

City of St. Helens  
***Library Board***  
**Minutes from Thursday, June 16, 2015**  
Columbia Center Auditorium

**Members Present**

Barbara Lines, Chair  
Mary Woiccak, Vice Chair  
Alex Mann  
An Der Chang  
Marsha Caton

**Members Absent**

Nancy Bensen  
Casey Jolissaint

**Guests**

Mary Ellen Funderburg

**Councilors in Attendance**

Susan Conn

**Staff Present**

Margaret Jeffries, Library Director



**CALL MEETING TO ORDER:** The meeting was called to order at 6:00 p.m. by Chair Barbara Lines.

**INVITATION TO CITIZENS FOR PUBLIC COMMENT:** No public comment.

**PREVIOUS MEETING MINUTES:** Minutes approved with one change.

**AGENDA REVISIONS:** Added Councilor's Report

**RECOMMENDATION FROM SUB-COMMITTEE FOR OPEN LIBRARY BOARD POSITIONS:** The sub-committee which interviewed applicants for the open Library Board positions recommended Nancy Herron become a new Board member. Vice-chair Woiccak made a motion that the Board accept the recommendation and pass it on to City Council for approval. Member Mann seconded. The Board passed the motion. Councilor Conn will pass the recommendation on to City Council for final approval.

**ELECTION OF CHAIR AND VICE-CHAIR:** Postponed until July meeting.

**DISCUSSION OF POSSIBLE CHANGE IN MEETING TIME:** Director Jeffries proposed change the Library Board Meetings to the third Tuesday of each month. Board will discuss the change and make a decision at the July Meeting.

**LIBRARY DIRECTOR'S REPORT:** The LSTA grant will close at the end of June 2015. With the loss of grant funds, the Library will offer fewer Cultural Passes, but will continue to offer Freegal. The 2015-2016 City Budget will make Youth Librarian Jones full time and fund a Part-time Library Assistant for 12 hours a week.

Summer Reading started on June 15, 2015. The Adult Summer Reading Program will host a chocolatier from Moonstruck Chocolate Company on July 7, 2015. Twenty-five participants can learn how chocolate is made and taste samples.

The St. Helens book will be released on June 16, 2015. Reference Librarian Herren provided some of the documents and photographs used as research material for the book.

The Library will be hosting two more Conversation Projects in 2015. The first one is "A City's Center" on September 10, 2015 at 7:00 p.m. This Conversation is being hosted by the Library and SHEDCO. The second Conversation is "Talking About Dying". This program will be held at the Library on November 5, 2015 at 7:00 p.m.

PCC is shopping for classroom space for Saturday classes about finding money for college. The classes would be about 3 hours. Director Jeffries is discussing possibilities to accommodate PCC.

**FRIENDS' REPORT:** The second Little Free Library has been installed in Columbia View Park. So far it seems to be self-sustaining with people leaving books in place of the ones they take.

Some Members of the Friends organization are interested in possibly attending the Fundraising Workshop presented at the Oregon Library Directors Meeting.

The Friends will continue to organize the sale books in the Library hallway by genre and also potentially by author.

The Friends donation of 6 books to the Sacajawea Health Center's annual fundraising auction was not picked up by the auction coordinators.

**COUNCILOR'S REPORT:** Councilor Conn invited the Board to attend the City's Waterfront Meeting on June 23, from 5:00 to 7:00 p.m. at the Muckle Building. The City is seeking public input on prioritizing how the Boise properties are developed.

**NEXT MEETING:**

The next regular meeting is scheduled for Tuesday, July 14 at 6:00 p.m. in the Auditorium.

Members need to bring all relevant materials to each meeting.

**ADJOURNMENT:**

The meeting was adjourned at 7:02p.m. by Chair Lines.

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Respectfully submitted by:

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Library Director, Margaret Jeffries

## 2014-2015 Library Board Attendance Record

*P=Present E=Excused Absence U=Unexcused Absence*

Date	Bensen	Caton	Chang	Jolissaint	Lines	Mann	Woiccak
01/15/15	P	P	E	E	P	P	E
02/19/15	P	P	E	E	P	E	P
03/19/15	P	P	E	P	P	P	P
04/16/15	P	P	E	P	P	P	P
05/21/15	P	E	E	P	P	P	P
06/16/15	E	P	P	E	P	P	P
07/14/15							
08/18/15							
09/17/15							
10/15/15							
11/19/15							
12/17/15							
01/21/16							
02/18/16							