

City of St. Helens
RESOLUTION NO. 1789

A RESOLUTION ADOPTING A UNIVERSAL FEE SCHEDULE

WHEREAS, the City wishes to clarify a fee schedule that is updated as a more universal fee schedule for the City of St. Helens; and

WHEREAS, this fee schedule will not pertain to the Building and Planning Divisions of the City of St. Helens because there is a more in-depth and state-approved process for Building and Planning fees. All other fees for other departments are represented on this resolution; and

WHEREAS, the intention of this resolution is to be updated every year for the upcoming fiscal year.

NOW, THEREFORE, THE CITY OF ST. HELENS RESOLVES AS FOLLOWS:

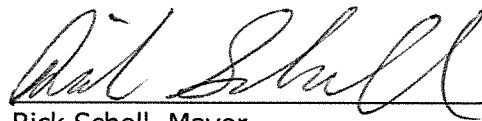
Section 1. The fees proposed in Exhibit A attached are hereby adopted.

Section 2. All previous resolutions adopting fees, other than Building and Planning fees, are hereby repealed.

Approved and adopted by the City Council on June 21, 2017, by the following vote:

Ayes: Locke, Carlson, Conn, Morten, Scholl

Nays: None


Rick Scholl, Mayor

ATTEST:


Kathy Payne, City Recorder

POLICE DEPARTMENT		Potential Raise
Vehicle Impound Fee	\$ 50.00 Per vehicle	\$ 100.00
Parking Citation	\$ 10.00 per ticket	\$ 25.00
MISCELLANEOUS FEES		
Appeals Fee - General	\$ 175.00 Per appeal	No change
Non-Sufficient Check Charge	\$ 25.00 Per check	No change
Permit - Parade	\$ 25.00 Per event	\$ 50.00
Permit - Public Assembly	\$ 25.00 Per event	\$ 50.00
Permit - To Amplify Sound	\$ 25.00 Per event	\$ 50.00
Permit - Engage in Commercial Activity	\$ 25.00 Per event	\$ 50.00
Permit - To Use City Property During Hours of Closure	\$ 25.00 Per event	\$ 50.00
Permit - To Use Electrical Connections Owned by City	\$ 20.00 Per day	\$ 25.00
Permit - To Use Special Use Area	\$ 25.00 Per event	\$ 50.00
Permit - To Use Sidewalk Area for Furniture	\$ 10.00 Per 50 feet of street frontage used, rounded up.	\$ 50.00
Photocopies & Printouts		
8.5" x 11"	\$ 0.25	\$ 0.50
8.5" x 14"	\$ 0.35	\$ 0.75
11" x 17"	\$ 0.50	\$ 1.00
Up to 24" x 24"	\$ 2.00	REMOVE
Up to 36" x 36"	\$ 3.00	\$ 6.00
Great than 36" x 36"	\$ 5.00	REMOVE
Color Copies: 8.5" x 11"	\$ 0.50	\$ 1.00
Color Copies: 8.5" x 14"	\$ 0.75	\$ 1.25
Photographs (35mm)	> Cost plus 15%	REMOVE
Photographs (Digital)	\$ 10.00 Per side	REMOVE
Photographs (Digital)	\$ 5.00 Per case copied to CD	REMOVE
Reproduction of Audio/Video from City Meetings	\$ 12.00 Per Cassette/CD/DVD	\$ 20.00
Police Reports	\$ 12.00 Per case (Up to 30 pages)	\$ 20.00
Reproduction of Digital Photos/Audio/Video from Police Department	\$ 12.00 Per Cassette/CD/DVD	\$ 20.00
Public Records Request	\$20 Deposit. If staff time is less than 15 min, deposit is refunded. If staff time is more than 15, labor is charged to the 1/4 hour	No change
VHS Tapes	\$ 15.00 Per tape or Contractor's cost to reproduce, whichever is greater	REMOVE
Other Documents	> See Photocopies	REMOVE
Other Formatted Cassettes/CDs/DVDs	> Cost plus 15%	REMOVE
Lien Search	\$ - New fee adding in July 2017	\$ 26.00
LIBRARY FEES		
Fines for overdue books, magazines, audio recordings and CDs	\$ 0.25 Per item per day. Max fine \$15 per item.	No change
Fines for DVDs	\$ 0.50 Per item per day. Max fine \$15 per item.	No change
Fines for overdue Cultural Pass	\$ 1.50 Per pass per day. Max fine of \$15 per pass.	No change
Nonresident Borrower Card Fee	\$ 40.00 Per year	\$ 35.00
Resident Business Borrower Card Fee	\$ - No charge	No change
Interlibrary Loan	\$ 3.00 Per item	No change
Fees for Lost or Destroyed Materials		
Hardback books, recordings, DVDs, CDs, or any other material/media	\$ 30.00 Original Cost or \$30, whichever is greater	No change
Magazines	\$ 7.00 Cover cost or \$7, whichever is greater	No change
Cultural Pass	\$ 30.00	No change
Paperbacks, including children's board books	\$ 10.00 Original cost or \$10, whichever is greater	No change
Replacing a borrower's lost card	\$ 2.00	No change
Missing bar code label	\$ 2.00	No change
Covers damaged or missing - DVD, CD or any other digital or electronic material/media	\$ 10.00	No change
Meeting Room Fees		
Auditorium	\$25.00 Per hour \$75.00 Per half day (up to 4 hours) \$150.00 All day (Open hours)	No change
Armstrong	\$20.00 Per hour \$50.00 Per half day (up to 4 hours) \$95.00 All day (Open hours)	No change
Both Rooms	\$40.00 Per hour \$110.00 Per half day (up to 4 hours) \$210.00 All day (Open hours)	No change

