

St. Helens Bicycle & Pedestrian Commission

Thursday, April 30, 2015

Council Chambers
265 Strand Street, Plaza Entrance

AGENDA

1. Call Meeting to Order
2. Public Comment
3. Approval of Previous Minutes: February 26, 2015
4. 2015 meetings – Every other month (Feb. April, June, Aug. Oct. & Dec.)
6. Open commission position – (Open to post)
7. Review Account Fund Balance
8. Lewis & Clark and McBride Schools Safety Event, thoughts for 2015, May 8th and May 29th List of items for handout at event – Order helmets (100) Vice Chair P. Barlow
9. PTO Meeting – (Open)
10. Bike & Pedestrians on the Road – (Open)
11. National Biking Organization –Vice Chair P. Barlow
12. Safe Pedestrian Travel Update – (Open)
13. Bike and Pedestrian Trails and Paths – (Open)
14. Annual Report – May 6, 2015 @ 1:30pm. Vice Chair Barlow will present.
15. Updates on Community activities – (Open) *What is coming up?*
16. Other – Anything Else
17. Adjournment -

The next regular meeting of the St. Helens Bicycle and Pedestrian Commission is scheduled at 6:30pm on Thursday June 25, 2015 in the City Hall Council Chambers.

The St. Helens City Council Chambers are handicapped accessible. If you wish to participate or attend the meeting and need special accommodation, please contact City Hall at 503-397-6262 in advance of the meeting.

Be a part of the vision...get involved with your City...volunteer for a City of St. Helens Board or Commission!

City of St. Helens

Bicycle & Pedestrian Commission

Meeting Minutes

February 26, 2015

Members Present: Martin Kennedy, Commissioner
Paul Barlow, Vice Chair
Cynthia Sweet, Commissioner
Cindy Sutliff, Chair

Staff Present: Shanna Duggan, Secretary
Jenny Dimsho, Assistant Planner

Members Absent: Simon Date, Commissioner

Visitors: Benjamin Tiscareno



Call Meeting to Order

Meeting was called to order at 6:35 p.m.

Public Comment

Jenny Dimsho asked that the Bicycle and Pedestrian Commission make a recommendation to the City Council that City Hall and the Library apply to be added to the Bicycle Friendly Business Program, which is sponsored by TravelOregon.com and RideOregonRide.com. It is free to apply and the benefits of joining the program include being listed on the RideOregonRide's website, the option to purchase a Bicycle Friendly Business Sign for \$31.25, and the potential to attract bicycle tourists to St. Helens. There are currently no St. Helens businesses listed in this program and the City could serve as an example to businesses that may join in the future. It is not unheard of for municipal buildings to be listed on the website. The City of Sandy has their City Hall and Library registered and listed on these websites.

There was a recommendation from Bicycle and Pedestrian Commission to the Council post the signs identifying St. Helens is a bike friendly community and get signage at City Hall and the Library, as well as on the website.

Visitor Benjamin Tiscareno is new to the community and came to the meeting to find out what the Commission offers. He writes for non-profit businesses, blogs and was interested in writing for Travel Oregon. He recently started bicycling in the community. He is interested in joining the commission.

Open commission position – Chair and Vice Chair:

Motion: Chair Sutliff moved for Paul Barlow to re-appoint as Vice Chair. Commissioner Sweet seconded. All in favor; none opposed; motion carries.

Motion: Vice Chair Barlow moved to reappoint Cindy Sutliff as chair. Commissioner Sweet seconded. All in favor; none opposed; motion carries.

The commission would like to post open positions.

Review Account Fund Balance – Payments to be approved

Nothing has changed.

2015 (May 8th) Lewis & Clark & McBride Schools Safety Event – Vice Chair P. Barlow

Vice Chair Barlow will see about a different date as there is a conflict with volunteers. Possibly moving it to the end of May.

The Commision is going to look into working with the Police Department on combining helmet funds, inventory and working together at different events.

The Commision will talk to Councilor Keith Locke about the Youth Council to see if they can help at the assembly and help assemble the bags.

PTO Meeting – (Open)

No update.

Bike & Pedestrians on the Road – (Open)

A recommendation to the City Council to put a flashing pedestrian light on South Vernonia Road and Highway 30. The Council directed staff (Sue Nelson) to work with the Bicycle and Pedestrian Commision and ODOT regarding the recommendation.

