

City of St. Helens
RESOLUTION NO. 1970

A RESOLUTION ADOPTING AND AFFIRMING
RULES OF CONDUCT FOR CITY FACILITIES

WHEREAS, the City of St. Helens is committed to providing the best possible service to our community; and

WHEREAS, guidelines for conduct are helpful to communicate behavioral expectations for those members of the public interacting with staff, volunteers and engaging with City services and programs; and

WHEREAS, rules of conduct are necessary to protect the rights and ensure the safety of everyone and to preserve and protect materials, equipment, and property.

NOW, THEREFORE, THE CITY OF ST. HELENS RESOLVES AS FOLLOWS:

Section 1. The City Council of the City of St. Helens hereby adopts rules of conduct for St. Helens City Hall, Utility Billing, and Municipal Court, attached as **Exhibit A** and incorporated herein by reference.

Section 2. The City Council of the City of St. Helens hereby adopts rules of conduct for the St. Helens Community Center and Recreation Center, attached as **Exhibit B** and incorporated herein by reference.

Section 3: The City Council of the City of St. Helens here by affirms the rules of conduct for the St. Helens Public Library.

Approved and adopted by the City Council on October 19, 2022, by the following vote:

Ayes: Morten, Topaz, Chilton, Birkle, Scholl

Nays: None



Rick Scholl, Mayor

ATTEST:

for 

Kathy Payne, City Recorder



Rules Of Conduct

City Hall, Utility Billing, and Municipal Court

The City of St. Helens operates and maintains City Hall, Utility Billing and Municipal Court offices to meet the needs of the community. Rules of conduct for the premises are necessary to protect the rights and safety of everyone.

Any person who violates any of these rules while in or on the premises will be immediately ejected from the premises. Any person so ejected may be excluded from future entry. The staff reserves the right to report violations to the police.

No person shall harass or annoy another person by:

1. Committing or attempting to commit any activity that would constitute a violation of any federal, state, or local criminal statute or ordinance.
2. Threatening to inflict physical harm upon another person or group of people or directing a threat of physical harm against property.
3. Brandishing a weapon.
4. Using hostile language or making threatening gestures.
5. Engaging in sexual harassment of another person.
6. Engaging in lewd or sexually suggestive behavior.
7. Staring at another person with the intent to annoy that person.
8. Following another person around the building with the intent to annoy the person.

In addition, no person shall:

9. Engage in sexual conduct, even if the sexual conduct occurs between two or more individuals who consent to it.
10. Fail to leave at closing time.
11. Refuse to follow the reasonable direction of an employee.
12. Place belongings along or against buildings or fixtures in a way that interferes with the use of the facility.
13. Push or shove another person in a way that is unwelcome to the other person.
14. Spit on any person or on any inappropriate surface or object.
15. Behave in any other manner that a reasonable person could evaluate as harassing or annoying under the circumstances.
16. Possess, distribute, dispense, sell, attempt to sell, manufacture or being under the influence of any narcotic, hallucinogen, stimulant, sedative, drug, or other controlled substance while on City property.
17. Smoke, use other forms of tobacco or vape on the premises.
18. Bring animals, other than service animals, into the premises.
19. Use restrooms for shaving, bathing, washing hair, or any other use outside the ordinary purposes.

20. Solicit, petition, or distribute written materials or canvass for political or religious purposes.
21. Damage property in the following ways:
 - a. Disrupt a computer system or alter its normal performance.
 - b. Add, delete, or modify electronic files or devices.
22. Otherwise tamper with or deface any property, facilities, materials, equipment, or software, or use them in a manner likely to cause injury.
23. Allow a child aged five or under to be unattended.
24. Sleep in or on premises.
25. Enter parts of the premises reserved for staff use.
26. Using office supplies or other resources reserved for staff use.
27. Fail to wear a shirt or shoes except children three years old and younger.
28. Behave in any other manner that a reasonable patron or staff member could evaluate as harassing or annoying under the circumstances.

Definitions.

