.

RESERVE-SDCs

The purpose of Street System Development Charges, SDCs, is to provide for the construction of master planned arterial and collector streets in a manner that will allow new development to proceed. The authority for SDCs is found in the 1989 Legislation, HB 4223. The unused portion is placed in a reserve account.

Projected Balance July 1, 2010	\$1,233,605
Revenue	\$ 60,000
Expenditures	\$
Balance June 30, 2011	\$1,293,605

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CAPITAL PROJECT FUND

Capital Projects Funds are created to account for all resources used for the acquisition of capital facilities and infrastructure projects. Local Improvement District (LID) is a method by which a group of property owners can share in the cost of transportation infrastructure improvements. This involves improving the street and building sidewalks. When the project is completed, the expenses are transferred from the City General Fund to the Capital Project Fund with a corresponding repayment. Enterprise LID capital projects for water, sewer and storm water will be financed directly from the respective fund. Since there is uncertainty whether there will be an established LID for the ensuing year, an estimate is budgeted.

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
		014		Capital Project Fur				
				Revenues				
0.00	0.00	0.00	014-000-300000	Revenue	0.00	0.00	0.00	0.00
0.00	0.00	0.00	014-000-301000	Beginning Cash Balance	0.00	0.00	0.00	0.00
0.00	0.00	20,000.00	014-000-390000	Transfer from Other Fund	0.00	0.00	0.00	0.00
0.00	0.00	20,000.00		Revenues Total	0.00	0.00	0.00	0.00

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
Materials & Supp. Exp.								
0.00	0.00	20,000.00	014-014-537000	Improvements in Progress	0.00	0.00	0.00	0.00
0.00	0.00	20,000.00		Matl. & Supp. Exp. Total	0.00	0.00	0.00	0.00
0.00	0.00	20,000.00		Expenditures Totals	0.00	0.00	0.00	0.00
0.00	0.00	0.00		Department Revenues	0.00	0.00	0.00	0.00
0.00	0.00	20,000.00		Department Expenses	0.00	0.00	0.00	0.00
0.00	0.00	(20,000.00)		Capital Project Totals	0.00	0.00	0.00	0.00
0.00	0.00	20,000.00		Fund Revenues	0.00	0.00	0.00	0.00
0.00	0.00	20,000.00		Fund Expenses	0.00	0.00	0.00	0.00
0.00	0.00	0.00		Capital Project Totals	0.00	0.00	0.00	0.00

FLEET MAINTENANCE-INTERNAL SERVICE

An intra-governmental service fund, the Fleet Maintenance fund is established to finance and account for services furnished to other departments benefiting from their services. Our facility is located in the McNulty Creek Industrial Park and jointly owned with the St. Helens Rural Fire Department.

**FLEET MAINTENANCE-PERSONAL SERVICES

Two mechanics are employed full-time to service vehicles and equipment from all departments. The revenue from each department is shown separately with the corresponding expense in its own department.

WAGES- UNION CONTRACT

Union contract with American Federation of State, County, Municipal Employees, AFSCME, was established for a three year period - 2009-2012. As per the contract, a 2% COLA will be applied to all wages represented by the contract.

P.E.R.S.-PUBLIC EMPLOYEES RETIREMENT SYSTEM

All employees automatically become a member of PERS after six consecutive months of uninterrupted service in any position that requires at least 600 hours of work per year. The City pays all employees 6% employee portion for all employees that are eligible for the program. City's contribution is 14.51% on July 1, 2010.

HOSPITAL & MEDICAL

All regular full-time employees receive a health insurance package that includes medical, dental, and vision. The employee may select between Blue Cross/Blue Shield and Kaiser Permanente for their providers. Employees chose Blue Cross/Blue Shield Plan I, \$200 deductible. As of August 1, 2010, all AFSCME employees, the City will pay "Employee only" class--\$513.96, "Employee plus One"--\$1058.32; and "Full Family"--\$1,486.23. Each year, the City's capped contribution shall be increased by ten percent (10%) which shall set a new cap. Any increase in the aggregate premium above the cap shall be shared fifty percent (50%) by the City and fifty percent (50%) by the employee through payroll deduction. The Council did allow one caveat for the "Employee only" category. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. On August 1, 2009, the premiums have exceeded the \$500 benchmark. This provision only applied to existing employees on August 1, 2002. For non-represented management and their exempt support staff, fully paid premium will be given.

LONGEVITY

Based on length of employment, a semi-annual payment is given to all regular full-time employees as follows:

After 5 years-----\$30 per month
After 10 years-----\$50 per month
After 15 years-----\$75 per month

VACATION

All regular full-time employees receive the following vacation schedule:

After 1 year-----10 days
After 5 years-----15 days
After 10 years-----20 days
After 15 years-----25 days
After 20 years-----30 days

CAPITAL OUTLAY-EQUIPMENT/CONSTRUCTION

❖ Miscellaneous-\$10,000

2008 Actual	2009 Actual	2010 Adopted Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
015			Fleet Maint. Facility				
Revenues							
0.00	0.00	0.00	015-000-300000	Revenue	0.00	0.00	0.00
108,462.79	87,576.56	48,815.00	015-000-301000	Beginning Cash Balance	35,407.00	35,407.00	35,407.00
0.00	0.00	0.00	015-000-354000	Miscellaneous Revenue	0.00	0.00	0.00
52,387.00	51,406.00	55,228.00	015-000-384000	Interfund- Street	61,633.00	61,633.00	61,633.00
62,865.00	61,688.00	66,274.00	015-000-385000	Interfund- Water Dept	73,960.00	73,960.00	73,960.00
31,432.00	30,844.00	33,137.00	015-000-386000	Interfund- Sewer Dept	36,980.00	36,980.00	36,980.00
31,432.00	30,844.00	33,137.00	015-000-387000	Interfund- Second Dept	36,980.00	36,980.00	36,980.00
20,955.00	20,563.00	22,091.00	015-000-388000	Interfund- Primary Dept	24,653.00	24,653.00	24,653.00
10,477.00	10,281.00	11,046.00	015-000-389000	Interfund- Storm Drain	12,327.00	12,327.00	12,327.00
<u>318,010.79</u>	<u>293,202.56</u>	<u>269,728.00</u>		Revenues	<u>281,940.00</u>	<u>281,940.00</u>	<u>281,940.00</u>

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
Payroll Related Expense								
79,390.15	81,614.69	86,790.00	015-015-406000	Mechanics	88,520.00	88,520.00	88,520.00	88,520.00
0.00	0.00	100.00	015-015-409000	Overtime Pay	100.00	100.00	100.00	100.00
0.00	0.00	100.00	015-015-411000	Standby Time	100.00	100.00	100.00	100.00
7,366.40	7,634.92	7,926.00	015-015-415000	O.A.S.I.	8,065.00	8,065.00	8,065.00	8,065.00
22,137.89	22,944.94	21,248.00	015-015-416000	P.E.R.S.	21,622.00	21,622.00	21,622.00	21,622.00
2,317.76	1,788.07	2,200.00	015-015-417000	S.A.I.F.	2,500.00	2,500.00	2,500.00	2,500.00
29,379.60	31,603.92	35,880.00	015-015-418000	Hospital & Medical Ins	36,870.00	36,870.00	36,870.00	36,870.00
380.16	380.16	550.00	015-015-419000	Disability & Life Ins	500.00	500.00	500.00	500.00
4,747.15	4,915.23	5,082.00	015-015-421000	Holiday Pay	5,184.00	5,184.00	5,184.00	5,184.00
1,350.00	1,500.00	1,750.00	015-015-422000	Longevity Pay	1,750.00	1,750.00	1,750.00	1,750.00
3,577.50	3,916.84	50.00	015-015-423000	Sick Leave Pay	50.00	50.00	50.00	50.00
7,229.20	7,857.24	9,774.00	015-015-433000	Vacation Pay	9,968.00	9,968.00	9,968.00	9,968.00
949.44	1,966.08	2,033.00	015-015-438000	VEBA Medical Plan	2,074.00	2,074.00	2,074.00	2,074.00
<u>158,825.25</u>	<u>166,122.09</u>	<u>173,483.00</u>		Payroll Related Expense	<u>177,303.00</u>	<u>177,303.00</u>	<u>177,303.00</u>	<u>177,303.00</u>
Materials & Supp. Exp.								
2,341.92	2,468.79	3,237.00	015-015-455000	Insurance	3,237.00	3,237.00	3,237.00	3,237.00
0.00	0.00	50.00	015-015-457000	Office Supplies	50.00	50.00	50.00	50.00
2,024.70	1,243.32	600.00	015-015-458000	Telephone Expense	2,000.00	2,000.00	2,000.00	2,000.00
3,613.47	2,971.97	2,000.00	015-015-459000	Utilities	2,000.00	2,000.00	2,000.00	2,000.00
536.85	1,564.75	1,500.00	015-015-470000	Building Expense	1,500.00	1,500.00	1,500.00	1,500.00
2,460.74	3,441.45	2,700.00	015-015-473000	Misc Expense	3,000.00	3,000.00	3,000.00	3,000.00
0.00	0.00	200.00	015-015-490000	Schools & Conventions	100.00	100.00	100.00	100.00
554.50	52.50	750.00	015-015-500000	Computer System Maint.	750.00	750.00	750.00	750.00
10,571.24	7,186.94	17,000.00	015-015-501000	Operating Materials & Sup.	17,000.00	17,000.00	17,000.00	17,000.00
49,505.56	60,504.03	40,000.00	015-015-502000	Equipment Expense	43,500.00	43,500.00	43,500.00	43,500.00
0.00	1,091.19	0.00	015-015-531000	Gasoline Expense	1,500.00	1,500.00	1,500.00	1,500.00
<u>71,608.98</u>	<u>80,524.94</u>	<u>68,037.00</u>		Matl. & Supp. Exp.. Total	<u>74,637.00</u>	<u>74,637.00</u>	<u>74,637.00</u>	<u>74,637.00</u>
Capital Outlay								
0.00	3,000.00	5,000.00	015-015-575000	Equipment	10,000.00	10,000.00	10,000.00	10,000.00
0.00	0.00	0.00	015-015-581000	Construction/Equipment	0.00	0.00	0.00	0.00
<u>0.00</u>	<u>3,000.00</u>	<u>5,000.00</u>		Capital Outlay Total	<u>10,000.00</u>	<u>10,000.00</u>	<u>10,000.00</u>	<u>10,000.00</u>
Contingency								
0.00	0.00	23,208.00	015-015-596000	Operating Contingency	20,000.00	20,000.00	20,000.00	20,000.00
<u>0.00</u>	<u>0.00</u>	<u>23,208.00</u>		Contingency Total	<u>20,000.00</u>	<u>20,000.00</u>	<u>20,000.00</u>	<u>20,000.00</u>
Other Expenditures								
12,345.72	12,312.00	0.00	015-015-570000	Depreciation	0.00	0.00	0.00	0.00
0.00	0.00	0.00	015-015-571000	F/A Disposal	0.00	0.00	0.00	0.00
<u>12,345.72</u>	<u>12,312.00</u>	<u>0.00</u>		Other Expenditures Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
				Unappropriated Balance				
87,576.56	43,555.53	0.00	015-015-606000	Ending Fund Balance	0.00	0.00	0.00	0.00
0.00	0.00	0.00	015-015-615000	Reserve- Capital Equip	0.00	0.00	0.00	0.00
87,576.56	43,555.53	0.00		Unapprop. Balance Totals	0.00	0.00	0.00	0.00
318,010.79	293,202.56	269,728.00		Expenditures Totals	281,940.00	281,940.00	281,940.00	281,940.00
0.00	0.00	0.00		Department Revenues	0.00	0.00	0.00	0.00
318,010.79	293,202.56	269,728.00		Department Expenses	281,940.00	281,940.00	281,940.00	281,940.00
(318,010.79)	(293,202.56)	(269,728.00)		Fleet Maint. Fac. Total	(281,940.00)	(281,940.00)	(281,940.00)	(281,940.00)
318,010.79	293,202.56	269,728.00		Fund Revenues	281,940.00	281,940.00	281,940.00	281,940.00
318,010.79	293,202.56	269,728.00		Fund Expenses	281,940.00	281,940.00	281,940.00	281,940.00
0.00	0.00	0.00		Fleet Maint. Fac. Total	0.00	0.00	0.00	0.00

WATER SYSTEM IMPROVEMENT RESERVE FUND

Fund account for \$350,000 of watershed logging revenue from the Water General Fund. The Water System Improvement Reserve will transfer to the City General Fund interest earned until the City General Fund's total cash reserve accumulates to \$350,000. Thereafter, the Water System Improvement Reserve fund will be abolished and all monies remaining will be transferred back to the Water General Fund.

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
016			Wtr. Syst, Impr. Res. Fund					
				Revenues				
0.00	0.00	0.00	016-000-300000	Revenue	0.00	0.00	0.00	0.00
360,000.00	350,000.00	350,000.00	016-000-301000	Begin Cash Balance	350,000.00	350,000.00	350,000.00	350,000.00
15,999.69	7,264.28	10,000.00	016-000-345000	Interest- State Pool	5,000.00	5,000.00	5,000.00	5,000.00
<u>375,999.69</u>	<u>357,264.28</u>	<u>360,000.00</u>		Revenues	<u>355,000.00</u>	<u>355,000.00</u>	<u>355,000.00</u>	<u>355,000.00</u>

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
Other Expenditures								
25,999.69	7,264.28	10,000.00	016-016-588000	Trans to General Fund	5,000.00	5,000.00	5,000.00	5,000.00
25,999.69	7,264.28	10,000.00		Other Expenditures Total	5,000.00	5,000.00	5,000.00	5,000.00
Unappropriated Balance								
350,000.00	350,000.00	350,000.00	016-016-606000	Ending Fund Balance	350,000.00	350,000.00	350,000.00	350,000.00
350,000.00	350,000.00	350,000.00		Unapprop. Balance Total	350,000.00	350,000.00	350,000.00	350,000.00
375,999.69	357,264.28	360,000.00		Expenditures Totals	355,000.00	355,000.00	355,000.00	355,000.00
0.00	0.00	0.00		Department Revenues	0.00	0.00	0.00	0.00
375,999.69	357,264.28	360,000.00		Department Expenses	355,000.00	355,000.00	355,000.00	355,000.00
(375,999.69)	(357,264.28)	(360,000.00)		Wtr. Syst, Impr. Res. Fund	(355,000.00)	(355,000.00)	(355,000.00)	(355,000.00)
375,999.69	357,264.28	360,000.00		Fund Revenues	355,000.00	355,000.00	355,000.00	355,000.00
375,999.69	357,264.28	360,000.00		Fund Expenses	355,000.00	355,000.00	355,000.00	355,000.00
0.00	0.00	0.00		Wtr. Syst, Impr. Res. Fund	0.00	0.00	0.00	0.00

WATER GENERAL FUND

An Enterprise fund, the Water General fund is self-supporting receiving revenues on a user fee basis as oppose to property taxes. Annually, the water rates are reviewed using a model designed to recover cost of service.

One very important resource stems from our watershed logging property located off Pittsburg Road just outside St. Helens covering 2600 acres of timber. Purchased by the Water department in the 1920s, the property was managed to maintain a sustained yield over the next 40 years in harvesting the timber continuing a constant stream of revenue. Significant construction projects in new transmission line, new collector well, and water filtration facility changed the harvesting schedule to log more acreage when market price was high to finance those projects. This additional harvesting has affected our harvest level. This budget year is expected to net \$150,000. Previous years netted about \$800,000.

In 1997, the Oregon Department of Forestry presented the City with an award for meeting and exceeding the requirements of stream enhancement by protecting and improving the habitat on Milton Creek located within our watershed property.

WATER SYSTEM SDCs

The primary purpose of the SDCs is to provide for the construction of master planned water lines in a manner that will allow new development to proceed, as well as provide a mechanism for the City to recover costs for providing excess capacity.

Projected Balance July 1, 2010	\$253,187
Revenue	\$ 35,000
Expenditures	\$
Balance June 30, 2011	\$288,187

***WATER GENERAL FUND—

Within this Enterprise Fund, the Public Works Director directs the multiple functions in the operation and maintenance of our water supply and distribution system. The City Engineer/Supervisor directs both Senior Engineering Draftsman/Technician and Engineering Draftsman/Technician on construction projects.

Public Works staffing includes Public Works Manager, Public Work's Supervisor, Water Field Operator, Park Supervisor, thirteen laborers (2 Parks), Water Filtration Operator, Utility Craftsman, Journeymen/Plumber, two Mechanics, four Sewage Treatment Operators, and one Secretary/Dispatcher

Supervising the public work's crew, the Public Work's Supervisor is responsible for the daily operations and assignment of job tasks. A secretary is stationed at the City Shops and is responsible for clerical tasks, reception duties and dispatching of messages to staff.

