

City of St. Helens
Library Board
Minutes from Monday, April 11, 2022
St. Helens Public Library via ZOOM

Members Present

Dan Davis, Chair
Rob Dunn, Vice Chair
Amanda Heynemann
Jana Mann
Jessica Sturdivant

Members Absent

Becky Bean
Melisa Gaelrun-Maggi, Past Chair
Diana Wiener

Guests

Colleen Ohler

Councilors in Attendance

Stephen Topaz

Staff Present

Brenda Herren-Kenaga, Reference Librarian
/ Interim Library Director
Dan Dieter, Library Board Secretary
Allen Hansen, Library Technician I –
Makerspace Specialist



CALL MEETING TO ORDER: The meeting was called to order at 7:20 pm by Chair Davis.

INVITATION TO CITIZENS FOR PUBLIC COMMENT: Guest Colleen Ohler was introduced to the group.

PREVIOUS MEETING MINUTES: Minutes were reviewed and approved.

INTRODUCING MAKERSPACE TECHNICIAN: Makerspace Specialist Allen Hansen was introduced to the Board by Interim Library Director Herren-Kenaga. Specialist Hansen reviewed some of the recent activities in the Makerspace. Specialist Hansen described some of the programming and how users, some of whom are not even familiar with computers, have been able to design and make things. Some of the classes have reached capacity, and others have not. We are still finding out what programs will likely draw users into the Makerspace.

Chair Davis asked about how users are charged for materials, and Specialist Hansen stated that there is a schedule for charges based on the type of material used. For

example, some of the filament for the 3D printers is charged at \$.10 per gram, which works out to be about \$.50 to \$3.00 per job. The sheet of hardboard that is used in the laser cutter is charged at \$.10 per square inch, that way you are just charged for what you use and not the whole sheet. Chair Davis asked if we were asking users how they heard about our programs. Specialist Hansen stated that some comments reflect that they saw a post on social media. The group also discussed next week's planned visit to the Makerspace by Congresswoman Suzanne Bonamici. The Congresswoman plans to briefly meet with people who have been using the space to get a sense of their experience. She will then meet with member of the Columbia County Economic Team.

INTERIM LIBRARY DIRECTOR'S REPORT: NEW LIBRARY DIRECTOR REVIEW: Interim Director Herren-Kenaga stated that the City Council will be interviewing two candidates on Monday April 18. Youth Librarian Kolderup has taken a position at at Makerspace in Southeast Portland, and her last day was March 8. Hiring a new Youth Librarian will be left to the new Director once one is hired. STRATEGIC PLANNING REVIEW: The group discussed the process as it is on hold until a new Director is hired. Interim Director Herren-Kenaga shared some of the current statistics for library use, and how they compare with similarly sized libraries, in particular libraries with a similar service population and staff size. ANNUAL LIBRARY BOARD REPORT TO CITY COUNCIL: The annual report is generally presented at the first Council meeting after the Board meeting in May. This year it will be held on May 18. BOARD MEMBER TERM EXPIRATION: Board members whose terms are expiring at the end of June this year are Member Heynemann and Member Bean. Member Heynemann stated that she will not renew, and it was suggested to contact Member Bean to determine if she was interested in renewing for another term.

CITY COUNCILOR'S REPORT: Councilor Topaz stated that the selection process for a new Director is ongoing. Some of the candidates have done a review of the area and appear to know what's going on. They had researched the Library's background. Some of the candidates stated that they thought the Library was a good library and liked what we were doing. Chair Davis asked how long the process would likely go on. Councilor Topaz stated that there would be the interviews on Monday and then if an offer was accepted, there would be background checks and then potentially there would be time to give notice and move, etc.. Many people have made comments about how good former Director Jeffries was.

BOARD MEMBER CONCERNS / COMMENTS / QUESTIONS:

SUMMARIZE ACTION ITEMS: Chair Davis identified the following items: We need to contact City Recorder Kathy Payne about term limits and how to advertise for Board Member positions. Chair Davis also wanted to get information to assist with the assembly of the Library Board Annual Report to City Council.

NEXT MEETING: The next regularly scheduled meeting will be Monday, May 9, 2022 at 7:15 p.m. via Zoom.

ADJOURNMENT: Chair Davis adjourned the meeting at 8:00 pm.

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Respectfully submitted by:

Library Board Secretary, Dan Dieter

2021-2022 Library Board Attendance Record

P=Present E=Excused Absence U=Unexcused Absence

Date	Bean	Davis	Dunn	Gaelrun-Maggi	Heynemann	Mann	Sturdivant	Wiener	VACANT
07-12-2021	P	E	P	P	P	P	P	E	
08-9-2021	P	P	P	P	P	P	P	E	
09-13-2021	E	P	P	P	E	P	P	P	
10-11-2021	P	E	P	P	P	P	E	E	
11-8-2021	E	P	P	E	E	P	P	P	
12-13-2021	E	P	P	E	P	P	P	P	
01-18-2022	P	P	P	P	P	P	P	E	
02-15-2022	CANCELLED								
03-14-2022	CANCELLED								
04-11-2022	E	P	P	E	P	P	P	E	
05-9-2022									
06-13-2022									