



April 14, 2023

**RE: Your property is eligible for an exterior rehabilitation grant through the City of St. Helens' Historic Preservation Grant Program**

Dear property owner,

This letter has been sent to notify you that the City of St. Helens, as a Certified Local Government designated by the National Parks Service (NPS), has grant money available to help you restore your federally recognized historic building. This grant program is funded by a federal apportionment to Oregon through the NPS as administered by the Oregon State Historic Preservation Office (SHPO).

Grant Basics

- The City is offering **one** grant award of **\$17,000**.
- **1:1 match is required**. This means at least **\$34,000** must be spent to receive the full \$17,000 grant.
- The award will be given on a **reimbursement basis** following completion of the selected project.
- Property owners will be expected to sign a **preservation agreement** before work can begin.
- Review the **facts sheet** attached for more detailed information.

Grant Timeline

- **The deadline for submitting a grant application and all supporting documentation is July 24, 2023.** A hardcopy of the grant application and required attachments must be submitted to City Hall **and** by email to [jdimsho@sthelensoregon.gov](mailto:jdimsho@sthelensoregon.gov).
- Projects will be chosen using the selection criteria (seen on the project website below) by the City's Historic Landmarks Commission at the August 8, 2023, meeting. If selected, you will be notified by August 11, 2023.
- If selected for funding, your project will need to be completed by **August 15, 2024**.
- If selected, your project packet will be submitted to SHPO for approval, which could take up to 90 days **before** your project work can begin. Please consider this timeframe and the magnitude of your proposed project.

To browse successful previous preservation projects, to obtain project forms, and for more information about the Historic Preservation Grant Program visit:

<https://www.sthelensoregon.gov/planning/page/historic-preservation-rehabilitation-grant>

A blank St. Helens 23-24 Application Form, SHPO Cover Form, and facts sheet is included in this packet. You may visit City Hall (by appointment), contact Jennifer Dimsho by phone at (503) 366-8207 or by email at [jdimsho@sthelensoregon.gov](mailto:jdimsho@sthelensoregon.gov) with any questions about the Historic Preservation Grant Program.

Respectfully yours,

*Jennifer Dimsho*

Jennifer Dimsho, Associate Planner / Community Development Project Manager