With the completion of the Water Filtration Treatment plant, two full-time plant operators manage the facility.

GIS COORDINATOR

City Planner and Building Inspector will each be performing GIS (Geographical Information System) tasks at a 40% level for the Enterprise funds. This system gives valuable in fracture information that is used among planning, building, engineering, and public works.

WAGES- UNION CONTRACT

Union contract with American Federation of State, County, Municipal Employees, AFSCME, was established for a three year period - 2009-2012. As per the contract, a 2% COLA will be applied to all wages represented by the contract.

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
		017		Water General Fund				
				Revenues				
0.00	0.00	0.00	017-000-300000	Revenue	0.00	0.00	0.00	0.00
7,657,734.32	7,106,666.55	5,341,560.00	017-000-310000	Net Working Capital	4,043,123.00	4,043,123.00	4,043,123.00	4,043,123.00
0.00	0.00	0.00	017-000-333000	Loan Proceeds	0.00	0.00	0.00	0.00
78,133.40	0.00	0.00	017-000-337000	Interest- Fed. Farm Credit	0.00	0.00	0.00	0.00
178,994.52	109,557.17	108,250.00	017-000-345000	Interest State Pool	5,000.00	5,000.00	5,000.00	5,000.00
0.00	0.00	0.00	017-000-346000	Interest Earning	15,000.00	15,000.00	15,000.00	15,000.00
0.00	0.00	0.00	017-000-350000	Sale of Property/Assets	0.00	0.00	0.00	0.00
22,755.88	20,538.39	20,000.00	017-000-354000	Miscellaneous Revenues	20,000.00	20,000.00	20,000.00	20,000.00
264.10	136.44	0.00	017-000-361000	Interest Assessments	0.00	0.00	0.00	0.00
16,432.08	6,221.74	10,000.00	017-000-362000	Engineering Fees	20,000.00	20,000.00	20,000.00	20,000.00
195,030.00	43,010.00	57,000.00	017-000-365000	System Devel Charge	35,000.00	35,000.00	35,000.00	35,000.00
18,920.00	8,410.00	15,000.00	017-000-376000	Water Connections	5,000.00	5,000.00	5,000.00	5,000.00
1,794,269.91	1,945,855.08	2,515,866.00	017-000-377000	Sale of Water	2,347,810.00	2,347,810.00	2,347,810.00	2,347,810.00
1,080,181.07	261,284.15	305,000.00	017-000-378000	Watershed Logging	300,000.00	300,000.00	300,000.00	300,000.00
15,951.67	18,245.85	10,000.00	017-000-379000	Sale of Gas Other Dept	5,000.00	5,000.00	5,000.00	5,000.00
0.00	0.00	0.00	017-000-380000	Interest Repayment	0.00	0.00	0.00	0.00
<u>11,058,666.95</u>	<u>9,519,925.37</u>	<u>8,382,676.00</u>		Revenues Total	<u>6,795,933.00</u>	<u>6,795,933.00</u>	<u>6,795,933.00</u>	<u>6,795,933.00</u>

P.E.R.S.-PUBLIC EMPLOYEES RETIREMENT SYSTEM

All employees automatically become a member of PERS after six consecutive months of uninterrupted service in any position that requires at least 600 hours of work per year. The City will pay the 6% employee portion for all employees who meet the eligibility requirement. City's contribution is 14.51% on July 1, 2010.

HOSPITAL & MEDICAL

All regular full-time employees receive a health insurance package that includes medical, dental, and vision. The employee may select between Blue Cross/Blue Shield and Kaiser Permanente for their providers. Employees chose Blue Cross/Blue Shield Plan I, \$200 deductible. As of August 1, 2010, all AFSCME employees, the City will pay "Employee only" class--\$513.96, "Employee plus One"- \$1058.32; and "Full Family"--\$1,486.23. Each year, the City's capped contribution shall be increased by ten percent (10%) which shall set a new cap. Any increase in the aggregate premium above the cap shall be shared fifty percent (50%) by the City and fifty percent (50%) by the employee through payroll deduction. The Council did allow one caveat for the "Employee only" category. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. On August 1, 2009, the premiums have exceeded the \$500 benchmark. This provision only applied to existing employees on August 1, 2002. For non-represented management and their exempt support staff, fully paid premium will be given.

LONGEVITY

Based on length of employment, a semi-annual payment is given to all regular full-time employees as follows:

After 5 years-----\$30 per month

After 10 years-----\$50 per month

After 15 years-----\$75 per month

VACATION

All regular full-time employees receive the following vacation schedule:

After 1 year-----10 days

After 5 years-----15 days

After 10 years-----20 days

After 15 years-----25 days

After 20 years-----30 days

****WATER GENERAL-MATERIALS & SERVICES**

PHYSICAL FITNESS PROGRAM

The City provides to all regular full-time employees up to \$35 per month per employee for their participation in any physical fitness club.

LIEU OF FRANCHISE

The City has imposed franchise fees and privilege taxes on private utilities. To achieve parity with other utilities that exist and operate in the City, the City utilities will pay its equivalent compensation. A 7 percent franchise fee is assessed on the sale of water and sewer service revenues.

INTERNAL MAINTENANCE EXPENSE

An inter-fund expense for the services provided to the respective departments from our joint maintenance facility. Benefits anticipated to receive for Water vehicle maintenance are as shown.

BUILDING EXPENSE

Public Works Lunchroom/locker-room Remodel-\$30,000, miscellaneous expense-\$40,000; City Hall Roof: \$15,000 (total cost \$30,000; split with Sewer Dept.)

2008 Actual	2009 Actual	2010 Adopted Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
Payroll Related Expense							
30,143.92	31,180.60	34,365.00	017-017-401000 City Administrator	37,104.00	37,104.00	37,104.00	37,104.00
26,379.69	26,715.85	29,879.00	017-017-402000 Finance Director	30,475.00	30,475.00	30,475.00	30,475.00
110,621.55	91,690.07	91,503.00	017-017-403000 Clerks	94,679.00	94,679.00	94,679.00	94,679.00
22,841.09	24,281.79	25,939.00	017-017-404000 City Engineer	25,887.00	25,887.00	25,887.00	25,887.00
20,041.60	19,427.51	21,209.00	017-017-405000 Water System Operator	21,631.00	21,631.00	21,631.00	21,631.00
12,761.00	15,481.36	20,680.00	017-017-406000 Assistant Water Treat Fac.	22,503.00	22,503.00	22,503.00	22,503.00
17,175.42	18,140.94	18,967.00	017-017-407000 Engineering Tech I	19,347.00	19,347.00	19,347.00	19,347.00
18,188.92	19,413.51	20,655.00	017-017-408000 Engineering Tech II	21,069.00	21,069.00	21,069.00	21,069.00
11,359.72	10,147.87	14,000.00	017-017-409000 Overtime Pay	10,000.00	10,000.00	10,000.00	10,000.00
153,505.89	200,722.83	175,765.00	017-017-410000 Operations Labor	162,713.00	162,713.00	162,713.00	162,713.00
13,944.53	14,404.94	15,000.00	017-017-411000 Standby Time	15,000.00	15,000.00	15,000.00	15,000.00
18,616.80	17,617.46	19,622.00	017-017-412000 Field Supervisor/Safety Cox	20,015.00	20,015.00	20,015.00	20,015.00
44,218.47	47,630.56	50,953.00	017-017-414000 Water Treatment Plant Op	50,874.00	50,874.00	50,874.00	50,874.00
53,808.19	62,884.95	65,084.00	017-017-415000 O.A.S.I.	65,377.00	65,377.00	65,377.00	65,377.00
154,527.13	179,683.74	164,740.00	017-017-416000 P.E.R.S.	168,346.00	168,346.00	168,346.00	168,346.00
15,789.22	13,601.90	20,000.00	017-017-417000 S.A.I.F.	17,500.00	17,500.00	17,500.00	17,500.00
139,105.54	169,929.60	178,128.00	017-017-418000 Hospital & Medical Ins	198,828.00	198,828.00	198,828.00	198,828.00
2,514.27	2,832.12	3,500.00	017-017-419000 Disability & Life Ins	3,000.00	3,000.00	3,000.00	3,000.00
0.00	359.12	500.00	017-017-420000 Unemployment Ins	1,000.00	1,000.00	1,000.00	1,000.00
31,037.13	37,430.19	39,117.00	017-017-421000 Holiday Pay	36,915.00	36,915.00	36,915.00	36,915.00
4,302.00	5,397.00	5,186.00	017-017-422000 Longevity Pay	5,251.00	5,251.00	5,251.00	5,251.00
25,294.76	30,858.53	9,544.00	017-017-423000 Sick Leave Pay	26,854.00	26,854.00	26,854.00	26,854.00
7,395.12	12,317.44	12,280.00	017-017-424000 Non-Rep Comp Plan	12,853.00	12,853.00	12,853.00	12,853.00
5,735.29	0.00	0.00	017-017-428000 Summer Law Clerk	0.00	0.00	0.00	0.00
11,860.66	19,957.86	33,800.00	017-017-429000 Summer Labor	33,800.00	33,800.00	33,800.00	33,800.00
9,179.30	17,736.81	19,770.00	017-017-430000 Public Works Director	21,173.00	21,173.00	21,173.00	21,173.00
0.00	22,280.47	27,749.00	017-017-431000 City Recorder I	28,410.00	28,410.00	28,410.00	28,410.00
19,006.40	20,445.31	22,746.00	017-017-432000 Public Works Supervisor	23,200.00	23,200.00	23,200.00	23,200.00
43,246.02	50,529.46	59,989.00	017-017-433000 Vacation Pay	66,830.00	66,830.00	66,830.00	66,830.00
16,304.25	16,922.38	19,314.00	017-017-434000 Receptionist/Dispatcher	19,278.00	19,278.00	19,278.00	19,278.00
25,603.98	26,347.58	29,428.00	017-017-435000 Security/Surveillance	37,424.00	37,424.00	37,424.00	37,424.00
0.00	20,624.61	22,839.00	017-017-436000 GIS Coordinator	24,424.00	24,424.00	24,424.00	24,424.00
0.00	9,022.92	7,664.00	017-017-437000 Comm Development Dir.	0.00	0.00	0.00	0.00
8,258.40	15,160.86	15,270.00	017-017-438000 VEBA Medical Plan	15,068.00	15,068.00	15,068.00	15,068.00
0.00	0.00	2,000.00	017-017-440000 Mayor's Compensation	2,000.00	2,000.00	2,000.00	2,000.00
0.00	0.00	11,744.00	017-017-441000 Council Compensation	11,744.00	11,744.00	11,744.00	11,744.00
<u>1,072,766.26</u>	<u>1,271,178.14</u>	<u>1,308,929.00</u>	<u>Payroll Related Expense</u>	<u>1,350,572.00</u>	<u>1,350,572.00</u>	<u>1,350,572.00</u>	<u>1,350,572.00</u>
Materials & Supp. Exp.							
23.95	0.00	0.00	017-017-454000 Attorney Expense	0.00	0.00	0.00	0.00
71,357.87	75,061.50	95,705.00	017-017-455000 Insurance	75,000.00	75,000.00	75,000.00	75,000.00
16,379.03	11,737.18	13,000.00	017-017-457000 Office Supplies	10,000.00	10,000.00	10,000.00	10,000.00
20,902.73	21,484.55	23,000.00	017-017-458000 Telephone Expense	18,000.00	18,000.00	18,000.00	18,000.00
104,981.58	99,086.87	145,500.00	017-017-459000 Utilities	85,000.00	85,000.00	85,000.00	85,000.00
0.00	0.00	333.00	017-017-460000 Mayor's Expense	300.00	300.00	300.00	300.00

CONTRACTUAL/CONSULTING SERVICES

The City realizes a cost savings and increased productivity when some projects are contracted out to contractors and consulting firms. These expenditures will not be capitalized. \$75,000 Salmonberry Outfall Restoration, \$30,000 attorney expenses, \$35,000-Filtration Plant Alternative Discharge Study, \$20,000 Water Master Plan Study and \$16,500 for meter reading services. Total \$176,500

HUMAN RESOURCE CONSULTANT

Periodically personnel issues will surface that the City will need to address. To ensure compliance with the State and Federal agencies, \$9,000 (\$4,500 from both Water and Sewer Funds) has been pledged for a human resource consultant. Continuing with our customer support training, \$22,500 is allotted shared equally between Water and Sewer Funds.

GIS SYSTEM SOFTWARE

Purchase the software for a computerized mapping system that will merge all data bases in zoning, property restrictions, utility services, addresses, etc. This system is used by engineering, public works, planning, and building departments. \$20,000 budgeted 50% from Water and Sewer Funds.

CAPITAL EQUIPMENT

Backhoe-1st year-\$60,000
Reader Board-\$25,000
Miscellaneous equipment-\$50,000
John Deere Mower- \$22,000(Split with Sewer)
Replacement Membrane Filters-\$100,000
Filtration Plant Sand Separators-\$102,000
Meter Replacement-\$100,000

CONSTRUCTION PROJECTS:

Water Main Replacement-\$200,000
2mg Reservoir Lining-\$500,000

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
0.00	0.00	1,550.00	017-017-461000	Council Expense	1,550.00	1,550.00	1,550.00	1,550.00
6,876.94	6,915.10	7,179.00	017-017-463000	Auditing	7,395.00	7,395.00	7,395.00	7,395.00
8,582.62	8,121.88	9,753.00	017-017-464000	League of OR Cities/LOC	8,399.00	8,399.00	8,399.00	8,399.00
30,316.34	23,104.82	40,000.00	017-017-470000	Building Expense	55,000.00	55,000.00	55,000.00	55,000.00
2,017.22	2,914.81	2,410.00	017-017-471000	Physical Fitness Program	2,604.00	2,604.00	2,604.00	2,604.00
6,629.60	14,312.77	13,000.00	017-017-472000	Lab Testing	13,000.00	13,000.00	13,000.00	13,000.00
64,258.48	90,632.79	45,000.00	017-017-473000	Miscellaneous Expense	45,000.00	45,000.00	45,000.00	45,000.00
17,051.39	21,183.48	20,000.00	017-017-480000	Postage	15,000.00	15,000.00	15,000.00	15,000.00
37,045.92	35,461.64	0.00	017-017-484000	Electricity	0.00	0.00	0.00	0.00
2,696.61	6,727.85	6,000.00	017-017-490000	Schools & Conventions	7,000.00	7,000.00	7,000.00	7,000.00
47,542.25	47,972.84	50,000.00	017-017-500000	Computer System Maint.	55,000.00	55,000.00	55,000.00	55,000.00
112,174.61	106,314.73	140,000.00	017-017-501000	Operating Materials & Sup.	150,000.00	150,000.00	150,000.00	150,000.00
41,359.71	125,350.60	90,000.00	017-017-502000	Equipment Expense	90,000.00	90,000.00	90,000.00	90,000.00
36,950.00	31,362.13	22,594.00	017-017-508000	Janitorial Services	23,272.00	23,272.00	23,272.00	23,272.00
62,865.00	61,688.00	66,274.00	017-017-515000	Internal Maint. Exp	73,960.00	73,960.00	73,960.00	73,960.00
42,288.96	73,944.80	70,500.00	017-017-527000	Chlorine	30,000.00	30,000.00	30,000.00	30,000.00
1,710.11	0.00	50.00	017-017-530000	Uncollectable Accts	50.00	50.00	50.00	50.00
52,924.87	43,051.40	42,500.00	017-017-531000	Gasoline Expense	42,500.00	42,500.00	42,500.00	42,500.00
220,349.83	127,486.04	100,000.00	017-017-546000	Watershed Logging	150,000.00	150,000.00	150,000.00	150,000.00
122,375.45	136,212.83	176,110.00	017-017-551000	In Lieu of Franchise	164,347.00	164,347.00	164,347.00	164,347.00
6,193.02	8,971.87	15,500.00	017-017-552000	Communication Coord	12,500.00	12,500.00	12,500.00	12,500.00
67,766.12	205,890.08	156,500.00	017-017-554000	Contractual/Consult Serv.	176,500.00	176,500.00	176,500.00	176,500.00
5,078.75	5,203.97	17,000.00	017-017-559000	HR -Customer Service	15,750.00	15,750.00	15,750.00	15,750.00
525.00	8,076.63	10,000.00	017-017-560000	GIS System	10,000.00	10,000.00	10,000.00	10,000.00
0.00	91,814.87	200,000.00	017-017-562000	Repair- Reservoir- 2MG	0.00	0.00	0.00	0.00
<u>1,209,223.96</u>	<u>1,490,086.03</u>	<u>1,579,458.00</u>		<u>Matl. & Supp. Exp. Total</u>	<u>1,337,127.00</u>	<u>1,337,127.00</u>	<u>1,337,127.00</u>	<u>1,337,127.00</u>
				Capital Outlay				
91,348.00	43,847.25	320,000.00	017-017-575000	Equipment	437,000.00	437,000.00	437,000.00	459,000.00
378,568.57	890,057.41	435,000.00	017-017-581000	Construction Expense	700,000.00	700,000.00	700,000.00	700,000.00
642,773.87	100,206.00	0.00	017-017-583000	Land Purchase	0.00	0.00	0.00	0.00
0.00	12,175.00	0.00	017-017-584000	Pilot-Compress Natural Ga:	0.00	0.00	0.00	0.00
<u>1,112,690.44</u>	<u>1,046,285.66</u>	<u>755,000.00</u>		<u>Capital Outlay Total</u>	<u>1,137,000.00</u>	<u>1,137,000.00</u>	<u>1,137,000.00</u>	<u>1,159,000.00</u>
				Contingency				
0.00	0.00	800,000.00	017-017-596000	Operating Contingency	800,000.00	800,000.00	800,000.00	800,000.00
<u>0.00</u>	<u>0.00</u>	<u>800,000.00</u>		<u>Contingency Total</u>	<u>800,000.00</u>	<u>800,000.00</u>	<u>800,000.00</u>	<u>800,000.00</u>
				Other Expenditures				
266,187.18	277,504.22	279,881.00	017-017-563000	Principle Expense	282,292.00	282,292.00	282,292.00	282,292.00
291,132.56	282,003.49	272,489.00	017-017-569000	Interest Expense	262,801.00	262,801.00	262,801.00	262,801.00
<u>1,512,067.59</u>	<u>1,309,365.71</u>	<u>552,370.00</u>		<u>Other Expenditures Total</u>	<u>545,093.00</u>	<u>545,093.00</u>	<u>545,093.00</u>	<u>545,093.00</u>