COURT FEES		Potential Raise
Civil Compromise Costs	\$ 300.00	No change
Collection Fee per ORS 137.118 (3) (Maximum \$250)	25%	No change
Community Service Fee	\$ 2.00 Per hour	No change
Default Judgment	\$ 15.00	\$ 20.00
Discovery	\$ 12.00 Per case number (up to 30 pages)	\$ 20.00
Deferred Sentencing Agreement (Crime)	\$ 360.00	No change
Deferred Sentencing Agreement (Violation)	\$ 200.00	No change
Extend/Amend Deferred Sentencing Agreement	\$ 45.00	\$ 50.00
Driver's License Reinstatement/Offense (City Portion)	\$ 15.00	\$ 20.00
Driving Record (Certified)	\$ 11.50	REMOVE
Driving Record - Traffic Offenses Only (non-certified)	\$ 1.00	No change
Failure to Appear for Bench Trial	\$ 150.00	No change
Failure to Appear for Jury Trial	\$ 300.00	No change
Installment Fee	\$ 25.00	No change
Warrant Issued	\$ 50.00	\$ 100.00
Withholding on County Assessment	10% at monthly distribution	No change
Expungements	\$ 252.00	No change
Probation Violation	\$ 50.00	No change

BUSINESS LICENSE FEES		
Resident Business	\$ 55.00 cap of \$1,000	\$ 65.00
Per full-time employee or 2 part-time employees	\$ 5.00 If business location is inside City limits	+ \$5/Emp
Non-Resident Business	\$ 100.00	\$ 120.00
Residential Rentals	\$ 10.00 Per unit	\$ 15.00
Commercial Rentals	\$ 40.00 Per unit	\$ 45.00
Delivery Service Only for Non-Resident Business	\$ 50.00	REMOVE
7-Day License (non-residents only)	\$ 35.00	\$ 40.00
Mobile Home Park	\$ 4.00 Per Space	REMOVE
Taxicab Company Permit - Initial Fee	\$ 35.00	\$ 65.00
Taxicab Driver Permit - Initial Fee	\$ 35.00	\$ 65.00
Taxicab Driver Permit - Renewal Fee	\$ 20.00	\$ 65.00
Late Application Fee	\$ 15.00	REMOVE
Late Renewal Fee	\$ 20.00 Per month (not to exceed 3 months)	\$ 40.00
Transfer of License / Change of Business Ownership / Location Change	\$ 10.00	\$ 25.00
Non-Refundable Appeals Fee	\$ 125.00	\$ 150.00
OLCC Original Application Processing Fee	\$ 100.00	No change
OLCC Change in Ownership, Location, or Privilege Processing Fee	\$ 75.00	No change
OLCC Renewal or Temporary Application Processing Fee	\$ 35.00	No change
Sidewalk Vendor Application Fee	\$ 60.00	\$ 65.00
Sidewalk Vendor Permit Fee	\$ 75.00	\$ 65.00
Sidewalk Vendor Appeal Fee	\$ 75.00	\$ 150.00
Marijuana Business License Fee	\$ 2,500.00	No change
Cap on Business License Charges Other than Marijuana Business	\$ 1,000.00	New Cap

