

City of St. Helens  
***Library Board***  
**Minutes from Tuesday, November 15, 2016**  
Columbia Center Auditorium

**Members Present**

Nancy Herron, Chair  
Melisa Gaelrun-Maggi  
Barbara Lines  
Marsha Caton, Past-Chair  
Mary Ellen Funderburg, Vice-Chair

**Members Absent**

Patty James

**Guests**

Penny Hummel

**Councilors in Attendance**

**Staff Present**

Margaret Jeffries, Library Director  
Nicole Woodruff, Library Secretary



**CALL MEETING TO ORDER:** The meeting was called to order at 7:18 p.m. by Chair Nancy Herron.

**INVITATION TO CITIZENS FOR PUBLIC COMMENT:** No public comment.

**PREVIOUS MEETING MINUTES:** Minutes approved with corrections.

**AGENDA REVISIONS:** No change.

**STRATEGIC PLANNING WORKING SESSION:** Reviewed first draft of Strategic Plan. Consultant Penny Hummel to meet with Staff on December 6 to discuss Strategic Plan implementation. After receiving Staff input, Hummel will send the plan to the Board for approval. Once the plan is approved by the Board it will go to City Council for approval, then to the planning retreat attendees and it will be made available to the general public.

**COUNCILOR'S REPORT:** N/A

**FRIENDS' REPORT:** N/A

**NEXT MEETING:** The next regular meeting will be for Tuesday, December 13, 2016 at 7:15 p.m. in the Columbia Center Auditorium.

Members need to bring all relevant materials to each meeting.

**ADJOURNMENT:**

Chair Herron adjourned the meeting at 9:01 p.m.

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Respectfully submitted by:

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Library Board Secretary, Nicole Woodruff

## 2016-2017 Library Board Attendance Record

*P=Present E=Excused Absence U=Unexcused Absence*

Date	Bates	Caton	Funderburg	Gaelrun-Maggi	Herron	James	Lines
07/19/16	E	P	P	P	P	P	P
08/16/16	E	P	P	E	E	P	P
09/20/16	E	E	P	P	P	P	P
10/18/2016		P	E	P	P	E	P
11/15/2016		P	P	P	P	E	P
12/13/2016							
01/17/2017							
02/21/2017							
03/21/2017							
04/18/2017							
05/16/2017							
06/20/2017							
Date							
07/18/2017							
08/15/2017							
09/19/2017							
10/17/2017							