2008 Actual	2009 Actual	2010 Adopted Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
Unappropriated Balance							
7,106,666.55	5,152,867.83	3,079,529.00	017-017-606000 Ending Fund Balance	1,337,954.00	1,337,954.00	1,337,954.00	1,315,954.00
0.00	0.00	307,390.00	017-017-613000 Reserve- SDC's (Expansion)	288,187.00	288,187.00	288,187.00	288,187.00
<u>7,106,666.55</u>	<u>5,152,867.83</u>	<u>3,386,919.00</u>	Unapprop. Balance Total	<u>1,626,141.00</u>	<u>1,626,141.00</u>	<u>1,626,141.00</u>	<u>1,604,141.00</u>
<u>11,058,666.95</u>	<u>9,519,925.37</u>	<u>8,382,676.00</u>	Expenditures Totals	<u>6,795,933.00</u>	<u>6,795,933.00</u>	<u>6,795,933.00</u>	<u>6,795,933.00</u>
0.00	0.00	0.00	Department Revenues	0.00	0.00	0.00	0.00
11,058,666.95	9,519,925.37	8,382,676.00	Department Expenses	6,795,933.00	6,795,933.00	6,795,933.00	6,795,933.00
<u>(11,058,666.95)</u>	<u>(9,519,925.37)</u>	<u>(8,382,676.00)</u>	Water General Total	<u>(6,795,933.00)</u>	<u>(6,795,933.00)</u>	<u>(6,795,933.00)</u>	<u>(6,795,933.00)</u>
11,058,666.95	9,519,925.37	8,382,676.00	Fund Revenues	6,795,933.00	6,795,933.00	6,795,933.00	6,795,933.00
11,058,666.95	9,519,925.37	8,382,676.00	Fund Expenses	6,795,933.00	6,795,933.00	6,795,933.00	6,795,933.00
<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	Water General Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

SEWER FUND

In Enterprise fund, the Sewer Fund has four departments, sewer collection, secondary treatment, primary sewer and storm water service. The sewer collection department accounts for costs of the actual collection of sewage from our community and charges a rate on a user fee basis. Secondary treatment accounts for those costs for sewage treatment with the majority associated with a local industrial plant. The fee structure is based on actual costs and allocated to each based on usage. Primary Sewer service accounts for costs associated with the treatment of the collection of waste from the sewer service users and are factored in the monthly user rates. For storm water costs, the expenses are allocated separately and a monthly user fee is charged.

Several Sewer Inflow and Infiltration (I and I) projects are forthcoming as required by the Department of Environmental Quality (DEQ). Inflow and infiltration or I & I are terms used to describe the ways that groundwater and storm water enter into dedicated wastewater or sanitary sewer systems. Dedicated wastewater or sanitary sewers are pipes located in the street or on easements that are designed strictly to transport wastewater from sanitary fixtures inside your house or place of business. Sanitary fixtures include toilets, sinks, bathtubs, showers and lavatories.

Inflow is storm water that enters into sanitary sewer systems at points of direct connection to the systems. Various sources contribute to the inflow, including footing/foundation drains, roof drains or leaders, downspouts, drains from window wells, outdoor basement stairwells, and drains from driveways, groundwater/basement sump pumps, and even streams. These sources are typically improperly or illegally connected to sanitary sewer systems, via either direct connections or discharge into sinks or tubs that are directly connected to the sewer system. An improper connection lets water from sources other than sanitary fixtures and drains to enter the sanitary sewer system. That water should be entering the storm water sewer system or allowed to soak into the ground without entering the sanitary sewer system.

Infiltration is groundwater that enters sanitary sewer systems through cracks and/or leaks in the sanitary sewer pipes. Cracks or leaks in sanitary sewer pipes or manholes may be caused by age related deterioration, loose joints, poor design, installation or maintenance errors, damage or root infiltration. Groundwater can enter these cracks or leaks wherever sanitary sewer systems lie beneath water tables or the soil above the sewer systems becomes saturated. Often sewer pipes are installed beneath creeks or streams because they are the lowest point in the area and it is more expensive to install the pipe systems beneath a roadway. These sewer pipes are especially susceptible to infiltration when they crack or break and have been known to drain entire streams into sanitary sewer systems. Average sewer pipes are designed to last about 20-50 years, depending on what type of material is used. Often sanitary sewer system pipes along with the lateral pipes attached to households and businesses have gone much longer without inspection or repair and are likely to be cracked or damaged.

STATE LOANS

The City has been approved for a loan with the State of Oregon, Department of Environmental Quality (DEQ), 2.69% interest rate, 20 term years to address our Sewer Inflow and Infiltration (I and I) problem in our community. Our application budget is \$4.5 million. 80% allocation to the Sewer Collection Fund and 20% Storm Drain Fund.

STIMULUS PLAN

The American Recovery and Reinvestment Act of 2009 is a spending bill enacted by the Congress and signed into law by President Barack Obama on February 17, 2009. This bill is intended to provide a stimulus to the U.S. economy in the wake of the economic downturn. The City of St. Helens received \$4 million in funding under this plan to continue our Sewer I and I project. Of this amount, \$2 million is considered a federal grant with the remaining \$2 million a loan at 0% interest. This project is scheduled to be completed fall of 2010.

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
018			Collection Sewer Service					
Revenues								
0.00	0.00	0.00	018-000-300000	Revenue	0.00	0.00	0.00	0.00
5,073,816.85	5,223,530.30	4,560,458.00	018-000-310000	Net Working Capital	3,803,674.00	3,803,674.00	3,803,674.00	3,803,674.00
0.00	0.00	2,500,000.00	018-000-332000	Stimulus Contribution	0.00	0.00	0.00	0.00
833,776.00	421,784.90	7,450,000.00	018-000-333000	Loan Proceeds	6,600,000.00	6,600,000.00	6,600,000.00	6,600,000.00
0.00	0.00	0.00	018-000-337000	Interest- Fed. Farm Credit	0.00	0.00	0.00	0.00
52,371.80	38,204.76	38,500.00	018-000-345000	Interest- State Pool	15,000.00	15,000.00	15,000.00	15,000.00
0.00	0.00	20,000.00	018-000-351000	Sewer Interest LID	27,535.00	27,535.00	27,535.00	27,535.00
850.85	15,186.87	1,500.00	018-000-354000	Miscellaneous Revenue	2,000.00	2,000.00	2,000.00	2,000.00
60,624.27	11,837.26	14,000.00	018-000-364000	Storm Drain SDC's	9,000.00	9,000.00	9,000.00	9,000.00
133,148.69	68,983.76	68,000.00	018-000-365000	System Devel Charges	68,000.00	68,000.00	68,000.00	68,000.00
514,713.15	520,737.72	621,432.00	018-000-381000	Storm Drain Revenue	587,718.00	587,718.00	587,718.00	587,718.00
1,405,360.99	1,205,368.63	2,391,502.00	018-000-382000	Secondary Rev. Boise	632,133.00	632,133.00	632,133.00	632,133.00
0.00	0.00	0.00	018-000-383000	Secondary Rev. City's Port	416,984.00	416,984.00	416,984.00	416,984.00
1,689,171.65	1,764,964.66	1,841,165.00	018-000-384000	Sewer Service	2,862,240.00	2,862,240.00	2,862,240.00	2,862,240.00
83,097.52	70,261.01	63,450.00	018-000-385000	Sludge Disposal Charge	134,824.00	134,824.00	134,824.00	134,824.00
2,875.00	2,375.00	3,000.00	018-000-386000	Connection Charge	1,000.00	1,000.00	1,000.00	1,000.00
0.00	0.00	0.00	018-000-387000	Kavanagh LID Assmts	28,832.00	28,832.00	28,832.00	28,832.00
9,849,806.77	9,343,234.87	19,573,007.00		Revenues Total	15,188,940.00	15,188,940.00	15,188,940.00	15,188,940.00

SEWER AND STORM DRAIN SDCs

The primary purpose of SDCs is to provide for the construction of master planned sewer trunk and storm drain lines in a manner that will allow new development to proceed, as well as provide a mechanism for the City to recover costs for providing excess capacity.

SECONDARY TREATMENT REVENUE

The Wastewater facility is accounted for in two departments: Primary and Secondary. The Primary Department is established to account for the sewage treatment for all users except the large industrial user, Boise Corporation the Secondary Department accounts for only the large industrial plant.

In 2008, the City of St. Helens was informed by Boise Corporation that the plant will be closing except for operating two paper machines. As the costs of the operation are allocated based on BOD usage, Boise's share will be now considerable less. Previously, Boise's BOD rate was approximately 97%. Currently, the allocation floor for Boise is 67%.

KAVANAGH LID-SEWER IMPROVEMENT

A local improvement district (LID) was created addressing several failed sewer systems south of Gable Road and parallel with Highway 30. This project was completed last fiscal year. Several affected property owners have applied and were granted the City's 10 year lien assessment program. The expected payments are shown in the revenue section.

****SEWER COLLECTION PERSONAL SERVICES****

Within this enterprise fund, the Public Works Director directs the multiple functions in the operation and maintenance of our sewer system. The City Engineer/Supervisor directs Senior Engineering Draftsman/Technician, Engineering Draftsman/Technician and Sewer Engineer who is responsible for the upcoming sanitary construction projects. The City Engineer reports to the PW Manager.

Public Works staffing includes Public Works Manager, Public Work's Supervisor, Water Field Operator, Park Supervisor, thirteen laborers (2 Parks), Water Filtration Operator, Utility Craftsman, Journeymen/Plumber, two Mechanics, four Sewage Treatment Operators, and one Secretary/Dispatcher. Supervising the public work's crew, the Public Work's Supervisor is responsible for the daily operations and assignment of job tasks. A secretary is stationed at the City Shops and is responsible for clerical tasks, reception duties and dispatching of messages to staff.

This year, one of two full-time positions with term limits has moved into a vacant Utility position that became available due to a retirement. The other term limit position will continue and perform tasks for the Sewer I/I project.

GIS COORDINATORS

City Planner and Building Inspector will each be performing GIS (Geographical Information System) tasks at a 40% level for the Enterprise funds. This system gives valuable in fracture information that is used among planning, building, engineering, and public works.

WAGES- UNION CONTRACT

Union contract with American Federation of State, County, Municipal Employees, AFSCME, was established for a three year period - 2009-2012. As per the contract, a 2% COLA will be applied to all wages represented by the contract.

P.E.R.S.-PUBLIC EMPLOYEES RETIREMENT SYSTEM

All employees automatically become a member of PERS after six consecutive months of uninterrupted service in any position that requires at least 600 hours of work per year. The City will pay the 6% employee portion for all employees who meet the eligibility requirement. City's contribution is 14.51% on July 1, 2010.

2008 Actual	2009 Actual	2010 Adopted Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
Payroll Related Expense							
15,071.96	15,590.28	17,182.00	018-018-401000 City Administrator	18,551.00	18,551.00	18,551.00	18,551.00
13,189.87	13,357.88	14,940.00	018-018-402000 Finance Director	15,237.00	15,237.00	15,237.00	15,237.00
70,703.04	67,939.70	67,728.00	018-018-403000 Clerks	89,449.00	89,449.00	89,449.00	89,449.00
17,130.78	18,211.32	19,454.00	018-018-404000 City Engineer	19,415.00	19,415.00	19,415.00	19,415.00
20,041.45	19,427.38	21,209.00	018-018-405000 Water Systems Op	21,631.00	21,631.00	21,631.00	21,631.00
11,511.76	13,744.77	0.00	018-018-406000 Sewer Engineer	0.00	0.00	0.00	0.00
12,881.60	13,605.71	14,225.00	018-018-407000 Engineering Tech I	14,510.00	14,510.00	14,510.00	14,510.00
11,368.09	16,999.24	30,042.00	018-018-408000 Engineering Tech II	29,563.00	29,563.00	29,563.00	29,563.00
4,058.90	6,247.13	5,000.00	018-018-409000 Overtime Pay	5,000.00	5,000.00	5,000.00	5,000.00
107,340.24	164,120.86	179,122.00	018-018-410000 Operations Labor	221,124.00	221,124.00	221,124.00	221,124.00
4,654.91	4,625.68	5,500.00	018-018-411000 Standby Time	6,000.00	6,000.00	6,000.00	6,000.00
13,652.20	12,919.37	13,494.00	018-018-412000 Field Superv/Safety Coordi	13,764.00	13,764.00	13,764.00	13,764.00
0.00	0.00	23,243.00	018-018-414000 Wastewater Tech II	51,416.00	51,416.00	51,416.00	51,416.00
33,316.37	42,834.62	53,032.00	018-018-415000 O.A.S.I.	58,552.00	58,552.00	58,552.00	58,552.00
93,228.69	119,724.09	134,480.00	018-018-416000 P.E.R.S.	152,097.00	152,097.00	152,097.00	152,097.00
8,506.49	8,800.45	10,900.00	018-018-417000 S.A.I.F.	12,900.00	12,900.00	12,900.00	12,900.00
91,830.29	120,482.84	164,921.00	018-018-418000 Hospital & Medical Ins	185,454.00	185,454.00	185,454.00	185,454.00
1,617.78	1,984.41	2,000.00	018-018-419000 Disability & Life Ins	2,500.00	2,500.00	2,500.00	2,500.00
0.00	359.13	500.00	018-018-420000 Unemployment Ins	500.00	500.00	500.00	500.00
19,589.49	25,420.86	33,367.00	018-018-421000 Holiday Pay	34,029.00	34,029.00	34,029.00	34,029.00
2,274.00	3,224.25	2,558.00	018-018-422000 Longevity Pay	3,916.00	3,916.00	3,916.00	3,916.00
17,455.22	21,916.54	10,544.00	018-018-423000 Sick Leave Pay	11,427.00	11,427.00	11,427.00	11,427.00
4,398.35	8,027.99	7,718.00	018-018-424000 Non-Rep Comp Plan	7,756.00	7,756.00	7,756.00	7,756.00
5,735.29	0.00	0.00	018-018-428000 Summer Law Clerk	0.00	0.00	0.00	0.00
11,860.75	19,958.04	23,800.00	018-018-429000 Summer Labor	23,800.00	23,800.00	23,800.00	23,800.00
4,589.67	10,642.09	11,862.00	018-018-430000 Public Works Director	12,703.00	12,703.00	12,703.00	12,703.00
0.00	8,912.17	10,023.00	018-018-431000 City Recorder I	9,862.00	9,862.00	9,862.00	9,862.00
13,938.03	14,993.22	15,842.00	018-018-432000 Public Works Supervisor	17,013.00	17,013.00	17,013.00	17,013.00
27,226.03	31,993.33	46,426.00	018-018-433000 Vacation Pay	51,069.00	51,069.00	51,069.00	51,069.00
11,412.91	11,845.58	13,520.00	018-018-434000 Receptionist/Dispatcher	13,495.00	13,495.00	13,495.00	13,495.00
10,241.58	10,512.77	11,772.00	018-018-435000 Security/Surveillance	14,969.00	14,969.00	14,969.00	14,969.00
0.00	20,624.61	22,839.00	018-018-436000 GIS Coordinator	24,424.00	24,424.00	24,424.00	24,424.00
0.00	9,022.95	7,664.00	018-018-437000 Community Devel Dir	0.00	0.00	0.00	0.00
5,104.70	10,363.78	12,129.00	018-018-438000 VEBA Medical Plan	13,609.00	13,609.00	13,609.00	13,609.00
0.00	0.00	2,000.00	018-018-440000 Mayor's Compensation	2,000.00	2,000.00	2,000.00	2,000.00
0.00	0.00	11,744.00	018-018-441000 Council Compensation	11,744.00	11,744.00	11,744.00	11,744.00
0.00	0.00	61,528.00	018-018-442000 Utility I Sewer Project (Ter	32,935.00	32,935.00	32,935.00	32,935.00
663,930.44	868,433.04	1,082,308.00	Payroll Related Expense	1,202,414.00	1,202,414.00	1,202,414.00	1,202,414.00
Materials & Supp. Exp.							
11,469.39	14,329.87	15,852.00	018-018-455000 Insurance	15,852.00	15,852.00	15,852.00	15,852.00
12,585.23	10,382.52	18,000.00	018-018-457000 Office Supplies	10,000.00	10,000.00	10,000.00	10,000.00
14,583.28	16,557.78	13,500.00	018-018-458000 Telephone Expense	19,243.00	19,243.00	19,243.00	19,243.00

