

City of St. Helens
Library Board
Minutes from Monday, June 13, 2022
St. Helens Public Library via ZOOM

Members Present

Rob Dunn, Vice Chair
Melisa Gaelrun-Maggi, Past Chair
Amanda Heynemann
Jana Mann
Jessica Sturdivant
Diana Wiener

Members Absent

Becky Bean
Dan Davis, Chair

Staff Absent

Suzanne Bishop, Library Director

Councilors in Attendance

Stephen Topaz

Guests

Lynn Pettit

Staff Present

Brenda Herren-Kenaga, Reference Librarian
/ Interim Library Director
Dan Dieter, Library Board Secretary



CALL MEETING TO ORDER: The meeting was called to order at 7:30 pm by Vice Chair Dunn.

INVITATION TO CITIZENS FOR PUBLIC COMMENT: Guest Lynn Pettit was introduced to the group.

PREVIOUS MEETING MINUTES: Minutes were reviewed and approved.

INTERIM LIBRARY DIRECTOR'S REPORT: LIBRARY BOARD PRESENTATION: The group discussed the presentation that was given to City Council on June 1, 2022. Interim Director Herren-Kenaga shared the slides that were presented. The group discussed the process for hiring a new Youth Librarian. The job description is waiting for final approval by the City before it can be posted as an available position. DEPARTING BOARD MEMBER ACKNOWLEDGEMENT: The group discussed the process for acknowledging departing board members. It was confirmed that two current board members, Member Heynemann and Member Bean, will end their board service on June 30, 2022. The current process involves not only receiving an annual award from the City as a volunteer, but also an award based on years of service. The City acknowledges departing board members at a

City Council meeting after their term ends. **BOARD MEMBER INTERVIEW COMMITTEE ASSIGNMENT:** The group discussed the process of setting up a committee of the Board that would be assigned this role. Vice Chair Dunn volunteered to be on the committee as well as Member Wiener. The group discussed the interview process and Member Gaelrun-Maggi stated that the interview questions were the same as before, and they have been sent out to board members. There is currently one Library Board applicant in the queue. **BOARD MEMBER RECRUITMENT:** The group discussed contacting the City to determine if there are any outstanding applications that might lead to potential candidates.

CITY COUNCILOR'S REPORT: Councilor Topaz stated that everyone was impressed with the outpouring of citizens to ask to keep the Youth Librarian position. There was also a discussion about having the updated job description for the Youth Librarian approved by City Council before the position can be posted.

BOARD MEMBER CONCERNS / COMMENTS / QUESTIONS: None.

SUMMARIZE ACTION ITEMS: Vice Chair Dunn noted that he and Member Weiner will meet and set a schedule for interviews.

NEXT MEETING: The next regularly scheduled meeting will be Monday, July 11, 2022 at 7:15 p.m. via Zoom.

ADJOURNMENT: Vice Chair Dunn adjourned the meeting at 7:50 pm.

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Respectfully submitted by:

Library Board Secretary, Dan Dieter

2021-2022 Library Board Attendance Record

P=Present E=Excused Absence U=Unexcused Absence

Date	Bean	Davis	Dunn	Gaelrun-Maggi	Heynemann	Mann	Sturdivant	Wiener	VACANT
07-12-2021	P	E	P	P	P	P	P	E	
08-9-2021	P	P	P	P	P	P	P	E	
09-13-2021	E	P	P	P	E	P	P	P	
10-11-2021	P	E	P	P	P	P	E	E	
11-8-2021	E	P	P	E	E	P	P	P	
12-13-2021	E	P	P	E	P	P	P	P	
01-18-2022	P	P	P	P	P	P	P	E	
02-15-2022	CANCELLED								
03-14-2022	CANCELLED								
04-11-2022	E	P	P	E	P	P	P	E	
05-9-2022	CANCELLED								
06-13-2022	E	E	P	P	P	P	P	P	