

City of St. Helens
Special Meeting – Library Board
Minutes from Monday, April 3, 2023
St. Helens Public Library via ZOOM

Members Present

Rob Dunn, Chair
Melisa Gaelrun-Maggi
Ellen Jacobson
Jana Mann, Vice Chair
Aaron Martin
Jessica Sturdivant

Members Absent

Lynne Pettit
Diana Wiener

Guests

Councilors in Attendance

Patrick Birkle

Staff Present

Suzanne Bishop, Library Director
Dan Dieter, Library Board Secretary



CALL MEETING TO ORDER: The meeting was called to order at 7:16 pm by Chair Dunn.

INVITATION TO CITIZENS FOR PUBLIC COMMENT: N/A

OLD BUSINESS: STRATEGIC PLAN UPDATE: Director Bishop suggested that the board establish a subcommittee for the purpose of creating a strategic plan that can be reviewed by the full board for approval and set a timeline for finishing the plan. The timeline would include the subcommittee bringing a draft plan to the full board at the May board meeting, followed by bringing a final plan to the full board at the June board meeting. If approved by the full board, the plan would then be submitted to the City Council at their June meeting. Director Bishop presented a brief overview of the updated strategic plan survey results. The board discussed the information and Member Jacobson asked about the information from the stakeholder interviews. Director Bishop stated that she would combine the information into one document and email that to board members. Chair Dunn made a motion to create a Strategic Plan subcommittee for this purpose, and the vote was unanimously affirmative. Chair Dunn asked if any board members wanted to be on the subcommittee and Member Jacobson, Member Sturdivant and Member

Martin volunteered. Director Bishop also noted that Member Pettit and Member Sturdivant will be meeting with a prospective board member applicant in the next week or two, and also that City Recorder Kathy Payne asked her to remind the board members to RSVP to her for the Annual Appreciation Reception for City Boards and Commissions, which is planned for April 20.

NEXT MEETING: The next regularly scheduled meeting will be Monday, April 10, 2023, at 7:15 p.m. via Zoom.

ADJOURNMENT: Chair Dunn adjourned the meeting at 7:35 pm.

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Respectfully submitted by:

Library Board Secretary, Dan Dieter

2022-2023 Library Board Attendance Record

P=Present E=Excused Absence U=Unexcused Absence

Date	Davis	Dunn	Gaelrun-Maggi	Jacobson	Mann	Martin	Pettit	Sturdivant	Wiener
07-11-2022	P	P	P	-	P	-	-	E	E
08-08-2022	P	E	P	-	P	P	P	P	P
09-12-2022	P	P	P	-	P	P	P	P	U
10-10-2022	P	P	P	P	P	P	P	E	U
11-14-2022	P	E	P	P	P	P	P	P	U
12-12-2022	P	P	P	P	P	P	P	P	U
01-09-2023	-	P	P	P	E	P	P	P	U
02-13-2023	-	P	P	E	P	E	P	P	P
03-13-2023	Cancelled								
04-03-2023	-	P	P	P	P	P	E	P	U
04-10-2023									
05-08-2023									
06-12-2023									