HOSPITAL & MEDICAL

All regular full-time employees receive a health insurance package that includes medical, dental, and vision. The employee may select between Blue Cross/Blue Shield and Kaiser Permanente for their providers. Employees chose Blue Cross/Blue Shield Plan I, \$200 deductible. As of August 1, 2010, all AFSCME employees, the City will pay "Employee only" class--\$513.96, "Employee plus One"--\$1058.32; and "Full Family"--\$1,486.23. Each year, the City's capped contribution shall be increased by ten percent (10%) which shall set a new cap. Any increase in the aggregate premium above the cap shall be shared fifty percent (50%) by the City and fifty percent (50%) by the employee through payroll deduction. The Council did allow one caveat for the "Employee only" category. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. On August 1, 2009, the premiums have exceeded the \$500 benchmark. This provision only applied to existing employees on August 1, 2002. For non-represented management and their exempt support staff, fully paid premium will be given.

LONGEVITY

Based on length of employment, a semi-annual payment is given to all regular full-time employees as follows:

After 5 years-----\$30 per month
After 10 years-----\$50 per month
After 15 years-----\$75 per month

VACATION

All regular full-time employees receive the following vacation schedule:

After 1 year-----10 days
After 5 years-----15 days
After 10 years-----20 days
After 15 years-----25 days
After 20 years-----30 days

BUILDING EXPENSE

Miscellaneous building expense: \$10,000; City Hall Roof: \$15,000 (total cost: \$30,000 split with Water Dept.)

INTERNAL MAINTENANCE EXPENSE

An inter-fund expense for the services provided to the respective departments from our joint maintenance facility. Benefits anticipated to receive for sewer vehicle maintenance are as shown.

IN LIEU OF FRANCHISE

The City has imposed franchise fees and privilege taxes on private utilities. To achieve parity with other utilities that exist and operate in the City, the City utilities will pay its equivalent compensation. A 7 percent franchise fee is assessed on the sale of water and sewer service revenues.

CONTRACTUAL/CONSULTING SERVICES

The City realizes a cost savings and increased productivity when some projects are contacted out to contractors and consulting firms. These expenditures will not be capitalized. Meter reading services-\$16,500; Attorney fees-\$30,000; Misc. \$28,500

HUMAN RESOURCE CONSULTANT Periodically personnel issues will surface that the City will need to address. To ensure compliance with the state and federal agencies, \$9,000 (\$4,500 of Water Funds and Sewer Funds) for a human resource consultant has been budgeted. Continuing with our customer support training, \$22,500 is allotted shared equally between Water and Sewer Funds.

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
0.00	626.54	1,000.00	018-018-459000	Utilities	1,000.00	1,000.00	1,000.00	1,000.00
0.00	0.00	333.00	018-018-460000	Mayor's Expense	333.00	333.00	333.00	333.00
0.00	0.00	1,550.00	018-018-461000	Council Expense	1,550.00	1,550.00	1,550.00	1,550.00
3,425.62	3,272.18	3,578.00	018-018-463000	Auditing	3,685.00	3,685.00	3,685.00	3,685.00
17,885.81	17,076.37	15,000.00	018-018-470000	Building Expense	25,000.00	25,000.00	25,000.00	25,000.00
1,146.71	1,954.04	1,750.00	018-018-471000	Physical Fitness Program	2,500.00	2,500.00	2,500.00	2,500.00
0.00	30.14	200.00	018-018-472000	Lab Testing	200.00	200.00	200.00	200.00
24,028.03	82,966.29	35,000.00	018-018-473000	Miscellaneous Expense	35,000.00	35,000.00	35,000.00	35,000.00
17,574.27	19,375.66	20,000.00	018-018-480000	Postage	15,000.00	15,000.00	15,000.00	15,000.00
343.99	1,255.81	1,000.00	018-018-490000	Schools & Conventions	5,000.00	5,000.00	5,000.00	5,000.00
44,109.58	54,880.15	50,000.00	018-018-500000	Computer System Maint.	65,000.00	65,000.00	65,000.00	65,000.00
11,305.34	19,098.14	18,000.00	018-018-501000	Operating Materials & Sup.	18,000.00	18,000.00	18,000.00	18,000.00
3,002.29	43,353.19	20,000.00	018-018-502000	Equipment Expense	12,000.00	12,000.00	12,000.00	12,000.00
9,500.00	0.00	0.00	018-018-508000	Janitorial Services	0.00	0.00	0.00	0.00
31,432.00	30,844.00	33,137.00	018-018-515000	Internal Maint. Expense	36,980.00	36,980.00	36,980.00	36,980.00
6,854.26	6,040.28	6,000.00	018-018-531000	Gasoline Expense	6,800.00	6,800.00	6,800.00	6,800.00
118,801.59	123,592.74	172,382.00	018-018-551000	In Lieu of Franchise	172,099.00	172,099.00	172,099.00	172,099.00
6,193.01	8,971.88	15,500.00	018-018-552000	Communication Coordinat	12,500.00	12,500.00	12,500.00	12,500.00
150,191.28	245,138.95	46,500.00	018-018-554000	Contractual/Consulting Se	75,000.00	75,000.00	75,000.00	75,000.00
0.00	0.00	10,000.00	018-018-557000	Sewer Backup Problems	10,000.00	10,000.00	10,000.00	10,000.00
5,078.75	2,287.50	17,000.00	018-018-559000	Human Resource-Custome	15,750.00	15,750.00	15,750.00	15,750.00
525.00	8,076.64	10,000.00	018-018-560000	GIS System	10,000.00	10,000.00	10,000.00	10,000.00
0.00	0.00	10,000.00	018-018-561000	Emergency Services	10,000.00	10,000.00	10,000.00	10,000.00
<u>490,035.43</u>	<u>710,110.67</u>	<u>535,282.00</u>		<u>Matl. & Supp. Exp. Total</u>	<u>578,492.00</u>	<u>578,492.00</u>	<u>578,492.00</u>	<u>578,492.00</u>
				Capital Outlay				
221,365.75	224,897.31	40,000.00	018-018-575000	Equipment	105,000.00	105,000.00	105,000.00	127,000.00
0.00	581,067.58	9,750,000.00	018-018-583000	Construction General	5,700,000.00	5,700,000.00	5,700,000.00	5,700,000.00
0.00	12,175.00	0.00	018-018-584000	Pilot-Compressed Natural G	0.00	0.00	0.00	0.00
<u>221,365.75</u>	<u>818,139.89</u>	<u>9,790,000.00</u>		<u>Capital Outlay Total</u>	<u>5,805,000.00</u>	<u>5,805,000.00</u>	<u>5,805,000.00</u>	<u>5,827,000.00</u>
				Contingency				
0.00	0.00	600,000.00	018-018-596000	Operating Contingency	600,000.00	600,000.00	600,000.00	600,000.00
<u>0.00</u>	<u>0.00</u>	<u>600,000.00</u>		<u>Contingency Total</u>	<u>600,000.00</u>	<u>600,000.00</u>	<u>600,000.00</u>	<u>600,000.00</u>
				Other Expenditures				
84,860.98	87,776.00	186,739.00	018-018-563000	Principle Expense	261,603.00	261,603.00	261,603.00	261,603.00
18,518.39	15,603.09	79,183.00	018-018-569000	Interest Expense	157,806.00	157,806.00	157,806.00	157,806.00
<u>396,081.00</u>	<u>420,370.09</u>	<u>265,922.00</u>		<u>Other Expenditures Total</u>	<u>419,409.00</u>	<u>419,409.00</u>	<u>419,409.00</u>	<u>419,409.00</u>

GIS SOFTWARE SYSTEM

Purchase the software for a computerized mapping system that will merge all data bases in zoning, property restrictions, utility services, addresses, etc. This new system will be used by engineering, public works, planning, and building departments. \$20,000 budgeted 50% from Water and Sewer Funds.

CAPITAL OUTLAY-EQUIPMENT

Backhoe w/hammer-\$80,000
Camera-\$15,000
Miscellaneous Equipment-\$10,000
John Deere Mower-\$22,000 (Split with Water)

CONSTRUCTION PROJECT

Sewer I and I \$4.5 million Project (State Loan)-\$3,600,000-80%
Completing Sewer I and I \$4 million (Stimulus Plan)-\$2,100,000 remaining
Sewer Washout/dump facility-\$50,000

SYSTEM DEVELOPMENT CHARGES;

Projected Balance July 1, 2010	\$1,474,951
Revenue	\$ 68,000
Expenditures	\$ 375,000
Balance June 30, 2011	\$1,167,951

Storm water SDCs	
Projected Balance July 1, 2010	\$1,060,209
Revenue	\$ 9,000
Expenditures	\$
Balance June 30, 2011	\$1,069,316

RESERVE-SRF

The City received a 20-year, 3% interest funding from the State Revolving Loan through Oregon Department of Environmental Quality (DEQ). Under this agreement, the City must reserve \$81,488.

2008	2009	2010			2011	2011	2011	2011
Actual	Actual	Adopted	Account #	Description	Requested	Proposed	Approved	Adopted
Unappropriated Balance								
5,223,530.30	3,624,249.00	189,745.00	018-018-606000	Ending Fund Balance	351,996.00	351,996.00	351,996.00	56,446.00
0.00	0.00	1,069,209.00	018-018-612000	Reserve Storm Drain SDC's	1,069,316.00	1,069,316.00	1,069,316.00	1,069,316.00
0.00	0.00	1,562,614.00	018-018-613000	Reserve SDC's (Expansion)	816,074.00	816,074.00	816,074.00	816,074.00
0.00	0.00	81,488.00	018-018-614000	Reserve SFR	0.00	0.00	0.00	0.00
<u>5,223,530.30</u>	<u>3,624,249.00</u>	<u>2,903,056.00</u>		Unapprop. Balance Total	<u>2,237,386.00</u>	<u>2,237,386.00</u>	<u>2,237,386.00</u>	<u>2,215,386.00</u>
<u>6,702,241.29</u>	<u>6,124,311.69</u>	<u>15,176,568.00</u>		Expenditures Totals	<u>10,842,701.00</u>	<u>10,842,701.00</u>	<u>10,842,701.00</u>	<u>10,842,701.00</u>
0.00	0.00	0.00		Department Revenues	0.00	0.00	0.00	0.00
6,702,241.29	6,124,311.69	15,176,568.00		Department Expenses	10,842,701.00	10,842,701.00	10,842,701.00	10,842,701.00
<u>(6,702,241.29)</u>	<u>(6,124,311.69)</u>	<u>(15,176,568.00)</u>		Collections Sewer Total	<u>(10,842,701.00)</u>	<u>(10,842,701.00)</u>	<u>(10,842,701.00)</u>	<u>(10,842,701.00)</u>

SECONDARY –PERSONAL SERVICES

With EPA monies, OEDD low interest loan and City funding, our \$5.1 million treatment facility and piping project was constructed in 1991. Collecting and transporting the combined ground water and sewage that normally would have gone into our river was channeled to our treatment facility for processing. Both industrial and residential waste is treated at this facility.

The Wastewater facility is accounted for in two departments: Primary and Secondary. The Primary Department is established to account for the sewage treatment for all users except the large industrial user, Boise Corporation the Secondary Department accounts for only the large industrial plant.

In 2008, the City of St. Helens was informed by Boise Corporation that the plant will be closing except for operating two paper machines. As the costs of the operation are allocated based on BOD usage, Boise's share will now be considerable less. Their BOD has a new floor of 67%.

The Wastewater Superintendent is responsible for the sewer collection and secondary treatment. The City has four full-time operators: This department, Secondary Treatment, accounts only for the waste from one large industrial plant in St. Helens.

WAGES- UNION CONTRACT

Union contract with American Federation of State, County, Municipal Employees, AFSCME, was established for a three year period - 2009-2012. As per the contract, a 2% COLA will be applied to all wages represented by the contract.

P.E.R.S.-PUBLIC EMPLOYEES RETIREMENT SYSTEM

All employees automatically become a member of PERS after six consecutive months of uninterrupted service in any position that requires at least 600 hours of work per year. The City will pay the 6% employee portion for all employees who meet the eligibility requirement. City's contribution is 14.51% on July 1, 2010.

LONGEVITY

Based on length of employment, a semi-annual payment is given to all regular full-time employees as follows:

After 5 years-----\$30 per month
After 10 years-----\$50 per month
After 15 years-----\$75 per month

VACATION

All regular full-time employees receive the following vacation schedule:

After 1 year-----10 days
After 5 years-----15 days
After 10 years-----20 days
After 15 years-----25 days
After 20 years-----30 days

HOSPITAL & MEDICAL

All regular full-time employees receive a health insurance package that includes medical, dental, and vision. The employee may select between Blue Cross/Blue Shield and Kaiser Permanente for their providers. Employees chose Blue Cross/Blue Shield Plan I, \$200 deductible. As of August 1, 2010, all AFSCME employees, the City will pay "Employee only" class--\$513.96, "Employee plus One"--\$1058.32; and "Full Family"--\$1,486.23. Each year, the City's capped contribution shall be increased by ten percent (10%) which shall set a new cap. Any increase in the aggregate premium above the cap shall be shared fifty percent (50%) by the City and fifty percent (50%) by the employee through payroll

