

City of St. Helens
Library Board
Minutes from Tuesday, October 20, 2015
Columbia Center Auditorium

Members Present

Barbara Lines, Past-Chair
Marsha Caton, Chair
Nancy Herron, Vice-Chair
Mary Ellen Funderburg

Members Absent

An Der Chang
Vanessa Jones
Casey Jolissaint

Guests

Councilors in Attendance

N/A

Staff Present

Margaret Jeffries, Library Director



CALL MEETING TO ORDER: The meeting was called to order at 7:16 p.m. by Chair Marsha Caton.

INVITATION TO CITIZENS FOR PUBLIC COMMENT: No public comment.

PREVIOUS MEETING MINUTES: Minutes approved with no change.

AGENDA REVISIONS: No revisions.

OREGON LIBRARY ASSOCIATION'S PUBLIC LIBRARY DIVISION FUNDRAISING WORKSHOP: Director Jeffries registered interested parties for the OLA Fundraising Workshop on October 24, 2015. Participants will meet at City Hall to carpool at 7:45 a.m.

REVIEW OF LIBRARY STANDARDS: The Board continued reviewing the Standards to gain familiarity with them and to answer any questions. The Board will form subcommittees to use the Standards as a guide for the 5-year-plan.

Continuing with the review starting on pages 17 through 19 of the Standards for Oregon Public Libraries (Standards) – Technology. Director Jeffries recommended reviewing the Edge Initiative which is funded by the Bill and Melinda Gates Foundation. Assistance is available from the State Library to advise individual libraries on how to implement the Edge Initiative. A tool kit with online tools will be provided by the Oregon Library Association at no cost. More information will be received at the OLA Director's Meeting. Director Jeffries recommends tabling discussion of the technology

section of the Library Standards.

Pages 9 and 10 - Diversity. Director Jeffries researched community resources for aiding Adult Literacy in St. Helens. Work Source offers one-on-one help, not official classes. There are basic Adult Education classes and GED classes offered through Work Source.

Staff Member Brenda Herren informed Director Jeffries at one time Emporia University had a class for community needs assessment. Herren will contact the University and inquire whether any graduate students would be interested in doing a needs assessment for St. Helens as part of their course work.

Pages 20 through 21 – Advocacy. Director Jeffries stated that advocating at a local level is a higher priority than at a state level.

At the next meeting the Boards will prioritize a needs assessment. Past-Chair Lines suggested the Board take a tour of the Library as well.

LIBRARY DIRECTOR'S REPORT: The Library is hosting the Conversation Project, "Talking About Dying" on November 5, 2015 at 7:00 p.m.

COUNCILOR'S REPORT: N/A

FRIENDS' REPORT: The Friends fall book sale on October 17, 2015 made \$314.

NEXT MEETING:

The next regular meeting is scheduled for Tuesday, November 17, at 7:15 p.m. in the Auditorium.

Members need to bring all relevant materials to each meeting.

ADJOURNMENT:

The meeting was adjourned at 9:08 p.m. by Chair Caton.

CR

Respectfully submitted by:

Library Director, Margaret Jeffries

2014-2015 Library Board Attendance Record

P=Present E=Excused Absence U=Unexcused Absence

Date	Bensen	Caton	Chang	Jolissaint	Lines	Mann	Woiccak
01/15/15	P	P	E	E	P	P	E
02/19/15	P	P	E	E	P	E	P
03/19/15	P	P	E	P	P	P	P
04/16/15	P	P	E	P	P	P	P
05/21/15	P	E	E	P	P	P	P
06/16/15	E	P	P	E	P	P	P
Date	Caton	Chang	Funderburg	Herron	Jolissaint	Jones	Lines
07/14/15	E	P	P	P	P	P	P
08/18/15	P	P	P	P	E	P	P
09/17/15	P	E	P	E	P	P	P
10/15/15	P	E	P	P	U	E	P
11/19/15							
12/17/15							
01/21/16							
02/18/16							