National Biking Organization – Packet due September –Vice Chair P. Barlow

Application has been submitted. It will be a few months before we hear back.

Safe Pedestrian Travel Update – (Open)

No update.

Bike and Pedestrian Trails and Paths – (Open)

Assistant Planner Jenny Dimsho reported that the Trail Capital Improvement Plan has four trail projects on it. Jenny is hoping that the parks and trails Master Plan will be going through the adoption process soon. She does not have a time frame on it, she is hoping late winter, early spring of 2016.

Bike & Pedestrian Map –

No new updates.

Updates on Community activities – (Open) *what is coming up?*

Chair Sutliff and Vice Chair Barlow are working with the Ford Foundation to bring an event to St. Helens that will involve the communities of columbia county on a bike ride, they are looking at June 18, 2016. They are still in the early planning stages.

Other – Anything Else

The annual report is due on May 6 at 1 p.m to the City Council. The Commision will need one representative to go and present at this meeting.

Adjournment –

Meeting adjourned at 7:43 p.m. The next meeting will be on April 30, 2015 at 6:30 p.m in the Council Chambers.

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**Balance & Expenses Bicycle & Pedestrian Commission
School Safety Event Fund**

| Date | Account | Description | Deposit | Withdrawal | Balance |
|------------|----------------|--|------------|------------|-------------|
| 3/26/2010 | 011-000-335000 | Donation- Ace Hardware | \$100.00 | | |
| 3/29/2010 | 011-000-335000 | Donation- Fred Meyer | \$50.00 | | \$150.00 |
| 4/6/2010 | 011-000-335000 | Donation- SH Community Fed. Credit Union | \$50.00 | | \$200.00 |
| 4/6/2010 | 011-000-335000 | Donation- Mark's Custome Exteriors | \$100.00 | | \$300.00 |
| 4/7/2010 | 011-000335000 | Donation- Columbia River PUD | \$200.00 | | \$500.00 |
| 4/7/2010 | 011-011-521000 | Ray's Mobile Bicycle Repair Expense | | \$312.50 | \$187.50 |
| 4/9/2010 | 011-011-521000 | Dave Erhenkrans- Reimb for purchases | | \$509.95 | -\$322.45 |
| 4/9/2010 | 011-011-521000 | Helmet's R- Us Purchase | | \$750.00 | -\$1,072.45 |
| 5/19/2010 | 011-011-521000 | Dave Erhenkrans- Reimb for purchases | | \$2,558.35 | -\$3,630.80 |
| 5/19/2010 | 011-011-521000 | Helmet's R- Us Purchase | | \$511.60 | -\$4,142.40 |
| 5/26/2010 | 011-011-521000 | Helmet's R- Us Purchase | | \$357.60 | -\$4,500.00 |
| 5/28/2010 | 011-000-335000 | Donation- Jeff Campbell & Jolene Jonas | \$35.00 | | -\$4,465.00 |
| 6/4/2010 | 011-000-335000 | Donation- Ray Scholl | \$12.00 | | -\$4,453.00 |
| 6/15/2010 | 011-000-335000 | Donation- Bob Wines | \$16.00 | | -\$4,437.00 |
| 6/15/2010 | 011-000-335000 | Donation- B Brand | \$32.00 | | -\$4,405.00 |
| 6/15/2010 | 011-000-335000 | Donation- Blankenshin | \$30.00 | | -\$4,375.00 |
| 6/15/2010 | 011-000-335000 | Donation- Dave Ehrenkranz | \$183.00 | | -\$4,192.00 |
| 7/30/2010 | 011-011-521000 | Barlow Bileess and Boards Expense | | \$411.30 | -\$4,603.30 |
| 9/9/2010 | 011-000-335000 | Donation- John Krause | \$11.00 | | -\$4,592.30 |
| | 011-011-521000 | State Grant- Reimb Check | \$5,000.00 | | \$407.70 |
| 10/1/2010 | 011-000-335000 | Donation- Lions Club | \$500.00 | | \$907.70 |
