



ST HELENS PUBLIC LIBRARY BOARD MEETING

Monday, June 12, 2023, 7:15pm via Zoom (Details below)

AGENDA

CALL TO ORDER

VISITOR COMMENTS: *Limited to three (3) minutes per speaker.*

APPROVAL OF MINUTES

1. Approve minutes of May 8, 2023

OLD BUSINESS

1. Strategic Plan
2. Board Presentation to City Council

NEW BUSINESS

1. Reappointment of Board Member

LIBRARY DIRECTOR'S REPORT

COUNCILOR'S REPORT

OTHER BUSINESS

SUMMARIZE ACTION ITEMS

ADJOURNMENT

VIRTUAL MEETING DETAILS

<https://us02web.zoom.us/j/89101807527?pwd=UzJLUDZhbnVBKzU2hyZWZlFHK3pnS1Fgdz09>

Meeting ID: 891 0180 7527

Passcode: 517521

The meeting location is accessible to persons with disabilities. Requests for an interpreter for the hearing impaired, for a digital device to access a virtual meeting, or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by contacting the St Helens Public Library at 503-397-4544.

Be part of the vision and get involved... volunteer for a City Board or Commission! For more information or for an application, go to www.sthelensoregon.gov or call 503-366-8217

City of St. Helens
Library Board
ACTION Minutes from Monday, May 8, 2023
St. Helens Public Library via ZOOM

Members Present

Melisa Gaelrun-Maggi
Ellen Jacobson
Jana Mann, Vice Chair
Aaron Martin
Lynne Pettit
Jessica Sturdivant

Members Absent

Rob Dunn, Chair
Diana Wiener

Guests

Councilors in Attendance

Patrick Birkle

Staff Present

Brenda Herren-Kenaga, Reference Librarian
Dan Dieter, Library Board Secretary

OR

CALL MEETING TO ORDER: The meeting was called to order at 7:20 pm by Member Martin.

INVITATION TO CITIZENS FOR PUBLIC COMMENT: N/A

PREVIOUS MEETING MINUTES: Minutes from April 10, 2023, were reviewed and approved.

OLD BUSINESS: STRATEGIC PLAN UPDATE: Member Martin gave a report on the status of the Strategic Plan Subcommittee. The group is making progress and when the input from Director Bishop is added, they hope to present a draft plan available for the June board meeting.

NEW BUSINESS: Member Pettit and Member Sturdivant met with prospective board member Fatima Salas on April 17 for an interview. Member Sturdivant made a motion to recommend Fatima Salas to be approved by City Council as a new library board member.

Member Pettit seconded the motion, and the vote was unanimous. Member Jacobson's term expires at the end of June, and she could be reappointed for another term if she wanted to. Member Jacobson said she would serve another four-year term.

LIBRARY DIRECTOR'S REPORT: Reference Librarian Herren-Kenaga presented the Library Director's Report as Director Bishop was not in attendance. The job description for the Makerspace Technician update will be postponed. We are still trying to find a way to schedule open hours in the Makerspace to get it back to normal. Member Martin requested updates at future board meetings. We did have the session on ethics training that everyone was invited to on April 12. The Friends will hold their book sale this Friday and Saturday. The Garden Club will also be holding their plant sale on Saturday. Next week, on Wednesday, May 17, one of our volunteers will be teaching a basic crochet class in the Makerspace. Thursday, May 18, the Book Club will be meeting at 7:15 here at the library, the theme for this week is "heritage books." Reference Librarian Herren-Kenaga attended the Budget Committee meeting. Councilor Birkle encouraged everyone to look at the budget online. Councilor Birkle suggested that it is helpful to show up on a regular basis but try to understand what the City is facing and offer ideas to help.

CITY COUNCILOR'S REPORT: Councilor Birkle stated that other than the budget conversation, he did want to report on a meeting with Director Bishop about the proposed code of conduct for boards, commissions, and committees. We need safeguards that are effective so we can ensure people are treated fairly. He said that the staff are doing a great work.

DISCUSSION ITEMS: N/A

SUMMARIZE ACTION ITEMS: Member Martin stated that the strategic plan subcommittee will hopefully be meeting sometime this week or next. We hope to hear back from Reference Librarian Herren-Kenaga about using volunteers in the Makerspace to set a schedule for regular repeating days and times. And please review Chair Dunn's presentation and send him feedback prior to the presentation's submission Wednesday this week.

NEXT MEETING: The next regularly scheduled meeting will be Monday, June 12, 2023, at 7:15 pm via Zoom.

ADJOURNMENT: Member Martin adjourned the meeting at 8:15 pm.

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Respectfully submitted by:

Library Board Secretary, Dan Dieter

2022-2023 Library Board Attendance Record

P=Present E=Excused Absence U=Unexcused Absence

Date	Davis	Dunn	Gaelrun-Maggi	Jacobson	Mann	Martin	Pettit	Salas	Sturdivant	Wiener
07-11-2022	P	P	P	-	P	-	-	-	E	E
08-08-2022	P	E	P	-	P	P	P	-	P	P
09-12-2022	P	P	P	-	P	P	P	-	P	U
10-10-2022	P	P	P	P	P	P	P	-	E	U
11-14-2022	P	E	P	P	P	P	P	-	P	U
12-12-2022	P	P	P	P	P	P	P	-	P	U
01-09-2023	-	P	P	P	E	P	P	-	P	U
02-13-2023	-	P	P	E	P	E	P	-	P	P
03-13-2023	Cancelled									
04-03-2023	-	P	P	P	P	P	E	-	P	U
04-10-2023	-	P	P	P	P	E	E	-	P	U
05-08-2023	-	E	P	P	P	P	P	-	P	U
06-12-2023										