

City of St. Helens  
***Library Board***  
**Minutes from Thursday, February 19, 2015**  
Columbia Center Auditorium

**Members Present**

Barbara Lines, Chair  
Mary Woiccak, Vice Chair  
Marsha Caton  
Nancy Bensen

**Councilors in Attendance**

Susan Conn

**Members Absent**

An Der Chang  
Casey Jolissaint  
Alex Mann

**Guests**

None

**Staff Present**

Margaret Jeffries, Library Director



**CALL MEETING TO ORDER:** The meeting was called to order at 7:15pm by Chair Barbara Lines.

**INVITATION TO CITIZENS FOR PUBLIC COMMENT:** No public comment.

**PREVIOUS MEETING MINUTES:** Minutes approved as written.

**AGENDA REVISIONS:** A discussion of Library security issues was added to the evening's business.

**LIBRARY SECURITY:** A lengthy discussion took place concerning issues about the:

- Protection of the facility from theft and vandalism
- Safety of the staff and patrons in the event of external threats such as fire, natural disasters and threatening individuals
- Protection and well-being of the staff in their interactions with patrons and as they exit the building after dark

The Library Director has taken action on some recent recommendations made by the Police Chief but will continue to explore the policies and procedures of other libraries.

**LIBRARY'S 100<sup>th</sup> BIRTHDAY:** Board members began reviewing books published in 1915 as potential choices for a 100<sup>th</sup> Birthday Our Community Reads book selection. A sub-committee was formed to evaluate the choices and make a selection. Others suggestions for marking the occasion were a possible period movie showing at the

Columbia Theater, resources lists for learning more about the world in 1915, local history displays and pictures.

**LIBRARY BOARD BYLAWS:** A motion was passed to accept the final draft of the bylaws. They will now be sent to the City Council for approval.

**NEXT MEETING:**

The next regular meeting is scheduled for Thursday, March 19th, at 7:15 p.m. Columbia Center Auditorium.

Members need to bring all relevant materials to each meeting.

**ADJOURNMENT:**

The meeting was adjourned at 9:15 p.m. by Chair Lines.

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Respectfully submitted by:

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Library Director, Margaret Jeffries

### 2014-2015 Library Board Attendance Record

*P=Present E=Excused Absence U=Unexcused Absence*

Date	Bensen	Caton	Chang	Jolissaint	Lines	Mann	Woiccak
01/16/14	P	P	E	E	P	P	P
02/20/14	N/A	N/A	N/A	N/A	N/A	N/A	N/A
03/20/14	U	P	P	P	P	U	P
04/17/14	U	P	P	E	P	P	P
05/15/14	P	P	E	P	P	E	P
06/19/14	P	P	P	E	P	P	P
07/17/14	P	P	E	E	P	P	P
08/21/14	P	P	E	E	P	E	P
09/18/14	P	P	P	P	P	E	P
10/16/14	P	P	P	E	P	P	P
11/20/14	P	P	P	P	P	U	P
12/18/14	U	P	P	P	P	E	P
01/15/15	P	P	E	E	P	P	E
02/19/15	P	P	E	E	P	E	P