2008 Actual	2009 Actual	2010 Adopted Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
		019	Secondary Sewer Serv.				
			Payroll Related Expense				
22,607.95	23,385.42	25,773.00	018-019-401000	City Administrator	27,828.00	27,828.00	27,828.00
19,784.77	20,036.89	22,409.00	018-019-402000	Finance Director	22,857.00	22,857.00	22,857.00
35,520.13	27,307.40	28,215.00	018-019-403000	Clerks	29,305.00	29,305.00	29,305.00
11,420.49	12,140.88	12,969.00	018-019-404000	City Engineer	12,944.00	12,944.00	12,944.00
30,914.07	25,246.10	30,353.00	018-019-405000	Wastewater Treatment Sup	35,253.00	35,253.00	35,253.00
8,587.74	9,070.47	9,483.00	018-019-407000	Engineering Tech I	9,674.00	9,674.00	9,674.00
9,094.45	9,706.76	10,327.00	018-019-408000	Engineering Tech II	10,535.00	10,535.00	10,535.00
11,152.59	9,867.82	10,000.00	018-019-409000	Overtime Pay	6,000.00	6,000.00	6,000.00
92,808.87	86,721.03	64,499.00	018-019-410000	Operations Labor	68,210.00	68,210.00	68,210.00
6,576.03	6,539.08	7,000.00	018-019-411000	Standby Time	4,000.00	4,000.00	4,000.00
24,186.29	24,723.32	22,420.00	018-019-415000	O.A.S.I.	25,020.00	25,020.00	25,020.00
71,972.84	73,642.32	60,106.00	018-019-416000	P.E.R.S.	67,082.00	67,082.00	67,082.00
6,172.94	3,955.19	3,800.00	018-019-417000	S.A.I.F.	4,200.00	4,200.00	4,200.00
46,986.18	51,756.74	58,879.00	018-019-418000	Hospital & Medical Insurar	59,289.00	59,289.00	59,289.00
915.43	905.51	1,600.00	018-019-419000	Disability & Life Insurance	1,000.00	1,000.00	1,000.00
0.00	0.00	500.00	018-019-420000	Unemployment Insurance	500.00	500.00	500.00
13,403.67	14,533.27	13,334.00	018-019-421000	Holiday Pay	13,805.00	13,805.00	13,805.00
1,256.00	1,259.00	489.00	018-019-422000	Longevity Pay	627.00	627.00	627.00
8,720.62	12,304.95	500.00	018-019-423000	Sick Leave Pay	13,141.00	13,141.00	13,141.00
7,663.66	9,284.00	8,912.00	018-019-424000	Non-Rep Compensation Pla	9,626.00	9,626.00	9,626.00
9,179.30	14,189.39	15,816.00	018-019-430000	Public Works Director	16,938.00	16,938.00	16,938.00
0.00	8,912.17	11,099.00	018-019-431000	City Recorder I	11,364.00	11,364.00	11,364.00
21,952.74	27,706.56	15,947.00	018-019-433000	Vacation Pay	25,740.00	25,740.00	25,740.00
6,657.02	6,845.45	7,651.00	018-019-435000	Security/Surveillance	9,730.00	9,730.00	9,730.00
4,434.83	44,269.69	5,344.00	018-019-438000	VEBA Medical Plan	5,350.00	5,350.00	5,350.00
<u>471,968.61</u>	<u>524,309.41</u>	<u>447,425.00</u>		Payroll Related Expense	<u>490,018.00</u>	<u>490,018.00</u>	<u>490,018.00</u>
			Materials & Supp. Exp.				
16,241.39	15,647.81	20,362.00	018-019-455000	Insurance	20,362.00	20,362.00	20,362.00
267.33	2,322.07	500.00	018-019-457000	Office Supplies	500.00	500.00	500.00
1,601.28	2,221.46	2,700.00	018-019-458000	Telecommunication Expens	1,800.00	1,800.00	1,800.00
1,503.58	1,572.77	1,950.00	018-019-459000	Utilities	1,950.00	1,950.00	1,950.00
5,632.30	5,377.34	5,880.00	018-019-463000	Auditing	6,056.00	6,056.00	6,056.00
2,997.40	7,907.44	4,000.00	018-019-470000	Building Expense	4,000.00	4,000.00	4,000.00
845.70	736.82	1,000.00	018-019-471000	Physical Fitness Program	1,000.00	1,000.00	1,000.00
68,811.06	55,155.49	54,000.00	018-019-472000	Lab Testing	20,000.00	20,000.00	20,000.00
5,666.04	6,394.06	4,800.00	018-019-473000	Miscellaneous Expense	4,800.00	4,800.00	4,800.00
42,840.00	54,840.00	54,495.00	018-019-475000	NPDES Permit Fees	54,495.00	54,495.00	54,495.00
0.00	0.00	1,200,000.00	018-019-485000	Dredging Expense	0.00	0.00	0.00
784.34	757.95	1,000.00	018-019-490000	Schools & Conventions	1,000.00	1,000.00	1,000.00
1,366.25	3,061.42	2,500.00	018-019-500000	Computer System Maint.	2,500.00	2,500.00	2,500.00
18,048.10	8,682.43	20,000.00	018-019-501000	Operating Materials	20,000.00	20,000.00	20,000.00
76,297.45	32,113.21	40,000.00	018-019-502000	Equipment Expense	40,000.00	40,000.00	40,000.00
2,125.00	1,810.29	1,900.00	018-019-508000	Janitorial Services	1,957.00	1,957.00	1,957.00

deduction. The Council did allow one caveat for the "Employee only" category. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. On August 1, 2009, the premiums have exceeded the \$500 benchmark. This provision only applied to existing employees on August 1, 2002. For non-represented management and their exempt support staff, fully paid premium will be given.

INTERNAL MAINTENANCE EXPENSE

An inter-fund expense for the services provided to the respective departments from our joint maintenance facility. Benefits anticipated received for Sewer vehicle maintenance is as shown.

BUILDING EXPENSE

\$4,000 miscellaneous repairs

CONTRACTUAL/CONSULTING SERVICES

The City realizes a cost savings and increased productivity when some projects are contracted out to contractors and consulting firms. These expenditures will not be capitalized. \$15,000 work barge upgrade; \$50,000 Misc. projects

CAPITAL OUTLAY-EQUIPMENT

Scada System upgrade-\$75,000
City's portion-4 aerators-\$40,000

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
31,432.00	30,844.00	33,137.00	018-019-515000	Internal Maint. Expense	36,980.00	36,980.00	36,980.00	36,980.00
0.00	0.00	600.00	018-019-531000	Gasoline Expense	1,000.00	1,000.00	1,000.00	1,000.00
611,386.91	461,818.51	276,000.00	018-019-534000	Electrical Energy	200,000.00	200,000.00	200,000.00	200,000.00
59.47	0.00	2,500.00	018-019-553000	Landscaping/Maintenance	2,500.00	2,500.00	2,500.00	2,500.00
10,993.17	19,415.93	230,000.00	018-019-554000	Contractual/Consulting Se:	65,000.00	65,000.00	65,000.00	65,000.00
1,299.60	0.00	2,500.00	018-019-555000	Boat Expense/Moorage	2,500.00	2,500.00	2,500.00	2,500.00
<u>900,198.37</u>	<u>710,679.00</u>	<u>1,959,824.00</u>		Matl. & Supp. Exp. Total	<u>488,400.00</u>	<u>488,400.00</u>	<u>488,400.00</u>	<u>488,400.00</u>
				Capital Outlay				
24,700.00	9,934.00	0.00	018-019-575000	Equipment	75,000.00	75,000.00	75,000.00	75,000.00
0.00	0.00	0.00	018-019-581000	Construction Expense	40,000.00	40,000.00	40,000.00	40,000.00
<u>24,700.00</u>	<u>9,934.00</u>	<u>0.00</u>		Capital Outlay Total	<u>115,000.00</u>	<u>115,000.00</u>	<u>115,000.00</u>	<u>115,000.00</u>
<u>1,396,866.98</u>	<u>1,244,922.41</u>	<u>2,407,249.00</u>		Expenditures Totals	<u>1,093,418.00</u>	<u>1,093,418.00</u>	<u>1,093,418.00</u>	<u>1,093,418.00</u>
0.00	0.00	0.00		Department Revenues	0.00	0.00	0.00	0.00
1,396,866.98	1,244,922.41	2,407,249.00		Department Expenses	1,093,418.00	1,093,418.00	1,093,418.00	1,093,418.00
<u>(1,396,866.98)</u>	<u>(1,244,922.41)</u>	<u>(2,407,249.00)</u>		Secondary Sew. Serv Total	<u>(1,093,418.00)</u>	<u>(1,093,418.00)</u>	<u>(1,093,418.00)</u>	<u>(1,093,418.00)</u>

***PERSONAL SERVICES-PRIMARY**

With EPA monies, OEDD low interest loan and City funding, our \$5.1 million treatment facility and piping project was constructed in 1991. Collecting and transporting the combined ground water and sewage that normally would have gone into our river was channeled to our treatment facility for processing. Both industrial and residential waste is treated at this facility.

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The Wastewater Superintendent is responsible for the sewer collection and secondary treatment. The City has four full-time operators plus Wastewater Superintendent.

WAGES- UNION CONTRACT

Union contract with American Federation of State, County, Municipal Employees, AFSCME, was established for a three year period - 2009-2012. As per the contract, a 2% COLA will be applied to all wages represented by the contract.

P.E.R.S.-PUBLIC EMPLOYEES RETIREMENT SYSTEM

All employees automatically become a member of PERS after six consecutive months of uninterrupted service in any position that requires at least 600 hours of work per year. The City will pay the 6% employee portion for all employees who meet the eligibility requirement. City's contribution is 14.51% on July 1, 2010.

LONGEVITY

Based on length of employment, a semi-annual payment is given to all regular full-time employees as follows:

After 5 years-----\$30 per month

After 10 years-----\$50 per month

After 15 years-----\$75 per month

VACATION

All regular full-time employees receive the following vacation schedule:

After 1 year-----10 days

After 5 years-----15 days

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After 15 years-----25 days

After 20 years-----30 days

HOSPITAL & MEDICAL

All regular full-time employees receive a health insurance package that includes medical, dental, and vision. The employee may select between Blue Cross/Blue Shield and Kaiser Permanente for their providers. Employees chose Blue Cross/Blue Shield Plan I, \$200 deductible. As of August 1, 2010, all AFSCME employees, the City will pay "Employee only" class--\$513.96, "Employee plus One"--\$1058.32; and "Full Family"--\$1,486.23. Each year, the City's capped contribution shall be increased by ten percent (10%) which shall set a new cap. Any increase in the aggregate premium above the cap shall be shared fifty percent (50%) by the City and fifty percent (50%) by the employee through payroll deduction. The Council did allow one caveat for the "Employee only" category. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. . For this family class, the current premium health cap of \$500 would apply until their premium cost

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
020				Primary Sewer Ser				
				Payroll Related Expense				
3,768.00	3,897.57	4,296.00	018-020-401000	City Administrator	4,638.00	4,638.00	4,638.00	4,638.00
3,297.45	3,339.49	3,735.00	018-020-402000	Finance Director	3,809.00	3,809.00	3,809.00	3,809.00
15,542.97	12,163.63	9,345.00	018-020-403000	Clerks	9,602.00	9,602.00	9,602.00	9,602.00
2,855.13	3,035.22	3,242.00	018-020-404000	City Engineer	3,236.00	3,236.00	3,236.00	3,236.00
30,914.16	25,246.18	30,353.00	018-020-405000	Wastewater Treatment Sup	35,253.00	35,253.00	35,253.00	35,253.00
11,511.86	13,744.86	0.00	018-020-406000	Sewer Engineer	0.00	0.00	0.00	0.00
2,146.95	2,267.63	2,371.00	018-020-407000	Engineering Tech I	2,418.00	2,418.00	2,418.00	2,418.00
4,547.23	9,719.20	19,715.00	018-020-408000	Engineering Tech II	19,029.00	19,029.00	19,029.00	19,029.00
11,065.62	9,766.45	10,000.00	018-020-409000	Overtime Pay	6,000.00	6,000.00	6,000.00	6,000.00
92,809.15	86,721.32	63,694.00	018-020-410000	Operations Labor	68,210.00	68,210.00	68,210.00	68,210.00
6,576.05	6,539.28	7,000.00	018-020-411000	Standby Time	4,000.00	4,000.00	4,000.00	4,000.00
18,228.24	18,669.05	17,477.00	018-020-415000	O.A.S.I.	16,342.00	16,342.00	16,342.00	16,342.00
54,192.02	55,217.08	46,752.00	018-020-416000	P.E.R.S.	43,815.00	43,815.00	43,815.00	43,815.00
5,001.24	3,791.52	5,300.00	018-020-417000	S.A.I.F.	4,200.00	4,200.00	4,200.00	4,200.00
35,080.45	37,090.87	41,929.00	018-020-418000	Hospital & Medical Insurar	40,649.00	40,649.00	40,649.00	40,649.00
719.72	676.36	1,100.00	018-020-419000	Disability & Life Insurance	1,000.00	1,000.00	1,000.00	1,000.00
0.00	0.00	50.00	018-020-420000	Unemployment Insurance	50.00	50.00	50.00	50.00
10,542.46	10,863.32	10,334.00	018-020-421000	Holiday Pay	9,275.00	9,275.00	9,275.00	9,275.00
1,010.00	978.50	149.00	018-020-422000	Longevity Pay	213.00	213.00	213.00	213.00
5,433.24	9,334.50	500.00	018-020-423000	Sick Leave Pay	2,607.00	2,607.00	2,607.00	2,607.00
5,006.67	5,254.39	4,654.00	018-020-424000	Non-Rep Compensation Pla	4,998.00	4,998.00	4,998.00	4,998.00
9,179.30	14,189.44	15,816.00	018-020-430000	Public Works Director	16,938.00	16,938.00	16,938.00	16,938.00
0.00	2,228.05	2,775.00	018-020-431000	City Recorder I	2,841.00	2,841.00	2,841.00	2,841.00
17,578.45	21,404.95	11,032.00	018-020-433000	Vacation Pay	12,084.00	12,084.00	12,084.00	12,084.00
6,144.98	6,318.94	7,063.00	018-020-435000	Security/Surveillance	8,982.00	8,982.00	8,982.00	8,982.00
3,377.37	42,783.78	4,136.00	018-020-438000	VEBA Medical Plan	3,525.00	3,525.00	3,525.00	3,525.00
356,528.71	405,241.58	346,061.00		Payroll Related Expense	323,714.00	323,714.00	323,714.00	323,714.00
				Materials & Supp. Exp.				
14,998.83	14,338.40	18,645.00	018-020-455000	Insurance	18,645.00	18,645.00	18,645.00	18,645.00
194.24	2,527.47	500.00	018-020-457000	Office Supplies	500.00	500.00	500.00	500.00
1,601.23	18,920.20	6,700.00	018-020-458000	Telecommunication Expens	2,500.00	2,500.00	2,500.00	2,500.00
1,453.68	1,774.94	1,950.00	018-020-459000	Utilities	2,250.00	2,250.00	2,250.00	2,250.00
1,880.97	873.65	1,963.00	018-020-463000	Auditing	2,022.00	2,022.00	2,022.00	2,022.00
2,497.38	7,907.45	3,300.00	018-020-470000	Building Expense	3,300.00	3,300.00	3,300.00	3,300.00
701.19	586.59	700.00	018-020-471000	Physical Fitness Program	900.00	900.00	900.00	900.00
13,336.17	13,669.15	12,500.00	018-020-472000	Lab Testing	30,000.00	30,000.00	30,000.00	30,000.00
5,694.51	6,643.07	4,800.00	018-020-473000	Miscellaneous Expense	7,200.00	7,200.00	7,200.00	7,200.00
7,911.00	12,311.00	15,250.00	018-020-475000	NPDES Permit Fees	5,000.00	5,000.00	5,000.00	5,000.00
884.19	757.95	1,000.00	018-020-490000	Schools & Conventions	1,000.00	1,000.00	1,000.00	1,000.00
1,366.27	1,370.93	2,000.00	018-020-500000	Computer System Maint.	2,000.00	2,000.00	2,000.00	2,000.00
10,410.85	8,251.72	12,500.00	018-020-501000	Operating Materials & Sup	12,500.00	12,500.00	12,500.00	12,500.00
81,742.29	41,932.92	29,500.00	018-020-502000	Equipment Expense	29,500.00	29,500.00	29,500.00	29,500.00

rose above this amount. On August 1, 2009, the premiums have exceeded the \$500 benchmark. This provision only applied to existing employees on August 1, 2002. For non-represented management and their exempt support staff, fully paid premium will be given.

****PRIMARY-MATERIALS & SERVICES**

PHYSICAL FITNESS PROGRAM

The City provides to all regular full-time employees up to \$35 per month per employee for their participation in any physical fitness club.

INTERNAL MAINTENANCE EXPENSE

An inter-fund expense for the services provided to the respective departments from our joint maintenance facility. Benefits anticipated receiving for Sewer vehicle maintenance as shown.

BUILDING EXPENSE

\$3,300 miscellaneous repairs

CONTRACTUAL/CONSULTING SERVICES

The City realizes a cost savings and increased productivity when some projects are contracted out to contractors and consulting firms. These expenditures will not be capitalized. \$40,000 is budgeted.