PARKS FEES		
Park Use / Reservation		
McCormick Park Areas 2, 3, 4 & Soccer Field	\$20 / \$35 Half Day / Full Day	No change
Campbell Park Areas 1, 2	\$20 / \$35 Half Day / Full Day	No change
Godfrey Park	\$20 / \$35 Half Day / Full Day	No change
Park Use / Reservation		
Columbia View Park Gazebo / Amphitheater	\$30 / \$40 Half Day / Full Day	No change
McCormick Park Veterans Pavillion (area 1)	\$30 / \$40 Half Day / Full Day	No change
McCormick Park Overnight Camping	\$ 10.00 Per night	\$ 15.00
Athletic Fields		
Use of Field Lights	\$ 10.00 Per day Per Field	No Change
Public Assembly	\$ 25.00 Per day Per Field	REMOVE
Parade/Run/Walk	\$ 25.00 Per day Per Field	REMOVE
Engage in Commercial Activity	\$ 25.00 Per day Per Field	REMOVE
Amplify Sound	\$ 25.00 Per day Per Field	REMOVE
Use during hours of closure	\$ 25.00 Per day Per Field	REMOVE
Use of special use area	\$ 25.00 Per day Per Field	REMOVE
Use of electrical connections	\$ 20.00 Per day Per Field	REMOVE
Late Fees		
General Park Use (7 business days)	\$ - Currently no late fee	\$ 10.00
Public Assembly (30 business days)	\$ - Currently no late fee	\$ 25.00
Parade & Walks (45 business days)	\$ - Currently no late fee	\$ 50.00
Tournament Fee	\$ 10.00 Per team	No Change

SOCIAL GAMES FEES		Potential Raise
Non-refundable Application Fee	\$ 50.00 per 12 month lease	No Change
License Fee for 1-10 Tables	\$ 50.00 per 12 month lease	No Change
License Fee for each additional table over 10	\$ 10.00 per table per 12 month lease	No Change

ENGINEERING FEES		Potential Raise
Design Review Fee	1% Based on Engineer's Estimate	No change
Permit for Construction of Public Improvements & Project Inspection	2% Based on Revised Engineer's Estimate	No change
Right-Of-Way Permit	\$50	No change
Pavement Disturbance Fee	\$50 Fee waived for projects < \$1,000 or if part of Construction Permit	No change
Erosion Control Permit & Inspection	> Included with Construction Permit	No change
Other Special Services	\$30 Per hour labor, if in excess of 15 minutes	No change

UTILITY BILLING FEES		Potential Raise
Water Service Shut off/on: Mon-Fri 830 AM - 430 PM	\$ -	No change
Water Service Shut off/on: During off business hours	\$ 100.00 Per request	\$ 150.00
Failed Payment Arrangement	\$ 50.00	No change
Late Fee	\$ 25.00 Fee waived if bill is < \$25	No change
Reconnection Fee (if Shutoff due to non-payment)	\$ 75.00 Fee applied on Shut-off Day	No change
Temporary Service for New Construction	\$ 25.00	No change
Tampering with Meter Fees		
Tampering: Turning water on/off without City Personnel	\$ 50.00 Up to and possibly including cost of meter replacement & Labor	No change
Tampering: Turning water on while on the current shut-off list	\$ 100.00 Up to and possibly including cost of meter replacement & Labor	No change
Tampering: Breaking installed Lock to turn on meter	\$ 200.00 Up to and possibly including cost of meter replacement & Labor & Ticket from Police	No change

PUBLIC WORKS - WWTP		Potential Raise
Pretreatment Program Administrative Fee (Choose Option)		
Annual	\$ - New Fee	\$ 1,500.00
Monthly	\$ - New Fee	\$ 125.00
Annual DEQ Fees Assessed to the City	\$ - New Fee	Cost from DEQ
New Industrial Discharge Permit Issuance	\$ - New Fee	\$ 500.00
Renewal Industrial Discharge Permit Issuance	\$ - New Fee	\$ 300.00
Demand Inspection Fee	\$ - New Fee	\$ 100.00
Demand Sampling and Monitoring Fee	\$ - New Fee	Cost of Service
Enforcement Activities	\$ - New Fee	Cost of Service