As used in this policy:

1. "Premises" means the entire structure known as City Hall, Utility Billing, and Municipal Court and the surrounding grounds.
2. "Controlled substance" has the definition given to it under ORS 475.005 and refers to a drug or its precursor classified in Schedules 1 through 5 of the federal Controlled Substances Act, 21 U.S.C. 811 to 812 as modified under ORS 475.035 and ORS 475.005(6).
3. "Exclusion from premises" means the patron is denied access to the interior of City Hall, Utility Billing, Municipal Court as well as parking lots and the surrounding grounds that are maintained by the City.
4. "Harass or annoy" means intentionally or recklessly engaging in conduct or any communication— written, spoken, emailed, or sent by any other physical or electronic means— that substantially interferes with other people using the facilities or substantially interferes with the ability of a staff member to perform work.
5. "Sexual conduct" has the definition given to it under ORS 167.060 and means human masturbation, sexual intercourse, or any touching of the genitals, pubic areas, or buttocks of the human male or female, or the breasts of the female, whether alone or between members of the same or opposite sex or between humans and animals in an act of apparent sexual stimulation or gratification.
6. "Sexual harassment" means:
 - a. Verbal abuse of a sexual nature.
 - b. Touching or grabbing of a sexual nature.
 - c. Repeatedly standing too close to or brushing against a person.
 - d. Repeatedly making sexually suggestive gestures.
 - e. Other sexual advances, requests for favors, or verbal or physical conduct of a sexual nature that creates an intimidating, hostile, or abusive environment.



Rules Of Conduct

Parks & Recreation

Community Center and Recreation Center

The City operates and maintains the Community Center and Recreation Center in order to meet the needs of the community. Rules of conduct for the premises are necessary to protect the rights and safety of everyone.

Any person who violates any of these rules while in or on the premises will be immediately ejected from the premises. Any person so ejected may be excluded from future entry. The staff reserves the right to report violations to the police.

No person shall harass or annoy another person by:

1. Committing or attempting to commit any activity that would constitute a violation of any federal, state, or local criminal statute or ordinance.
2. Threatening to inflict physical harm upon another person or group of people or directing a threat of physical harm against property.
3. Brandishing a weapon.
4. Using hostile language or making threatening gestures.
5. Engaging in sexual harassment of another person.
6. Engaging in lewd or sexually suggestive behavior.
7. Staring at another person with the intent to annoy that person.
8. Following another person around the building with the intent to annoy the person.

In addition, no person shall:

9. Engage in sexual conduct, even if the sexual conduct occurs between two or more individuals who consent to it.
10. Possess, sell, distribute, or consume any alcoholic beverage.
11. Fail to leave at closing time.
12. Refuse to follow the reasonable direction of an employee.
13. Play music at a volume level that can be heard by another person.
14. Place belongings along or against buildings or fixtures in a way that interferes with the use of the facility.
15. Push or shove another person in a way that is unwelcome to the other person.
16. Spit on any person or on any inappropriate surface or object.
17. Sing, make loud noises, or talk loudly to other persons or to oneself.
18. Behave in any other manner that a reasonable person could evaluate as harassing or annoying under the circumstances.
19. Smoke, use other forms of tobacco or vape on the premises.

20. Bring animals, other than service animals, into the premises.
21. Use restrooms for shaving, bathing, washing hair, or any other use outside the ordinary purposes.
22. Solicit, petition, or distribute written materials or canvass for political or religious purposes.
23. Allow a child aged five or under to be unattended.
24. Sleep in or on premises.
25. Enter parts of the premises reserved for staff use.
26. Using office supplies or other resources reserved for staff use.
27. Fail to wear a shirt or shoes except children three years old and younger.
28. Use the premises with bodily hygiene so offensive as to constitute a nuisance to other persons.
29. Be present while intoxicated by alcohol or controlled substances.

Definitions.

As used in this chapter:

1. "Premises" means the entire structure known as either The Community Center or The Recreation Center and the surrounding grounds.
2. "Controlled substance" has the definition given to it under ORS 475.005 and refers to a drug or its precursor classified in Schedules 1 through 5 of the federal Controlled Substances Act, 21 U.S.C. 811 to 812 as modified under ORS 475.035 and ORS 475.005 (6).
3. "Exclusion from premises" means the patron is denied access to the interior of The Community Center or Recreation Center as well as parking lots and the surrounding grounds that are maintained by the City.
4. "Harass or annoy" means intentionally or recklessly engaging in conduct or any communication— written, spoken, emailed, or sent by any other physical or electronic means— that substantially interferes with other people using the centers, or substantially interferes with the ability of a staff member to perform work.
5. "Sexual conduct" has the definition given to it under ORS 167.060 and means human masturbation, sexual intercourse, or any touching of the genitals, pubic areas, or buttocks of the human male or female, or the breasts of the female, whether alone or between members of the same or opposite sex or between humans and animals in an act of apparent sexual stimulation or gratification.
6. "Sexual harassment" means:
 - a. Verbal abuse of a sexual nature.
 - b. Touching or grabbing of a sexual nature.
 - c. Repeatedly standing too close to or brushing against a person.
 - d. Repeatedly making sexually suggestive gestures.
 - e. Other sexual advances, requests for favors, or verbal or physical conduct of a sexual nature that creates an intimidating, hostile, or abusive environment.