CAPITAL OUTLAY-CONSTRUCTION

Portable pump station-\$70,000

Upgrade Primary Headwork's: \$750,000 (50% SDC's)

Washout Dump Facility-\$50,000

Scada System Upgrade-\$75,000

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
2,125.00	1,810.30	1,850.00	018-020-508000	Janitorial Services	1,906.00	1,906.00	1,906.00	1,906.00
20,955.00	20,563.00	22,091.00	018-020-515000	Internal Maint. Expense	24,653.00	24,653.00	24,653.00	24,653.00
36,292.90	88,740.46	182,350.00	018-020-517000	Secondary Trt Charges	416,984.00	416,984.00	416,984.00	416,984.00
23,101.52	23,678.02	42,750.00	018-020-527000	Hypochlorite Expense	40,000.00	40,000.00	40,000.00	40,000.00
0.00	0.00	600.00	018-020-531000	Gasoline Expense	600.00	600.00	600.00	600.00
45,739.08	46,123.53	55,000.00	018-020-534000	Electrical Energy	55,000.00	55,000.00	55,000.00	55,000.00
59.47	0.00	2,500.00	018-020-553000	Landscaping/Maintenance	2,500.00	2,500.00	2,500.00	2,500.00
50,918.11	4,791.18	25,000.00	018-020-554000	Contractual/Consulting	40,000.00	40,000.00	40,000.00	40,000.00
<u>323,863.88</u>	<u>317,571.93</u>	<u>443,449.00</u>		Matl. & Supp. Exp. Total	<u>698,960.00</u>	<u>698,960.00</u>	<u>698,960.00</u>	<u>698,960.00</u>
				Capital Outlay				
0.00	25,866.50	0.00	018-020-575000	Equipment	111,000.00	111,000.00	111,000.00	111,000.00
0.00	0.00	405,000.00	018-020-581000	Construction Expense	870,000.00	870,000.00	870,000.00	870,000.00
<u>0.00</u>	<u>25,866.50</u>	<u>405,000.00</u>		Capital Outlay Total	<u>981,000.00</u>	<u>981,000.00</u>	<u>981,000.00</u>	<u>981,000.00</u>
<u>680,392.59</u>	<u>748,680.01</u>	<u>1,194,510.00</u>		Expenditures Totals	<u>2,003,674.00</u>	<u>2,003,674.00</u>	<u>2,003,674.00</u>	<u>2,003,674.00</u>
0.00	0.00	0.00		Department Revenues	0.00	0.00	0.00	0.00
680,392.59	748,680.01	1,194,510.00		Department Expenses	2,003,674.00	2,003,674.00	2,003,674.00	2,003,674.00
<u>(680,392.59)</u>	<u>(748,680.01)</u>	<u>(1,194,510.00)</u>		Primary Sewer Total	<u>(2,003,674.00)</u>	<u>(2,003,674.00)</u>	<u>(2,003,674.00)</u>	<u>(2,003,674.00)</u>

STORM WATER SEWER DEPARTMENT

The Storm Water Sewer Department is now accounted for separately. Previously, all expenses relating to storm water were expensed in the Sewer Collection Department. The fee structure is based on actual costs and allocated to each based on usage. For storm water costs, a rate model was designed by Financial Consulting Solutions, an engineering firm, to establish a storm water fee schedule for all rate users.

Storm water projects will be the responsibility of our Public Works Director who oversees all enterprise activities. Supervising the Public Work's crew, the Public Work's Supervisor is responsible for the daily operations and assignment of job tasks. A secretary/dispatcher is stationed at the City Shops and is responsible for clerical tasks, reception duties and dispatching of messages to staff.

WAGES- UNION CONTRACT

Union contract with American Federation of State, County, Municipal Employees, AFSCME, was established for a three year period - 2009-2012. As per the contract, a 2% COLA will be applied to all wages represented by the contract.

P.E.R.S.-PUBLIC EMPLOYEES RETIREMENT SYSTEM

All employees automatically become a member of PERS after six consecutive months of uninterrupted service in any position that requires at least 600 hours of work per year. The City will pay the 6% employee portion for all employees who meet the eligibility requirement. City's contribution is 14.51% on July 1, 2010.

LONGEVITY

Based on length of employment, a semi-annual payment is given to all regular full-time employees as follows:

After 5 years-----\$30 per month

After 10 years-----\$50 per month

After 15 years-----\$75 per month

VACATION

All regular full-time employees receive the following vacation schedule:

After 1 year-----10 days

After 5 years-----15 days

After 10 years-----20 days

After 15 years-----25 days

After 20 years-----30 days

HOSPITAL & MEDICAL

All regular full-time employees receive a health insurance package that includes medical, dental, and vision. The employee may select between Blue Cross/Blue Shield and Kaiser Permanente for their providers. Employees chose Blue Cross/Blue Shield Plan I, \$200 deductible. As of August 1, 2010, all AFSCME employees, the City will pay "Employee only" class--\$513.96, "Employee plus One"--\$1058.32; and "Full Family"--\$1,486.23. Each year, the City's capped contribution shall be increased by ten percent (10%) which shall set a new cap. Any increase in the aggregate premium above the cap shall be shared fifty percent (50%) by the City and fifty percent (50%) by the employee through payroll deduction. The Council did allow one caveat for the "Employee only" category. For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. . For this family class, the current premium health cap of \$500 would apply until their premium cost rose above this amount. On August 1, 2009, the premiums have exceeded the \$500 benchmark. This provision only applied to existing employees on August 1, 2002. For non-represented management and their exempt support staff, fully paid premium will be given.

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
021				Stormwater Sew. Service				
				Payroll Related Expense				
3,768.00	3,897.57	4,296.00	018-021-401000	City Administrator	4,638.00	4,638.00	4,638.00	4,638.00
3,297.45	3,339.49	3,735.00	018-021-402000	Finance Director	3,809.00	3,809.00	3,809.00	3,809.00
10,820.38	8,619.09	9,096.00	018-021-403000	Clerks	9,553.00	9,553.00	9,553.00	9,553.00
2,855.13	3,035.22	3,242.00	018-021-404000	City Engineer	3,236.00	3,236.00	3,236.00	3,236.00
23,023.67	27,489.74	0.00	018-021-406000	Sewer Engineer	0.00	0.00	0.00	0.00
2,146.89	2,267.63	2,371.00	018-021-407000	Engineering Tech I	2,418.00	2,418.00	2,418.00	2,418.00
2,273.62	2,426.69	31,683.00	018-021-408000	Engineering Tech II	30,156.00	30,156.00	30,156.00	30,156.00
1,120.56	819.20	1,500.00	018-021-409000	Overtime Pay	1,200.00	1,200.00	1,200.00	1,200.00
45,973.95	44,718.88	46,959.00	018-021-410000	Operations Labor	47,992.00	47,992.00	47,992.00	47,992.00
787.88	666.34	1,000.00	018-021-411000	Standby Time	1,000.00	1,000.00	1,000.00	1,000.00
4,964.48	4,698.04	5,233.00	018-021-412000	Field Supervisor/Safety Cox	5,337.00	5,337.00	5,337.00	5,337.00
10,498.38	10,857.28	11,597.00	018-021-415000	O.A.S.I.	12,081.00	12,081.00	12,081.00	12,081.00
31,993.46	34,422.53	31,091.00	018-021-416000	P.E.R.S.	32,390.00	32,390.00	32,390.00	32,390.00
2,567.52	1,934.44	2,000.00	018-021-417000	S.A.I.F.	2,300.00	2,300.00	2,300.00	2,300.00
30,571.35	33,002.36	37,050.00	018-021-418000	Hospital & Medical Insurar	38,587.00	38,587.00	38,587.00	38,587.00
504.55	498.23	650.00	018-021-419000	Disability & Life Insurance	650.00	650.00	650.00	650.00
0.00	0.00	50.00	018-021-420000	Unemployment Expense	50.00	50.00	50.00	50.00
6,648.56	6,992.79	7,036.00	018-021-421000	Holiday Pay	7,390.00	7,390.00	7,390.00	7,390.00
1,233.00	1,268.75	1,279.00	018-021-422000	Longevity Pay	1,338.00	1,338.00	1,338.00	1,338.00
5,614.85	6,320.52	500.00	018-021-423000	Sick Leave Pay	2,607.00	2,607.00	2,607.00	2,607.00
1,139.13	1,486.39	1,578.00	018-021-424000	Non-Rep Compensation Pla	1,690.00	1,690.00	1,690.00	1,690.00
2,294.82	3,547.35	3,954.00	018-021-430000	Public Works Director	4,234.00	4,234.00	4,234.00	4,234.00
0.00	2,228.05	2,775.00	018-021-431000	City Recorder	2,841.00	2,841.00	2,841.00	2,841.00
5,068.33	5,452.05	6,065.00	018-021-432000	Public Works Supervisor	6,187.00	6,187.00	6,187.00	6,187.00
9,920.00	9,146.21	10,782.00	018-021-433000	Vacation Pay	13,272.00	13,272.00	13,272.00	13,272.00
4,891.27	5,076.70	5,794.00	018-021-434000	Receptionist/Dispatcher	5,783.00	5,783.00	5,783.00	5,783.00
2,560.34	2,632.85	2,943.00	018-021-435000	Security/Surveillance	3,742.00	3,742.00	3,742.00	3,742.00
1,666.10	2,898.27	2,925.00	018-021-438000	VEBA Medical Plan	2,986.00	2,986.00	2,986.00	2,986.00
<u>218,203.67</u>	<u>229,742.66</u>	<u>237,184.00</u>		Payroll Related Expense	<u>247,467.00</u>	<u>247,467.00</u>	<u>247,467.00</u>	<u>247,467.00</u>
				Materials & Supp. Exp.				
1,720.64	1,813.69	2,378.00	018-021-455000	Insurance	2,378.00	2,378.00	2,378.00	2,378.00
404.20	1,309.46	422.00	018-021-463000	Auditing	435.00	435.00	435.00	435.00
664.13	484.11	400.00	018-021-471000	Physical Fitness Program	400.00	400.00	400.00	400.00
507.38	538.13	4,250.00	018-021-473000	Miscellaneous Expense	2,000.00	2,000.00	2,000.00	2,000.00
0.00	0.00	500.00	018-021-490000	Schools & Conventions	500.00	500.00	500.00	500.00
17,537.74	22,716.24	17,500.00	018-021-501000	Operating Materials & Sup.	17,500.00	17,500.00	17,500.00	17,500.00
0.00	0.00	17,500.00	018-021-502000	Equipment Expense	15,000.00	15,000.00	15,000.00	15,000.00
10,477.00	10,281.00	11,046.00	018-021-515000	Internal Maint. Expense	12,327.00	12,327.00	12,327.00	12,327.00
36,037.94	36,262.88	43,500.00	018-021-551000	In Lieu of Franchise	41,140.00	41,140.00	41,140.00	41,140.00
2,809.39	15,313.83	0.00	018-021-554000	Contractual/Consulting Se	0.00	0.00	0.00	0.00
0.00	0.00	10,000.00	018-021-561000	Emergency Services	10,000.00	10,000.00	10,000.00	10,000.00
<u>70,158.42</u>	<u>88,719.34</u>	<u>107,496.00</u>		Matl. & Supp. Exp. Total	<u>101,680.00</u>	<u>101,680.00</u>	<u>101,680.00</u>	<u>101,680.00</u>

***STORM WATER-MATERIALS & SERVICES**

PHYSICAL FITNESS PROGRAM

The City provides to all regular full-time employees up to \$35 per month per employee for their participation in any physical fitness club.

INTERNAL MAINTENANCE EXPENSE

An inter-fund expense for the services provided to the respective departments from our joint maintenance facility. Benefits anticipated receiving for Sewer vehicle maintenance as shown.

IN LIEU OF FRANCHISE

The City has imposed franchise fees and privilege taxes on private utilities. To achieve parity with other utilities that exist and operate in the City, the City utilities will pay its equivalent compensation. A 7 percent franchise fee is assessed on the sale of water and sewer service revenues

CONSTRUCTION PROJECTS

Sewer I/I \$4.5 million project-\$900,000- 20%

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
				Capital Outlay				
0.00	0.00	0.00	018-021-575000	Equipment	0.00	0.00	0.00	0.00
781,943.82	906,858.76	450,000.00	018-021-581000	Construction Expense	900,000.00	900,000.00	900,000.00	900,000.00
781,943.82	906,858.76	450,000.00		Capital Outlay	900,000.00	900,000.00	900,000.00	900,000.00
				Other Expenditures				
0.00	0.00	0.00	018-021-563000	Principle Payment	0.00	0.00	0.00	0.00
0.00	0.00	0.00	018-021-569000	Interest Payment	0.00	0.00	0.00	0.00
0.00	0.00	0.00	018-021-571000	F/A Disposal	0.00	0.00	0.00	0.00
0.00	0.00	0.00		Other Expenditures Total	0.00	0.00	0.00	0.00
1,070,305.91	1,225,320.76	794,680.00		Expenditures Totals	1,249,147.00	1,249,147.00	1,249,147.00	1,249,147.00
0.00	0.00	0.00		Department Revenues	0.00	0.00	0.00	0.00
1,070,305.91	1,225,320.76	794,680.00		Department Expenses	1,249,147.00	1,249,147.00	1,249,147.00	1,249,147.00
(1,070,305.91)	(1,225,320.76)	(794,680.00)		Stormwater Sew. Total	(1,249,147.00)	(1,249,147.00)	(1,249,147.00)	(1,249,147.00)
9,849,806.77	9,343,234.87	19,573,007.00		Fund Revenues	15,188,940.00	15,188,940.00	15,188,940.00	15,188,940.00
9,849,806.77	9,343,234.87	19,573,007.00		Fund Expenses	15,188,940.00	15,188,940.00	15,188,940.00	15,188,940.00
0.00	0.00	0.00		Stormwater Sew. Total	0.00	0.00	0.00	0.00

STATE REVENUE SHARING

14% of the state liquor receipts are given to cities on a formula basis outlined in ORS 221.770. The City must provide an opportunity for local citizens to give written or oral comments on the possible uses of the apportionment.

In past budget years, the City Councilors has allocated these funds to many worthwhile community programs as well as purchase equipment and complete construction projects for programs accounted for in the City General Fund. Last year, the City Councilors required applications to be submitted by the different community organizations with decisions given after the budget year commenced. Until decisions are made, the funds are placed in the Operating Contingency category.

2008	2009	2010			2011	2011	2011	2011
Actual	Actual	Adopted	Account #	Description	Requested	Proposed	Approved	Adopted
		032		State Revenue Sharing				
				Revenues				
0.00	0.00	0.00	032-000-300000	Revenue	0.00	0.00	0.00	0.00
63,048.52	57,585.59	156,741.00	032-000-301000	Beginning Cash Balance	125,784.00	125,784.00	125,784.00	125,784.00
98,623.25	98,999.26	112,048.00	032-000-334000	State Grants	104,962.00	104,962.00	104,962.00	104,962.00
<u>161,671.77</u>	<u>156,584.85</u>	<u>268,789.00</u>		Revenues Total	<u>230,746.00</u>	<u>230,746.00</u>	<u>230,746.00</u>	<u>230,746.00</u>

2008	2009	2010	2011	2011	2011	2011		
Actual	Actual	Adopted	Account #	Description	Requested	Proposed	Approved	Adopted
Materials & Supp. Exp.								
35,370.18	0.00	0.00	032-032-470000	Library Building Expense	0.00	0.00	0.00	0.00
0.00	0.00	0.00	032-032-473000	Miscellaneous Expense	0.00	0.00	0.00	0.00
0.00	0.00	0.00	032-032-512000	Publication Expense	0.00	0.00	0.00	0.00
0.00	0.00	0.00	032-032-554000	Contractual. Col. View Proj	0.00	0.00	0.00	0.00
<u>35,370.18</u>	<u>0.00</u>	<u>0.00</u>		Matl. & Supp. Exp. Totals	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Contingency								
0.00	0.00	268,789.00	032-032-596000	Operating Contingency	230,746.00	230,746.00	223,246.00	223,246.00
<u>0.00</u>	<u>0.00</u>	<u>268,789.00</u>		Contingency Total	<u>230,746.00</u>	<u>230,746.00</u>	<u>223,246.00</u>	<u>223,246.00</u>
Other Expenditures								
10,000.00	10,000.00	0.00	032-032-564000	Col. County Rider Transp.	0.00	0.00	0.00	0.00
0.00	0.00	0.00	032-032-565000	St. Helens Senior Center	0.00	0.00	0.00	0.00
13,000.00	0.00	0.00	032-032-566000	Columbia Pacific Food Banl	0.00	0.00	0.00	0.00
20,000.00	0.00	0.00	032-032-567000	S.N.A.P.P. Donation	0.00	0.00	0.00	0.00
0.00	0.00	0.00	032-032-568000	COLCO	0.00	0.00	0.00	0.00
0.00	0.00	0.00	032-032-569000	Columbia County RSVP	0.00	0.00	0.00	0.00
0.00	0.00	0.00	032-032-570000	Col. Cnty Women's Resourc	0.00	0.00	0.00	0.00
362.00	0.00	0.00	032-032-571000	Columbia Humane Society	0.00	0.00	0.00	0.00
0.00	0.00	0.00	032-032-572000	Historical Society of Col. C	0.00	0.00	0.00	0.00
3,432.00	0.00	0.00	032-032-573000	St. Helens Alano Club	0.00	0.00	0.00	0.00
0.00	0.00	0.00	032-032-574000	St. Helens Community Fou	0.00	0.00	0.00	0.00
5,116.00	375.00	0.00	032-032-575000	Col. Cnty Child Abuse (Am	0.00	0.00	0.00	0.00
6,000.00	0.00	0.00	032-032-576000	Community Action Team	0.00	0.00	0.00	0.00
5,806.00	0.00	0.00	032-032-577000	Col. Comm. Mental Health	0.00	0.00	0.00	0.00
5,000.00	0.00	0.00	032-032-578000	CASA of Columbia County	0.00	0.00	0.00	0.00
0.00	0.00	0.00	032-032-579000	Youth Services Initiative	0.00	0.00	0.00	0.00
0.00	0.00	0.00	032-032-580000	Christians Care, Inc.	0.00	0.00	0.00	0.00
0.00	0.00	0.00	032-032-581000	Feral Cat Coalition	0.00	0.00	0.00	0.00
0.00	0.00	0.00	032-032-582000	Col. Cnty Economic Dev.	0.00	0.00	7,500.00	7,500.00
<u>68,716.00</u>	<u>10,375.00</u>	<u>0.00</u>		Other Expenditures Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Unappropriated Balance								
57,585.59	146,209.85	0.00	032-032-606000	Ending Fund Balance	0.00	0.00	0.00	0.00
<u>57,585.59</u>	<u>146,209.85</u>	<u>0.00</u>		Unapprop. Balance Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

2008 Actual	2009 Actual	2010 Adopted	Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
161,671.77	156,584.85	268,789.00		Expenditures Totals	230,746.00	230,746.00	230,746.00	230,746.00
0.00	0.00	0.00		Department Revenues	0.00	0.00	0.00	0.00
161,671.77	156,584.85	268,789.00		Department Expenses	230,746.00	230,746.00	230,746.00	230,746.00
(161,671.77)	(156,584.85)	(268,789.00)		State Revenue Shar. Total	(230,746.00)	(230,746.00)	(230,746.00)	(230,746.00)
161,671.77	156,584.85	268,789.00		Fund Revenues	230,746.00	230,746.00	230,746.00	230,746.00
161,671.77	156,584.85	268,789.00		Fund Expenses	230,746.00	230,746.00	230,746.00	230,746.00
0.00	0.00	0.00		State Revenue Shar. Total	0.00	0.00	0.00	0.00

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

Grant funding from the State of Oregon for low income housing improvements for our jurisdiction was awarded in February 1987. The City contracted with Community action Team (CAT) to establish and maintain the program. Loan payoffs by participants from the program are to be considered seed moneys for future housing improvements and returned to the CAT program coordinator. This year's estimated dollars is \$50,000.

