

City of St. Helens
Library Board
Minutes from Tuesday, September 20, 2016
Columbia Center Auditorium

Members Present

Nancy Herron, Chair
Melisa Gaelrun-Maggi
Barbara Lines
Marsha Caton, Past-Chair

Patty James

Members Absent

Eloise Bates
Mary Ellen Funderburg, Vice-Chair

Guests

Penny Hummel

Councilors in Attendance

Staff Present

Margaret Jeffries, Library Director
Nicole Woodruff, Library Secretary

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CALL MEETING TO ORDER: The meeting was called to order at 7:14 p.m. by Chair Nancy Herron.

INVITATION TO CITIZENS FOR PUBLIC COMMENT: No public comment.

PREVIOUS MEETING MINUTES: Minutes approved with corrections.

AGENDA REVISIONS: No change.

STRATEGIC PLANNING WORKING SESSION: Discussed the agenda for the strategic planning retreat with consultant Penny Hummel, as well as the timeline for approving and implementing the plan to be drafted after the retreat. Board members and staff were assigned tasks and roles leading up to the meeting as well as at the meeting.

Hummel will call October 18, 2016 for a conference call with the Board to finalize plans and answer questions relating to the retreat.

On October 19, 2016 Hummel will facilitate a staff focus group to solicit their input for the strategic plan.

COUNCILOR'S REPORT: N/A

FRIENDS' REPORT: N/A

NEXT MEETING: The next regular meeting will be for Tuesday, October 18, 2016 at 7:15 p.m. in the Columbia Center Auditorium.

Members need to bring all relevant materials to each meeting.

ADJOURNMENT:

Chair Herron adjourned the meeting at 9:00 p.m.

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Respectfully submitted by:

Library Board Secretary, Nicole Woodruff

2016-2017 Library Board Attendance Record

P=Present E=Excused Absence U=Unexcused Absence

Date	Bates	Caton	Funderburg	Gaelrun-Maggi	Herron	James	Lines
07/19/16	E	P	P	P	P	P	P
08/16/16	E	P	P	E	E	P	P
09/20/16	E	E	P	P	P	P	P
10/18/2016							
11/15/2016							
12/13/2016							
01/17/2017							
02/21/2017							
03/21/2017							
04/18/2017							
05/16/2017							
06/20/2017							
Date							
07/18/2017							
08/15/2017							
09/19/2017							
10/17/2017							