| 3/8/2011 | 011-000-335000 | Donation- Lions Club | \$100.00 | | \$1,007.70 |
| 3/15/2011 | 011-000-335000 | Doantion- SH Community Fed. Credit Union | \$50.00 | | \$1,057.70 |
| 3/16/2011 | 011-000-335000 | Donation- Les Schwab | \$50.00 | | \$1,107.70 |
| 3/28/2011 | 011-000-335000 | Donation- Mark's Custome Exteriors | \$50.00 | | \$1,157.70 |
| 4/14/2011 | 011-000-335000 | Donation- Dave Ehrenkranz | \$50.00 | | \$1,207.70 |
| 4/20/2011 | 011-000-335000 | Donation- Semling's Pharmacy | \$50.00 | | \$1,257.70 |
| 4/21/2011 | 011-000-335000 | Donation- Columbia River PUD | \$500.00 | | \$1,757.70 |
| 5/18/2011 | 011-011-521000 | Helmet's R- Us Purchase | | \$1,599.30 | \$158.40 |
| 5/27/2011 | 011-000-335000 | Donation- Howard Blumenthal | \$10.00 | | \$168.40 |
| 5/27/2011 | 011-000-335000 | Donation- John Krause | \$7.47 | | \$175.87 |
| 6/20/2011 | 011-000-335000 | Donation- From Burgerville Event | \$51.00 | | \$226.87 |
| 6/23/2011 | 011-000-335000 | Donation- Grant Watts Sweet | \$16.00 | | \$242.87 |
| 7/6/2011 | 011-000-335000 | Donation- Cynthia Sweet | \$10.00 | | \$252.87 |
| 7/18/2011 | 011-000-335000 | Donation | \$20.00 | | \$272.87 |
| 12/22/2011 | 011-000-335000 | Donation- Burgerville | \$138.69 | | \$411.56 |
| 1/30/2012 | 011-000-335000 | Donation- Zatzaburg's Grocery | \$50.00 | | \$461.56 |
| 2/22/2012 | 011-000-335000 | Donation- Ace Hardware | \$50.00 | | \$511.56 |
| 2/24/2012 | 011-000-335000 | Donation- SH Community Fed. Credit Union | \$100.00 | | \$611.56 |
| 3/7/2012 | 011-000-335000 | Donation- Henry Heimuller | \$11.00 | | \$622.56 |
| 3/16/2012 | 011-000-335000 | Donation- Les Schwab | \$100.00 | | \$722.56 |
| 3/26/2012 | 011-000-335000 | Donation- Fred Meyer | \$50.00 | | \$772.56 |
| 3/30/2012 | 011-000-335000 | Donation- Lions Club | \$500.00 | | \$1,272.56 |
| 4/26/2012 | 011-000-335000 | Donation- Barlow Bikes | \$40.00 | | \$1,312.56 |
| 4/27/2012 | 011-000-335000 | Donation- Houilton Bakery | \$15.00 | | \$1,327.56 |
| 4/27/2012 | 011-000-335000 | Donation- Sunshine Pizza | \$100.00 | | \$1,427.56 |
| 4/30/2012 | 011-000-335000 | Donation- Burgerville | \$178.16 | | \$1,605.72 |
| 5/1/2012 | 011-011-521000 | Helmet's R- Us Purchase | | \$1,204.45 | \$401.27 |
| 8/29/2012 | 011-000-335000 | Donation | \$20.00 | | \$421.27 |
| 3/27/2013 | 011-000-335000 | Donation- From Burgerville Event | \$187.39 | | \$608.66 |
| 3/27/2013 | 011-000-335000 | Donation-From St Helens Lions Club | \$350.00 | | \$958.66 |
| 3/27/2013 | 011-000-335000 | Donation-From Burgerville Event | \$130.97 | | \$1,089.63 |
| 4/29/2013 | 011-000-335000 | Donation-From Sherlocks Grocery store | \$50.00 | | \$1,139.63 |
| 5/8/2013 | 011-000-335000 | Donation-From Fred Meyer | \$50.00 | | \$1,189.63 |
| 5/20/2013 | 011-000-335000 | Donation-From Barlow Enterprises | \$40.00 | | \$1,229.63 |
| 5/29/2013 | 011-000-335000 | Donation-From Ace Hardware | \$250.00 | | \$1,479.63 |
| 7/7/2013 | | Helmet's R- Us Purchase | | \$861.75 | \$617.88 |
| 9/26/2013 | | Police Car #1 | \$1,200.00 | | \$1,817.88 |
| 10/24/2013 | | Police Car #2 | \$450.00 | | \$2,267.88 |
| 9/26/2014 | | Helmet's R- Us Purchase | | \$913.90 | \$1,353.98 |
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Balance & Expenses Bicycle & Pedestrian Map Fund

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