In 2006, Parole and Probation formed a partnership with Community Action Team to complete a much needed transitional housing for those felons that had been incarcerated and required to be released in the county they were convicted in. A total project of over \$1 million, the City of St. Helens has allowed \$100,000 of the low income seed money to pay the remaining \$100,000 needed for this project. This loan is with the City of St. Helens and Columbia County Community Corrections with a 20 year term at 3% interest. Annual payments are \$6,821.52.

The St. Helens Senior Center expansion project is expected to be completed early part in the new fiscal year. This project enlarged the kitchen, provided more office space for senior services and expanded the dining room area. Financing was made up of federal grant monies of \$800,000, with a local match of \$400,000. The total project was \$1.2 million.

2008 Actual	2009 Actual	2010 Adopted Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
033			Community Development				
Revenues							
0.00	0.00	0.00	033-000-300000	Revenue	0.00	0.00	0.00
0.00	2,402.09	0.00	033-000-301000	Beginning Cash Balance	0.00	0.00	0.00
28,249.75	0.25	800,000.00	033-000-331000	Federal Grant	50,000.00	50,000.00	50,000.00
23,875.92	13,810.00	50,000.00	033-000-333000	Loan Repayment	50,000.00	50,000.00	50,000.00
6,680.00	6,680.00	6,822.00	033-000-335000	Loan Repayment Transition	6,822.00	6,822.00	6,822.00
0.00	0.00	300,000.00	033-000-336000	Private Foundation Grant	0.00	0.00	0.00
0.00	0.00	100,000.00	033-000-337000	Senior Center Contribution	0.00	0.00	0.00
<u>58,805.67</u>	<u>22,892.34</u>	<u>1,256,822.00</u>		Revenues Total	<u>106,822.00</u>	<u>106,822.00</u>	<u>106,822.00</u>

2008 Actual	2009 Actual	2010 Adopted Account #	Description	2011 Requested	2011 Proposed	2011 Approved	2011 Adopted
Materials & Supp. Exp.							
42,038.31	-3,845.31	0.00	033-033-537000	Improvements	0.00	0.00	0.00
7,685.27	20,057.50	50,000.00	033-033-550000	C.A.T. Distribution	50,000.00	50,000.00	50,000.00
6,680.00	6,680.00	6,822.00	033-033-560000	CAT Dist. Transitional Hou	6,822.00	6,822.00	6,822.00
<u>56,403.58</u>	<u>22,892.19</u>	<u>56,822.00</u>		Matl. & Supp. Exp. Total	<u>56,822.00</u>	<u>56,822.00</u>	<u>56,822.00</u>
Capital Outlay							
0.00	80,931.55	1,200,000.00	033-033-581000	Construction/Equipment	50,000.00	50,000.00	50,000.00
<u>0.00</u>	<u>80,931.55</u>	<u>1,200,000.00</u>		Capital Outlay Total	<u>50,000.00</u>	<u>50,000.00</u>	<u>50,000.00</u>
Contingency							
0.00	0.00	0.00	033-033-596000	Operating Contingency	0.00	0.00	0.00
<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		Contingency Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Unappropriated Balance							
2,402.09	-80,931.40	0.00	033-033-606000	Ending Fund Balance	0.00	0.00	0.00
<u>2,402.09</u>	<u>-80,931.40</u>	<u>0.00</u>		Unapprop. Balance Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>58,805.67</u>	<u>22,892.34</u>	<u>1,256,822.00</u>		Expenditures Totals	<u>106,822.00</u>	<u>106,822.00</u>	<u>106,822.00</u>
0.00	0.00	0.00		Department Revenues	0.00	0.00	0.00
58,805.67	22,892.34	1,256,822.00		Department Expenses	106,822.00	106,822.00	106,822.00
<u>(58,805.67)</u>	<u>(22,892.34)</u>	<u>(1,256,822.00)</u>		Community Dev. Total	<u>(106,822.00)</u>	<u>(106,822.00)</u>	<u>(106,822.00)</u>
58,805.67	22,892.34	1,256,822.00		Fund Revenues	106,822.00	106,822.00	106,822.00
58,805.67	22,892.34	1,256,822.00		Fund Expenses	106,822.00	106,822.00	106,822.00
<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		Community Dev. Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
34,054,309.53	30,928,038.51	40,161,208.00		Budget Revenues	33,078,531.00	33,078,531.00	33,068,207.00
<u>34,054,309.53</u>	<u>30,928,038.51</u>	<u>40,161,208.00</u>		Budget Expenses	<u>33,078,531.00</u>	<u>33,078,531.00</u>	<u>33,068,207.00</u>
<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		Report Totals	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

FINANCIAL PROJECTIONS-FIVE YEAR PERIOD
CITY GENERAL FUND

4/26/2010

	Revised 2010-11	2011-12	FISCAL YEARS 2012-13	2013-14	2014-15
Anticipated Rev.					
Beginning Balance	\$2,865,427	\$2,333,881	\$2,039,201	\$1,749,467	\$1,424,757
Revenues	\$3,674,214	\$3,637,116	\$3,673,487	\$3,710,222	\$3,747,324
Total Revenues	\$6,539,641	\$5,970,997	\$5,712,688	\$5,459,689	\$5,172,081
Forecasted Exp.					
Park	\$220,025	\$209,426	\$213,615	\$217,887	\$222,245
Library	\$510,963	\$511,182	\$521,406	\$531,834	\$542,470
Police **	\$2,549,261	\$2,529,065	\$2,579,646	\$2,631,239	\$2,683,864
City Admin.	\$624,578	\$579,119	\$590,701	\$602,515	\$614,565
Subtotal Expenses	\$3,904,827	\$3,828,792	\$3,905,367	\$3,983,475	\$4,063,144
Capital Outlay:					
Police-car		\$30,000	\$0	\$30,000	\$0
Other Capital-Marine	\$13,900	\$13,900	\$13,900	\$13,900	\$13,900
Burkhardt Estate	\$7,192	\$7,264	\$7,409	\$7,557	\$7,709
Prin/Int. Park Payment	\$51,841	\$51,840	\$36,544	\$0	\$0
Park Equipment	\$3,000				
Land Purchase	\$115,000				
Columbia View Park Imp	\$100,000				
Transfers	\$10,000	\$0	\$0	\$0	\$0
Subtotal Capital	\$300,933	\$103,004	\$57,853	\$51,457	\$21,609
Reserve	\$261,552	\$266,783	\$272,119	\$277,561	\$283,112
Reserve-SDC's	\$75,137	\$39,296	\$3,456	(\$17,088)	(\$1,088)
Reserve-Library	\$294,542	\$306,338	\$318,592	\$331,336	\$306,324
Reserve-Library Automat	\$38,000	\$48,000	\$48,000	\$48,000	\$48,000
Reserve- Park Sale Prop	\$69,706	\$69,706	\$69,706	\$69,706	\$69,706
Reserve-Property Sale	\$197,740	\$197,740	\$197,740	\$197,740	\$197,740
Reserve-Police: Data	\$10,200	\$0			
Reserve-Public Art	\$23,169				
Subtotal Reserves	\$970,046	\$927,863	\$909,613	\$907,255	\$903,794
Unrestricted Revenue	\$1,363,835	\$1,111,338	\$839,854	\$517,502	\$183,534
Total Expenses	\$6,539,641	\$5,970,997	\$5,712,688	\$5,459,689	\$5,172,081

** includes code enforcement senior position in F/Y 2010-11 to F/Y14-15

MULTI-FUND EXPENDITURES: F/Y 2010-11

STREET LIGHTING

State Tax Street	\$	100,500
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INSURANCE

Police	\$	42,372
Library	\$	12,735
Park	\$	5,171
State Tax	\$	8,413
Fleet Maintenance	\$	3,237
Water General	\$	75,000
Sewer Fund	\$	15,852
Secondary	\$	20,362
Primary	\$	18,645
Storm Water	\$	2,378
Total	\$	204,165

AUDITING

Police	\$	3,685
Library	\$	490
Park	\$	493
State Tax	\$	1,233
Water General	\$	7,395
Sewer Fund	\$	3,685
Secondary	\$	6,056
Primary	\$	2,022
Storm water	\$	435
Total	\$	25,494

CAPITAL IMPROVEMENTS: 2010-11

POLICE	2010-11	Reserve-Police Data Cellular	\$	10,200
	2011-12	One Police Vehicle	\$	30,000
	2012-13	none	\$	-
	2013-14	One Police Vehicle	\$	30,000
LIBRARY	2010-11	Reserve -4/5 Automation	\$	38,000
PARK	2010-11	Mower	\$	15,000
		Tool Cat Broom	\$	3,000
STREET	2010-11	Annual overlay/paving	\$	300,000
		Dozer	\$	140,000
		Miscellaneous	\$	10,000
		Light Trailer	\$	25,000
	2011-12	Miscellaneous Equipment	\$	10,000
	2012-13	Miscellaneous Equipment	\$	10,000
	2013-14	Miscellaneous equipment	\$	10,000
	2014-15	Miscellaneous equipment	\$	10,000
FLEET	2010-11	Miscellaneous Equipment	\$	10,000
WATER	2010-11	Misc. equipment	\$	50,000
		Meter Replacement	\$	100,000
		Filtration Plant Sand Separators	\$	102,000
		Reader Board	\$	25,000
		Replace Membrane Filter	\$	100,000
		John Deere Mower-Split w/sewer	\$	22,000
		Backhoe-1st Yr	\$	60,000
		Water Main Replacement	\$	200,000
	2mg Reservoir	\$	500,000	
	2011-12	Miscellaneous Equipment	\$	50,000
		Water Telemetry	\$	355,000
Backhoe-2nd yr		\$	60,000	

Water Con't		Replace Membrane 2/5	\$	100,000	
		Water Main Replacement 2/5	\$	200,000	
		Replace 2 mg Reservoir 2/5	\$	500,000	
	2012-13	Misc. Equipment	\$	50,000	
		Water Line Replacement	\$	200,000	
		Replace Membrane 3/5	\$	100,000	
		Water Line Replacement 3/5	\$	200,000	
		Replace 2 mg Reservoir 3/5	\$	500,000	
	2013-14	Water System Improvement	\$	200,000	
		Miscellaneous Equipment	\$	50,000	
		Replace Membrane 4/5	\$	100,000	
		Water Line Replacement 4/5	\$	200,000	
		Replace 2mg Reservoir 4/5	\$	500,000	
	2014-15	Water Line Replacement 5/5	\$	200,000	
		Replace Membrane 5/5	\$	100,000	
	Miscellaneous Equipment	\$	50,000		
	Replace 2 mg Reservoir 5/5	\$	500,000		
SEWER	2010-11	Miscellaneous Equipment	\$	10,000	
		Backhoe w/hammer- 1st year	\$	80,000	
		Camera	\$	15,000	
		John Deere Mower(split w/Water)	\$	22,000	
		Sewer I/I \$4.5Million (State Loan)	\$	3,600,000	
		80% Sewer 20% Storm			
		Sewer I/I Stimulus Plan (final phase)	\$	2,100,000	
	2011-12	Miscellaneous Equipment	\$	10,000	
		Backhoe w/hammer 2nd year	\$	80,000	
	2012-13	Misc. Equipment	\$	10,000	
	2013-14	Misc. Equipment	\$	10,000	
	2014-15	Misc. Equipment	\$	10,000	
	SECONDARY	2010-11	City's portion-Aerators (4)	\$	40,000
			Scada System Upgrade (split with primary-50%)	\$	75,000
		2011-12	Work Barge Upgrade	\$	15,000
		Pickup 50% share w/secondary	\$	17,500	
2012-13		none	\$	-	
2013-14		none	\$	-	
2014-15		none	\$	-	

PRIMARY	2010-11	Portable Pump Station	\$	70,000	
		Upgrade primary headworks	\$	750,000	
		Washout/Dump Facility	\$	50,000	
		Scada System Upgrade (split with Secondary)	\$	75,000	
		Two Solar Aerators	\$	36,000	
	2011-12	Primary Dredge Reserve 1/4	\$	50,000	
		Pickup 50% share w/secondary	\$	17,500	
		Lift Station 20 yr Wetwell	\$	75,000	
		Inspect/Repair Hypochlorite Sys.	\$	35,000	
		Aerator Replacement	\$	15,000	
	2012-13	Primary Dredge Reserve 2/4	\$	50,000	
		Lift Stations 20yr wetwell 2/3	\$	75,000	
		Aerator Replacement	\$	15,000	
	2013-14	Lift Stations 20yr wetwell 3/3	\$	35,000	
		Aerator Replacement	\$	15,000	
		Primary Dredge Reserve 3/4	\$	50,000	
	2014-15	Primary Dredge Reserve 4/4	\$	50,000	
	STORM WATER	2010-11	Sewer I/I \$4.5Million (State Loan) 80% Sewer 20% Storm	\$	900,000
		2011-12	none	\$	-
2012-13		none	\$	-	
2013-14		none	\$	-	
2014-15		none	\$	-	

CITY BENEFITS

VACATION:

After one year	10 days
After 5 years	15 days
After 10 years	20 days
After 15 years	25 days
After 20 years	30 days (excludes Police Union)

Minimum of one year employment must be served before vacation time accrued can be taken.

All regular full-time employees shall earn annual vacation leave at the following rate:

1. 6.667 hours per month from one month to 48 months.
2. 10 hours per month from 49 months to 108 months.
3. 13.334 hours per month from 109 months to 168 months.
4. 16.667 hours per month from 169 months to 228 months.
5. 20 hours per month after 229 months.

SICK LEAVE

All permanent and probationary employees shall accrue sick leave at the rate of one working day of leave for each calendar month worked up to one hundred fifty (150) days accumulated. During the probationary period for new employees, a minimum of thirty (30) days must be worked before any sick leave days can be used. At retirement accumulated sick leave days up to one hundred twenty (120) days will be paid to the retiring full-time employee.

CLOTHING ALLOWANCE: Paid semi-annually (January and July)

Police: Detective	\$1,100
Clerks/Code Enforcement	\$400.00
Officers	\$800.00

LONGEVITY PAY

All full-time employees except Management, Police & Police Clerk Union members

After 5 years	\$30.00/mo.
After 10 years	\$50.00/mo.
After 15 years	\$75.00/mo.

Police Clerk Union Members:

After 5 years	\$35.00/mo
After 10 years	\$55.00/mo.
After 15 years	\$75.00/mo.

MEDICAL/DENTAL/VISION/ORTHO INSURANCE 2010-11

AFSCME and St. Helens Police Association health cap shall be increased by 10%. Any increase in the aggregate premium above the cap shall be shared 50% by the City and 50% by the employees.

