

City of St. Helens
Library Board
Minutes from Thursday, May 21, 2015
Columbia Center Auditorium

Members Present

Barbara Lines, Chair
Mary Woiccak, Vice Chair
Nancy Bensen
Casey Jolissaint
Alex Mann

Members Absent

An Der Chang
Marsha Caton

Guests

2 Students from the St. Helens High
School

Councilors in Attendance

Susan Conn

Staff Present

Margaret Jeffries, Library Director



CALL MEETING TO ORDER: The meeting was called to order at 7:17 p.m. by Chair Barbara Lines.

INVITATION TO CITIZENS FOR PUBLIC COMMENT: No public comment.

PREVIOUS MEETING MINUTES: Minutes approved as written.

AGENDA REVISIONS: Added Conversation Project update

CONVERSATION PROJECTS: Library Assistant Woodruff informed the Board the Library has been approved to host "A City's Center" on September 10, 2015 at 7:00 p.m. The Library has also expressed interest in hosting "Talking About Dying" in either November or January.

UPDATES FROM SUBCOMMITTEES:

Applications for open Library Board positions: Chair Lines, Vice-Chair Woiccak, and Board Member Mann, interviewed two applicants for the Library Board. The sub-committee recommends the Library Board send to the City Council for approval the appointment of Vanessa Jones and Mary Ellen Funderburg. Vice-chair Woiccak motioned the Library Board approve the recommendation to council, and Member Mann seconded the motion. The motion was passed by the Board.

Board Member Mann announced his decision to resign from the Library Board as of June 30, 2015.

The subcommittee will interview a third applicant for the Library Board on June 4, 2015.

Annual Report to the Council: Chair Lines presented the annual Library Report to the City Council.

Library's Birthday Celebration: Ninety people attended the 100th Birthday Celebration. Sixty-three people attended the children's birthday party.

The Columbia County Fair organizers have invited the Library to participate in the 100 year celebration during Fair Week. Volunteers are needed to help man the 100 year booth. The shifts for the booth are three hours long.

REVIEW RECOMMENDATION TO FORM SUB-COMMITTEE TO WORK ON FIVE-YEAR PLAN: A sub-committee will be formed at the end of the summer to begin working on the five-year plan for the Library. Director Jeffries suggests setting up a set time each week to meet.

LIBRARY DIRECTOR'S REPORT: The Budget Committee approved the Library's request to fund Youth Librarian Jones full-time and also approved funding a third Library Assistant at 0.3 FTE, or twelve hours per week.

The Library's new assistant, Becky Bean, started work in May. She is the St. Helens, OR, liaison for National Novel Writing Month (NaNoWriMo) and was also the inspiration behind the Library's Blind Date with a Book display during February 2013 and 2014.

Vernonia has a new Library Director, Shannon Romtvedt. Director Romtvedt would like to partner with SHPL for Our Community Reads (OCR) next spring. She suggested meeting in August with other Library Directors in the county. Each Director should bring ideas for OCR themes.

Director Jeffries asked the Board for any suggestions for an OCR theme. OCR events that brought in the local schools and had YA and Children's books were thought to be the most successful.

FRIENDS' REPORT: The second Little Free Library is slated to go in Columbia View Park. The Parks Commission approved its placement as did City Council. Mary Woicak and Burke Wood will meet Neal Sheppard at Columbia View Park at 1:30 p.m. Friday May 22, 2015, to finalize its placement. Friends Member Colleen De Long is making signs that say, "Leave a Book, Take a Book".

The Friends are donating 6 books to the Sacajawea Health Center's annual fundraising auction.

COUNCILOR'S REPORT: No report at this time.

NEXT MEETING:

The next regular meeting is scheduled for Tuesday, June 16 at 6:00 p.m. in the Armstrong Room.

Members need to bring all relevant materials to each meeting.

ADJOURNMENT:

The meeting was adjourned at 8:20p.m. by Chair Lines.

CR

Respectfully submitted by:

Library Director, Margaret Jeffries

2014-2015 Library Board Attendance Record

P=Present E=Excused Absence U=Unexcused Absence

Date	Bensen	Caton	Chang	Jolissaint	Lines	Mann	Woiccak
01/15/15	P	P	E	E	P	P	E
02/19/15	P	P	E	E	P	E	P
03/19/15	P	P	E	P	P	P	P
04/16/15	P	P	E	P	P	P	P
05/21/15	P	E	E	P	P	P	P
06/16/15							
07/14/15							
08/18/15							
09/17/15							
10/15/15							
11/19/15							
12/17/15							
01/21/16							
02/18/16							