	Employee Only	Employee+ One	Full Family
Health Premium Cap	\$ 601.88	\$1,245.62	\$1,747.41
Employee Premiums: Plan I	\$ 513.96	\$1,058.32	\$1,486.23
Employee Premium: Plan V-A	\$ 638.02	\$1,319.77	\$1,836.10
Blue Cross Plan V-Police only Employee Contribution	\$ 18.07	\$ 37.07	\$ 44.34
Blue Cross Plan 1 Employee Contribution	\$ -	\$ -	\$ -
Kaiser	\$ -	\$ -	\$ -

LIFE INSURANCE-HARTFORD through EBST/City County Insurance Services
ALL EMPLOYEES ---City paid---\$.51

LIFE INSURANCE-STANDARD-All employees-City paid
Employee \$10.16/mo.

LONG TERM DISABILITY-HARTFORD-All employees-City paid
Employee \$.29/100 of covered salary

HOLIDAYS:

1. Floating Holiday
2. New Year's Day on January 1
3. Martin Luther King on the third Monday in January
4. Floating Holiday in lieu of Lincoln's Birthday on the first Monday of February
5. President's Day on the third Monday in February
6. Memorial Day on the last Monday in May
7. Independence Day on July 4
8. Labor Day on the first Monday in September
9. Veterans Day on November 11
10. Thanksgiving Day on the fourth Thursday in November
11. Day after Thanksgiving
12. Christmas Eve on December 24
13. Christmas Day on December 25

If a holiday falls on a Saturday, Friday will be taken off. If a holiday falls on a Sunday, Monday will be taken off.

PERS (PUBLIC EMPLOYEES RETIREMENT SYSTEM)

All employees automatically become a member of Public Employees' Retirement System of the State of Oregon after six consecutive months of uninterrupted service in any position which requires at least 600 hours of work per year. The City pays the employer portion of PERS. The effective employer rate is 14.51%. The City also pays the employee portion of 6% for all employees who meet the eligibility requirement.

PHYSICAL FITNESS INCENTIVE PROGRAM

All fulltime permanent police officers are eligible to participate in the fitness program that will qualify them for incentive pay if they meet the fitness standards for body fat, lean body mass, and heart recovery. Incentive pay for police officers is:

- 5% pay increase at 40 percentile
- Plus \$20 pay increase at 50 percentile
- Plus \$40 pay increase at 60 percentile

Police Clerks and Code Enforcement Officer can qualify for incentive pay after successful passing of departmental job-related tests. Incentive pay is \$40.00 per month.

PHYSICAL FITNESS MEMBERSHIP DUES

The City shall provide for full-time employees up to \$35 per month per employee for participation in any physical fitness club.

DPSST CERTIFICATION

Based on the union member's achieved certification level, the member will receive the following additional monies:

- Intermediate-- 2.5% x monthly base
- Advanced: 10% x monthly base

MSA – VEBA PLAN:

The Voluntary Employees' Beneficiary Association for Public Employees is an established medical expense reimbursement plan which provides a tax-free account for employees to pay for medical, dental, and vision expenses that are not paid by any other insurance plans. The City of St. Helens will contribute 2% of base pay each month of behalf of the employee.

City of St. Helens
Compensation Plan FY 2010-2011

Position	Step 1	Step 2	Step 3	Step 4	Step 5
Library Technician I	\$2,721	\$2,856	\$2,999	\$3,148	\$3,305
Parks Utility I	\$2,721	\$2,856	\$2,999	\$3,148	\$3,305
Municipal Court Clerk	\$2,868	\$3,011	\$3,162	\$3,322	\$3,485
Utility Billing Specialist	\$2,868	\$3,011	\$3,162	\$3,322	\$3,485
Receptionist/Utility Billing Specialist	\$2,868	\$3,011	\$3,162	\$3,322	\$3,485
Utility Worker I	\$2,868	\$3,011	\$3,162	\$3,322	\$3,485
Library Technician II	\$2,868	\$3,011	\$3,162	\$3,322	\$3,485
Legal Assistant	\$2,911	\$3,066	\$3,222	\$3,377	\$3,534
Building & Administration Secretary	\$3,026	\$3,178	\$3,339	\$3,562	\$3,680
Planning Secretary	\$3,026	\$3,178	\$3,339	\$3,562	\$3,680
PW Office Assistant	\$3,026	\$3,178	\$3,339	\$3,562	\$3,680
WWTP Operator I	\$3,026	\$3,178	\$3,339	\$3,562	\$3,680
Accounting Assistant	\$3,251	\$3,411	\$3,581	\$3,761	\$3,947
Parks Utility II	\$3,368	\$3,536	\$3,715	\$3,900	\$4,094
Utility Worker II	\$3,368	\$3,536	\$3,715	\$3,900	\$4,094
Librarian I	\$3,537	\$3,825	\$3,940	\$4,059	\$4,180
Collections Operator	\$3,557	\$3,732	\$3,919	\$4,115	\$4,320
Mechanic II	\$3,557	\$3,732	\$3,919	\$4,115	\$4,320
Utility Craftsman	\$3,557	\$3,732	\$3,919	\$4,115	\$4,320
Utility Plumber	\$3,557	\$3,732	\$3,919	\$4,115	\$4,320
WWTP Operator II	\$3,557	\$3,732	\$3,919	\$4,115	\$4,320
Water System Operator	\$3,557	\$3,732	\$3,919	\$4,115	\$4,320
Water System/Filtration Operator	\$3,557	\$3,732	\$3,919	\$4,115	\$4,320
Engineering Technician I	\$3,803	\$3,989	\$4,189	\$4,398	\$4,617
Water Treatment Operator	\$3,911	\$4,121	\$4,332	\$4,541	\$4,751
WWTP Operator III	\$4,009	\$4,211	\$4,420	\$4,643	\$4,873
Engineering Technician II	\$4,229	\$4,440	\$4,661	\$4,896	\$5,141
Parks Field Supervisor	\$4,332	\$4,535	\$4,749	\$4,976	\$5,209
PW Field Supervisor/Safety Coord.	\$4,332	\$4,535	\$4,749	\$4,976	\$5,209
WWTP Operator IV	\$4,368	\$4,587	\$4,815	\$5,057	\$5,309
Engineer I	\$4,466	\$4,687	\$4,923	\$5,170	\$5,427

<u>Position</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
City Recorder I	\$4,495	\$4,711	\$4,912	\$5,150	\$5,423
City Planner	\$4,785	\$5,029	\$5,274	\$5,519	\$5,765
Prosecuting Attorney	\$5,082	\$5,334	\$5,602	\$5,881	\$6,176
WWTP Superintendent	\$5,112	\$5,365	\$5,631	\$5,911	\$6,203
Engineering Supervisor	\$5,144	\$5,385	\$5,637	\$5,902	\$6,177
Public Works Supervisor	\$5,144	\$5,385	\$5,637	\$5,902	\$6,177
Building Official	\$5,328	\$5,601	\$5,877	\$6,172	\$6,481
Library Director	\$5,624	\$5,906	\$6,171	\$6,495	\$6,835
Police Lieutenant	\$5,794	\$6,083	\$6,386	\$6,705	\$7,042
Finance Director	\$6,260	\$6,572	\$6,900	\$7,247	\$7,607
Chief of Police	\$6,448	\$6,769	\$7,108	\$7,464	\$7,837
Public Works Director	\$6,608	\$6,935	\$7,284	\$7,647	\$8,028
City Administrator	\$7,268	\$7,531	\$8,011	\$8,410	\$8,831

MISCELLANEOUS POSITIONS

Contract

Municipal Court Judge \$3,090

Part-time Positions

Part-Time Library Assistant \$12.44/hr
Part-Time Secretarial/Clerical \$15.00/hr
Part-Time Court Clerk \$17.34/hr

Temporary

	<u>1st Year</u>	<u>2nd Year</u>	<u>3rd Year</u>
Summer Labor	\$9.00/hr	\$9.50/hr	\$10.00/hr

POLICE DEPARTMENT PER COLLECTIVE BARGAINING AGREEMENT

Sergeant \$5,837
 Detective \$4,987

Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Police Office Specialist (Current)	\$2,752	\$2,911	\$3,075	\$3,248	\$3,438	\$3,631
Code Enforcement Officer	\$2,848	\$3,052	\$3,258	\$3,461	\$3,663	\$3,869
Patrolmen	\$3,531	\$3,787	\$4,004	\$4,288	\$4,600	\$4,751

DPSST Certificate Pay Schedule

Full-time Police Officers holding BPST:

Intermediate 2.5% x monthly base salary
 Advanced 10% x monthly base salary

Demographics

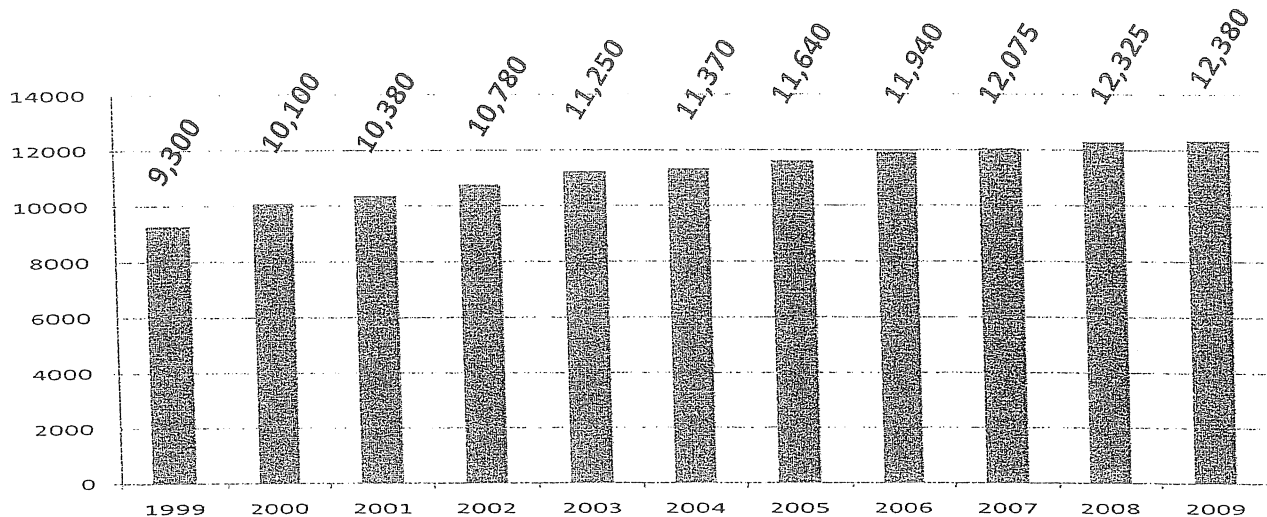
Below is a graph showing Portland State University's track of population growth for our city. According to the Portland State University Population Research Center, the Preliminary Population Estimate as of July, 1 2009 is 12,380 and the Certified Figure as of July 2008 is 12,325. The Certified Population Estimate in 2007 was 12,075. The Certified Census figure from 2000 was 10,019. That reflects a growth of about 3,080 people in approximately 9 years.

As of the Census of 2000, there were 10,019 people, 3,722 households, and 2,579 families residing in the city. The population density was 2,305.6 people per square mile. There were 4,032 housing units at an average density of 927.8/sq mi. The racial makeup of the city was 92.74% White, 0.34% African American, 1.68% Native American, 0.63% Asian, 0.15% Pacific Islanders, 1.35% from other races, and 3.11% from two or more races. Hispanic or Latino of any race were 4.05% of the population. 21.5% were of German, 10.9% English, 9.5% Irish and 9.3% American ancestry according to Census 2000.

There were 3,722 households out of which 39.3% had children under the age of 18 living with them, 51.5% were married couples living together, 12.6% had a female householder with no husband present, and 30.7% were non-families. 24.2% of all households were made up of individuals and 7.9% had someone living in alone who was 65 years of age or older. The Average household size was 2.65 and the average family size was 3.12.

The median income for a household in the city was \$40,648, and the median income for a family was \$45,548. Males had a median income of \$39,375 versus \$26,725 for females. The per capita income for the city was \$17,237. About 8.7% of families and 11.9% of the population were below the poverty line, including 16.5% of those under the age 18 and 4.6% of those age 65 or over.

City of St. Helens Population



Glossary of Common Budget Terms

Accrual Accounting:	The approach for identifying the availability of resources, the commitment and use of funds, and the consumption or application of resources.
Administration:	The group of departments that include City Manager's Office, City Recorder, Human Resources, Finance, and City Attorney's Office.
Adopted Budget:	The budget as finally adopted by the City Council and represents the financial plan of the City which forms the basic and limits for appropriations for the fiscal year.
Approved Budget:	The approved budget is that budget recommended by the Budget Committee and is review by the City Council prior to adoption.
Appropriation:	The legal authorization granted by the City Council to spend public funds.
Assessed Value:	The value set by the County Assessor on real and personal taxable property as a basis for levying taxes.
Audit:	A review of City accounts by independent auditing firm to substantiate year-end fund balances, reserves and cash in hand.
Bond:	A written promise to pay a sum of money, called principle or face value at a future date, called the maturity date, along with periodic interest paid at a specified percentage of principle(interest rate). Bonds are typically used to finance long-term capital improvements.
Budget Committee:	A panel of citizens consisting of the City Council and a equal lay members responsible for the review and recommendation of the annual budget.
Budget Message:	An explanation, prepared by the Finance Director, of the principle budget items, an outline of the City's experience and its current financial status, and recommendation regarding the proposed budget.
Budget Officer:	Person responsible for assembling the budget. For the City of St. Helens, the Finance Director serves this role.
Budget Resolution:	The budget is adopted each year by the City Council through passage for a resolution. This budget resolution is the guiding document for compliance with budget law and for any necessary adjustments during the fiscal year.

Capital Projects:	An object classification which includes major capital improvement projects generally related to Streets, Water, Wastewater, Storm Water systems, and facilities.
CDBG	This stands for Community Development Block Grant, which is a federal grant program administered by the State.
Debt. Ratio:	Total debt divided by total assets and used by Finance to assess fiscal health, internal controls, etc.
Debt Service:	The payment of general long-term debt, consisting of principle and interest payments.
Department:	An organizational unit of the City.
Expenditure:	The actual payment for goods and services.
Fiscal Year:	The twelve months between July 1 and June 30 of the following year.
Fund:	A fiscal and accounting entity with balancing revenues and appropriations.
Franchise Fee:	A fee charged each year to utilities as a payment in lieu of permit fees for the use of City streets. The fee is generally based on a percentage of gross revenues.
FTE:	An abbreviation for full-time equivalent employees. Staffing levels are measured in FTE to give consistent comparisons from year to year.
Indicators:	A desired output oriented accomplishments which can be measured and achieved within given periods of time. The achievement of the indicator advances the program and organization towards accomplishing goals.
Materials & Services:	An object classification which includes contractual and other services, materials and supplies, and other charges.
Operating Budget:	The portion of the budget which covers the day-to-day cost of the City and includes personal services, materials and services, and capital outlay.
PERS:	Oregon Public Employees Retirement System (also referred to as O-PERS).
Personal Services:	The object classification for costs associated with employees, including salaries, overtime and fringe benefit costs.

Proposed Budget:	The proposed budget is the one proposed by the Finance Director and is reviewed by the Budget Committee.
Reserves:	An accumulation of funds for a specific purpose.
Resources:	Total funds available which include the estimated balances on hand at the beginning of the fiscal year plus all revenues anticipated being collected during the year.
Revenue:	Monies received during the year to finance City services. Such as property taxes, franchise fees, license and fees, charges for services, revenue from other governmental agencies, fines and forfeitures, and transfers.
Special Assessments:	A way to finance a local improvement which allows property owners to pay the City back over time. Special Assessments may be bonded through a special bond or financed internally by the City.
Storm Water:	Run-off from rain water which is directed to a separate pipe and drainage system.
Tax Levy:	The total amount of property taxes required by the City to meet requirements.
Tax Rate:	The amount of tax stated in terms of a unit, for example, \$4.3827 per \$1,000 of assessed value of taxable property.
Transfer:	An amount distributed from one fund to financial activities in another fund. It is shown as an expenditure in the originating fund and a revenue in the reviewing fund.
Unappropriated Fund Balance:	An amount set aside to be used as cash carryover for the next fiscal year's budget. This amount cannot be used under any circumstances in the current fiscal year except under very specific conditions which are set out in State law.
Working Capital:	The amount carried over from year to year. It is based on the difference between estimated revenues to be received and the estimated amount expected to be spent.
WTP:	Water Treatment Plant.
WWTP:	Waste Water Treatment Plant.